

# Payroll Calendar Dates

## 2025 - 2026 School Year

Please do not submit prior to your submission date. Thank you.

Month Cycle	Payroll Period	School Site Submission Dates By 12:00 pm	Approval Routing Dates By 12:00 pm	Pay Dates	Manual Warrant Due Dates By 9:00 am	Manual Warrant Delivery Dates
M07	05/21/25 - 06/23/25	06/26/25	06/27/25	07/31/25	08/01/25	08/07/25
M08	06/24/25 - 07/23/25	07/28/25	07/29/25	08/29/25	09/02/25	09/08/25
M09	07/24/25 - 08/20/25	08/25/25	08/26/25	09/30/25	10/01/25	10/06/25
M10	08/21/25 - 09/23/25	09/26/25	09/29/25	10/31/25	11/03/25	11/06/25
M11	09/24/25 - 10/17/25	10/22/25	10/23/25	11/26/25	12/01/25	12/04/25
M12	10/18/25 - 11/07/25	11/13/25	11/14/25	12/19/25	01/05/26	01/08/26
M01	11/08/25 - 12/08/25	12/11/25	12/12/25	01/30/26	02/02/26	02/09/26
M02	12/09/25 - 01/16/26	01/22/26	01/23/26	02/27/26	03/02/26	03/09/26
M03	01/17/26 - 02/18/26	02/23/26	02/24/26	03/30/26	04/01/26	04/06/26
M04	02/19/26 - 03/19/26	03/24/26	03/25/26	04/30/26	05/01/26	05/07/26
M05	03/20/26 - 04/20/26	04/23/26	04/24/26	05/29/26	06/02/26	06/08/26
M06	04/21/26 - 05/19/26	05/22/26	05/26/26	06/30/26	TBD	TBD

Out-of-Class, Cert Split Site,  
Master Stipends

Pay Date	Cut-off Date
07/31/25	07/03/25
08/29/25	08/05/25
09/30/25	09/03/25
10/31/25	10/06/25
11/26/25	10/30/25
12/19/25	11/24/25
01/30/26	12/19/25
02/27/26	01/30/26
03/30/26	03/03/26
04/30/26	04/03/26
05/29/26	05/01/26
06/30/26	06/02/26

Leave Notes  
Cut-off Dates

Pay Date	Cut-off Date
07/31/24	<b>07/07/25</b>
08/30/24	<b>08/06/25</b>
09/30/24	<b>09/04/25</b>
10/31/24	<b>10/07/25</b>
11/27/24	<b>10/31/25</b>
12/20/24	<b>11/25/25</b>
01/31/25	<b>01/05/26</b>
02/28/25	<b>02/02/26</b>
03/28/25	<b>03/04/26</b>
04/30/25	<b>04/06/26</b>
05/30/25	<b>05/04/26</b>
06/30/25	<b>06/03/26</b>

