



Minutes

Finance Committee Meeting: February 4, 2026

Date: Wednesday 02/04/2026

Time: 12:00 pm to 1:00 pm

Location: <https://us02web.zoom.us/j/2280747296> passcode 761638

Committee Members:

- Edward Ramirez - Acting Executive Director - Siembra
- Chris Moore, Business Manager - K12 Accounting
- Rebekah Runyan - CFO - K12 Accounting
- Brandy Smith, CPA
- Jules Salinas, Board Chair
- Sharde McClure Robinson, Board Secretary and Acting Treasurer
- Anne Shabareck, Executive Assistant

AGENDA

In attendance: Edward, Chris, Sharde, Brandy, Anne

1. Questions/discussion/follow-up:
2. [Financial Statement Reports - as of December 31, 2025](#) (Chris Moore)
 - a. Payroll & Accounts Payable Vouchers
 - b. Recommended Change
 - c. Financial Analysis
 - d. Bank Reconciliations

The committee reviewed the December 2025 financial reports. Chris reported that the school remains in a strong financial position, with operating fund revenues and expenditures tracking as expected. Compensation and benefits continue to represent the largest category of expenses, consistent with historical trends.

Federal and grant fund balances were reviewed. Minor adjustments to certain grants were noted and will be addressed administratively. No concerns were raised regarding compliance or overall grant management.

The committee reviewed the monthly bank reconciliation, which was completed and aligned with





the general ledger. No discrepancies were identified.

3. Budget Adjustment Requests (BARs)

- a. [BAR 0020-I: FY26 Direct Grant Increase for Instructional Assistants](#) (\$176,000)

The committee reviewed BAR 0020-I, a direct grant increase related to instructional assistant staffing. Chris provided updates on anticipated enrollment adjustments, upcoming budget development, and ongoing legislative activity related to school funding.

4. Upcoming Meeting(s) - Edward

- February Board Meeting: Wednesday, 2/11/2026 @ 4 PM
- Entrepreneurial Committee Meeting: 2/17/26 @ 4pm
- March Finance Committee Meeting: Wednesday, 3/4/2026 @ Noon
- March Executive Committee Meeting: Monday, 3/2/2026

