

**A.W. BEATTIE CAREER CENTER
JOINT OPERATING COMMITTEE
Meeting Minutes
December 18, 2025**

The A.W. Beattie Career Center (AWBCC) Joint Committee held its regularly scheduled meeting on Thursday, December 18, 2025 Larry Vasko, President, called the meeting to order at 7:08 PM and roll call stands from the Reorganization Meeting.

MEMBERS IN ATTENDANCE

AVONWORTH

Adam Livingston
Jessie Opalko

NORTH HILLS

Allison Mathis

DEER LAKES

Jeremy Love
Larry Niedig

NORTHGATE

FOX CHAPEL

Amy Cooper
Ron Frank

PINE RICHLAND

Melissa Vecchi

HAMPTON

Denise Balason
Larry Vasko

SHALER

Robert Cessar
Dorothy Petrancosta

NORTH ALLEGHENY

Libby Blackburn
Elizabeth Warner

OTHERS IN ATTENDANCE

Eric Heasley
Heather Brown
Thea Holzworth
Maureen Golden
Joe Miller
Bill Steiner
Dr. Patrick Mannarino
Megan Turnbull

Executive Director
Assistant Director/Principal
Assistant Director for Curriculum and Grants/Associate Principal
Business Manager
Technology Director
Supervisor of Building and Grounds
Superintendent of Record
Weiss Burkhardt Kramer, LLC

MEETING MINUTES of November 20, 2025

Upon motion by Libby Blackburn, seconded by Elizabeth Warner, the meeting minutes of November 21, 2025 were approved by a voice vote of 14-0.

PRESIDENT VASKO'S REPORT

1. Mr. Vasko thanked the JOC for the appointment for the job of President and stated that it was an honor and he is happy to serve the JOC in this way.

SUPERINTENDENT DR. MANNARINO'S REPORT

1. Dr. Mannarino shared that the superintendents and their Administrative Assistants celebrated the holidays with their annual luncheon held at AWBCC. He thanked Mr. Heasley and his staff for helping to make the luncheon a success.
2. He wished everyone a happy, healthy, and safe holiday.

SOLICITOR TURNBULL'S REPORT

1. Solicitor Turnbull thanked Mr. Heasley for the kindness that is always shown to her mom during the holiday dinner.
2. She welcomed the new members of the JOC and stated that she would be circulating an email to them regarding a legal issue so they could be informed before the January JOC meeting.
3. Lastly, she wished everyone a safe and happy holiday season.

EXECUTIVE DIRECTOR ERIC HEASLEY'S REPORT

1. Mr. Heasley wished everyone a happy holiday from all the students and staff at AWBCC.
2. He welcomed all the new members of the JOC. After he welcomed them, he introduced the administrative staff: Mrs. Heather Brown, Mrs. Thea Holzworth, Mr. Bill Steiner, and Mr. Joe Miller.
3. Mr. Heasley also shared that he met with the A.W. Beattie Education Association Executive Committee to discuss the 26-27 school calendar and to plan the in-service days.
4. He discussed the recent CLNA – Perkins Funding meetings that were held at AWBCC on December 15th. He thanked Mrs. Holzworth and Mrs. Wasielewski for their work in planning and organizing the meeting. He shared that the meeting was held jointly with CCAC, Parkway West, and Forbes Road.
5. Mrs. Turnbull has been in discussions with the modular home people, and they will be reimbursed in the amount of \$13,246.90 for the supplies they purchased. The Career Center is engaged with the Richland VFW for a building structure that would recap a portion of this cost.

ORGANIZATION & CURRICULUM COMMITTEE REPORT

1. To approve the client engagement letter submitted by Weiss, Burkhardt, Kramer, LLC as the solicitor for the Career Center.
2. To approve the 2026 – 2027 A.W. Beattie School Calendar.
3. To approve the 2026 – 2027 A.W. Beattie Career Center Administration and Support Staff Holiday Calendar.
4. To approve the Revised 2025 – 2026 school calendar. (March 6, 2026 will be the make-up day for December 2, 2025 and April 6, 2026 will be an In-Service Day.)

Upon recommendation of the Organization & Curriculum Committee, Libby Blackburn motioned, and Elizabeth Warner seconded that items 1 through 4 be approved. Each was approved with a consent agenda and a voice vote of 14-0.

The following Organization & Curriculum information items were reviewed:

1. All Joint Operating Committee members are reminded that a copy of their Statement of Financial Interests must be submitted to the Career Center for audit documentation.
2. All Joint Operating Committee members are reminded that a copy of their PSBA training certificate must be submitted to the Career Center for audit documentation.

PERSONNEL COMMITTEE REPORT

1. To approve FMLA Leave for Employee #260 effective November 25, 2025 for twelve (12) weeks.

Upon recommendation of the Personnel Committee, Libby Blackburn motioned, and Elizabeth Warner seconded that item 1 be approved. It was approved with a consent agenda and a voice vote of 14-0.

FINANCE COMMITTEE REPORT

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	11/30/2025	\$ 1,495,530.22
	AWBCC Capital Reserve Fund	11/30/2025	\$
	Student Activity	11/30/2025	\$
	Alfred W. Beattie Memorial Fund	11/30/2025	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	11/30/2025	\$
2. BUDGET REPORT	AWBCC Operating Budget	11/30/2025	\$
3. CASH REPORT	AWBCC Operating Fund	11/30/2025	\$ 1,025,540.05
	PLGIT & PSDLAF	11/30/2025	\$ 1,931,761.30
	AWBCC 3-Month CD	11/30/2025	\$ 552,044.43
	AWBCC Money Market Fund	11/30/2025	\$ 1,249,176.95
	AWBCC Capital Reserve Fund	11/30/2025	\$ 207,889.15
	Alfred W. Beattie Memorial Fund	11/30/2025	\$ 214,212.21
	Conroy D. Guyer Fox Chapel Charitable Trust	11/30/2025	\$ 585.05
	AWBCC Student Activity Accounts	11/30/2025	\$ 44,453.59

4. To accept a \$100.00 donation from the Hallett family for the student emergency fund.

5. To approve the following payment to Allegheny Clinic for the 2025 – 2026 school term utilizing the PCCD #2 Mental Health Grant.

Allegheny Clinic – Educational Services

2025 – 2026 CHILL Program	\$ 6,725.00
2025 – 2026 CHILL Mobile	<u>\$19,076.00</u>
	\$25,801.00

6. To ratify the travel expenses for Mrs. Holzworth attending the PDE required CLNA administrator meeting in State College on November 5, 2025, in the amount of \$350.63, Operating Budget.
7. To approve the reimbursement of \$774.43 from the Fox Families That Care Fund for five (5) Fox Chapel Area students' tools and/or uniforms.

Upon recommendation of the Finance Committee, Libby Blackburn motioned, and Elizabeth Warner seconded that items 1 through 7 be approved. Each was approved with a consent agenda and a voice vote of 14-0.

Information Items:

1. Kiddie Tech Childcare and Early Learning Center's
 - KT Director – Report on November 2025 Enrollment, Revenue and Expenditures.
 - KT Director – Report on 2025 – 2026 Enrollment, Revenues and Expenditures to date.

BUILDING AND GROUNDS COMMITTEE REPORT

No Action Items

POLICY COMMITTEE REPORT

1. To approve the following revised policies:
 - #320 Freedom of Speech by Employees
 - #338 Sabbatical Leave for Restoration of Health
 - #338.1 Compensated Professional Leave

Upon recommendation of the Policy Committee, Libby Blackburn motioned, and Elizabeth Warner seconded that item 1 be approved. It was approved with a consent agenda and a voice vote of 14-0.

LEGISLATIVE REPORT

1. There were no action items, but Mrs. Blackburn shared that cell phones usage in schools is now under discussion in the legislature. This is something that will affect all of us and she will keep us informed on what happens with this issue.

PUBLIC RELATIONS REPORT

No Action Items

OLD BUSINESS

No Report

NEW BUSINESS

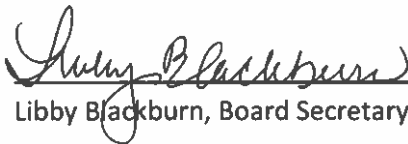
1. Mr. Vasko explained to the new JOC members that the committee assignment sheets are located at everyone's seat. He explained the meaning of each committee and instructed the new members to please let him know what committees they would like, and he will add them to that committee.

NEXT MEETING

January 29, 2026 – A.W. Beattie Career Center Arlene J. Bender Student Conference Center

5:30 p.m.	Dinner
5:50 p.m.	Committee of the Whole
6:15 p.m.	Joint Operating Committee Meeting

The regular JOC meeting adjourned at 7:25 PM, Jeremy Love motioned, and Ron Frank seconded.



Libby Blackburn, Board Secretary



AnnMarie Wasielewski, JOC Recording Secretary