

# WESLACO INDEPENDENT SCHOOL DISTRICT

## STUDENT/PARENT COMPLAINT FORM POLICY FNG - LEVEL TWO

If the outcome of the conference with the principal is not to the student's or parent's satisfaction or the time for a response has expired, the student or parent may request a conference with the Superintendent or designee. The request must be filed within twenty (20) calendar days of the response deadline. The Superintendent or designee shall hold the conference within ten calendar days of receiving the request.

1. Name: \_\_\_\_\_
2. Assignment/Campus: \_\_\_\_\_
3. Date of the Level One Complaint Conference: \_\_\_\_\_
4. Attach the following items:
  - a. A copy of the complete "Level One Complaint Form" and any attachments submitted for the Level One Complaint Conference.
  - b. A copy of the Level One decision.
5. Name, address, and telephone number of representative, if applicable.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Grievant/Representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Received by)

\_\_\_\_\_  
Date