

**BID FORM**

**NAME OF BIDDER:** Rite-Way Roof Corporation

The undersigned, hereby declare that we have carefully examined the location of the proposed Work, and have read and examined the Contract Documents, including all plans, specifications, and all addenda, if any, for the following Project:

**Bid No. 115-26 Harbor View Elementary School MPR New Roofing Project**

**A. BID SCHEDULE**

We hereby propose to furnish all labor, materials, equipment, tools, transportation, and services, and to discharge all duties and obligations necessary and required to perform and complete the Project for the following TOTAL BID PRICE:

|                                            | <b>BID PRICE + \$51,500 ALLOWANCE<br/>(IN WRITTEN FORM)</b>            | <b>BID PRICE + \$51,500<br/>ALLOWANCE<br/>(IN NUMBERS)</b> |
|--------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------|
| <b>TOTAL BID<br/>PRICE +<br/>ALLOWANCE</b> | FOUR HUNDRED TWENTY-THREE<br>THOUSAND TWO HUNDRED SIXTY-TWO<br>DOLLARS | <b>\$423,262.00</b>                                        |

In case of discrepancy between the written price and the numerical price, the written price shall prevail.

The undersigned agrees that this Bid Form constitutes a firm offer to the District which cannot be withdrawn for the number of calendar days indicated in the Notice of Inviting Bids from and after the bid opening, or until a Contract for the Work is fully executed by the District and a third party, whichever is earlier.

The successful bidder hereby agrees to sign the contract and furnish the necessary bonds and certificates of insurance within ten (10) working days after the District provides the successful bidder with the Notice of Award.

Upon receipt of the signed contract and other required documents, the contract will be executed by the District, after which the District will prepare a letter giving Contractor Notice to Proceed. The official starting date shall be the date of the Notice to Proceed, unless otherwise specified. The undersigned agrees to begin the Work within ten (10) working days of the date of the Notice to Proceed, unless otherwise specified.

The undersigned has examined the location of the proposed work and is familiar with the Drawings and Specifications and the local conditions at the place where work is to be done.

If awarded the contract, the undersigned agrees that there shall be paid by the undersigned and by all subcontractors to all laborers, workers and mechanics employed in the execution of such contract no less than the prevailing wage rate within Orange County for each craft, classification,

**BID SCHEDULE**

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or type of worker needed to complete the Work contemplated by this contract as established by the Director of the Department of Industrial Relations. A copy of the prevailing rate of per diem wages are on file at the District's Administration Office and shall be made available to interested parties upon request.

Enclosed find cash, bidder's bond, or cashier's or certified check No. \_\_\_\_\_ from the \_\_\_\_\_ Bank in the amount of 10 % of GAB, which is not less than ten percent (10%) of this bid, payable to Newport-Mesa Unified School District as bid security and which is given as a guarantee that the undersigned will enter into a contract and provide the necessary bonds and certificates of insurance if awarded the Work.

The bidder furthermore agrees that in case of bidder's default in executing said contract and furnishing required bonds and certificates of insurance, the cash, bidder's bond, or cashier's or certified check accompanying this proposal and the money payable thereon shall become and shall remain the property of the Newport-Mesa Unified School District.

Bidder is an individual \_\_\_\_\_, or corporation X, or partnership \_\_\_\_\_, organized under the laws of the State of California.

Bidder confirms license(s) required by California State Contractor's License Law for the performance of the subject project are in full effect and proper order. The following are the Bidder's applicable license number(s), with their expiration date(s) and class of license(s):

661941 01/31/2028 B, C10, C39, C43

If the Bidder is a joint venture, each member of the joint venture must include the required licensing information.

Sureties that will furnish the Faithful Performance Bond and the Labor and Material Payment Bond, in the form specified herein, in an amount equal to one hundred percent (100%) of the contract price within ten (10) working days from the date the District provides the successful bidder the Notice of Award. Sureties must meet all of the State of California bonding requirements, as defined in California Code of Civil Procedure Section 995.120 and must be authorized by the State of California.

The insurance company or companies to provide the insurance required in the contract documents must have a Financial Strength Rating of not less than "A-" and a Financial Size Category of not less than "Class VII" according to the latest Best Key Rating Guide. At the sole discretion of the District, the District may waive the Financial Strength Rating and the Financial Size Category classifications for Workers' Compensation insurance.

The undersigned acknowledges receipt, understanding and full consideration of the following addenda to the Contract Documents.

Addenda No. 1

Addenda No. \_\_\_\_\_

Addenda No. \_\_\_\_\_

#### **BID SCHEDULE**

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1. Attached is the required bid security in the amount of not less than 10% of the Total Bid Price.
2. Attached is the completed Contractor's Certificate Regarding Workers' Compensation form.
3. Attached is the completed Iran Contracting Act Certificate form.
4. Attached is the completed Public Works Contractor Registration Certification form.
5. Attached is the completed Designation of Subcontractors form.
6. Attached is the completed Information Required of Bidders form.
7. Attached is the Asbestos-Free Material Certification.
8. Attached is the Recycled Content Certification.
9. Attached is the Contractor & Subcontractor Fingerprinting Requirements form.
10. Attached is the Drug-Free Workplace Certificate.
11. Attached is the Contractor's Certificate Regarding Alcoholic Beverage and Tobacco-Free Campus Policy.
12. Attached is the fully executed Non-Collusion Declaration form
13. Attached is the fully executed Fleet Compliance Certification.

I hereby certify under penalty of perjury under the laws of the State of California, that all of the information submitted in connection with this Bid and all of the representations made herein are true and correct.

Name of Bidder Rite-Way Roof Corporation

Signature

Name and Title Jeff Hughes, President

Dated

February 4, 2026

**BID SCHEDULE**

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**CONTRACTOR'S CERTIFICATE REGARDING  
WORKERS' COMPENSATION**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract.

Name of Bidder Rite-Way Roof Corporation

Signature

Name and Title Jeff Hughes, President

Dated February 4, 2026

**CONTRACTOR'S CERTIFICATE REGARDING  
WORKERS COMPENSATION**

**IRAN CONTRACTING ACT CERTIFICATION**  
**(Public Contract Code section 2200 et seq.)**

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 *et seq.*) is true and correct:

☒ The Contractor is not:

- (1) identified on the current list of person and entities engaged in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
- (2) a financial instruction that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

☐ The District has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, the District will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

☐ The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000.

Signature: \_\_\_\_\_

Printed Name: Jeff Hughes

Title: President

Firm Name: Rite-Way Roof Corporation

Date: February 4, 2026

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or ineligibility to bid on contracts for three years.

**IRAN CONTRACTING ACT CERTIFICATION**

### **FLEET COMPLIANCE CERTIFICATION**

Bidder hereby acknowledges that they have reviewed the California Air Resources Board's policies, rules and regulations and are familiar with the requirements of Title 13, California Code of Regulations, Division 3, Chapter 9, effective on January 1, 2024 (the "Regulation"). Bidder hereby certifies, subject to penalty for perjury, that the option checked below relating to the Bidder's fleet, and/or that of their subcontractor(s) ("Fleet") is true and correct:

- ☒ The Fleet is subject to the requirements of the Regulation, and the appropriate Certificate(s) of Reported Compliance have been attached hereto.
- ☐ The Fleet is exempt from the Regulation under section 2449.1(f)(2), and a signed description of the subject vehicles, and reasoning for exemption has been attached hereto.
- ☐ Bidder and/or their subcontractor is unable to procure R99 or R100 renewable diesel fuel as defined in the Regulation pursuant to section 2449.1(f)(3). Bidder shall keep detailed records describing the normal refueling methods, their attempts to procure renewable diesel fuel and proof that shows they were not able to procure renewable diesel (i.e., third party correspondence or vendor bids).
- ☐ The Fleet is exempt from the requirements of the Regulation pursuant to section 2449(i)(4) because this Project has been deemed an Emergency, as defined under section 2449(c)(18). Bidder shall only operate the exempted vehicles in the emergency situation and records of the exempted vehicles must be maintained, pursuant to section 2449(i)(4).
- ☐ The Fleet does not fall under the Regulation or are otherwise exempted, and a detailed reasoning is attached hereto.

Name of Bidder: Rite-Way Roof Corporation

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Jeff Hughes

Title: \_\_\_\_\_

President

Date: \_\_\_\_\_

February 4, 2026

**FLEET COMPLIANCE CERTIFICATION**

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## Vehicle Compliance Certification

Issue Date: 10/8/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026



Certification ID: VCC1006218578

### Vehicle Information

Vehicle Identification Number (VIN): 1FDUF4GT9FEB62725

Vehicle License Plate: 69469T1

Vehicle Make:

Vehicle Model Year: 2015

Vehicle Model:

### Business Information

Company/Entity Name: Rite-Way Roof Corporation

Entity ID: E139644

Primary Address: 15425 Arrow Rte, Fontana, CA 92335-1222, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

For more information on Clean Truck Check, visit <https://ww2.arb.ca.gov/cleantruckcheck>.

To verify this certification: <https://cleantruckcheck.arb.ca.gov>.

CARB's Clean Truck Check team can be reached at [hdim@arb.ca.gov](mailto:hdim@arb.ca.gov).



## Vehicle Compliance Certification

Issue Date: 10/8/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026



Certification ID: VCC1006218578

### Vehicle Information

Vehicle Identification Number (VIN): 1FDNF7DE2JDF02386

Vehicle License Plate: 27292P2

Vehicle Make:

Vehicle Model Year: 2018

Vehicle Model:

### Business Information

Company/Entity Name: Rite-Way Roof Corporation

Entity ID: E139644

Primary Address: 15425 Arrow Rte, Fontana, CA 92335-1222, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

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## Vehicle Compliance Certification

Issue Date: 10/3/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026



Certification ID: VCC1006042869

### Vehicle Information

Vehicle Identification Number (VIN): 1FDUF5GT9DEB80810

Vehicle License Plate: 55651N1

Vehicle Make:

Vehicle Model Year: 2013

Vehicle Model:

### Business Information

Company/Entity Name: Rite-Way Roof Corporation

Entity ID: E139644

Primary Address: 15425 Arrow Rte, Fontana, CA 92335-1222, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

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To verify this certification: <https://cleantruckcheck.arb.ca.gov>.

CARB's Clean Truck Check team can be reached at [hdim@arb.ca.gov](mailto:hdim@arb.ca.gov).



## Vehicle Compliance Certification

Issue Date: 10/8/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026



Certification ID: VCC1006218578

### Vehicle Information

Vehicle Identification Number (VIN): 1FDNF6DE0JDF00498

Vehicle License Plate: 37696L2

Vehicle Make:

Vehicle Model Year: 2018

Vehicle Model:

### Business Information

Company/Entity Name: Rite-Way Roof Corporation

Entity ID: E139644

Primary Address: 15425 Arrow Rte, Fontana, CA 92335-1222, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

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CARB's Clean Truck Check team can be reached at [hdim@arb.ca.gov](mailto:hdim@arb.ca.gov).



## Vehicle Compliance Certification

Issue Date: 10/28/2025

Start Date: 11/30/2025

Expiration Date: 5/30/2026



Certification ID: VCC1005995706

### Vehicle Information

Vehicle Identification Number (VIN): 1FDUF4GT7DEB90231

Vehicle License Plate: 54368N1

Vehicle Make:

Vehicle Model Year: 2013

Vehicle Model:

### Business Information

Company/Entity Name: Rite-Way Roof Corporation

Entity ID: E139644

Primary Address: 15425 Arrow Rte, Fontana, CA 92335-1222, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

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To verify this certification: <https://cleantruckcheck.arb.ca.gov>.

CARB's Clean Truck Check team can be reached at [hdim@arb.ca.gov](mailto:hdim@arb.ca.gov).



## Vehicle Compliance Certification

Issue Date: 10/3/2025

Start Date: 10/3/2025

Expiration Date: 3/30/2026



Certification ID: VCC1006148690

### Vehicle Information

Vehicle Identification Number (VIN): 1FDUF5GT8PDA11968

Vehicle License Plate: 26925W3

Vehicle Make:

Vehicle Model Year: 2023

Vehicle Model:

### Business Information

Company/Entity Name: Rite-Way Roof Corporation

Entity ID: E139644

Primary Address: 15425 Arrow Rte, Fontana, CA 92335-1222, USA

CARB reserves the right to invalidate this certificate if the vehicle is found violating the Clean Truck Check requirements prior to the certificate expiration date.

Future certificates may be denied if the vehicle has any outstanding CARB Enforcement actions.

Non-compliant vehicles could also have their registration denied by the Department of Motor Vehicles.

This compliance certificate does not exempt the vehicle from emissions-related inspection or audit.

For more information on Clean Truck Check, visit <https://ww2.arb.ca.gov/cleantruckcheck>.

To verify this certification: <https://cleantruckcheck.arb.ca.gov>.

CARB's Clean Truck Check team can be reached at [hdim@arb.ca.gov](mailto:hdim@arb.ca.gov).

## PUBLIC WORKS CONTRACTOR REGISTRATION CERTIFICATION

If this bid is due on or after March 1, 2015, then pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid proposal, or enter into a contract to perform public work must be registered with the Department of Industrial Relations. See <http://www.dir.ca.gov/Public-Works/PublicWorks.html> for additional information.

No bid will be accepted, nor any contract entered into without proof of the contractor's and subcontractors' current registration with the Department of Industrial Relations to perform public work.

Bidder hereby certifies that it is aware of the registration requirements set forth in Labor Code sections 1725.5 and 1771.1 and is currently registered as a contractor with the Department of Industrial Relations.

Name of Bidder: Rite-Way Roof Corporation

DIR Registration Number: 1000001946

Bidder further acknowledges:

1. Bidder shall maintain a current DIR registration for the duration of the project.
2. Bidder shall include the requirements of Labor Code sections 1725.5 and 1771.1 in its contract with subcontractors and ensure that all subcontractors are registered at the time of bid opening and maintain registration status for the duration of the project.
3. Failure to submit this form or comply with any of the above requirements may result in a finding that the bid is non-responsive.

Name of Bidder Rite-Way Roof Corporation

Signature [Signature]

Name and Title Jeff Hughes, President

Dated February 4, 2026

**PUBLIC WORKS CONTRACTOR  
REGISTRATION CERTIFICATION**

## BID BOND

The makers of this bond are, Rite-Way Roof Corporation  
Western Surety Company, as Principal, and \_\_\_\_\_  
as Surety and are held and firmly bound unto the  
NEWPORT-MESA UNIFIED SCHOOL DISTRICT, hereinafter called the District, in the penal sum  
of TEN PERCENT (10%) OF THE TOTAL BID PRICE of the Principal submitted to District for the  
work described below, for the payment of which sum in lawful money of the United States, well  
and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and  
assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the  
accompanying bid dated February 4, 20 26, for **Bid No. 115-26 Harbor View Elementary  
School MPR New Roofing Project.**

If the Principal does not withdraw its bid within the time specified in the Contract  
Documents; and if the Principal is awarded the Contract and provides all documents to the District  
as required by the Contract Documents; then this obligation shall be null and void. Otherwise,  
this bond will remain in full force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension  
of time, alteration or addition to the terms of the Contract Documents shall in affect its obligation  
under this bond, and Surety does hereby waive notice of any such changes.

In the event a lawsuit is brought upon this bond by the District and judgment is  
recovered, the Surety shall pay all litigation expenses incurred by the District in such suit, including  
reasonable attorneys' fees, court costs, expert witness fees and expenses.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument  
under their several seals this 29th day of January, 2026, the name and  
corporate seal of each corporation.

(Corporate Seal)

Rite-Way Roof Corporation  
Contractor/Principal

By: \_\_\_\_\_

Title: Jeff Hughes, President

(Corporate Seal)

Western Surety Company  
Surety

By: \_\_\_\_\_

Janelle L Tuominen  
Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title: Janelle L. Tuominen, attorney-in-fact

The rate of premium on this bond is n/a for bid bonds per thousand.

The total amount of premium charges, \$ n/a.

(The above must be filled in by corporate attorney)

## BID BOND

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**THIS IS A REQUIRED FORM**

Any claims under this bond may be addressed to:

(Name and Address of Surety)

Western Surety Company

151 N. Franklin St., 17th Floor

Chicago, IL 60606

(Name and Address of Agent or  
Representative for service of  
process in California, if different  
from above)

Western Surety Company

2 Park Place Plaza, Suite 400

Irvine, CA 92614

(Telephone number of Surety and  
Agent or Representative for service  
of process in California)

949-399-4900

**BID BOND**

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# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

**Know All Men By These Presents**, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Susan C Monteon, Janelle L Tuominen, Individually**

of Riverside, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

**In Witness Whereof**, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 4th day of November, 2023.



WESTERN SURETY COMPANY

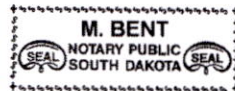
Larry Kasten, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 4th day of November, 2023, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 29th day of January, 2026.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

### Authorizing By-Laws and Resolutions

#### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

County of Riverside

On January 29, 2026 before me, Susan C. Monteon, Notary Public,  
Date Insert Name of Notary exactly as it appears on the official seal

personally appeared Janelle L. Tuominen

Name(s) of Signer(s)



Place Notary Seal Above

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature Susan C. Monteon  
Signature of Notary Public Susan C. Monteon

## OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of the form to another document.

### Description of Attached Document

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

### Capacity(ies) Claimed by Signer(s)

Signer's Name: \_\_\_\_\_

- ☐ Individual  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner ☐ Limited ☐ General  
☐ Attorney in Fact  
☐ Trustee  
☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

RIGHT THUMBPRINT  
OF SIGNER

Top of thumb here

Signer is Representing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signer's Name: \_\_\_\_\_

- ☐ Individual  
☐ Corporate Officer — Title(s): \_\_\_\_\_  
☐ Partner ☐ Limited ☐ General  
☐ Attorney in Fact  
☐ Trustee  
☐ Guardian or Conservator  
☐ Other: \_\_\_\_\_

RIGHT THUMBPRINT  
OF SIGNER

Top of thumb here

Signer is Representing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA  
COUNTY OF San Bernardino

On February 4, 2026, before me, Lisa S. Mora, Notary Public,  
personally

appeared Jeff Hughes, who proved to me on the basis of satisfactory

Name(s) of Signer(s)

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



WITNESS my hand and official seal.

[Signature]

Signature of Notary Public

### OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

#### CAPACITY CLAIMED BY SIGNER

- ☐ Individual  
☐ Corporate Officer

Title(s)

- ☐ Partner(s) ☐ Limited  
☐ General

- ☐ Attorney-In-Fact  
☐ Trustee(s)  
☐ Guardian/Conservator  
☐ Other:

Signer is representing:  
Name Of Person(s) Or Entity(ies)

#### DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

**NOTE:** This acknowledgment is to be completed for Contractor/Principal.

### Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally

appeared \_\_\_\_\_, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Signature of Notary Public

### OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

#### CAPACITY CLAIMED BY SIGNER

- ☐ Individual  
☐ Corporate Officer

\_\_\_\_\_  
Title(s)

- ☐ Partner(s) ☐ Limited  
☐ General  
☐ Attorney-In-Fact  
☐ Trustee(s)  
☐ Guardian/Conservator  
☐ Other:

Signer is representing:

Name Of Person(s) Or Entity(ies)

#### DESCRIPTION OF ATTACHED DOCUMENT

\_\_\_\_\_  
Title or Type of Document

\_\_\_\_\_  
Number of Pages

\_\_\_\_\_  
Date of Document

\_\_\_\_\_  
Signer(s) Other Than Named Above

**NOTE:** This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

**END OF BID BOND**

**BID BOND**

- 22 -

### DESIGNATION OF SUBCONTRACTORS

In compliance with the Subletting and Subcontracting Fair Practices Act of the Public Contract Code of the State of California, each bidder shall set forth below: (a) the name and the location of the place of business, (b) CSLB contractor license number, (c) DIR registration number, and (d) the portion of the work which will be done by each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work in an amount in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price. Notwithstanding the foregoing, if the work involves the construction of streets and highways, then the Contractor shall list each subcontractor who will perform work or labor or render service to Contractor in or about the work in an amount in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price. No additional time shall be granted to provide the below requested information.

If no subcontractor is specified, for a portion of the work, or if more than one subcontractor is specified for the same portion of Work, to be performed under the Contract in excess of one-half of one percent (1/2%) of the Contractor's Total Bid Price or \$10,000, whichever is greater if the work involves streets or highways, then the Contractor shall be deemed to have agreed that it is fully qualified to perform that Work, and that it shall perform that portion itself.

| Work to be done by Subcontractor | Name of Subcontractor          | Location of Business                     | CSLB Contractor License Number | DIR Registration Number |
|----------------------------------|--------------------------------|------------------------------------------|--------------------------------|-------------------------|
| Demolition                       | Klondike Construction Services | 592 E. State Street<br>Ontario, CA 91761 | 990645                         | 10000008336             |
|                                  |                                |                                          |                                |                         |
|                                  |                                |                                          |                                |                         |
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### DESIGNATION OF SUBCONTRACTORS

| Work to be done by Subcontractor | Name of Subcontractor | Location of Business | CSLB Contractor License Number | DIR Registration Number |
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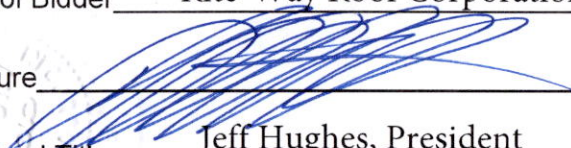
**DESIGNATION OF SUBCONTRACTORS**  
- 24 -

| Work to be done by<br>Subcontractor | Name of Subcontractor | Location of Business | CSLB Contractor<br>License Number | DIR Registration<br>Number |
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**DESIGNATION OF SUBCONTRACTORS**  
- 25 -

| Work to be done by Subcontractor | Name of Subcontractor | Location of Business | CSLB Contractor License Number | DIR Registration Number |
|----------------------------------|-----------------------|----------------------|--------------------------------|-------------------------|
|                                  |                       |                      |                                |                         |

Name of Bidder Rite-Way Roof Corporation

Signature 

Name and Title Jeff Hughes, President

Dated February 4, 2026

#### DESIGNATION OF SUBCONTRACTORS

## INFORMATION REQUIRED OF BIDDERS

### A. INFORMATION ABOUT BIDDER

[\*\*Indicate not applicable ("N/A") where appropriate.\*\*]

NOTE: Where Bidder is a joint venture, pages shall be duplicated, and information provided for all parties to the joint venture.

- 1.0 Name of Bidder: Rite-Way Roof Corporation
- 2.0 Type, if Entity: S-Corporation
- 3.0 Bidder Address: 15425 Arrow Route, Fontana, CA 92335
- (909) 350-8477 (909) 350-8490  
Facsimile Number Telephone Number
- 4.0 How many years has Bidder's organization been in business as a Contractor?  
33 Years
- 5.0 How many years has Bidder's organization been in business under its present name?  
33 Years
- 5.1 Under what other or former names has Bidder's organization operated?  
N/A
- 6.0 If Bidder's organization is a corporation, answer the following:
- 6.1 Date of Incorporation: August 15, 2001
- 6.2 State of Incorporation: California
- 6.3 President's Name: Jeff Hughes
- 6.4 Vice-President's Name(s): N/A
- 6.5 Secretary's Name: Jeff Hughes
- 6.6 Treasurer's Name: Jeff Hughes
- 7.0 If an individual or a partnership, answer the following:
- 7.1 Date of Organization: N/A
- 7.2 Name and address of all partners (state whether general or limited partnership):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## INFORMATION REQUIRED OF BIDDERS

- 8.0 If other than a corporation or partnership, describe organization and name principals: N/A
- 9.0 List other states in which Bidder's organization is legally qualified to do business. N/A
- 10.0 What type of work does the Bidder normally perform with its own forces? Roofing Contractor
- 11.0 Has Bidder ever failed to complete any work awarded to it? If so, note when, where, and why: N/A
- 12.0 Within the last five years, has any officer or partner of Bidder's organization ever been an officer or partner of another organization when it failed to complete a contract? If so, attach a separate sheet of explanation: N/A
- 13.0 List Trade References: Tremco Construction Products-Rob Harding (216) 577-8118  
OxO-Chuck Hadley (951) 340-0607  
IB Roof Systems-Jeremy Roberts (800) 426-1626
- 14.0 List Bank References (Bank and Branch Address): Citizens Business Bank  
3695 Main Street  
Riverside, CA 92506
- 15.0 Name of Bonding Company and Name and Address of Agent: Advantage Bonding Insurance Services, Inc. Janelle Tuominen,  
6876 Indiana Avenue, Suite H, Riverside, CA 92506

**INFORMATION REQUIRED OF BIDDERS**

**B. LIST OF CURRENT PROJECTS (BACKLOG)**

[\*\*Duplicate Page if needed for listing additional current projects.\*\*]

| Project                                                            | Description of Bidder's Work | Completion Date | Cost of Bidder's Work |
|--------------------------------------------------------------------|------------------------------|-----------------|-----------------------|
| Mountain View SD<br>New Haven ES                                   | Metal Roof Systems           | 05/30/2026      | \$2,257,813.00        |
| CW Driver-OCPW<br>La Habra Library                                 | PVC Roofing                  | 02/05/2026      | \$344,134.00          |
| Challenger Sheet Metal<br>Palm Springs USD<br>Landau ES            | PVC Roofing                  | 03/01/2026      | \$1,391,476.00        |
| Blackstone Builders<br>Fire Station 232                            | Standing Seam Metal<br>Roof  | 03/31/2026      | \$470,205.00          |
| RCCD-Moreno Valley<br>Dental Campus                                | Weatherweld Roof             | 02/06/2026      | \$274,418.00          |
| SJD&B General Contractor<br>County of SB-CFD North<br>Desert Admin | Sarnafil PVC Roofing         | 02/13/2026      | \$280,111.00          |
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**INFORMATION REQUIRED OF BIDDERS**

### C. LIST OF COMPLETED PROJECTS - LAST THREE YEARS

[\*\*Duplicate Page if needed for listing additional completed projects. \*\*]

Please include only those projects which are similar enough to demonstrate Bidder's ability to perform the required Work.

| Project Client                               | Description of Bidder's Work         | Period of Performance | Cost of Bidder's Work |
|----------------------------------------------|--------------------------------------|-----------------------|-----------------------|
| Baldwin Park USD<br>Adult Education Center   | Tremco KEE Roof                      | 08/08/2025            | \$1,365,842.00        |
| Tustin USD-Columbus<br>Tustin MS             | Henry Built-Up Cold<br>& Restoration | 10/06/2025            | \$1,889,000.00        |
| City of Irvine-Woolett<br>Aquatic Center     | Standing Seam Metal<br>Roof          | 09/24/2025            | \$965,477.22          |
| San Diego Housing<br>Authority-Sycamore West | Fascia Replacement &<br>Roof Repairs | 06/26/2025            | \$521,692.24          |
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INFORMATION REQUIRED OF BIDDERS

#### D. EXPERIENCE AND TECHNICAL QUALIFICATIONS QUESTIONNAIRE

##### **Personnel:**

The Bidder shall identify the key personnel to be assigned to this project in a management, construction supervision or engineering capacity.

1. List each person's job title, name and percent of time to be allocated to this project:

Jeff Hughes, President, TBD

William LaMontagne, Estimator, TBD

Mike Halford, Superintendent, TBD

2. Summarize each person's specialized education: \_\_\_\_\_

Roofing Specialist

3. List each person's years of construction experience relevant to the project:

33 Years

4. Summarize such experience:

Roofing Contractor

Bidder agrees that personnel named in this Bid will remain on this Project until completion of all relevant Work, unless substituted by personnel of equivalent experience and qualifications approved in advance by the District.

##### ***Changes Occurring Since Prequalification***

If the District conducted a prequalification and if any substantive changes have occurred since Bidder submitted its prequalification package for this Project, Bidder shall list them below. If none are listed, Bidder certifies that no substantive changes have occurred.

N/A

#### INFORMATION REQUIRED OF BIDDERS

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***Additional Bidder's Statements:***

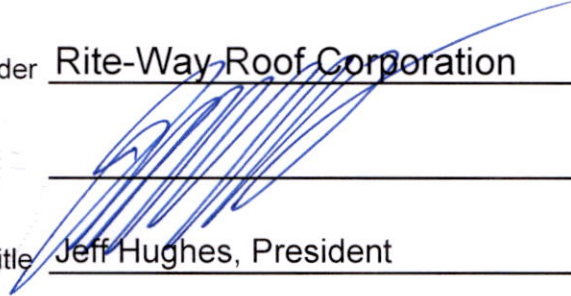
If the Bidder feels that there is additional information which has not been included in the questionnaire above, and which would contribute to the qualification review, it may add that information in a statement here or on an attached sheet, appropriately marked:

**E. VERIFICATION AND EXECUTION**

These Bid Forms shall be executed only by a duly authorized official of the Bidder:

I declare under penalty of perjury under the laws of the State of California that the foregoing information is true and correct:

Name of Bidder Rite-Way Roof Corporation

Signature 

Name and Title Jeff Hughes, President

Dated February 4, 2026

## ASBESTOS-FREE MATERIALS CERTIFICATION

The undersigned declares that he or she is the person who executed the bid for the **Harbor View Elementary School MPR New Roofing Project, Bid No. 115-26** (hereinafter referred to as the "Project"), and submitted it to the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District") on behalf of Rite-Way Roof Corporation (hereinafter referred to as the "Contractor").

To the best of my knowledge, information and belief, in completing the Contractor's Work for the Project, no material furnished, installed or incorporated into the Project will contain, or in itself be composed of, any materials listed by the federal or state EPA or federal or state health agencies as a hazardous material.

Any disputes involving the question of whether or not material installed with asbestos-containing equipment is settled by electron microscopy; the cost of any such tests shall be paid by the Contractor.

All work or materials installed by the Contractor which is found to contain asbestos, or work or material installed with asbestos-containing equipment, will be immediately rejected and this work shall be removed and replaced by the Contractor at no additional cost to the District.

Decontamination and removal of work found to contain asbestos, or work installed with asbestos-containing equipment shall be done only under supervision of a qualified consultant, knowledgeable in the field of asbestos abatement and accredited by the Environmental Protection Agency.

The ASBESTOS REMOVAL CONTRACTOR shall be an EPA accredited contractor qualified in the removal of asbestos and shall be chosen and approved by the Asbestos Consultant who shall have sole discretion and final determination in this matter.

The asbestos consultant shall be chosen and approved by the Architect or the District who shall have sole discretion and final determination in this matter. The work will be not accepted until asbestos contamination is reduced to levels deemed acceptable by the Asbestos Consultant.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this 4th day of February, 2026 at Fontana, CA.

Name of Bidder Rite-Way Roof Corporation

Signature

Name and Title Jeff Hughes, President

Dated February 4, 2026

ASBESTOS-FREE MATERIALS CERTIFICATION

### Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

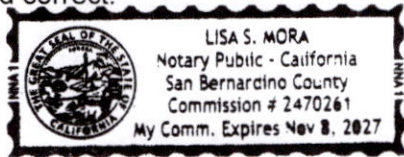
STATE OF CALIFORNIA  
COUNTY OF San Bernardino

On February 4, 2026, before me, Lisa S. Mora, Notary Public, personally

appeared Jeff Hughes, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



Signature of Notary Public

WITNESS my hand and official seal.

A handwritten signature in blue ink, appearing to read 'Lisa S. Mora', written over a horizontal line.

### OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

#### CAPACITY CLAIMED BY SIGNER

- ☐ Individual  
☐ Corporate Officer

Title(s)

- ☐ Partner(s)      ☐ Limited  
                         ☐ General  
☐ Attorney-In-Fact  
☐ Trustee(s)  
☐ Guardian/Conservator  
☐ Other:

Signer is representing:

Name Of Person(s) Or Entity(ies)

#### DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

ASBESTOS-FREE MATERIALS CERTIFICATION

- 34 -

## RECYCLED CONTENT CERTIFICATION

The undersigned declares that he or she is the person who executed the bid for the **Harbor View Elementary School MPR New Roofing Project, Bid No. 115-26** (hereinafter referred to as the "Project"), and submitted it to the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District") on behalf of hereinafter referred to as the "Contractor".

Pursuant to Public Contract Code Section 10308.5, all contractors are required to certify in writing under penalty of perjury the minimum (if not exact) percentage of recycled content in materials, goods, or supplies offered or products used in the performance of their contract, regardless of whether the product meets the required recycled product percentage as defined in Sections 12161 and 12200. The recycled content shall include both post-consumer material and secondary material as defined in Public Contract Code Sections 12161 and 12200 shall apply.

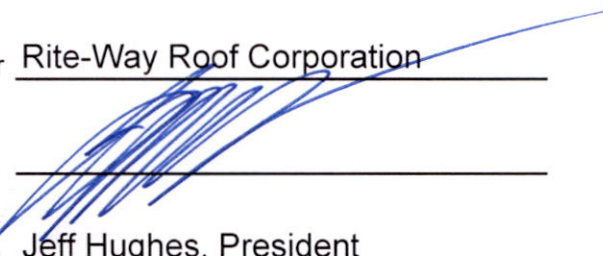
I declare under penalty of perjury under the laws of the State of California that the following percentages of Post-consumer Material and Secondary Material is in the materials, goods or supplies offered for, or products used in, the performance of the Contract for the Project:

0 % Post consumer Material 0 % Secondary Material.

Executed on this 4th day of February, 2026 at

Fontana, CA

Name of Bidder Rite-Way Roof Corporation

Signature 

Name and Title Jeff Hughes, President

Dated February 4, 2026

RECYCLED CONTENT CERTIFICATION

### Notary Acknowledgment

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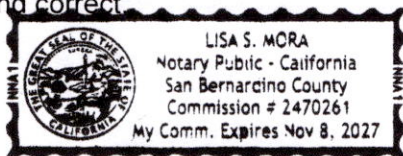
STATE OF CALIFORNIA  
COUNTY OF San Bernardino

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personally

appeared Jeff Hughes, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



Signature of Notary Public

WITNESS my hand and official seal.

### OPTIONAL

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☐ Corporate Officer

Title(s)

- ☐ Partner(s) ☐ Limited  
☐ General  
☐ Attorney-In-Fact  
☐ Trustee(s)  
☐ Guardian/Conservator  
☐ Other:

Signer is representing:

Name Of Person(s) Or Entity(ies)

#### DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

RECYCLED CONTENT CERTIFICATION

## CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

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### CONTRACTOR CERTIFICATION

With respect to the Contract dated February 4, 2026 by and between NEWPORT-MESA UNIFIED SCHOOL DISTRICT ("District") and Rite-Way Roof Corporation ("Contractor"), Contractor hereby certifies to the District's governing board that it has completed the criminal background check requirements of Education Code Section 45125.1 and that none of its employees that may come in contact with District's pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

Jeff Hughes

Contractor's Representative

February 4, 2026

Date

### CONTRACTOR EXEMPTION

Pursuant to Education Code sections 45125.1 and 45125.2, the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** ("District") has determined that \_\_\_\_\_ ("Contractor") is exempt from the criminal background check certification requirements for the Contract dated \_\_\_\_\_, 20\_\_ by and between the District and Contractor ("Contract") because:

- The Contractor's employees will have limited contact with District students during the course of the Contract.
- Emergency or exceptional circumstances exist; or
- With respect to contractors constructing, reconstructing, rehabilitating or repairing a school facility, as provided in Section 45125.2, the Contractor has agreed to ensure the safety of pupils at the school facility by the following method(s) specified in Section 45125.2: \_\_\_\_\_.

\_\_\_\_\_  
School District Official

\_\_\_\_\_  
Date

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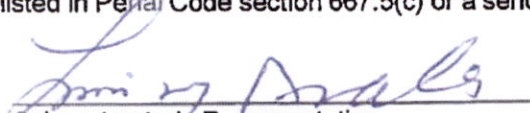
## CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

## CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

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### SUBCONTRACTOR'S CERTIFICATION

The **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** ("District") entered into a Contract for services with Rite-way Roofing Corp. ("Contractor") on or about February 03, 2026 ("Contract"). This certification is submitted by Klondike Construction Services, Inc., a subcontractor to the Contractor for purposes of that Contract ("Subcontractor"). Subcontractor hereby certifies to the District's governing board that it has completed the criminal background check requirements of Education Code section 45125.1 and that none of its employees that may come in contact with District pupils have been convicted of a violent felony listed in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

  
Subcontractor's Representative

02/03/2026  
Date

---

### SUBCONTRACTOR'S EXEMPTION

The **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** ("District") entered into a Contract for services with \_\_\_\_\_ ("Contractor") on or about \_\_\_\_\_, 20\_\_\_\_ ("Contract"). Pursuant to Education Code sections 45125.1 and 45125.2, the District has determined that \_\_\_\_\_, a subcontractor to the Contractor for purposes of that Contract ("Subcontractor"), is exempt from the criminal background check certification requirements for the Contract because:

The Subcontractor's employees will have limited contact with District students during the course of the Contract.

Emergency or exceptional circumstances exist; or

With respect to contractors constructing, reconstructing, rehabilitating or repairing a school facility, as provided in Section 45125.2, the Contractor and/or Subcontractor have agreed to ensure the safety of pupils at the school facility by the following method(s) specified in Section 45125.2: \_\_\_\_\_.

\_\_\_\_\_  
School District Official

\_\_\_\_\_  
Date

## CONTRACTOR & SUBCONTRACTOR FINGERPRINTING REQUIREMENTS

## DRUG-FREE WORKPLACE CERTIFICATION

This Drug-Free Workplace Certification form is part of the Contract made by and between the **NEWPORT-MESA UNIFIED SCHOOL DISTRICT** (hereinafter referred to as the "District") and **Rite-Way Roof Corporation**

(hereinafter referred to as the "Contractor") for the **Harbor View Elementary School MPR New Roofing Project, Bid No. 115-26** Project (hereinafter referred to as the "Project"). This form is required from all successful bidders pursuant to the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for procurement of any property or service from any State agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract or grant awarded by a State agency may be subject to suspension of payments or termination, and the contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in their workplace and specifying actions which will be taken against employees for violations of the prohibition.
- B. Establishing a drug-free awareness program to inform employees about all of the following:
  - 1. The dangers of drug abuse in the workplace.
  - 2. The person's or organization's policy of maintaining a drug-free workplace.
  - 3. The availability of drug counseling, rehabilitation and employee-assistance programs; and
  - 4. The penalties that may be imposed upon employees for drug abuse violations.
- C. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision "A," and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of the Drug-Free Workplace Act as it now exists or may hereinafter be amended. Particularly, I shall abide by Government Code Section 8355 when performing the Contract for the Project by:

- A. Publishing a statement notifying employees concerning the prohibition of controlled substance at my workplace.
- B. Establishing a drug-free awareness program; and

## DRUG FREE WORKPLACE CERTIFICATION

- C. Requiring that each employee engaged in the performance of the contract be given a copy of the statement required by Section 8355(a) and agree to abide by the terms of that statement.

I also understand that if the District determines that I have either: (a) made a false certification herein; or (b) violated this certification by failing to carry out the requirements of Section 8355, the Contract awarded herein is subject to termination, suspension of payments, or both. I further understand that if I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of the Act.

I acknowledge that I am aware of the provisions of Government Code Section 8350 et seq., and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

Executed on this 4th day of February,

2026 at Fontana, CA.

Name of Bidder Rite-Way Roof Corporation

Signature

Name and Title Jeff Hughes, President

Dated

February 4, 2026

**DRUG FREE WORKPLACE CERTIFICATION**

- 40 -

### Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

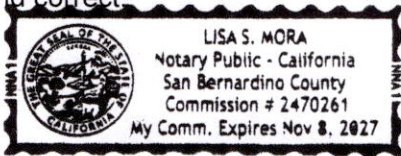
STATE OF CALIFORNIA  
COUNTY OF San Bernardino

On February 4, 2026, before me, Lisa S. Mora, Notary Public,  
personally

appeared Jeff Hughes, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



Signature of Notary Public

WITNESS my hand and official seal.

A handwritten signature in blue ink, appearing to read "Lisa Mora", written over a horizontal line.

### OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

#### CAPACITY CLAIMED BY SIGNER

- ☐ Individual  
☐ Corporate Officer

Title(s)

- ☐ Partner(s) ☐ Limited  
☐ General  
☐ Attorney-In-Fact  
☐ Trustee(s)  
☐ Guardian/Conservator  
☐ Other:

Signer is representing:  
Name Of Person(s) Or Entity(ies)

#### DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

DRUG FREE WORKPLACE CERTIFICATION

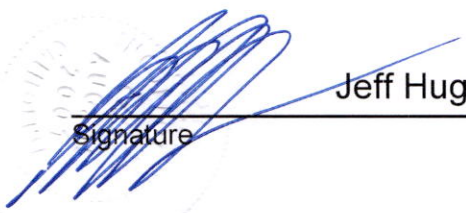
- 41 -

**CONTRACTOR'S CERTIFICATE REGARDING ALCOHOLIC BEVERAGE AND  
TOBACCO-FREE CAMPUS POLICY**

The Contractor agrees that it will abide by and implement the District's Alcoholic Beverage and Tobacco-Free Campus Policy, which prohibits the use of alcoholic beverages and tobacco products, of any kind and at any time, in District-owned or leased buildings, on DISTRICT property and in DISTRICT vehicles. The Contractor shall procure signs stating, "ALCOHOLIC BEVERAGE AND TOBACCO USE IS PROHIBITED" and shall ensure that these signs are prominently displayed in all entrances to school property at all times.

Rite-Way Roof Corporation

Contractor Name

  
Signature

Jeff Hughes

February 4, 2026

Date

**CONTRACTOR'S CERTIFICATE REGARDING ALCOHOLIC BEVERAGE AND TOBACCO-  
FREE CAMPUS POLICY**

## NON-COLLUSION DECLARATION

The undersigned declares:

I am the President, Secretary & Treasurer of Rite-Way Roof Corporation, the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid Price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid Price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid Price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration is executed on February 4, 2026 [date], at Fontana [city], California [state].

Name of Bidder Rite-Way Roof Corporation

Signature [Signature]

Name Jeff Hughes

Title President

NON-COLLUSION DECLARATION

**CALIFORNIA ACKNOWLEDGMENT**

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San BernardinoOn February 4, 2026

Date

before me, Lisa S. Mora, Notary Public

Here Insert Name and Title of the Officer

personally appeared

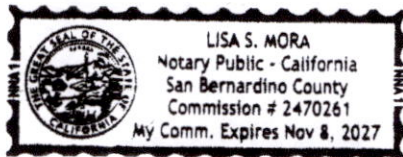
Jeff Hughes

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature

A handwritten signature in blue ink that appears to read "Lisa S. Mora".

Signature of Notary Public

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_☐ Partner – ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

☐ Corporate Officer – Title(s): \_\_\_\_\_☐ Partner – ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

## Newport Beach Fire Station No. 1 and Balboa Branch Library

DATE: 1/20/2026 BY:   
Deputy Public Works Director/City Engineer

The following changes, additions, deletions, or clarifications shall be made to the contract documents – all other conditions shall remain the same.

Contractors shall use the attached Designation of Subcontractors sheet in lieu of entering the information into PlanetBids. The sheet is due at time of bid and must be inclusive of all subcontractors performing qualifying work.

Bidders must sign this Addendum No. 1 and attach it to the bid proposal. A bid may be deemed unresponsive unless this signed Addendum No. 1 is attached.

I have carefully examined this Addendum and have included full payment in my Proposal.

Jeff Hughes  
Bidder's Name (Please Print)

February 4, 2026  
Date

[Signature] President  
Authorized Signature & Title

**Attachments:**

1. Designation of Subcontractors

## Attachment 1 – Mandatory Pre-Bid Meeting Sign-In Sheet

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**DESIGNATION OF SUBCONTRACTORS**Prime Contractor: Rite-Way Roof CorporationAuthorization/Title: Jeff Hughes, President

| Business Name                  | Business Address    | City, State, Zip  | Description<br>and/or Portion<br>of Work | Contractor License<br>Information |                   | DIR<br>Registration<br>Number |
|--------------------------------|---------------------|-------------------|------------------------------------------|-----------------------------------|-------------------|-------------------------------|
|                                |                     |                   |                                          | Number                            | Class             |                               |
| Klondike Construction Services | 592 E. State Street | Ontario, CA 91761 | Demolition                               | 990645                            | ASB, C21, C22 C39 | 1000008336                    |
|                                |                     |                   |                                          |                                   |                   |                               |
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|                                |                     |                   |                                          |                                   |                   |                               |

By submitting this, The Bidder, certifies that the bids from the listed subcontractors have been used in formulating the bid for this project and the list subcontractors shall be used subject to approval of the Engineer and in accordance with State law. No changes shall be made except with prior approval of the City of Newport Beach.

State law requires the listing of all subcontractors who will performing work greater than one-half of one percent of the Contractors total bid. Substitutions of Subcontractors shall only be made in accordance with State law and/or the Standard Specifications for Public Works Construction.

**DUPLICATE AS NEEDED FOR ADDITIONAL SUBCONTRACTORS**