



## INTERNATIONAL SCHOOL *of* DAKAR

### JOB DESCRIPTION

## Lower Elementary Homeroom Teacher

**Reports to:** Elementary Principal

**Contract:** 100%

**Hours:** 8.00am to 4.00pm

#### GUIDING PRINCIPLES:

The guiding principles for all positions are that they:

- Support and advance the mission, vision, and guiding statements of ISD, as well as those of the IB PYP Curriculum.
- Support and advance international mindedness and inclusion
- Incorporate current research and best practices in decision-making
- Positively support school development as outlined in the ISD strategic plan
- Model best practice in and out of the classroom
- Effectively model and exemplify the attributes of ISD's CORE Values and the IB Learner Profile

#### RESPONSIBILITIES:

The ISD Homeroom Teacher plays an active role in developing the scope and sequence of each PYP Homeroom Lesson at each grade level. This will include consistent engagement with students and team players, such as the PYP Coordinator. The Homeroom Teacher will provide creative and thoughtful input into the unit planners. The planners will be updated yearly through a team effort. The **homeroom teacher** is expected to participate in the development and upkeep of six different planners per year. This will vary depending on the needs of the grade levels at the time. Team collaboration is essential. The Elementary Homeroom Teacher must be well aware of our common goals. Our common goals stem from our school-wide mission & vision as well as the IB PYP Philosophy.

#### Inquiry

The **Elementary Homeroom Teacher** should model and embrace inquiry. We must guide our students to become lifelong inquirers who exhibit the Learner Profile traits as they take on different challenges throughout life.

INTERNATIONAL  
SCHOOL *of* DAKAR

**OUR VISION**

Our community leads, inspires, and impacts global change with compassion and wisdom.

**OUR MISSION**

We nurture each learner's growth.  
We embrace each other and our local community.  
We foster diverse perspectives and global citizenship.

**Empathy      Integrity      Respect      Responsibility**

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## Student Assessment

ISD teachers are expected to play an active role in assessment, evaluation, and reporting of student progress.

- The **Homeroom teacher** will evaluate student work using the PYP scope and sequence and the learner profile.
- The **Homeroom teacher** will evaluate student behavior using the PYP transdisciplinary skills.
- The **Homeroom teacher** will generate report cards three times per year. The reports will include a comments section.

Teachers will meet with parents three times a year for conferences.

- 1st - Parent/Teacher/Student Conference
- 2nd - Student Led Conference
- 3rd - Student Led Conference & celebration of Portfolio

## Parent Communication

Regularly communicate with parents, teachers, and school administrators to provide updates on students' progress and discuss any adjustments or additional support required.

## Diversity, Equity, and Inclusion

ISD is committed to creating and fostering safe and collaborative learning environments for everyone to thrive. All ISD Teachers must work in collaboration with faculty and administration to create inclusive classrooms, campus, and curriculum.

## Qualifications:

1. Bachelor's degree in Education, (Master's degree preferred)
2. Teaching Certificate
3. Experience working with diverse student populations, preferably in an international school context
4. Strong interpersonal and communication skills.
5. Knowledge of relevant teaching strategies and instructional methods.
6. Ability to work collaboratively in a multicultural and diverse educational environment.

## Working Behaviors and Attitudes

- Maintain a professional working relationship with all teachers and staff members
- Artistic flair, patience, and creativity
- Support and motivate students
- Maintain strict confidentiality



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- Punctuality
- Arrive promptly at all duties during the school day
- Be open to professional dialogue and feedback to improve your practice
- Show a willingness to learn and ask for help when help is needed
- Maintain a professional rapport with the entire community
- Flexibility and a positive and collaborative attitude support this work

This position will stay open until filled.

To apply, please visit [this link](#).