

**Finance and Facilities Subcommittee  
Meeting Minutes  
Central Office Conference Room  
January 29, 2026  
5:30 p.m.**

**Present:** Debra Dudack, Melissa Finnigan, James Mol, Maureen Sattan (5:56 PM), Sam Toskin, Business Manager Eric Remington, Director of Special Services Diana Kelley, Ed.D., and Superintendent Matthew Dunbar

**Also in attendance:** Board of Finance member Brian Kost

**Absent:** Excused - Larry Plano, Facilities Manager

**I. Call to Order**

Finance and Facilities Subcommittee Chair Sam Toskin called the meeting to order at 5:31 p.m.

**II. Food Services Update**

Business Manager Eric Remington provided a food service update. Food costs are somewhat higher with the food service director working to bridge the gap. Currently we are trending towards a very modest food service budget deficit. Administration is hopeful the district can end the year on budget.

**III. Facilities Update**

District Administration continues to work with the architect to define the educational specifications for the new middle school building proposal. Meeting scheduled on February 19th, 2026 to have a joint meeting with the Board of Education and Public Building Committee to review specifications.

Work continues on the High School roof project, including the possibility of solar power. Updates from the town on how this project will be funded is coming in late February.

Lastly, District Administration is looking into ways to avoid damage due to frozen pipes for other school buildings.

**IV. Transportation Update**

Business Manager Eric Remington reports that the district continues to negotiate a new bus contract.

**V. December Financial Update**

Preliminary numbers were presented, with the district projecting a modest deficit based upon YTD December 2025.

## **VI. Fiscal Year 2027 Budget Discussion**

### **A. Special Education Update**

Diana Kelley Ed. D., presented her budget slides for feedback prior to the 02/02/26 Suffield Board of Education meeting.

## **VII. Adjournment**

Motion to adjourn was given by Debra Dudack, seconded by Maureen Sattan The meeting was adjourned at 6:56p.m.