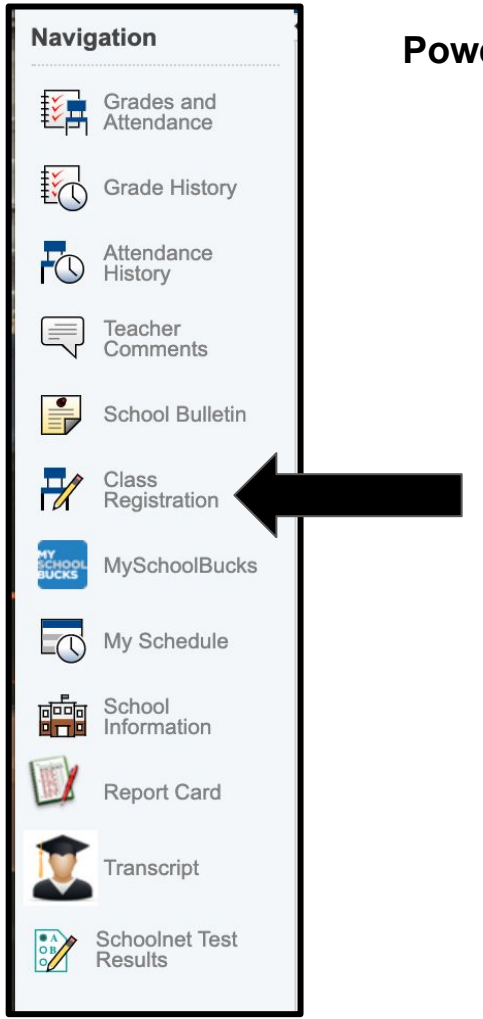
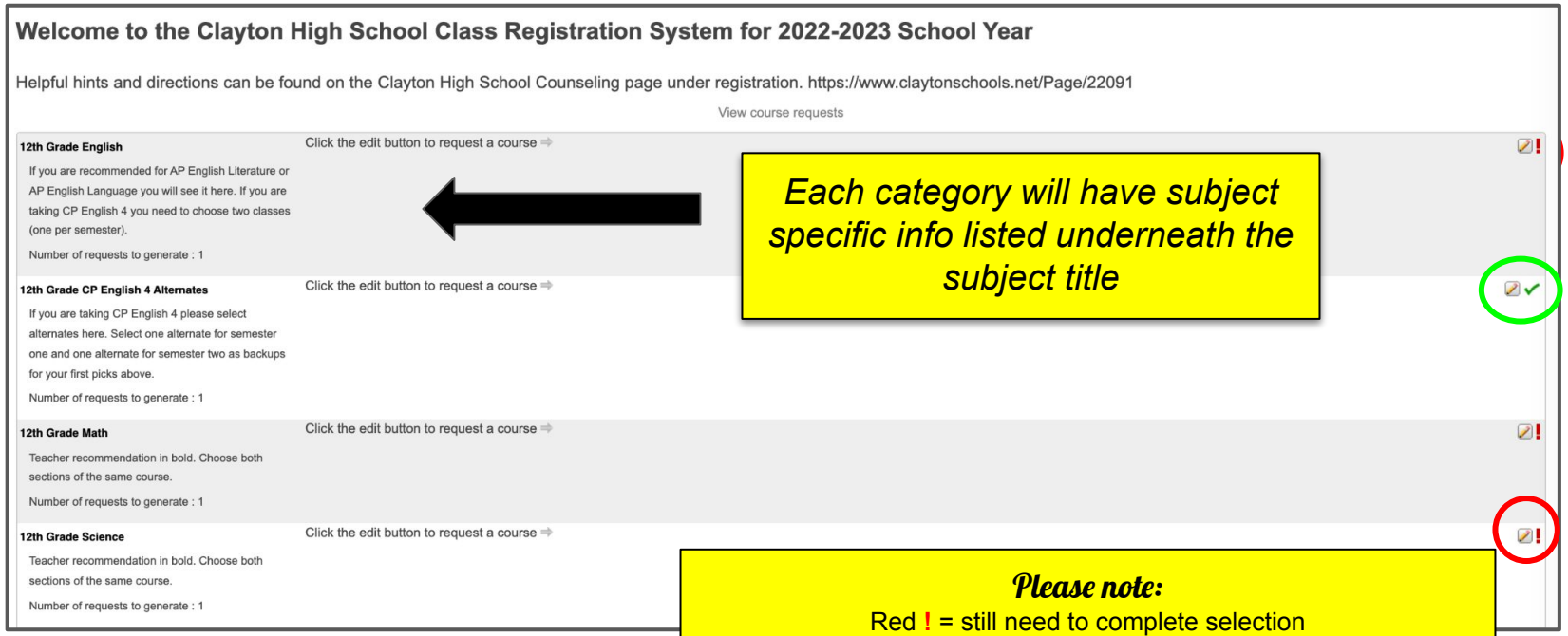
Power School Course Registration Instructions



Step 1: *Log in to PowerSchool, click “Class Registration”*

Step 2: *View course options for each category by clicking the red pencil icon to the right*



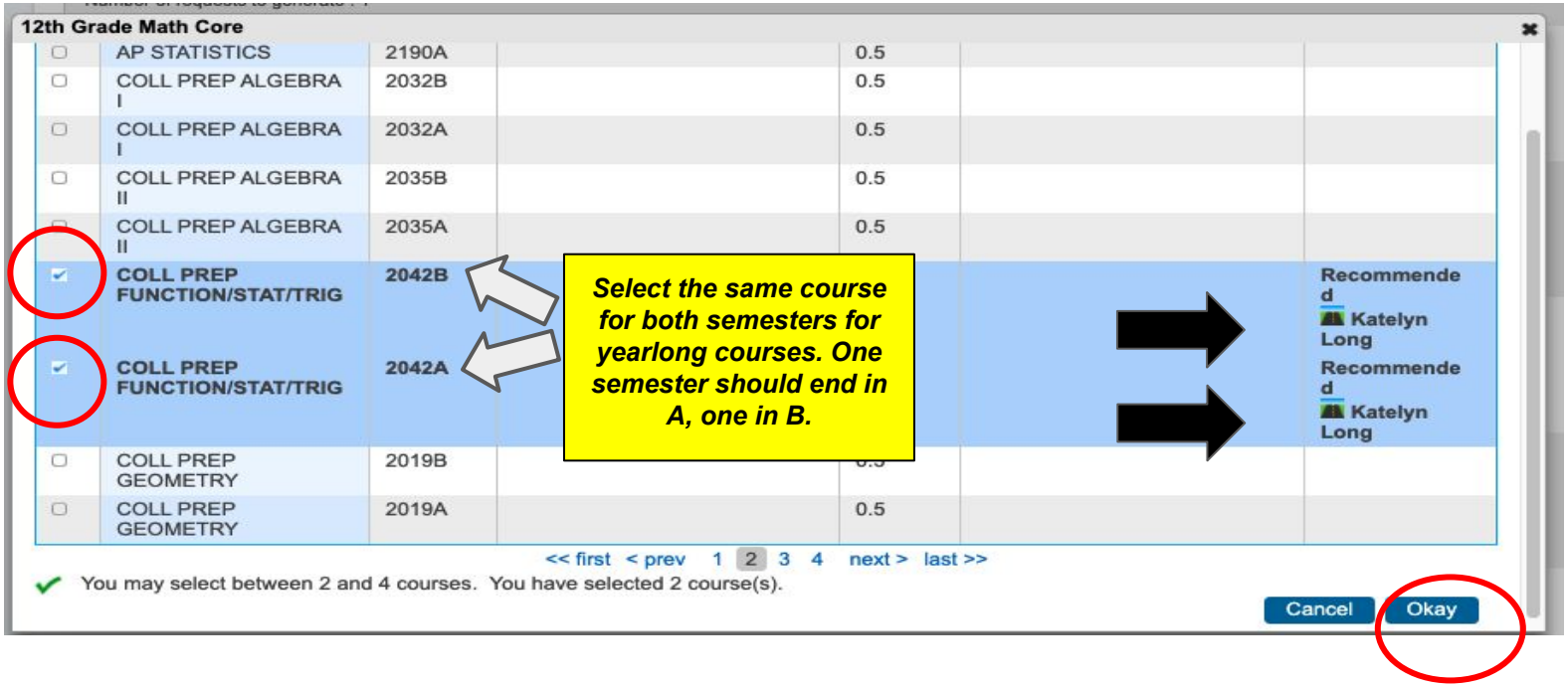
Each category will have subject specific info listed underneath the subject title

Please note:

Red ! = still need to complete selection

Green ✅ = selection successful OR not required for submission

Step 3: *Select courses for each category. Teacher recommendations will be bold.*



Hit 'Okay' when you're done with this category

Step 4: Continue this process for

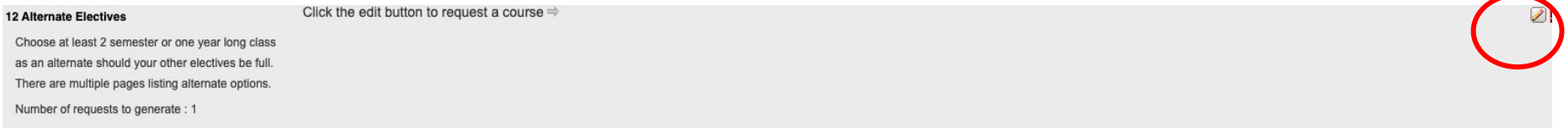
1. **12th Grade English:** Will have teacher recommendation in bold if recommended for AP
2. 12th Grade CP English Alternates: please select an option for <u>semester 1 & semester 2</u> if taking semester courses. Alternates for full year courses can be made in the Alternates section.
3. **12th Grade Math:** *will have teacher recommendation in bold*
4. **12th Grade Science:** *MAY have teacher recommendation in bold*
5. **12th Grade Social Studies:** *MAY have teacher recommendation in bold*
6. **12th grade World Language:** *will have teacher recommendation if taking this year, can leave blank if not taking next year*

Step 5: Continue this process for elective credit enrollment

6. **Fine Art:** *1.0 credit required for graduation*
7. **Practical Art:** *1.0 credit required for graduation. Personal Finance credit is required to graduate*
8. **PE/Health:** *1.0 credit PE & 0.5 credit Health required for graduation. Select if not completed already*
9. **English Electives:** *take in addition to English*
10. **Student Support:** *teacher recommendations will be bold. Can select Learning Center if interested*

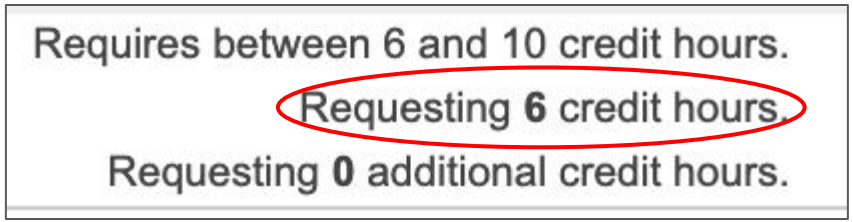
Step 6: Finally, select Alternates

VERY IMPORTANT. *Select classes you'd be okay being in if your other electives are full or don't work with your schedule.*



Before you submit:

- ➔ Double check you have Alternates selected
- ➔ Double check that you are requesting at least 6 credit hours (not counting Alternates). You can have more than 6 but will not be able to submit if you have requested more than 10.



After you submit:

- ➔ **DON'T PANIC!** There may be glitches or errors. Stop by, make an appointment or email me with any concerns.