

Minutes

School Organizational Team Meeting
7350 Tealwood St., Las Vegas (Library)

October 22, 2019

3:45 p.m.

School Organizational Team Members:

Jennifer Alvarado, Support Staff Member	Present
Gloria Chavez, Community Member	Present
Colleen Cook, Licensed Staff Member	Present
Jason Frank, ParentMember	Present
Michelle Jones, ParentMember	Present
Jennifer Kidd, Parent Member	Present
Tiffanie Sherman, Licensed Staff Member	Present
Rebecca Lucero, Principal	Present
Kathy Hoyt, Asst. Principal	Present

These meeting minutes are posted publicly on the school website at: www.rhodeselementary.com

1.0 Welcome & Roll Call

- 1.1 Team introductions **Mrs. Lucero called the meeting to order at 3:45 pm and had everyone in attendance introduced themselves as our new SOT team for 2019-20.**
- 1.2 PROCEDURES & TEAM NORMS. New Team- Principal explains public comment procedures, and review of the scope of the Team's advisory authority. **Mrs. Lucero handed out our New SOT folders with information on the Functions of the School Organization Team and how our focus is mainly on providing recommendations for the School Performance Plan and School Strategic Budget.**

2.0 New Items

- 2.1 Principal training/information on SOT Team **Chair and Vice Chair were selected with an Alternate as a backup. Jennifer Alvarado will be Chair of SOT and Jennifer Kidd will be Vice Chair of SOT along with Jason Frank as a Back up to help present information each month at SOT meeting.**
- 2.2 Set team norms; discuss components (ex. agenda, minutes, public comment, focus) **Mrs. Lucero shared information on SOT norms, expectations, and procedures for our group. Team discussed and agreed to norms and procedures.**
- 2.3 Team collaboration on ideas for team decisions for recommendations **Our group agreed upon Fist to Five as our strategy for facilitating consensus. We also reviewed the Parliamentary Procedure Guide for an idea of how our SOT meetings could run and discussed the public comment guidelines and general meeting requirements such as attendance, participation, listening, addressing disagreements, consensus and extra expectations.**
- 2.4 Binders/resources for information (including budget details) **We looked through our SOT folder to important documents for School Performance Plan and Strategic Budget. There is no action needed on our Strategic Budget at this time, so we just looked at our current budget.**

- 2.5 SPP (School Performance Plan) information and updates. **Mrs. Hoyt, Mrs. Sherman and Ms. Cook discussed about our current school ranking and the areas we as a staff are working on to improve the areas where are subgroups are not making adequate growth and especially the subject area of Math as . We are planning a Stem Math night for families on November 19th. There are goals in the SPP to purchase Math Curriculum and resources for Kinder-4th. 5th grade math was purchased last year. SPP was updated and a Plan for improving School Climate was included and explained by Mrs. Lucero.**

3.0 Information

3.1 Additional SOT Team Training (schedule other time)

3.2 **Next Meeting: Rhodes E.S. library, tentative date and time: 11/20 (3:45 p.m.)**

4.0 Public Comment Period (two minutes maximum per speaker allotted)

There were no public comments at this meeting.

Meeting adjourned at 5: 20pm