Meeting Minutes

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
October 9, 2025 – 6:00 p.m.

District Members Present: Michelle Smith, Chairperson (in-person), Frances-Feliz Kearns (in-person), Margaret McSweeny (in-person), Matthew Monteiro (in-person), James Muse (remote) April Nye (in-person), Joseph Pires (in-person) and Betsy Stewart (in-person).
Members Absent: Robin Rounseville

Union Members Present: Nichole Daniel, Chairperson (in-person), Anne Fernandes (in-person), Josh Trombly (in-person), Cristin Cowles (in-person), Kate Duggan (in-person), Carly Lavin (remote), Jack LeBrun (remote), Mary Beauregard (in-person) and Nichole Nye McGaffey (in-person).
Union Members Absent: None

Others Present: Michael S. Nelson, Superintendent of Schools; Howard Barber, Assistant Superintendent of Finance and Operations; Shari Fedorowicz, Assistant Superintendent of Teaching and Learning; Jaime Curley, Assistant Superintendent of Student Services; Michael Devoll, Principal, ORR High School; Lauren Millette, Assistant Principal, ORR High School; Silas Coellner, Principal, ORR Jr. High School; Christina Cioffi, Director of Guidance; Melissa Wilcox, Executive Assistant to the Superintendent (all in-person).

1. **Meeting to Order**
   The meeting was called to order at 6:05pm by Chairperson Smith and Chairperson Daniel. Chairperson Smith stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined. Chairperson Daniel added that the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

2. **Administrative and School Committee Reports**
   a. **Chairperson Report**
      Chairperson Smith and Chairperson Daniel shared the following together:
      Good evening members of the Joint School Committee, administrators, staff and community members. It is our pleasure to share this month's Chairperson's Report. As we move through the start of the school year, we want to begin by recognizing the continued commitment and collaboration among our educators, administrators, families and school committee members. The dedication ensures that the Old Rochester Regional School District remains a place where academic excellence, innovation and student well-being are at the forefront. Over the past several weeks, as we start a new school year, our district has continued to focus on strengthening instructional practices with new ELA and Math programs at the elementary level across the district, supporting the social-emotional needs of all students, and ensuring access to high-quality learning opportunities across all schools. The leadership team has been working diligently to align curriculum and instruction with state frameworks, while our faculty continue to engage in meaningful professional development that promotes student-centered learning. We are also proud of the ongoing collaboration among the towns of Marion, Mattapoisett, and Rochester. These partnerships continue to strengthen our shared vision for the district and reflect the value our communities place on public education. Budget planning for the upcoming fiscal year is underway, and we appreciate the thoughtful and transparent approach the administration has taken to balance fiscal responsibility with the needs of our students and staff. Finally, we want to extend my gratitude to our students, who continue to inspire us daily with their curiosity, creativity and resilience. Whether in academics, athletics or the arts, their accomplishments remind us why our collective work is so important. Thank you to our fellow committee members for your continued collaboration and commitment to serving our district. Together, we remain focused on ensuring that every student in the Old Rochester Regional School District is known, supported and challenged to reach their highest potential.

   b. **Central Office Report**

That the School Committees hear a report from the Central Office team regarding current happenings in the school and local community.
Superintendent Nelson shared his most recently newsletter from September 2025 with the Joint School Committee. He highlighted the opening of schools and encouraged families that have not already done so to complete their annual forms in PowerSchool. He shared an upcoming Math Night in October for families with elementary students to learn more about enVisions, our new math program.

3. Approval of Minutes

a. **Regular Meeting: June 12, 2025**
Motion to approve the June 12, 2025 minutes as presented
District, Mr. Monteiro
Union, Ms. Fernandes
Seconded
District, Ms. Nye
Union, Ms. Nye McGaffey
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL
District: Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Stewart: yes, Pires: yes, McSweeny: yes, Muse: yes
Union: Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Lavin: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes

b. **Executive Session: June 12, 2025**
Motion to approve the executive session minutes June 12, 2025 minutes as presented
District, Mr. Monteiro
Union, Ms. Duggan
Seconded
District, Ms. Kearns
Union, Mr. Trombly
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL
District: Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Stewart: yes, Pires: yes, McSweeny: yes, Muse: yes
Union: Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Lavin: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes

c. **Superintendent's Goals Subcommittee: September 18, 2025**
Motion to approve the Superintendent's Goals Subcommittee minutes September 18, 2025 minutes as presented
District, Mr. Monteiro
Union, Ms. Nye McGaffey
Seconded
District, Ms. Nye
Union, Ms. Beauregard
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL
District: Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Stewart: yes, Pires: yes, McSweeny: yes, Muse: yes
Union: Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Lavin: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes

4. General

a. **Strategic Plan Vision2028 Update**

That the School Committees hear an update from administration.

Superintendent Nelson explained that in June 2025 the administration reported the outcomes for the 2024-2025 school year to the Joint School Committee and took the summer to reflect and plan for this school year. This agenda item is to report out on anticipated work to be conducted this year, year three of the strategic plan and outcomes on where the administration sees our districts moving in alignment with Vision2028. Dr. Fedorowicz, Mr. Devoll, Mr. Coellner, Ms. Letendre and Dr. Ashley presented initiatives and anticipated outcomes for Objective One - Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools and Objective Two - Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate. Dr. Curley, Ms. Dessert and Ms. Millette presented initiatives for year three and anticipated outcomes about Objective Three - Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools. Ms. Chouinard, Mr. Thomas and Ms. Wells presented initiatives and anticipated outcomes about Objective Four - Provide an inclusive, equitable, and positive climate and culture in all schools that promotes sense of belonging for all school community members. Lastly, Mr. Barber and Mr. West presented Objective Five - Ensure safe, secure, and equitable learning environments in all schools. Superintendent Nelson added that our districts are now part of The Education Collaborative's (TEC) Student Data Privacy Alliance and they do this work on behalf of districts nation-wide. Their legal teams review data privacy agreements with software companies to further protect student data. Please see appendix A.

School Committee Feedback:

Ms. Fernandes inquired about Open Architect and reporting options. Ms. Wells explained that is a very comprehensive program and includes multiple data dashboards. Superintendent Nelson explained the administration is working together to determine which staff members can see which student data points. Mr. Pires commended the data pieces and the dashboard as a key component to be more efficient and make more informed decisions. The members thanked the administration for their presentation and the extensive work that has gone into each objective.

b. Superintendent's Goals Presentation

That the School Committees hear year two plans of the Superintendent's 2024-2026 goals and review the end-of-cycle summative evaluation timeline.

Superintendent Nelson explained the year two plans of his current goals;

1. Supporting Teaching and Learning - On-going collaboration with the Leadership Team to continue implementation of the Literacy Action Plan, Curriculum Review Cycle, a data dashboard and professional development planning and best practices.
2. Developing the Portrait of the Graduate (POG) - Creating a POG that includes core competencies, indicators, and grade level measurable skills in collaboration with the school community.
3. Support Systems, Climate & Culture, Safe Schools - Determining and promoting a unified brand that embodies the spirit of the school-system and the school community with stakeholder feedback.
4. Professional Growth and School Community Communication - Collecting climate and culture survey data from the school community and discussing the results in detail with the administrative team.

He reminded the members that in April, documentation and evidence will be shared with all school committee members to submit their feedback for the Superintendent's end-of-cycle evaluation which will then be shared at the Joint School Committee meeting in June by the Chairpersons.

5. Policy Review

That the School Committees review the following policies:

1st Reads

- **ECAB – Access to Buildings and Grounds**

  This new model policy provides an outline, to be adapted locally, for access to buildings and grounds during

both the school day and during non-school hours. The Policy Subcommittee reviewed and recommended this policy at their September 25, 2025 meeting.

- **EFBA – School Food and Nutrition – Meal Modifications**
  In response to recent DESE Coordinated Program Review reporting and in consultation with DESE School Food and Nutrition Program, MASC is providing a model policy for meal modification. All school districts must provide meal modifications, at no extra charge, for students with disabilities or other special dietary reasons that restrict the student's diet on a case-by-case basis, per USFDA requirement. The Policy Subcommittee reviewed and recommended this policy at their September 25, 2025 meeting.
- **KBG – Parent Advisory Councils (PACs)**
  Massachusetts state law requires the formation and support of specific Parent Advisory Councils for Special Education and English Language Learners. This model policy outlines the district obligations and cross references the DESE guidance for PACs. The Policy Subcommittee reviewed and recommended this policy at their September 25, 2025 meeting.
- **Middle School Pathway Exploration Policy**
  Massachusetts state regulations (603 CMR 4.00) require sending districts to CTE schools and programs to maintain a districtwide Middle School Pathway Exploration Policy that documents how middle school students in the district are made aware of, and gain exposure to, career technical education (CTE) schools and programs available to them in their district, regional, agricultural, and other public high schools. This policy must be submitted by November 1st.

Revisions

- **GBEBC – Gifts to and Solicitation By Staff**
  This updates current model policy to note that staff may not organize raffles while acting as employees, as the district cannot be a sponsoring organization. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **JJE – Student Fund-Raising Activities**
  This updates current model policy to add that student organizations may not organize such games as fundraisers. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **KBE – Relations with Parent/Booster Organizations**
  This updates current model policy on parent organizations, including booster clubs, to add language clarifying that, should they wish to organize such fundraisers, they are expected to follow the law and regulation in doing so. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **KI – Visitors to the Schools**
  This redrafts our model policy on visitors to provide more broadly for the array of those who visit schools and school grounds. This should be adapted to local needs. It is expected that administration will create ancillary procedure. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **BAA – Evaluation of School Committee Operational Procedures**
  The Policy Subcommittee reviewed this policy at the May 2025 meeting based on a recommendation from community member Anne Fernandes. Ms. Cowles reviewed and edited the policy based on current practice for the Policy Subcommittee to discuss again. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.

Superintendent Nelson reviewed the above list of 1st reads and revisions to policies. He recommended waiving the 2nd read on EFBA – School Food and Nutrition – Meal Modifications and JFAE – so they may be implemented to meet guidelines and deadlines required by DESE. No action was taken on ECAB – Access to Buildings and Grounds and KBG – Parent Advisory Councils (PACs). Ms. Lavin recommended including clarification in the title of KBG that is related specifically to special education and English language learners.

Motion to waive the first read and accept policy EFBA – School Food and Nutrition – Meal Modifications and JFAE – Middle School Pathway Exploration Policy and approve, and also approve the revisions to JJE – Student Fund-Raising Activities, KBE – Relations with Parent/Booster Organizations, KI – Visitors to the

Schools as presented.
District, Ms. McSweeny
Union, Ms. Lavin
Seconded
District, Mr. Monteiro
Union, Ms. Duggan
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL
District: Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Stewart: yes, Pires: yes, McSweeny: yes, Muse: yes
Union: Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Lavin: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes

School Committee Discussion:
GEBEBC – Gifts to and Solicitations by Staff
Mr. Monteiro inquired about the section Raffles and Games of Chance in the policy, recommending maybe to further clarify the language that staff would be barred in their professional activities or at school to be more specific. Ms. McSweeny recommended editing that section now. Ms. Lavin asked if there would be constraints on any of the activities at the high school. Ms. Nye shared an example of a recent boosters fundraiser. Superintendent Nelson explained that the legal team recommends the language as presented and to start communicating it to the different groups. Ms. McSweeny recommended bringing it back to the Policy Subcommittee after the members discussed other fundraisers currently taking place.

BAA – Evaluation of School Committee Operational Procedures
Ms. Fernandes explained that she original requested this be reviewed by the Policy Subcommittee for consideration of the School Committee annually establishing objectives, rather than periodically as the policy states. She believes this aligns with how everything is done as educators, including the Superintendent's goals, Vision 2028, all being scaffolded in time. Ms. Cowles commented that this policy relates to BA – School Committee Operational Goals which also says periodically. Ms. McSweeny added they are elected officials every three years. Chairperson Smith said that is like an evaluation. Ms. Cowles explained the rationale for the proposed revisions was to leave some flexibility in how each School Committee handles the procedures since we have four districts. She reviewed other districts, and there are many ways others handle this policy. Some have BA and BAA combined in one, some school committees conduct workshops or retreats annually, something they could get back to doing, but the policy is written to allow for flexibility for the individual committees that are all a part of our school-system. Chairperson Smith agreed they should look into getting back into workshops. Ms. Lavin inquired as to when Ms. Fernandes anticipated annual evaluations would take place logistically because elections are held in the spring. Ms. Fernandes suggested September through May before elections. Ms. Fernandes proposed annually to align with the strategic plan in her opinion. Mr. Monteiro asked how it had been done in the past. Chairperson Smith said it had not been done and as public officials, the public elects each member in or out. Mr. Pires said he feels this could be positive to establish goals as a group and have accountability. Mr. Monteiro said we have many approved items by the School Committee like the five-year strategic plan, the two year school improvement plans, the Superintendent's goals, the equity action plan and these are all items that they trying to achieve as group but that could be different from goals of what the School Committee wants to grow into. Ms. Fernandes shared that MASC offers a model on their website that they look into. Ms. McSweeny recommended it go back to the Policy Subcommittee to discuss what MASC shares, what is realistic for the school committee and to consider the feedback from the members' this evening. Mr. Pires added it could help with new members coming on board as well.

Motion to recommend policy GEBEBC – Gifts to and Solicitations by Staff and policy BAA – Evaluation of School Committee Operational Procedures be referred back to the Policy Subcommittee for further review.
District, Ms. McSweeny
Union, Ms. Nye McGaffey
Seconded
District, Mr. Monteiro

Union, Ms. Duggan
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL
District: Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Stewart: yes, Pires: yes, McSweeny: yes, Muse: yes
Union: Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Lavin: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes

6. **Information and Future Agenda Items**
   a. **Timeline**
      i. Joint School Committee: January 29, 2026
   b. **Future Agenda Items**
      i. School Calendar Approval (winter)
      ii. Budget Update (winter)
      iii. Approval of School Committee Dates (winter)
      iv. Professional Development Plan Approval (spring)
      v. Superintendent's End-Cycle Evaluation (spring)

7. **Public Comment**
Public comment is governed by approved school committee policy. Per the committee's policy, we will offer up to 30 minutes for public comments this evening.
Kathleen LeClair of Mattapoisett provided the following comments in writing to the Chairpersons ahead of the meeting to be included in the minutes: *I am writing to express deep concern over the growing pattern of policy violations by our local school committees. Most recently, an indication that there is misunderstanding or lack of clarity regarding a policy's requirement for regular self-evaluations. Self-evaluation is not a formality; it's a vital tool for elected bodies to reflect, improve, and build public trust. The Massachusetts Association of School Committees (MASC) strongly recommends this practice to ensure committees fulfill their responsibilities ethically and effectively. While not legally mandated in the State of Massachusetts, the benefits of a self-evaluations are well documented on MASC's website and publications. Self-evaluations promote accountability, fosters improvement, collaboration and communication, enhances effectiveness, facilitates skill development and aligns with the strategic goals of the school district ensuring the boards activities and decisions are consistent with the schools mission and long term strategic plan. Instead of acknowledging the benefits of self-evaluations and agreeing to conduct same, our school committees are attempting to revise the policy language to suggest they are not obligated to the community to practice good governance and that they are not obligated to take all measures to protect the district from potential future liability. This is misleading, unethical, and raises serious questions about their commitment to transparency and accountability. Our students, educators, and families deserve leadership that is open, reflective, and responsible. Conducting a self-evaluation is not optional — it is a duty. I urge fellow residents to speak out and demand that our elected officials uphold the standards of governance our community deserves. If the School Committee cannot be trusted to follow basic policies, how can we entrust them with the stewardship of millions in taxpayer dollars? Fiscal responsibility begins with ethical leadership—our schools and our community deserve nothing less.*

8. **Executive Session**
Executive Session was not held during this meeting.

9. **Adjournment**
Motion to adjourn at 7:30pm
District, Ms. Nye
Union, Ms. Nye McGaffey
Seconded
District, Mr. Muse
Union, Ms. Beauregard
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL
District: Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Stewart: yes, Pires: yes, McSweeny: yes, Muse: yes

Meeting Minutes

Union: Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Lavin: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes

Meeting Resources

October 9, 2025 Agenda
Superintendent's Newsletter – September
June 12, 2025 Minutes – Draft
September 18, 2025 Goals Subcommittee Minutes – Draft
Visions 2028 Presentation
Superintendent's Goals Overview
Evidence Superintendent Goals 2024-2026 from June meeting
ECAB Access to Building and Grounds Policy Draft
EFBA School Food and Nutrition – Meal Modifications Policy Draft
KBG Parent Advisory Councils Policy Draft
JFAE Middle School Pathway Exploration Policy Draft
GBEBC Gifts and Solicitations by Staff Policy Draft
JJE Student Fund-Raising Activities Policy Draft
KBE Relations with parent Guardian Organizations Policy Draft
KI Visitors to the Schools Policy Draft
BAA Evaluation of School Committee Operational Procedures Policy Draft

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
October 9, 2025 – 6:00 p.m.

Zoom link:
https://oldrochester-org.zoom.us/j/95561881344?pwd=OxKszymWvS8ZMw4qrs4PR5MgaDhcal.1
Meeting ID: 955 6188 1344
Passcode: 798324

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Media Room located at the Jr. High School at 133 Marion Road, Mattapoisett, MA 02739 or via zoom. Supporting documentation for agenda items can be found on the School Committee webpage: https://www.oldrochester.org/district/sc

1. **Meeting to Order**

2. **Administrative and School Committee Reports**
   a. **Chairperson Report**
      That the School Committees hear a report from the Chairperson.
   b. **Central Office Report**
      That the School Committees hear a report from the Central Office team regarding current happenings in the school and local community.

3. **Approval of Minutes**
   a. **Regular Meeting: June 12, 2025**
   b. **Executive Session: June 12, 2025**
   c. **Superintendent's Goals Subcommittee: September 18, 2025**

4. **General**
   a. **Strategic Plan Vision2028 Update**
      That the School Committees hear an update from administration.
   b. **Superintendent's Goals Presentation**
      That the School Committees hear year two plans of the Superintendent's 2024-2026 goals and review the end-of-cycle summative evaluation timeline.

5. **Policy Review**
   That the School Committees review the following policies:

   1st Reads
   - **ECAB – Access to Buildings and Grounds**
     This new model policy provides an outline, to be adapted locally, for access to buildings and grounds during both the school day and during non-school hours. The Policy Subcommittee reviewed and recommended this policy at their September 25, 2025 meeting.
   - **EFBA – School Food and Nutrition – Meal Modifications**
     In response to recent DESE Coordinated Program Review reporting and in consultation with DESE School Food and Nutrition Program, MASC is providing a model policy for meal modification. All school districts must provide meal modifications, at no extra charge, for students with disabilities or other special dietary reasons that restrict the student's diet on a case-by-case basis, per USFDA requirement. The Policy Subcommittee reviewed and recommended this policy at their September 25, 2025 meeting.
   - **KBG – Parent Advisory Councils (PACs)**
     Massachusetts state law requires the formation and support of specific Parent Advisory Councils for Special Education and English Language Learners. This model policy outlines the district obligations and cross references the DESE guidance for PACs. The Policy Subcommittee reviewed and recommended this policy at their September 25, 2025 meeting.

- **Middle School Pathway Exploration Policy**
  Massachusetts state regulations (603 CMR 4.00) require sending districts to CTE schools and programs to maintain a districtwide Middle School Pathway Exploration Policy that documents how middle school students in the district are made aware of, and gain exposure to, career technical education (CTE) schools and programs available to them in their district, regional, agricultural, and other public high schools. This policy must be submitted by November 1st.

Revisions

- **GBEBC – Gifts to and Solicitation By Staff**
  This updates current model policy to note that staff may not organize raffles while acting as employees, as the district cannot be a sponsoring organization. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **JJE – Student Fund-Raising Activities**
  This updates current model policy to add that student organizations may not organize such games as fundraisers. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **KBE – Relations with Parent/Booster Organizations**
  This updates current model policy on parent organizations, including booster clubs, to add language clarifying that, should they wish to organize such fundraisers, they are expected to follow the law and regulation in doing so. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **KI – Visitors to the Schools**
  This redrafts our model policy on visitors to provide more broadly for the array of those who visit schools and school grounds. This should be adapted to local needs. It is expected that administration will create ancillary procedure. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.
- **BAA – Evaluation of School Committee Operational Procedures**
  The Policy Subcommittee reviewed this policy at the May 2025 meeting based on a recommendation from community member Anne Fernandes. Ms. Cowles reviewed and edited the policy based on current practice for the Policy Subcommittee to discuss again. The Policy Subcommittee reviewed and recommended the revised policy at their September 25, 2025 meeting.

6. Information and Future Agenda Items

a. Timeline

i. Joint School Committee: January 29, 2026

b. Future Agenda Items

i. School Calendar Approval (winter)
ii. Budget Update (winter)
iii. Approval of School Committee Dates (winter)
iv. Professional Development Plan Approval (spring)
v. Superintendent's End-Cycle Evaluation (spring)

7. Public Comment

Public comment is governed by approved school committee policy. Per the committee's policy, we will offer up to 30 minutes for public comments this evening.

8. Executive Session

Recommendation: That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

9. Adjournment



Superintendent's Newsletter

September 2025

Message of the Month

Dear School Community,

First and foremost, I would like to thank our parents and guardians for partnering with our schools to successfully launch the 2025-2026 school year. Our schools are supported by a caring and involved school community that cares deeply about our students' success. It has been a pleasure interacting with so many of our families at the bus stops, open houses, athletic events, and throughout the Tri-Town.

Since welcoming our students back, our classrooms have been busy with students, faculty, and staff members getting to know each other, learning new routines, setting expectations, and building academic goals for the coming months. As one of our 8th grade students recently said to me, "Mr. Nelson the summer is over and we have a lot to do this year!"

With six weeks of school nearly behind us, the stage is set for a positive school year ahead. I'm looking forwarding to sharing information with our families each month in the Superintendent's Newsletter.

Please enjoy this month's updates, highlights, and information.
With all respect,

Michael S. Nelson
Superintendent of Schools

Pictures of Superintendent's School Visits



Dr. Casi's Class



Dr. Everett's Class



Ms. Hemenway's Art Class



Lunch at Center School



PE Class with Mr. Cabeceiras



Group Work at Sippican

Office of Teaching and Learning

From Dr. Fedorowicz
Assistant Superintendent of Teaching and Learning



STEM Experiences for All Ages

The Center for Advancement of STEM Education (CASE) at Bridgewater State University offers community programs as well as professional development opportunities for our staff. CASE offers community programs designed to spark curiosity and ignite a passion for science and technology in all ages. From science academy classes for middle and high school students to hands-on experiences like Open Lab Night and Open Observatory Nights, there's something for everyone to explore and discover. Click here for information about CASE community programs.

Office of Student Services

From Dr. Curley,
Assistant Superintendent of Student Services

Massachusetts Department of Elementary and Secondary Education (DESE)
The Massachusetts Department of Elementary and Secondary Education (DESE) launched an update to the Special Education webpages during the summer. This update has been carefully designed with families in mind, reflecting DESE's strong commitment to accessibility, equity, and user-centered design. You will find:

- Family-friendly navigation to help you quickly locate topics like the IEP process, student rights, and available services
- Clearer pathways to information about your rights, options, and ways to be an active partner in your child's education

If you would like to provide feedback to DESE, you can do so here.

Special Education Parent Advisory Council (SEPAC)
The mission of the Marion, Mattapoisett, Rochester and Old Rochester Regional Special Education Parent Advisory Council (ORR SEPAC) is to work for understanding of, respect for and support of all children with special needs in our community. To that end, the ORR SEPAC will work to promote a network of parents of children with and without special needs, and provide a forum to share information and:

- Advise the Districts on development of special education programs;
- Promote communication and programs within the community to encourage understanding, acceptance and inclusion;
- Provide informational forums to families, educators, students and professionals.

If you are interested in becoming a member, please contact 508-758-2772, ext. 1942 to learn more!

PowerSchool Forms



Annual forms (in the General tab) are now available in PowerSchool for all families to complete for each student(s), including information for the nurse's office. The information in these forms is populated from information you have previously provided, so in most cases it's a quick review and update as needed. Please login to PowerSchool using your parent account and click on Forms in the left menu. The 'General' tab should open with the annual forms for you to review and update as needed.

- After reviewing and/or updating, *please be sure to **submit*** the form so we know everything is up-to-date!
- Forms are mobile friendly, but for the best experience, please utilize a computer.
- Annual forms are required by all families, even those that may have recently registered and completed enrollment forms.

Click here to login to PowerSchool.
If you have any questions, please contact your student's school.

Keeping Kids Safe and Secure Online - Presentation

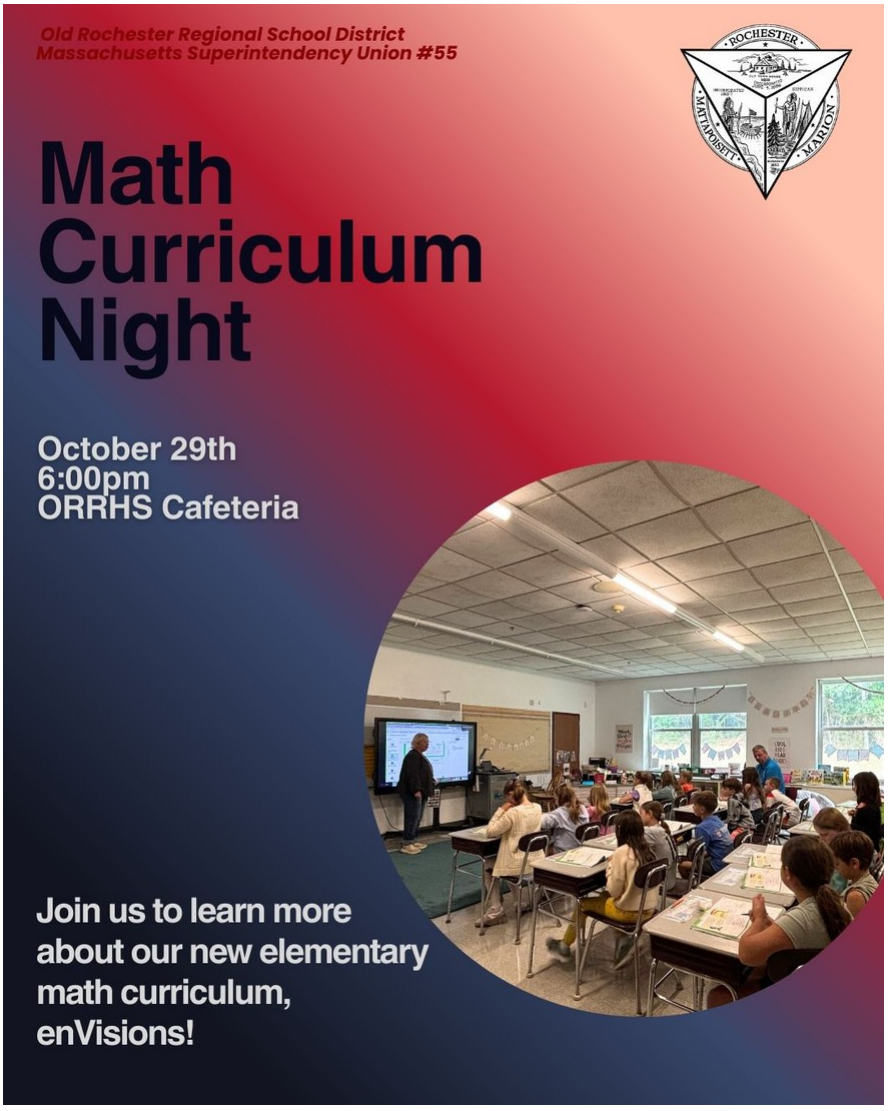
The United States Attorney's Office for the District of Massachusetts will be hosting a Webex Webinar ***Keeping Kids Safe and Secure Online: A Project Safe Childhood Presentation for Parents.*** The webinar will take place on the evening of **Wednesday, October 22nd at 6:30 pm** in a partnership between the United States Attorney's Office and Homeland Security Investigations Digital Forensics/Child Exploitation/Cyber Crime Unit. Advanced registration is required (information below), and the capacity of the Webex webinar platform is 1000. In the event we reach capacity, those who are unable to register can email USAMA.PSCOutreach@usa.doj.gov to be put on the list for the next webinar.



The webinar will bring awareness to the dangers children face online today and will educate parents/caregivers how to keep children safe online. The webinar will not be recorded. In the event someone is not able to attend on October 22nd, we hope to host several more throughout the school year.

REGISTRATION DETAILS
Event address for attendees (please use Chrome):
https://usao.webex.com/weblink/register/r8215d6b4baa3c0ebff54f9844c45790b
Password: PSC1
Questions or difficulty registering?
Please contact USAMA.PSCOutreach@usdoj.gov

Family Night for New Elementary Math Curriculum (enVision)



View Family Resources

Your child's login on SavvasRealize.com contains family resources you can use to help your child succeed in mathematics and to help you better understand the organization of enVision® Mathematics and the Common Core State Standards for Mathematics. Look for an overview, standard explanations and examples, topic support, math help at home pages that include sample problems and home activities, visual learning, games, videos, and so much more.

National School Lunch and Breakfast Program

Old Rochester Regional School District & MA Superintendency Union #55 participates in the National School Breakfast and Lunch Program. As part of this program, our schools offer healthy meals every school day. The Commonwealth is supplementing National School Lunch Program funds to ensure all students have access to healthy school meals in Massachusetts, regardless of household income. We ask that families complete a Meal Benefit Application if they feel they qualify, as this provides data for school funding and community resources. The results from each Meal Benefit Application are used to ensure sustainability for this program. Meal benefit applications can be found at ORRSchoolMeals.

PDF **SY 25-26 Public Release Statement** Download 712.3 KB

Google Additional Services & Student Data Privacy



As part of our use of Google Workspace for Education, students may also have access to Google's Additional Services (such as YouTube, Google Maps, Google Earth, and Google Translate) for educational purposes under school supervision. Families are asked to provide permission for their child to use these services. ***If you do not approve***, please complete this Opt Out Form.

For more information, review the Google Workspace for Education Privacy Notice.

Early Literacy Screening Information

Please review the attached letter regarding Early Literacy Screening Information for elementary students in grades K-3.

PDF **Fall Intro Letter K-3.pdf** Download 252.1 KB

Guidance for Parents with Uncertain Immigration Status

In recent months, we in the Attorney General's Office have heard that parents and guardians with uncertain immigration status are worried about who will care for their young children if they are arrested or detained by U.S. Immigration and Customs Enforcement (ICE). To help families plan, we have created a simple fact sheet and a detailed guidance document which lay out options that parents and guardians have in case of such an emergency: Fact Sheet for Parents with Uncertain Immigration Status and Guide for Parents with Uncertain Immigration Status. We hope that by planning ahead, parents will have some peace of mind that their children will be cared for in case of an emergency. For more information, go to Resources for Immigrants in Massachusetts | Mass.gov.

PDF **English - Emergency Planning Fact Sheet for Parents** Download 336.2 KB

PDF **English - Emergency Planning Guide for Parents** Download 219.8 KB

PDF **Haitian Creole - Emergency Planning Fact Sheet for Parents** Download 529.0 KB

PDF **Haitian Creole - Emergency Planning Guide for Parents** Download 302.6 KB

PDF **Portuguese - Emergency Planning Fact Sheet for Parents** Download 400.3 KB

PDF **Portuguese - Emergency Planning Guide for Parents** Download 492.9 KB

PDF **Simplified Chinese-Emergency Planning Fact Sheet for Parents** Download 1.1 MB

PDF **Simplified Chinese - Emergency Planning Guide for Parents** Download 744.2 KB

PDF **Spanish - Emergency Planning Fact Sheet for Parents** Download 537.6 KB

PDF **Spanish - Emergency Planning Guide for Parents** Download 295.1 KB

School Committee Happenings

Our School Committees have welcomed new faculty and staff, and toured each building with Mr. Jones, Facilities Director, to review summer updates. Click here for the complete schedule, meeting resources and minutes.

Upcoming meetings (subject to change):
October 2nd - ORR School Committee
October 9th - Joint School Committee
October 16th - Mattapoisett School Committee
October 30th - Marion School Committee

Recent News

Special Olympics North America awarded ORRHS with National Banner recognition for its work to provide inclusive sports and activities for students with and without intellectual disabilities. ORRHS was one of only 17 schools in Massachusetts and 217 nationwide to achieve this status for the 2024-25 school year. Read more.



Christina Cioffi has been appointed as the Old Rochester Regional School District's new Director of Guidance and Student Services for grades 7-12. Cioffi stepped into the role effective Aug. 20. Read more.



The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is providing safety tips for students who take the bus to school, along with their families, in addition

to precautions for all those who ride a bicycle. Read more.



Click here to view all the news across our schools!

Community Information and Flyers

Flyers from throughout the Tri-Town are shared with families on our website on the Community page.

ORRconnect on Facebook

ORRconnect is also on Facebook!
Like us on Facebook to stay up-to-date with school happenings.

You can follow all of our schools on Facebook too!
Center School
Old Hammondtown School
Rochester Memorial School
Sippican School
ORR Junior High School
ORR High School

ORRconnect Mobile App

This mobile app allows families to receive targeted, real-time updates right at their fingertips regarding school happenings. Families can filter content, calendars and settings unique to one building or all.
Search ORRconnect in the app store!

ORRconnect

Michael S. Nelson, Superintendent

www.oldrochester.org

Old Rochester Regional School District and Massachusetts Superintendency Union #55 proudly serves the students from Marion, Mattapoisett and Rochester. The mission of our school system is to inspire all students to think, to learn and to care.

App A – Vision, B-goals, C – evidence, D – PD Plan

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
June 12, 2025 – 6:30 p.m.
MEETING HELD IN HYBRID FORMAT
133 Marion Road
Media Room, Jr. High School
Mattapoisett, MA 02739

District Members Present: Michelle Smith, Chairperson (in-person), Frances-Feliz Kearns (in-person), April Nye (in-person), Matthew Monteiro (in-person), Rosemary Bowman (remote), Joseph Pires (in-person), Margaret McSweeny (in-person), James Muse (in-person) and Robin Rounseville (in-person).
District Members Absent: None

Union Members Present: Nichole Daniel, Vice-Chairperson (in-person), Anne Fernandes (in-person), Josh Trombly (in-person), Cristin Cowles (in-person), Kate Duggan (in-person), Jack LeBrun (in-person), Mary Beauregard (in-person) and Nichole Nye McGaffey (in-person).
Union Members Absent: Carly Lavin

Other Staff Members Present: Michael S. Nelson, Superintendent of Schools; Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning; Howard Barber, Assistant Superintendent of Finance and Operations; Jaime Curley, Assistant Superintendent of Student Services; Michael Devoll, Principal – ORRHS; Lauren Millette, Assistant Principal – ORRHS; Silas Coellner, Principal – ORRJHS; Kelly Chouinard, Assistant Principal – ORRJHS; Heidi Letendre, Principal – Rochester Memorial School; Lynn Dessert, Principal – Sippican School; Linda Ashley, Principal – Center School; Stephanie Wells, Principal – Old Hammondtown School; John Ashley, Technology Specialist; Gene Jones, Facilities Director; Melissa Wilcox, Executive Assistant to the Superintendent (all in-person); parents, community members and members of the press.

Meeting was called to order at 6:34 p.m. by Chairperson Smith and Vice-Chairperson Daniel. Vice-Chairperson Daniel noted that this meeting is being recorded and that the public has the option to participate remotely via zoom or in person. Chairperson Smith noted that Public Comment sign-up is available in-person and online.

CHAIRPERSON'S REPORT:
Chairperson Smith and Vice-Chairperson Daniel shared the following: *As we conclude the 2024–2025 school year, it is with immense pride and gratitude that we reflect on our collective achievements, challenges, and the unwavering commitment of our students, staff, and community.*

Leadership and Curriculum Alignment
We would be remiss not to acknowledge the dedication and leadership of Superintendent Nelson. His vision and steadfast commitment have played a pivotal role in the district's continuous improvement. Under his guidance and that of Shari Fedorowicz, the district has prioritized the alignment of our literacy, math and science curricula across all grade levels in all 3 of our districts, ensuring a coherent and rigorous educational experience. This strategic alignment is preparing our students, the future Bulldogs, with the critical skills and knowledge they need to excel in an increasingly complex world.
We also recognize the invaluable work of Jamie Curley, Assistant Superintendent of Student Services, whose dedication to supporting all learners and enhancing student services has been vital to our district's success.

Financial Stewardship
We want to extend heartfelt thanks to our communities in Marion, Mattapoisett, and Rochester for their continued support in passing the FY2025 budget. Special recognition is due to Howie Barber, whose leadership in collaboration with Superintendent Nelson and our administrative team has been instrumental in guiding the budget process. The approved $21.7 million budget addresses critical areas including staffing contracts, retirement and insurance costs, educational equipment, and transportation needs.

App A – Vision, B-goals, C – evidence, D – PD Plan

Looking ahead, we must continue to advocate strongly for changes in Chapter 70 funding formulas to better support our schools. Additionally, securing adequate reimbursement for busing remains a top priority to ensure safe and efficient transportation for all students.

Community Engagement and Inclusion

Our commitment to fostering an inclusive community was exemplified by the participation of our students in Unified Game Day at Tabor Academy. In collaboration with Special Olympics Massachusetts, students engaged in various sports and activities, promoting teamwork and inclusion across all abilities.
Additionally, Project 351 initiatives have empowered students across grades 4–12 to engage in community service and leadership development. Workshops focused on topics such as "energy givers and takers" and safe intervention strategies have been instrumental in nurturing civic responsibility among our youth.

Bulldog Athletics

The 2024–2025 school year was another exciting season for our Bulldog sports teams. Our student-athletes showed remarkable dedication and sportsmanship across various sports, bringing pride to the district.
Highlights include:
The varsity football team advancing to the playoffs with a strong season record.
The girls' soccer team capturing the league championship, showcasing teamwork and resilience.
The boys' basketball team demonstrating tremendous growth and competitiveness throughout the season.
Our track and field athletes setting new personal and school records in multiple events.
Our Unified Sports team continued to exemplify the spirit of inclusion and teamwork, participating in multiple events and fostering a supportive community where all athletes can thrive.
These accomplishments reflect the hard work of our coaches, athletes, and support staff, who embody Bulldog spirit both on and off the field.

Early Childhood Education

The Project GROW preschool program continued to provide high-quality, inclusive education to children in Marion, Mattapoisett, and Rochester. Offering a program that emphasizes accessibility and community involvement, ensuring a strong foundation for our youngest learners. Thank you Doreen Lopes for your continued leadership.

Enrollment and School Choice

The district maintained a cap of 125 school choice slots for grades 7–12 for the 2025–2026 school year. A blind lottery was conducted to ensure equitable access, with additional applications considered if the waitlist is exhausted. Come be a Bulldog!

Acknowledgements

It is also important to acknowledge the hard work, time, and dedication of our School Committee members who diligently serve not only on the Old Rochester Regional School Committee but also on the Superintendency Committee. Their commitment to collaboration and governance plays a vital role in shaping the future of our district and ensuring the best outcomes for our students.
We also say goodbye to Rose Bowan and Sharon Hartley, whose leadership and commitment to the Old Rochester Regional School District have been invaluable. We will miss their vision and dedication, and we extend our deepest gratitude for their years of service.

Looking Ahead

As we move forward, we remain committed to providing a rigorous and inclusive education for all students. We recognize the challenges posed by budget constraints and are dedicated to making thoughtful decisions that prioritize the well-being and success of our students. In closing, I extend my deepest appreciation to Superintendent Nelson, Central Office and administrators, our dedicated staff, School Committee members, students, families, and community members for their continued support and hard work. Together, we have navigated another year of growth and achievement, and I look forward to what we will accomplish in the coming year.

App A – Vision, B-goals, C – evidence, D – PD Plan

SUPERINTENDENT'S REPORT:

Superintendent Nelson shared that the schools have been busy celebrating all students and he has been able to attend many of the events. He added that it is important to recognize the achievements of the students as part of the responsive classroom approach, as the faculty and staff have worked hard throughout the school year to build community in their classrooms. He thanked the school committees for their support over the school year.

I. Consent Agenda

A. Approval of Minutes

1. Regular Minutes:

Motion to approve the May 8, 2025 minutes as presented
District, Ms. Kearns
Union, Ms. Fernandes
Seconded
District, Mr. Muse
Union, Ms. Nye McGaffey
MOTION PASSED
(District 7:0:2) (Union 6:0:2)
ROLL CALL – District: (Smith: yes, Nye: abstain, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: abstain, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: abstain, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: abstain)

Motion to approve the Superintendent's Goals Subcommittee meeting minutes of May 1, 2025 as presented
District, Mr. Monteiro
Union, Ms. Fernandes
Seconded
District, Mr. Pires
Union, Mr. Trombly
MOTION PASSED
(District 9:0) (Union 6:0:2)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: abstain)

V. General

A. Strategic Plan Vision2028 Update

Recommendation
That the School Committees hear an update from administration.
Superintendent Nelson explained that this is an update of the outcomes on year two initiatives, for the work completed during the 2024-2025 school year. He continued that the strategic plan roots all efforts from the Superintendent's Goals, School Improvement Plans, administration and teacher evaluations and more. The administration will provide a progress update and then in the summer will reflect and plan for year three initiatives for the 2025-2026 school year. Dr. Fedorowicz, Mr. Devoll, Ms. Letendre and Dr. Ashley provided an update on Objective One and Two. Dr. Curley, Ms. Millette and Ms. Dessert provided an update on Objective Three. Ms. Chouinard, Mr. Thomas and Ms. Wells provided an update on Objective Four and Mr. Ashley and Mr. Jones provided an update on Objective Five. Please see appendix A.
School Committee Feedback:
Ms. Duggan inquired about Open Architect. Mr. Thomas and Ms. Wells explained that the Open Architect dashboard pulls information from PowerSchool, attendance, student behaviors, scores, etc.
Mr. Monteiro asked if surveys will take place. Superintendent Nelson explained that this is part of year two goals for the Superintendent.

App A – Vision, B-goals, C – evidence, D – PD Plan
Mr. Muse expressed that this is phenomenal work and a great business plan for the districts and he commended all the work and all of those involved that bring it all back to the individual student.

B. Superintendent's Mid-Cycle Review

Recommendation

That the School Committees hear an update on progress of the Superintendent's Goals for 2024-2026.
Superintendent Nelson shared a presentation on the progress of the current two-year goals, as this is the mid-cycle update at the end of the first year. He also reviewed the evidence provided via hyperlinks on the goals document. Please see appendix B and C.

C. Approval of 2025-2026 School Committee Dates

Recommendation

That the School Committees review the following dates for the 2025-2026 school calendar: October 9, 2025, January 29, 2025 and June 9, 2025.
Motion to approve the 2025-2026 Joint School Committee dates as presented
District, Ms. Kearns
Union, Ms. Nye McGaffey
Seconded
District, Mr. Muse
Union, Ms. Beauregard
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

E. Approval of Professional Development Plan

Recommendation

That the School Committees review the Professional Development Plan for the 2025-2026 school year.
Dr. Fedorowicz presented the plan for the 2025-2026 school year for the school committee to review. Please appendix D.
Motion to approve the 2025-2026 Professional Development Plan as presented
District, Ms. McSweeny
Union, Ms. Fernandes
Seconded
District, Ms. Nye
Union, Ms. Duggan
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

E. Portrait of the Graduate Update

Recommendation

That the School Committees hear an update from administration on the Portrait of the Graduate work in the districts.
Purpose: To build a shared understanding of the Portrait of the Graduate process and outcomes.
Participants: School Committee, district and school leaders, teachers, parents and guardians, community members.
Outcome (Final Product): To identify 4-6 PreK-12 Core Competencies, aligned attributes and age appropriate "I can…" statements.

App A – Vision, B-goals, C – evidence, D – PD Plan

What is the Portrait of the Graduate?

- A shared vision defining the knowledge, skills, and character traits students need for future success.
- Emphasizes competencies like critical thinking, communication, collaboration, and adaptability.
- Serves as a guiding framework for aligning teaching and learning, and college and career readiness.
- Why It Is Important?
- Prepares students for a rapidly changing world with transferable life and career skills.
- Ensures that all students access meaningful, future-ready learning experiences.
- Aligns educators, families, and communities around a common, student-centered vision.

Planning Meetings:
April 28, 2025 11:30-1:30pm - Kickoff and Calibration - Setting the Vision and Building Understanding
May 20, 2025 12:00-2:00pm - Defining Key Competencies - - Attributes and I Can…
May 22, 2025 10:00-12:00pm - Refinement and Alignment
June 3, 2025 9:30-11:30am - Finalizing and Celebrating

Community Forums:
June 10, 2025 12:00-1:00pm and 3:30–4:30pm
June 11, 2025 4:00-5:00pm
June 12, 2025 10:00-11:00am

School Committee Feedback:
Ms. McSweeny looks forward to the 'I can' statements so the faculty and students can have ownership of the core competencies. Ms. Nye McGaffey expressed obtaining buy in from faculty and students in the 'I can' statements with more participation.

VI. New Business
D. Policy Review
Superintendent Nelson reviewed the 2nd reads, revisions and removals of policies as below.

2nd Reads
IN – Artificial Intelligence (AI) Policy (new) - This policy was drafted with sample language from MASC along with the review of local AI policies and input from the administration team and technology team.
DN - Surplus Property (new) – This new policy aligns with current practice.

Superintendent Nelson explained that both of these policies are second reads for the school committee. The AI policy is expected to change regularly as the technology evolves. Surplus Property is a policy to reflect current practice.
Motion to approve the new policy IN – Artificial Intelligence Policy and new policy DN – Surplus Property as presented
District, Mr. Muse
Union, Mr. Trombly
Seconded
District, Ms. Nye
Union, Ms. Duggan
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

Policy Revisions
AC – Non-Discrimination Policy Including Harassment And Retaliation

App A – Vision, B-goals, C – evidence, D – PD Plan
AC-R – Procedures for Responding to Complaints of Discrimination, Harassment and Retaliation
ACAB – Sexual Harassment
ACAB-R – Grievance Procedure for Complaints of Sexual Harassment Under Title IX of the Education Amendments of 1972
Policy Removal - ACA – Non-Discrimination on the Basis of Sex
These policies were reviewed by the District's legal team for revisions to ensure compliance with current regulations. Attorney Coleman was present at the last Policy Subcommittee meeting to review the changes and answer all questions and these policies now meet current Federal standards.
Motion to approve the revisions of policies AC – Non-Discrimination Policy Including Harassment And Retaliation, AC-R – Procedures for Responding to Complaints of Discrimination, Harassment and Retaliation, ACAB – Sexual Harassment, ACAB-R – Grievance Procedure for Complaints of Sexual Harassment Under Title IX of the Education Amendments of 1972 and the removal of policy ACA – Non-Discrimination on the Basis of Sex as presented
District, Mr. Monteiro
Union, Ms. Fernandes
District, Ms. Kearns
Union, Mr. Trombly
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

VII. School Committee
A. Reorganization (Union #55 Only)
Recommendation
That the Union #55 School Committee reorganize and appoint a Chairperson and a Vice Chairperson for 2025-2026 school year.
Superintendent Nelson explained Union #55 must reorganize for the 2025-2026 school year.
Ms. Fernandes nominated Ms. Daniel for Chairperson and Ms. Daniel confirmed she is interested in being Chair.
Seconded by Ms. Nye McGaffey
MOTION PASSED
Union – roll call not needed, all in-person (Duggan: yes, Nye McGaffey: yes, Daniel: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes)

Ms. Daniel nominated Ms. Nye McGaffey as Vice-Chairperson.
Seconded by Ms. Beauregard
MOTION PASSED
Union – roll call not needed, all in-person (Duggan: yes, Nye McGaffey: yes, Daniel: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes)

VIII. Future Business
A. Timeline
The next meeting of the Joint School Committee will be held as follows:
October 9, 2025
- Strategic Plan Update (fall)
- Superintendent's Goals (fall)
- School Calendar Review (winter)
- Budget Update (winter)
- Approval of School Committee Dates (spring)
- Professional Development Plan Approval (spring)
- Superintendent's Goals Mid-Cycle Update (spring)

App A – Vision, B-goals, C – evidence, D – PD Plan

- Strategic Plan Update (spring)

OPEN COMMENTS:

Chairperson Hartley read the following statement:

Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

There were no open comments.

X. Information

Recommendation

That the School Committee review the Draft Subcommittee Roles.

XI. Executive Session

Motion to go into executive session at 8:18 p.m. for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements and return to regular session only to adjourn.
District, Mr. Muse
Union, Ms. Fernandes
Seconded
District, Ms. Kearns
Union, Ms. Beauregard
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union: (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

Motion to exit executive session at 8:26 p.m. and return to the regular meeting only to adjourn.
District, Mr. Monteiro
Union, Ms. Nye McGaffey
Seconded
District, Ms. Rounseville
Union, Ms. Beauregard
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union: (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

Motion to adjourn meeting at 8:26 p.m.
District, Mr. Muse

App A – Vision, B-goals, C – evidence, D – PD Plan
Union, Ms. Beauregard
Seconded
District, Ms. Kearns
Union, Mr. LeBrun
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes, Rounseville: yes)
Union – roll call not needed, all in-person (Daniel: yes, Nye McGaffey: yes, Beauregard: yes, Trombly: yes, Cowles: yes, Fernandes: yes, LeBrun: yes, Duggan: yes)

Submitted by,
Melissa Wilcox

Meeting Resources
Superintendent's Newsletter
May 8, 2025 Minutes Draft
May 1, 2025 Superintendent's Goals Minutes Draft
Vision 2028 Update Presentation
Superintendent's Goals Evidence Document
Superintendent's Goals Presentation
25-26 Draft School Committee Calendar
25-26 Draft PD Plan
Portrait of the Graduate Update
In- Artificial Intelligence Policy Draft
DN – Surplus Property
AC – Non-Discrimination Policy Including Harassment And Retaliation
AC-R – Procedures for Responding to Complaints of Discrimination, Harassment and Retaliation
ACAB – Sexual Harassment
ACAB-R – Grievance Procedure for Complaints of Sexual Harassment Under Title IX of the Education Amendments of 1972
ACA – Non-Discrimination on the Basis of Sex
Subcommittee Roles Draft

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
Superintendent's Goals Subcommittee
September 18, 2025 – 4:30 p.m.
MEETING HELD IN HYBRID FORMAT
Superintendent's Conference Room
135 Marion Road
Mattapoisett, MA 02739

School Committee Members Present: Michelle Smith (remote), Marion School Committee, Nichole Daniel (remote), Marion School Committee, Kate Duggan (in-person), Rochester School Committee, Anne Fernandes (remote), Rochester School Committee, James Muse (in-person), ORR School Committee and Matthew Monteiro (in-person), ORR School Committee.

School Committee Members Absent: Carly Lavin

Other Staff Members Present: Michael S. Nelson (in-person), Superintendent of Schools; Melissa Wilcox (in-person), Executive Assistant to the Superintendent.

Meeting was called to order at 4:33 p.m. by Kate Duggan.

I. Approval of Minutes –June 9, 2025 Minutes

Superintendent Nelson explained there are no minutes to approve, this was a mistake on the agenda. The last meeting was May 1, 2025 and those minutes were approved by the Joint School Committee on June 12, 2025.

II. General

a. Discussion of End of Cycle Summative Evaluation process for the Superintendent
b. Review Presentation and Evidence Submission Format
c. Review Superintendent's Evaluation Form
d. Review Evaluation Timeline

Superintendent Nelson explained that this school year is year two of his 2024-2026 evaluation period. The goals, standards and indicators were agreed upon by the Joint School Committee at the start of this goal cycle. He reviewed that according to the previously agreed upon timeline by the Joint School Committee, this fall an overview presentation will be shared for year two plans and in the spring, the school committee members will receive evaluation materials to begin their summative evaluation of the Superintendent for this goal cycle. He shared the goals presentation and goals evidence documentation from the Joint School Committee meeting in June 2025 at the mid-cycle progress report for any feedback. He also shared the end-of-cycle summative evaluation form (blank). In January 2026, the administration will review the documents and evaluation process with the full Joint School Committee before all materials are shared in the spring. Then, Chairperson Smith and Chairperson Daniel will review all the results from the members and compile the information to report out to the Joint School Committee in June 2026.

School Committee Feedback:
Ms. Fernandes said she likes the current format of the presentation of goals, evidence documentation and evaluation form. Ms. Smith agreed, that is has really been streamlined for the school committee members ease of use and works well. Ms. Duggan asked if the template for the evaluation form was from DESE or something our team developed. Superintendent Nelson explained that the form is from DESE and we incorporate the goals, indicators and standards into their document and convert it to a fillable form for ease of use for our school committee members.

Superintendent Nelson informed the subcommittee that at their next meeting they will appoint a chairperson.

III. ADJOURNMENT

Motion to adjourn meeting at 5:04 p.m.
Motion: Mr. Muse
Seconded: Ms. Smith
Roll Call: Michelle Smith (yes); Nichole Daniel (yes); Kate Duggan (yes); Anne Fernandes (yes); James Muse (yes); Matthew Monteiro (yes)

Submitted by,
Melissa Wilcox

SUPERINTENDENT'S GOALS
2024-2026

YEAR TWO PLANS

1. Supporting Teaching and Learning

- On-going collaboration with the Leadership Team to continue implementation of the Literacy Action Plan, Curriculum Review Cycle, a data dashboard and professional development planning and best practices.

2. Developing the Portrait of the Graduate (POG)

- Creating a POG that includes core competencies, indicators, and grade level measurable skills in collaboration with the school community.

3. Support Systems, Climate & Culture, Safe Schools

- Determining and promoting a unified brand that embodies the spirit of the school-system and the school community with stakeholder feedback.

4. Professional Growth and School Community Communication

- Collecting climate and culture survey data from the school community and discuss the results in detail with the administrative team.

Old Rochester Regional School District
Massachustts Superintendency Union #55

Old Rochester Regional School District
Massachustts Superintendency Union #55

Superintendent's Goals 2024-2026

Michael S. Nelson, Superintendent of Schools

June 12, 2025

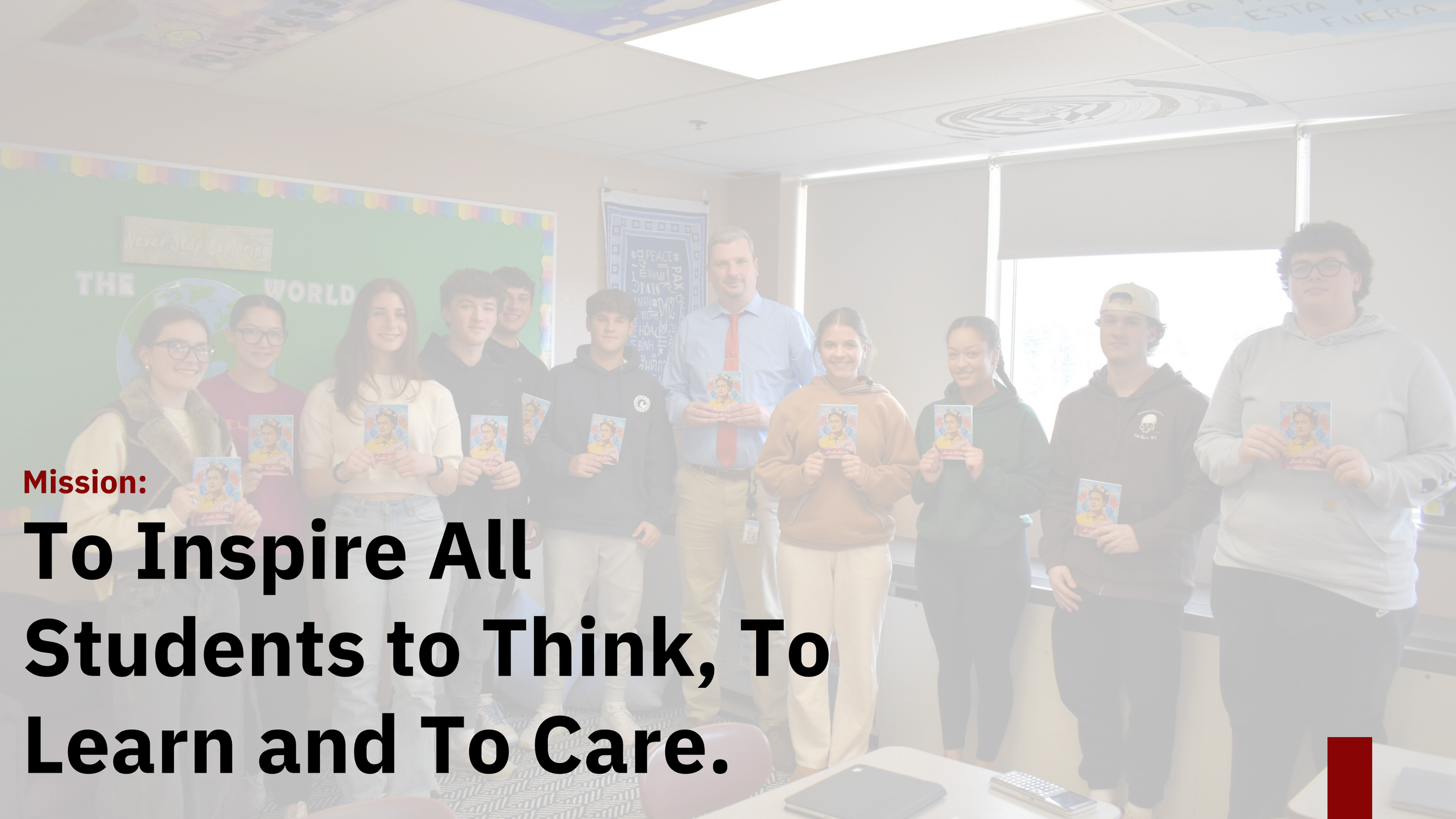


Marion	Nichole Daniel & Michelle Smith
Mattapoisett	Carly Lavin
Rochester	Anne Fernandes & Sharon Hartley
Old Rochester	Matthew Monteiro, James Muse & Michelle Smith

Superintendent's Goals Subcommittee

Timeline

November 2024	*Goals Subcommittee Reviewed & Approved Draft Goals*
January 2025 - Joint School Committee	*Goals and Evaluation Process Reviewed & Approved*
June 2025 - Joint School Committee	*Year One Mid-Cycle Review Occurs*
September 2025 - Joint School Committee	*Year Two Plans Presented*
April 2026	*Evaluation Materials and Explanation of Process Presented to Committee Members*
	Evidence/Supporting Materials Provided to Committee Members
May 2026	*All Committee Members Submit Evaluations to Subcommittee*
June 2026	*Subcommittee/Chairs Review Final Evaluation with Superintendent*
June 2026 - Joint School Committee	*Superintendent's Evaluation Occurs*



Mission:

To Inspire All Students to Think, To Learn and To Care.

Guiding Documents

VISION2028
Strategic Plan

SCHOOL IMPROVEMENT PLAN

Superintendent’s Goals 2024-2026

1. **Supporting Teaching & Learning:** By June 2026, the Superintendent of Schools will collaborate with the Leadership Council to work towards the desired year five teaching & learning outcomes outlined in the adopted Vision2028 Strategic Plan and also supported by the two-year adopted School Improvement Plans.
2. **Developing the Portrait of the Graduate:** By June 2026, the Superintendent of Schools will oversee and facilitate the engagement of school community stakeholders in the development and adoption of a system-wide Portrait of the Graduate – utilizing a strategic planning process.
3. **Support Systems, Climate & Culture, Safe Schools:** By June 2026, the Superintendent of Schools will collaborate with the Leadership Council to work towards the desired year five support systems, climate & culture, and safe schools outcomes outlined in the adopted Vision2028 Strategic Plan also supported by the two-year adopted School Improvement Plans.
4. **Professional Growth and School Community Communication:** By June 2026, the Superintendent of Schools through ongoing school visits and professional development learning opportunities will identify areas of growth for the school-system.

Superintendent’s Goals 2024-2026

Goal One

Supporting Teaching & Learning:
By June 2026, the Superintendent of Schools will collaborate with the Leadership Council to work towards the desired year five teaching & learning outcomes outlined in the adopted Vision2028 Strategic Plan and also supported by the two-year adopted School Improvement Plans.

Standards & Indicators

Standard I: Instructional Leadership
Indicators: I-A Curriculum, I-B Instruction

Standard II: Management & Operations
Indicators: II-C Scheduling & Management Information Systems, II-E Fiscal Systems

Standard IV: Professional Culture
Indicators: IV-A Commitment to High Standards, IV-D Continuous Learning

Goal One

Key Actions

✓ 1. Collaborate with the Assistant Superintendent of Teaching & Learning, the District Literacy Leadership Team (DLLT), and the School Leadership Literacy Team (SLLT) to continue the implementation of the school(s)' Literacy Action Plan (LAP).

✓ 2. Collaborate with the Assistant Superintendent of Teaching & Learning and the Leadership Council to continue the implementation of the adopted Curriculum Review Cycle with the support of the Instructional Council, Building Administrators, and Teachers.

✓ 3. Collaborate with the Assistant Superintendent of Teaching & Learning and the Leadership Council to examine the structure, purpose, roles, responsibilities, and resources to support district-wide curriculum leaders at all levels.

✓ 4. Collaborate with the Assistant Superintendent of Teaching & Learning, Instructional Council, and theLeadership Council to conduct a needs assessment to identify a common assessment vertical platform kindergarten through grade 12.

✓ 5. Collaborate with the Assistant Superintendent of Teaching & Learning, Instructional Council, and the Leadership Council to provide professional development in UbD (Understanding by Design Framework) to support curriculum writing and documentation.

✓ 6. Review and determine best practices to support the school(s)' professional development planning in collaboration with the Assistant Superintendent of Teaching & Learning.

✓ 7. Establish a data dashboard for administrators and teacher leaders in collaboration with the Leadership Council and Instructional Council.

Benchmarks

1. Revised LAP (annual basis).
2. Literacy professional development offerings.
3. Professional development schedule and curriculum development outcomes.
4. Identified curriculum leader roles from needs assessments.
5. Professional Development Plan, agendas and survey feedback.
6. Established data dashboard.
7. Strategic Plan and School Improvement Plan(s) presentations.

Resources

- Vision 2028 Strategic Plan
- School Improvement Plans
- DESE Learning Standards
- Literacy Action Plan
- Curriculum Review Cycle
- Common Assessments
- Student Data
- Professional Development Plan

✓ Completed/ On-Track

✳ Year 2

Superintendent’s Goals 2024-2026

Goal Two

Developing the Portrait of the Graduate:
By June 2026, the Superintendent of Schools will oversee and facilitate the engagement of school community stakeholders in the development and adoption of a system-wide Portrait of the Graduate – utilizing a strategic planning process. *(A Portrait of the Graduate is a vision statement that outlines the skills, knowledge and attributes that students should have to succeed in college, career and life.)*

Standards & Indicators

Standard III: Family and Community Engagement
Indicators: III-A Engagement, III-C Communication

Standard IV: Professional Culture
Indicators: IV-A Commitment to High Standards, IV-E Shared Vision

Goal Two

Key Actions

✓ 1. Engage with a facilitator and/or agency to facilitate a comprehensive and collaborative process to ensure that school community stakeholders have a voice in the development of the school-system's Portrait of the Graduate.
✓ 2. Work with the facilitator and Leadership Council to create a full planning team for Portrait of the Graduate development sessions.
✓ 3. Create multiple school community stakeholder opportunities to provide voice and feedback regarding the development of the Portrait of the Graduate with the Leadership Council.
✓ 4. Collect relevant data points to inform the development of the Portrait of the Graduate with the Leadership Council.
✓ 5. Provide regular updates on the Portrait of the Graduate development process to the school committees.
✳ 6. Create a Portrait of the Graduate that includes core competencies, indicators, and grade level measurable skills in collaboration with the school community.

Benchmarks

1. Calendar of Portrait of the Graduate development events.
2. Roster of the planning team.
3. Collected school community stakeholder feedback.
4. Data sets for Portrait of the Graduate planning.
5. School committee updates on Portrait of the Graduate development.
6. Portrait of the Graduate presentation to the Joint School Committee.

Resources

- Vision 2028 Strategic Plan
- School Improvement Plans
- Portrait of the Graduate Resources
- Stakeholder Feedback
- Student Data Sets
- School Improvement Plans

✓ Completed/ On-Track
✳ Year 2

Superintendent’s Goals 2024-2026

Goal Three

Support Systems, Climate & Culture, Safe Schools:
By June 2026, the Superintendent of Schools will collaborate with the Leadership Council to work towards the desired year five support systems, climate & culture, and safe schools outcomes outlined in the adopted Vision2028 Strategic Plan also supported by the two-year adopted School Improvement Plans.

Standards & Indicators

Standard II: Management and Operations
Indicators: II-A Environment, II-E Fiscal Systems

Standard IV: Professional Culture
Indicators: IV-A Commitment to High Standards, IV-E Shared Vision

Goal Three

Key Actions

✓ 1. Collaboration with the Assistant Superintendent of Student Services and Leadership Council to review system-wide systems of support related to social emotional learning, behavioral, academic, and family engagement supports.
✓ 2. Identify systems of support currently implemented and areas of growth in each school building.
✓ 3. In collaboration with the Assistant Superintendent of Student Services, the Leadership Council, and Instructional Council implement social emotional learning programming at all levels (i.e. Responsive Classroom, Responsive Classroom Fly Five, and Character Strong).
✓ 4. In collaboration with the Assistant Superintendent of Student Services, the Leadership Council, and school community stakeholders develop and adopt a school discipline philosophy.
✳ 5. Determine and promote a unified brand that embodies the spirit of the school-system and the school community with stakeholder feedback.
✓ 6. Provide professional development and support(s) to school community members regarding physical and cyber safety and security practices.

Benchmarks

1. System of supports needs assessment and data.
2. Implemented social emotional programming at all schools.
3. School Discipline Philosophy.
4. School Discipline data and tracking platform.
5. School-wide unified brand.
6. Professional development offerings and security safeguards.

Resources

- Vision2028 Strategic Plan
- School Improvement Plans
- Responsive Classroom & Character Strong
- DESE Multi Tiered Systems of Support (MTSS) Resources Model
- MTSS Consultant (as needed)
- Data Dashboard Tool
- Professional Development Plan

✓ Completed/ On-Track

✳ Year 2

Superintendent’s Goals 2024-2026

Goal Four

Professional Growth and School Community Communication:
By June 2026, the Superintendent of Schools through ongoing school visits and professional development learning opportunities will identify areas of growth for the school-system.

Standards & Indicators

Standard I: Instructional Leadership
Indicators: I-E Data-Informed Decision Making

Standard III: Family and Community Engagement
Indicators: III-C Communication

Standard IV: Professional Culture
Indicators: IV-D Continuous Learning, IV-E Shared Vision

Goal Four

Key Actions

✓ 1. Participate in School-Based Learning Walks (2 per school, per school year) with the Leadership Council utilizing established and agreed upon "Look Fors" to calibrate teaching & learning expectations system-wide.
✓ 2. The Superintendent of Schools will visit at least 8 schools per month to ensure visibility within the school buildings.
✓ 3. The Superintendent of Schools will regularly attend professional development conferences (i.e. AASA, MASS, MASC, REDI).
✓ 4. The Superintendent of Schools will send out a monthly newsletter to the school community.
✳ 5. In collaboration with the Leadership Council, the Superintendent of Schools will collect climate and culture survey data from the school community and discuss the results in detail with the administrative team.
✓ 6. Develop and implement a clear and flexible communication plan for individual schools and the school-system to ensure family engagement and information sharing.

Benchmarks

1. Learning walk(s) schedules and documentation.
2. School visit logs.
3. Attendance at professional development conferences.
4. Distribution of regularly issued Superintendent of Schools' newsletters.
5. Survey Results.
6. Written Communication Plan.

Resources

- Vision 2028 Strategic Plan
- School Improvement Plans
- DESE Model Classroom Rubrics and Observation Tools
- Association Memberships (i.e. AASA, MASS, MASC)
- SMORE Newsletter Tool
- Survey Data Collection Tools
- FinalSite, SMORE, Social Media Accounts

✓ Completed/ On-Track
✳ Year 2

Standard I: Instructional Leadership	Standard II: Management & Operations	Standard III: Family & Community Engagement	Standard IV: Professional Culture
A. Curriculum Indicator **1. Standards-Based Unit Design** **2. Lesson Development Support**	**A. Environment Indicator** **1. Plans, Procedures, and Routines** **2. Operational Systems** **3. Student Safety, Health, and Social and Emotional Needs**	**A. Engagement Indicator** **1. Family Engagement** **2. Community and Business Engagement**	**A. Commitment to High Standards Indicator** **1. Commitment to High Standards** **2. Mission and Core Values** **3. Meetings**
B. Instruction Indicator **1. Instructional Practices** **2. Quality of Effort & Work** **3. Diverse Learners' Needs**	B. Human Resources Management & Development Indicator 1. Recruitment & Hiring Strategies 2. Induction, Professional Development, and Career Growth Strategies	B. Sharing Responsibility Indicator 1. Student Support 2. Family Collaboration	B. Cultural Proficiency Indicator 1. Policies and Practices
C. Assessment Indicator 1. Variety of Assessments 2. Adjustment to Practice	**C. Scheduling & Management Information Systems Indicator** **1. Time for Teaching and Learning** **2. Time for Collaboration**	**C. Communication Indicator** **1. Two-Way Communication** **2. Culturally Proficient Communication**	C. Communications Indicator 1. Communication Skills
D. Evaluation Indicator 1. Educator Goals 2. Observation s & Feedback 3. Ratings 4. Alignment Review	D. Law, Ethics & Policies Indicator 1. Laws and Policies 2. Ethical Behavior	D. Family Concerns Indicator 1. Family Concerns	**D. Continuous Learning Indicator** **1. Continuous Learning of Staff** **2. Continuous Learning of Administrator**
E. Data-Informed Decision Making Indicator **1. Knowledge & Use of Data** **2. School and District Goals** **3. Improvement of Performance, Effectiveness, and Learning**	**E. Fiscal Systems Indicator** **1. Fiscal Systems**		**E. Shared Vision Indicator** **1. Shared Vision Development**
			F. Managing Conflict Indicator 1. Response to Disagreement 2. Conflict Resolution 3. Consensus Building

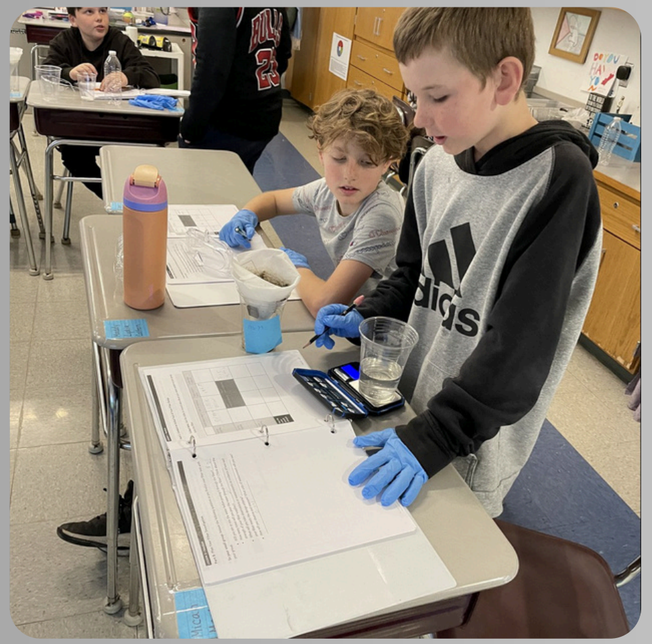
Superintendent's Rubric



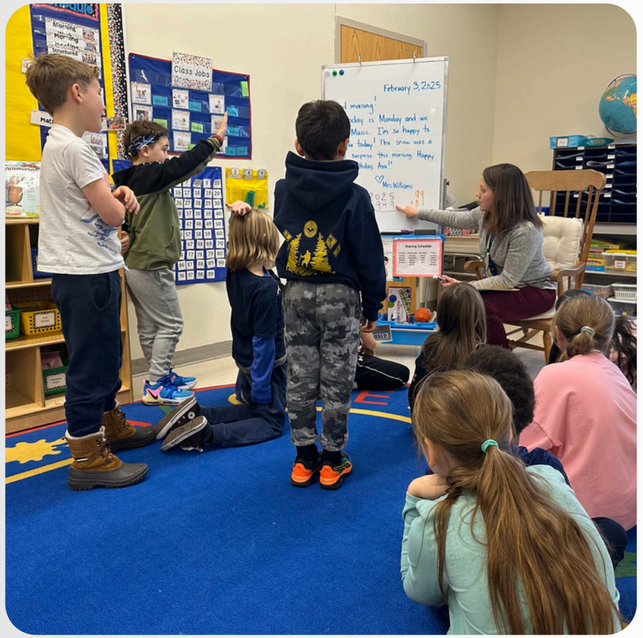








Thank you!



OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55
Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

www.oldrochester.org

Phone: 508-758-2772
Fax: 508-758-2802

Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ph.D
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Jaime Curley, Ed.D
Assistant Superintendent of Student Services

Superintendent's Proposed Goals 2024-2026
Mid-Cycle Review June 2025

***Name**: Michael S. Nelson, M.Ed.* ***Title**: Superintendent of Schools*

Leadership Goal **Student Learning Goal**	***Leadership Goal*** **District Improvement Goal**
SMART Goal 1 – **Supporting Teaching & Learning:** By June 2026, the Superintendent of Schools will collaborate with the Leadership Council to work towards the desired year five teaching & learning outcomes outlined in the adopted Vision2028 Strategic Plan and also supported by the two-year adopted School Improvement Plans. **Standard I:** Instructional Leadership Indicators: I-A Curriculum, I-B Instruction **Standard II:** Management & Operations Indicators: II-C Scheduling & Management Information Systems, II-E Fiscal Systems **Standard IV:** Professional Culture Indicators: IV-A Commitment to High Standards, IV-D Continuous Learning	**SMART Goal 2 –** **Developing the Portrait of the Graduate:** By June 2026, the Superintendent of Schools will oversee and facilitate the engagement of school community stakeholders in the development and adoption of a system-wide Portrait of the Graduate – utilizing a strategic planning process. *(A Portrait of the Graduate is a vision statement that outlines the skills, knowledge and attributes that students should have to succeed in college, career and life.)* **Standard III:** Family and Community Engagement Indicators: III-A Engagement, III-C Communication **Standard IV:** Professional Culture Indicators: IV-A Commitment to High Standards, IV-E Shared Vision

Key Actions	Key Actions
1. Collaborate with the Assistant Superintendent of Teaching & Learning, the District Literacy Leadership Team (DLLT), and the School Leadership Literacy Team (SLLT) to continue the implementation of the school(s)' Literacy Action Plan (LAP). DLLT Job description Old Rochester - HILL Partnership 24-25 Literacy Action Plan DLLT and SLLT Rosters SLLT Meetings Schedule SLLT Activity Example SLLT Bar Graph Example SLLT Meeting Feedback Example 2. Collaborate with the Assistant Superintendent of Teaching & Learning and the Leadership Council to continue the implementation of the adopted Curriculum Review Cycle with the support of the Instructional Council, Building Administrators, and Teachers. Curriculum Review Cycle 8/27/24 PD Day 9/25/24 PD Day 11/5/24 PD Day 1/29/25 PD Day 3/5/25 PD Day 5/28/25 PD Day Elementary Math Curriculum Team Interest Form General-Evaluation-Rubric-Response Elementary Math Master Tool for Selecting Programs to Pilot Math-rubric MA DESE Math-Textbook-Evaluation-Tool Old Rochester Math Pilot Evaluation Form Old Rochester Math Pilot Evaluation Form (Responses) enVision K-5 Flyer enVision 6-8 Flyer 3. Collaborate with the Assistant Superintendent of Teaching & Learning and the Leadership Council to examine the structure, purpose, roles, responsibilities, and resources to support district-wide curriculum leaders at all levels. 12/2/24 I C Agenda	1. Engage with a facilitator and/or agency to facilitate a comprehensive and collaborative process to ensure that school community stakeholders have a voice in the development of the school-system's Portrait of the Graduate. POG Interest Form Email POG Interest Form Email Data POG Interest Form POG Interest Form App Notification 4/28/25 Meeting Presentation 4/28/25 Meeting Notes 5/20/25 Meeting Presentation 5/20/25 Meeting Notes 5/22/25 Meeting Presentation 6/3/25 Meeting Presentation POG Update Slide from School Committee Rochester School Committee Agenda Marion School Committee Agenda Mattapoisett School Committee Agenda ORR School Committee Agenda High School POG - Draft 2. Work with the facilitator and Leadership Council to create a full planning team for Portrait of the Graduate development sessions. Team List POG Interest Form Email POG Interest Form Email Data POG Interest Form POG Interest Form App Notification 3. Create multiple school community stakeholder opportunities to provide voice and feedback regarding the development of the Portrait of the Graduate with the Leadership Council. Portrait of a Learner Stakeholder Survey Email Portrait of a Learner Stakeholder Survey Portrait of a Learner Stakeholder Survey Reminder Survey Data Community Forum Notification Community Forum Reminder Email Community Forum Flyer Community Forum Notification to Town Halls HS - POG Survey - Alumni HS - POG Survey - Business Leaders HS - POG Survey - Families

12/12/24 Elementary I C Agenda
2/4/25 Elementary I C Agenda
1/15/25 I C Agenda
2/13/25 Secondary I C Agenda
3/10/25 I C Agenda
25/26 Parent Guardian P.D. Needs Assessment Survey
Results of Parent Guardian PD Needs Assessment Survey
25/26 Staff P.D. Needs Assessment
Results of Staff PD Needs Assessments Survey
25/26 Professional Development Planning Process
Elementary Curriculum Leader Job Description Draft
FY26 Budget Reports
Team Leaders Meeting Example
Secondary Coordinator Meeting Example
State Seal of Biliteracy

4. Collaborate with the Assistant Superintendent of Teaching & Learning, Instructional Council, and the Leadership Council to conduct a needs assessment to identify a common assessment vertical platform kindergarten through grade 12.
Common Assessment Overview
Literacy Needs Assessment for Assessment Framework
Curriculum Review Cycle
IntoReading Needs Assessment Survey
IntoReading Needs Assessment
Secondary Needs Assessment Survey
Secondary Coordinators Common Assessment Meeting Agenda
9/25/24 PD Day
11/5/24 PD Day
3/5/25 PD Day
5/28/25 PD Day

5. Collaborate with the Assistant Superintendent of Teaching & Learning, Instructional Council, and the Leadership Council to provide professional development in UbD (Understanding by Design Framework) to support curriculum writing and documentation.
10/7/24 Department Coordinator Meeting
Atlas UbD Planning Document Example
HS - POG Survey - Current Students
HS - POG Survey - Staff

4. Collect relevant data points to inform the development of the Portrait of the Graduate with the Leadership Council.
5/20/25 Meeting Presentation
Portrait of the Learner Survey Results
HS POG Survey - Alumni Results
HS POG Survey - Current Students Results
HS POG Survey - Business Leaders Results
HS POG Survey - Staff Results
HS POG Survey - Parents/Guardians Results

5. Provide regular updates on the Portrait of the Graduate development process to the school committees.
Joint School Committee (Vision update)
School Committee Presentation October 2024
Marion School Committee Minutes (SIP)
Mattapoisett School Committee Minutes (SIP)
Rochester School Committee Minutes (SIP)
ORR School Committee Minutes (SIP)
POG Update Slide from School Committee
Rochester School Committee Agenda
Marion School Committee Agenda
Mattapoisett School Committee Agenda
ORR School Committee Agenda
Joint School Committee Agenda
Joint School Committee Update
POG Update ORRconnect
POG in Superintendent's Remarks at HS Graduation

6. Create a Portrait of the Graduate that includes core competencies, indicators, and grade level measurable skills in collaboration with the school community.
High School POG - Draft
POG Core Competencies Draft
Year Two Key Action

Secondary Coordinators Training 8/27/24 PD Day 9/25/24 PD Day 11/5/24 PD Day 1/29/25 PD Day 3/5/25 PD Day 5/28/25 PD Day 6. Review and determine best practices to support the school(s)' professional development planning in collaboration with the Assistant Superintendent of Teaching & Learning. Professional Development Planning Process 24/25 PD Plan Presentation at Joint 8/27/24 PD Day 9/25/24 PD Day 11/5/24 PD Day 1/29/25 PD Day 3/5/25 PD Day 5/28/25 PD Day 25/26 PD Planning Process 7. Establish a data dashboard for administrators and teacher leaders in collaboration with the Leadership Council and Instructional Council. OpenArchitect ORR Dashboard Homepage Meetings with OpenArchitect Data Dashboard Survey for Staff Email Data Dashboard Survey	
Benchmarks 1. Revised LAP (annual basis). Literacy Action Plan 2. Literacy professional development offerings. 8/27/24 PD Day 9/25/24 PD Day 11/5/24 PD Day 1/29/25 PD Day 3/5/25 PD Day 5/28/25 PD Day 3. Professional development schedule and curriculum development outcomes. 8/27/24 PD Day 9/25/24 PD Day 11/5/24 PD Day 1/29/25 PD Day	**Benchmarks** 1. Calendar of Portrait of the Graduate development events. POG Events 24-25 2. Roster of the planning team. Team List 3. Collected school community stakeholder feedback. 5/20/25 Meeting Presentation Portrait of the Learner Survey Results HS POG Survey - Alumni Results HS POG Survey - Current Students Results HS POG Survey - Business Leaders Results HS POG Survey - Staff Results HS POG Survey - Parents/Guardians Results 4. Data sets for Portrait of the Graduate planning.

3/5/25 PD Day
5/28/25 PD Day
Atlas Outcome Example
Atlas Outcome Scope and Sequence
2nd Year of IntoReading Implementation
Elementary Math Curriculum Team Interest Form
General-Evaluation-Rubric-Response
Elementary Math Master Tool for Selecting Programs to Pilot
Math-rubric MA DESE
Math-Textbook-Evaluation-Tool
Old Rochester Math Pilot Evaluation Form
Old Rochester Math Pilot Evaluation Form (Responses)
enVision K-5 Flyer
enVision 6-8 Flyer
Investigating History
IH Grade 5
IH Grade 6
IH Grade 7
DESE OpenSciEd Information
OpenSciEd Elementary
OpenSciEd Middle School

4. Identified curriculum leader roles from needs assessments.
Elementary Curriculum Leader Job Description Draft
FY26 Budget Reports
Team Leader Job Description
Secondary Coordinator Job Description

5. Professional Development Plan, agendas and survey feedback.
PD Plan 2024-2025
8/27/24 PD Day
9/25/24 PD Day
11/5/24 PD Day
1/29/25 PD Day
3/5/25 PD Day
5/28/25 PD Day
SmartPD Eval Link
SmartPD Eval Survey

6. Established data dashboard.
OpenArchitect ORR Dashboard Homepage
Meetings with OpenArchitect
Data Dashboard Survey for Staff Email
OpenArchitect ORR Dashboard Homepage
ORR MCAS Presentation 24-25
Mattapoisett MCAS Presentation 24-25
Marion MCAS Presentation 24-25
Rochester MCAS Presentation 24-25
DESE School Profile - Marion
DESE School Profile - Mattapoisett
DESE School Profile - Rochester
DESE School Profile - Old Rochester
DESE Report Card - Center
DESE Report Card - Old Hammondtown
DESE Report Card - Rochester Memorial
DESE Report Card - Sippican
DESE Report Card - ORRJHS
DESE Report Card - ORRHS

5. School committee updates on Portrait of the Graduate development.
Joint School Committee (Vision update)
School Committee Presentation October 2024
Marion School Committee Minutes (SIP)
Mattapoisett School Committee Minutes (SIP)
Rochester School Committee Minutes (SIP)
ORR School Committee Minutes (SIP)
POG Update Slide from School Committee
Rochester School Committee Agenda
Marion School Committee Agenda
Mattapoisett School Committee Agenda
ORR School Committee Agenda
Joint School Committee Agenda
Joint School Committee Update
POG Update ORRconnect
POG in Superintendent's Remarks at HS Graduation

6. Portrait of the Graduate presentation to the Joint School Committee.
Year Two Benchmark

Data Dashboard Survey 7. Strategic Plan and School Improvement Plan(s) presentations. Vision2028 Presentation Vision2028 Update Presentation (January 2025) Vision2028 Update Presentation (June 2025) ORRHS School Improvement Plan ORRJHS School Improvement Plan Center and OHS School Improvement Plan Rochester Memorial School Improvement Plan Sippican School Improvement Plan Center and OHS SIP Update June 2025 Rochester Memorial SIP Update June 2025 Sippican SIP Update June 2025 ORRJHS SIP Update June 2025 ORRHS SIP Update June 2025	
Resources ● Vision 2028 Strategic Plan ● School Improvement Plans ● DESE Learning Standards ● Literacy Action Plan ● Curriculum Review Cycle ● Common Assessments ● Student Data ● Professional Development Plan	**Resources** ● Vision 2028 Strategic Plan ● School Improvement Plans ● Portrait of the Graduate Resources ● Stakeholder Feedback ● Student Data Sets ● School Improvement Plans

Leadership Goal **Student Learning Goal**	***Leadership Goal*** **Professional Practice Goal**
SMART Goal 3 – **Support Systems, Climate & Culture, Safe Schools:** By June 2026, the Superintendent of Schools will collaborate with the Leadership Council to work towards the desired year five support systems, climate & culture, and safe schools outcomes outlined in the adopted Vision2028 Strategic Plan also supported by the two-year adopted School Improvement Plans. **Standard II:** Management and Operations Indicators: II-A Environment, II-E Fiscal Systems	**SMART Goal 4 –** **Professional Growth and School Community Communication:** By June 2026, the Superintendent of Schools through ongoing school visits and professional development learning opportunities will identify areas of growth for the school-system. **Standard I:** Instructional Leadership Indicators: I-E Data-Informed Decision Making **Standard III**: Family and Community Engagement Indicators: III-C Communication

Standard IV: Professional Culture Indicators: IV-A Commitment to High Standards, IV-E Shared Vision	**Standard IV:** Professional Culture Indicators: IV-D Continuous Learning, IV-E Shared Vision
Key Actions: 1. Collaboration with the Assistant Superintendent of Student Services and Leadership Council to review system-wide systems of support related to social emotional learning, behavioral, academic, and family engagement supports. BIRCh Center Contract BIRCh Center Schedule Areas of Focus BIRCh Tools: MTSS Self-Assessment: DESE Safe and Supportive Schools (SaSS) Framework & Self-Reflection Tool MTSS Sustainability Checklist Crosswalk of Assessments and Areas of Focus DSFI- PBIS District Systems Fidelity Inventory 9/25/24 PD 1/29/25 PD 3/5/25 PD 5/28/25 PD 2. Identify systems of support currently implemented and areas of growth in each school building. 9/25/24 PD 1/29/25 PD 3/5/25 PD 3. In collaboration with the Assistant Superintendent of Student Services, the Leadership Council, and Instructional Council, implement social emotional learning programming at all levels (i.e. Responsive Classroom, Responsive Classroom Fly Five, and Character Strong). Fly Five Information Night Flyer ORRconnect Facebook Post Center Facebook Post OHS Facebook Post RMS Facebook Post Sippican Facebook Post JHS Facebook Post Fly Five Information Night in Supt's Newsletter Fly Five Information Night Center Newsletter Fly Five Information Night OHS Newsletter	**Key Actions:** 1. Participate in School-Based Learning Walks (2 per school, per school year) with the Leadership Council utilizing established and agreed upon “Look Fors” to calibrate teaching & learning expectations system-wide. 24/25 Learning Walk Schedule 24/25 Focus Indicators Implementation Guide Feedback Letter Template Teacher Rubric September 16, 2024 Sippican October 24, 2024 Center November 13, 2024 High School November 18, 2024 Junior High School November 21, 2024 Old Hammondtown December 16, 2024 Rochester Memorial January 7, 2025 Old Hammondtown January 30, 2025 Junior High School February 4, 2025 High School February 11, 2024 Center March 12, 2025 Sippican March 25, 2025 Rochester Memorial 2. The Superintendent of Schools will visit at least 8 schools per month to ensure visibility within the school buildings. September 2024 October 2024 November 2024 December 2024 January 2025 February 2025 March 2025 April 2025 May 2025 June 2025 3. The Superintendent of Schools will regularly attend professional development conferences (i.e. AASA, MASS, MASC, REDI). MASS Summer Executive Institute ORR Presents at Conference MASS/MASC Joint Conference November

Fly Five Information Night RMS Newsletter
Fly Five Information Night Sippican Newsletter
Fly Five Information Night JHS Newsletter
Fly Five Information Night Presentation
Fly Five Information Night Handout
Ambassador Training
Ambassador List
8/27/24 Full PD Day
9/25/24 Half PD Day
11/5/24 Full PD Day
1/29/25 Half PD Day
3/5/25 Half PD Day
Equity Action Plan 24-25
Character Strong Advisory Lesson 9/9/24
Character Strong Advisory Lesson 1/6/25
Character Strong Advisory Lesson 1/13/25
Character Strong Advisory Lesson 1/21/25
Character Strong Advisory Lesson 1/27/25
Character Strong Advisory Lesson 2/24/25

4. In collaboration with the Assistant Superintendent of Student Services, the Leadership Council, and school community stakeholders, develop and adopt a school discipline philosophy.
Bullying Plan Revised March 2025
Bullying Plan Open Forum Email
Bullying Plan Email to Police Departments
Bullying Plan Notification Nov 2024 Newsletter
Bullying Plan Notification Jan 2025 Newsletter
Bullying Plan Notification Mar 2025 Newsletter
Marion SC Agenda March 2025 (information)
Mattapoisett SC Agenda March 2025 (information)
Rochester SC Agenda March 2025 (information)
ORR SC Agenda March 2025 (information)
Bullying Plan

5. Determine and promote a unified brand that embodies the spirit of the school-system and the school community with stakeholder feedback.
Year Two Key Action

6. Provide professional development and support(s) to school community members regarding physical and cyber safety and security practices.
Cyber Sense Presentation Flyer
Cyber Sense Presentation Post
Cyber Sense Email
Staff Acceptable Use Policy Updated
MASS Mid-Winter Conference 1/23/25
MASS Spring Conference 5/22/25
REDI Equity in Action
REDI Vision to Impact
REDI Persuasive Communication
Supt's Roundtable 9/25/24
Supt's Roundtable 10/23/24
Supt's Roundtable 11/2/24
Supt's Roundtable 12/11/24
Supt's Roundtable 1/15/25
Supt's Roundtable 3/19/25
Supt's Roundtable 4/16/25
Supt's Roundtable 5/14/25
Supt's Roundtable 6/4/25

4. The Superintendent of Schools will send out a monthly newsletter to the school community.
September 2024
October 2024
November 2024
December 2024
January 2025
February 2025
March 2025
April 2025
May 2025
June 2025

5. In collaboration with the Leadership Council, the Superintendent of Schools will collect climate and culture survey data from the school community and discuss the results in detail with the administrative team.
Year Two Key Action

6. Develop and implement a clear and flexible communication plan for individual schools and the school-system to ensure family engagement and information sharing.
Draft Communication Plan

Student Acceptable Use Policy (Elementary) Student Acceptable Use Policy (Secondary) Staff Tech Policies Updated Google 2 Factor Staff Notification Cybersecurity Audit Status Update MA Executive Office of Tech Services & Security Digital Multicast Radio System Upgrade Alice Training List Alice Training Agenda Alice Training Preparation US Attorney's Office Internet Safety Webinar Email US Attorney's Office Internet Safety Webinar Flyer *Student Privacy Training Attended by Tech Specialist:* Kickoff Session Legal Landscape Ed Records School Official FERPA Part 1 FERPA Part 2 Getting Buy-in Instructional Leadership Teachers Emerging Tech Privacy and Security	
Benchmarks 1. System of supports needs assessment and data. BIRCh Center Contract BIRCh Center Schedule Areas of Focus BIRCh Tools: MTSS Self-Assessment: DESE Safe and Supportive Schools (SaSS) Framework & Self-Reflection Tool MTSS Sustainability Checklist Crosswalk of Assessments and Areas of Focus DSFI- PBIS District Systems Fidelity Inventory 9/25/24 PD 1/29/25 PD 3/5/25 PD 5/28/25 PD 2. Implemented social emotional programming at all schools. Fly Five Information Night Flyer	**Benchmarks** 1. Learning walk(s) schedules and documentation. 24/25 Learning Walk Schedule 24/25 Focus Indicators Implementation Guide Feedback Letter Template Teacher Rubric September 16, 2024 Sippican October 24, 2024 Center November 13, 2024 High School November 18, 2024 Junior High School November 21, 2024 Old Hammondtown December 16, 2024 Rochester Memorial January 7, 2025 Old Hammondtown January 30, 2025 Junior High School February 4, 2025 High School February 11, 2024 Center March 12, 2025 Sippican March 25, 2025 Rochester Memorial

ORRconnect Facebook Post
Center Facebook Post
OHS Facebook Post
RMS Facebook Post
Sippican Facebook Post
JHS Facebook Post
Fly Five Information Night in Supt's Newsletter
Fly Five Information Night Center Newsletter
Fly Five Information Night OHS Newsletter
Fly Five Information Night RMS Newsletter
Fly Five Information Night Sippican Newsletter
Fly Five Information Night JHS Newsletter
Fly Five Information Night Presentation
Fly Five Information Night Handout
Ambassador Training
Ambassador List
8/27/24 Full PD Day
9/25/24 Half PD Day
11/5/24 Full PD Day
1/29/25 Half PD Day
3/5/25 Half PD Day
Equity Action Plan 24-25
Character Strong Advisory Lesson 9/9/24
Character Strong Advisory Lesson 1/6/25
Character Strong Advisory Lesson 1/13/25
Character Strong Advisory Lesson 1/21/25
Character Strong Advisory Lesson 1/27/25
Character Strong Advisory Lesson 2/24/25

3. School Discipline Philosophy.
   Draft Discipline Philosophy
   Bullying Plan

4. School Discipline data and tracking platform.
   OpenArchitect ORR Dashboard Homepage

5. School-wide unified brand.
   Year Two Benchmark

6. Professional development offerings and security safeguards.
   8/27/24 PD Day
   9/25/24 PD Day
   11/5/24 PD Day
   1/29/25 PD Day
   3/5/25 PD Day

2. School visit logs.
   September 2024
   October 2024
   November 2024
   December 2024
   January 2025
   February 2025
   March 2025
   April 2025
   May 2025

3. Attendance at professional development conferences.
   MASS Summer Executive Institute
   ORR Presents at Conference
   MASS/MASC Joint Conference November
   MASS Mid-Winter Conference 1/23/25
   MASS Spring Conference 5/22/25
   REDI Equity in Action
   READ Vision to Impact
   REDI Persuasive Communication
   Supt's Roundtable 9/25/24
   Supt's Roundtable 10/23/24
   Supt's Roundtable 11/2/24
   Supt's Roundtable 12/11/24
   Supt's Roundtable 1/15/25
   Supt's Roundtable 3/19/25
   Supt's Roundtable 4/16/25
   Supt's Roundtable 5/14/25
   Supt's Roundtable 6/4/25

4. Distribution of regularly issued Superintendent of Schools' newsletters.
   September 2024
   October 2024
   November 2024
   December 2024
   January 2025
   February 2025
   March 2025
   April 2025
   May 2025

5. Survey Results.
   Year Two Benchmark

6. Written Communication Plan.
   Draft Communication Plan

Resources	**Resources**
● Vision2028 Strategic Plan ● School Improvement Plans ● Responsive Classroom & Character Strong ● DESE Multi Tiered Systems of Support (MTSS) Resources Model ● MTSS Consultant (as needed) ● Data Dashboard Tool ● Professional Development Plan	● Vision 2028 Strategic Plan ● School Improvement Plans ● DESE Model Classroom Rubrics and Observation Tools ● Association Memberships (i.e. AASA, MASS, MASC) ● SMORE Newsletter Tool ● Survey Data Collection Tools ● FinalSite, SMORE, Social Media Accounts

1st Read - New Policy Recommended by MASC, Recommended by Policy Subcommittee 9.25.25

File: ECAB

ACCESS TO BUILDINGS AND GROUNDS

The buildings and grounds of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 schools represent a significant community investment. The primary purpose of that investment is for the students of the school district.

It is in the best interest of the public that this investment be secured while nonetheless providing maximum possible community use of the district buildings and grounds.

During school hours when school is in session, access to the buildings and grounds of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 schools are limited to district students, staff, and those with legitimate business with the school or district. Those visiting for recognized business must follow the district visitor policy and accompanying procedures. Access to school grounds during the school day, except for recognized school or district activities, is prohibited.

During outside of school hours and on non-school days, the public is welcome to use school grounds from dawn until dusk as designated under procedures promulgated by the Superintendent. Such use is secondary to use by any school or district activity or to any community use as provided through rental or donation.

Access to school buildings after school hours and on non-school days is only for attending school and district events or for uses authorized by the Superintendent or their designee. Access within the building will be limited to only those participating in the authorized event. Such access will be limited to those rooms and spaces required by the event, including appropriate restroom access.

The superintendent will ensure that procedures enacting this and related policies are created and enforced.

CROSS REFS: ECA, Buildings and Grounds Management
IHBAA, Observations of Special Education Programs
KF, Community Use of School Facilities
KF-R, Community Use of School Facilities
KI, Visitors to the Schools

NOTE: Districts should ensure non-school-related access is shaped to suit local buildings and grounds and appropriate local expectations. Districts also should adapt language for school facilities not owned by, but used by, the district.

SOURCE: MASC 2025

File: EFBA

SCHOOL FOOD AND NUTRITION - MEAL MODIFICATIONS

Old Rochester Regional School District and Massachusetts Superintendency Union #55 is committed to complying with USDA nondiscrimination regulation (7 CFR 15b) governing the Child Nutrition Program and DESE's Office for Food and Nutrition Programs requirements.

In compliance with USDA and DESE regulations, the Old Rochester Regional School District and Massachusetts Superintendency Union #55 will provide substitutions to the school food service program's regular school meals at no extra cost for children who are unable to eat meals served because of their disabilities or other special dietary reasons.

1. Our programs will ensure that school meals offered through the district meet the meal pattern requirements set by the USDA.
2. We will make substitutions to meals at no extra charge for students with disabilities or other special dietary reasons that restrict the student's diet on a case-by-case basis.
3. Families must complete the necessary request form that can be provided by the School Food and Nutrition Program staff, or accessed via in the link below.

LEGAL REF: USDA SP 59-2016: Policy Memorandum on Modifications to Accommodate Disabilities in the School Meal Programs and CACFP 14-2017, SFSP 10-2017 Modifications to Accommodate Disabilities in the Child and Adult Care, Program (SFSP) sponsors
DESE Meal Modifications in Child Nutrition Programs
Meal Modification Request Form

CROSS REF: STUDENT HANDBOOKS

Note: Program Operators/SFAs are encouraged but not required to consider children's cultural, religious, and ethnic preferences when planning and preparing meals. Variations must be consistent with meal pattern regulations for children's meals to be eligible for reimbursement.

This information should be included in all student handbooks so that parents have access/knowledge of this federal requirement.

SOURCE: MASC 2025

File: KBG

PARENT ADVISORY COUNCILS (PACs)

Massachusetts General Law requires the formation and support of specific Parent Advisory Councils. These PACs can provide valuable feedback for School Committees. Committees should engage with their PACs to encourage stakeholder feedback by both designating liaisons to their PACs as with other groups and inviting the PACs to present updates on their activities to the Committee on a regular basis.

PACs must be granted access to district resources to assist them in their operations and activities where available, including but not limited to spaces for meetings and the ability to communicate with parents/guardians in the manner most accessible. PACs will not be charged for using district facilities.

Special Education Parent Advisory Councils

Every district in Massachusetts and their school committee are responsible for the establishment and support of a Special Education Parent Advisory Council, or SEPAC, in their city or town.

The "duties of the SEPAC, shall include but not be limited to: advising the school committee on matters that pertain to the education and safety of students with disabilities: meeting regularly with school officials to participate in the planning, development, and evaluation of the school committee's special education programs."

If a district does not have an established SEPAC, the School Committee, in conjunction with the district, shall solicit volunteers to form an interim SEPAC board. The interim board shall then work independently to create bylaws following the guidance put forth by DESE and hold formal elections by the end of the current school year.

In the absence of a SEPAC, the Student Services Department will hold the required annual Basic Rights workshop until one is established.

English Learner Parent Advisory Councils and Multilanguage Learner Parent Advisory Councils

ELPACs, or MLPACs, are required in Massachusetts under the following conditions:

"School districts or charter schools operating a language acquisition program for ELs serving 100 or more ELs or in which ELs comprise at least five percent of the school district's or charter school's student population, whichever is less; and/or

"Schools designated as underperforming or chronically underperforming and operating a program for ELs

ELPACs and MLPACs "are intended by law to advise school districts and schools regarding matters that impact ELs, such as providing advice on English learner education programs, meeting regularly with school officials about educational opportunities for ELs, and providing input on school or district improvement plans as they relate to ELs."

Schools and/or districts will provide notification to parents/guardians annually in a language that is accessible to them.

LEGAL REFS: MGL Ch 71B, Section 3
603 CMR 28.07 (4)
603 CMR 28.03 (1) (a) (4)
"Act Relative to Language Opportunity for Our Kids,"
Chapter 138 of the Acts of 2017 (The LOOK Act)

OTHER REFS: Guidance for Special Education Parent Advisory Councils - DESE 2010
Guidance for English Learner Parent Advisory Councils - DESE 2018

SOURCE: MASC 2025

Policy Overview

The Old Rochester Regional (ORR) School District is committed to ensuring that all middle school students and their families are made aware of and gain meaningful exposure to career technical education (CTE) schools, agricultural schools, and career-related programs available to them through district, regional, and other public high schools.

High School Pathway Options

By October 15 of each school year, the following outreach methods will be planned, scheduled and communicated with students and families of the Old Rochester Junior High School:

- On-site information sessions at ORR Junior High School.
- Direct mail and email communications to students and families.
- Public-facing website updates featuring available CTE and agricultural programs.
- Seventh and eighth grade students may participate in school-day tours of CTE schools, agricultural schools, or career pathway programs.
- These tours will be considered excused absences, provided the hosting institution confirms the student's participation.
- No school or program may withhold access to these tours during the school day.
- Transportation costs are to be assumed by the school hosting the tours.

The following CTE schools, agricultural schools, or career pathway programs are available to students based on the student's town of residence. ORR Junior High School will collaborate with the following institutions and programs to facilitate student awareness and exploration:

- Career Technical Schools:
    - Old Colony Regional Vocational Technical High School (Mattapoisett and Rochester residence)
    - Upper Cape Cod Regional Technical High School (Marion residence)
- Agricultural School:
    - Bristol County Agricultural High School
- Old Rochester Regional High School Career Pathway Programs:
    - Chapter 74 Early Childhood Education Program
    - Other district and regional career-related programs

Middle School Career Exploration

All students in seventh and eighth participate in whole-class presentations as part of college and career exploration. Students receive information on secondary school and career options, and utilize online tools to assess personal interests, abilities, and skills.

Students gain exposure to regional and district pathways, including CTE Schools, Agricultural Schools, and Career Pathways programs, through communication in newsletters, guidance curriculum, school presentations, school tours, interest surveys, and information sessions.

Students are given the opportunity to meet individually with school counselors for future planning. Resources are provided within a Learning Management System (LMS), which includes access and instruction for utilizing online career exploration tools such as MassCIS and ONet.

Middle School CTE Tour Options
ORR Junior High School will coordinate with regional CTE schools and programs, agricultural schools and career pathways programs to:

- Arrange school-day tours for middle school students.
- Ensure transportation costs are covered by the hosting institution.
- Integrate exploration activities into students' academic and career planning.
- Application Interviews - students will have opportunities at the middle school during the school day for vocational schools to schedule in-person interviews with students who have applied.

The Guidance Department at ORR Junior High School will be the primary contact and will collaborate with admission personnel from CTE schools and programs, agricultural schools and career pathways programs.

Providing Records to CTE Schools and Programs
ORR Junior High School will release the names and addresses of seventh- and eighth-grade students by October 15 each year.

Parents/guardians and eligible students will receive notice and have the opportunity to request that this information not be released without prior consent.

This demographic information is shared only with authorized personnel from regional CTE schools, agricultural schools, and career pathway programs.

ORR Junior High School will provide relevant information to member regional CTE schools and programs and agricultural schools for students who have applied.

- This may include documentation of student interest, attendance records, and discipline records in accordance with the vocational school's requirements.
- A copy of records sent will be made available in written form upon request to students and parents.

Annually, all districts will sign an attestation that the Middle School Pathway Exploration Policy is implemented. Districts will make their Middle School Pathway Exploration Policy available on the district website and provide written copies to students and parents, upon request.

Approved by the Joint School Committee xx.xx.xxxx

LEGAL REFS:

DESE Regulation 403(6)(h)

File: GBEBC

GIFTS TO AND SOLICITATIONS BY STAFF

Gifts

The acceptance of gifts worth $50 or more by school personnel in a calendar year when the gift is given because of the position they hold, or because of some action the recipient could take or has taken in their public role, violates the conflict of interest law. Acceptance of gifts worth less than $50, while not prohibited by the conflict of interest law, may require a written public disclosure to be made.

In keeping with this policy, no employee of the school district will accept a gift worth $50 or more that is given because of the employee's public position, or anything that the employee could do or has done in their public position. Gifts worth less than $50 may be accepted, but a written disclosure to the employee's appointing authority must be made if the gift and the circumstances in which it was given could cause a reasonable person to think that the employee could be improperly influenced. The value of personal gifts accepted is aggregated over a calendar year (4 gifts of $20 value is the same as 1 gift of $80 if given in the same calendar year).

In general, homemade gifts without retail value are permissible because a reasonable person would not expect an employee would unduly show favor to the giver, so no disclosure is required. Such gifts could include homemade food items (cookies, candy, etc), handpicked flowers, and handmade gifts worth less than $10 (ten) dollars.

Class Gifts

There is a specific exception to the prohibition against accepting gifts worth $50 or more, when the teacher knows only that the gift is from the class, not from specific donors. A single class gift per calendar year valued up to $150 or several class gifts in a single year with a total value up to $150 from parents/guardians and students in a class may be accepted provided the gift is identified only as being from the class and the names of the givers and the amounts given are not identified to the recipient. The recipient may not accept an individual gift from someone who contributed to the class gift. It is the responsibility of the employee to confirm that the individual offering such gift did not contribute to the class gift.

Gifts for School Use

Gifts given to a teacher solely for classroom use or to purchase classroom supplies are not considered gifts to an individual employee and are not subject to the $50 limit. However, an employee who accepts such gifts must keep receipts documenting that money or gift cards were used for classroom supplies.

Solicitations

In spirit, the School Committee supports the many worthwhile charitable drives that take place in the community and is gratified when school employees give them their support. However, the solicitation of funds from staff members through the use of school personnel and school time is prohibited by the conflict of interest law. Therefore, no solicitations of funds for charitable purposes should be made among staff members. Staff members of course remain free to support charitable causes of their own selection.

Raffles and Games of Chance

By state law and regulation, raffles and games of chance may not be organized by schools as the sponsoring organization. Employees are thus barred from participating in such activities unless doing so as a member of a sponsoring organization, such as a parent or booster organization, as defined by state law and regulation.

Acceptance By the School Committee

All gifts and donations to the district must be accepted by a vote of the School Committee.

~~SOURCE: MASC - Updated 2022~~

LEGAL REFS.:	M.G.L. 268A:3; 268A:23 930 CMR 5.00 MGL 271:7A 940 CMR 12.00
CROSS REFS.:	KHA, Public Solicitations in the Schools GBEBD, Online Fundraising and Solicitations – Crowdfunding KCD, Public Gifts to Schools KBE, Relations with Parent/Booster Organizations

SOURCE: MASC - Updated 2025~~2~~

JJE - STUDENT FUND-RAISING ACTIVITIES

While the School Committee recognizes that fundraising activities have become a part of the school environment at all levels, the Committee wishes to ensure that students are not exploited by the process. The Committee further recognizes that families have different resources; those differences should, as much as possible, not be highlighted by school activities, including fundraising.

The Committee supports student involvement in the sale of tickets to scheduled athletic events, school dramatic and musical performances, and other school events where sales are required. Also, student publications which require the sale of advertising to sustain themselves and serve the student body and/or the community may involve students in such sales.

Charitable fundraising activities, especially those that are part of a community service event or program are encouraged provided such proposals are submitted to and approved by both the building Principal and the Superintendent.

Other fundraising activities that would involve students in the fundraising process shall be submitted to the Superintendent for approval.

For safety reasons and because the School Committee recognizes that community members receive requests for support from many worthy causes, activities such as canning and door-to-door sales are strongly discouraged.

The School Committee also encourages schools and their districts to thoroughly scrutinize commercially sponsored fundraising activities on an annual basis to ensure that they are not exploitative of children.

Students and student groups are barred by state law and regulation from organizing raffles or games of chance, participating in sales of, or purchasing tickets of such games.

No money collections of any kind may be held in the schools without the specific consent of the Superintendent.

LEGAL REFS.: MGL 271: 7A
940 CMR 12.00

SOURCE: MASC Updated 202~~3~~5

CROSS REFS.: KHA, Public Solicitations in the Schools

Approved by the Joint School Committee on ~~June 20, 2024~~.

File: KBE

RELATIONS WITH PARENT/BOOSTER ORGANIZATIONS

To enhance communications between parents/guardians and school officials, the Committee encourages the maintenance of formal parent organizations, including booster organizations, at each school building. For this purpose, the Committee will officially recognize parent organizations. These procedures will be observed:

1. Organizations will be officially recognized upon request by the building Principal who will file a copy of the organizational papers with the Superintendent.

2. A vote, open to all parents/guardians of children enrolled, will designate the organization to be recognized if more than one organization with the same purpose makes the request.

3. All parent organizations shall obtain 501C3 status and file appropriate paperwork with state authorities and make proof of such status available to school district administration.

~~3.~~4. Parent/booster organizations wishing to conduct raffles and games of chance must comply with all applicable required federal, state, and local laws and regulations, including but not limited to the receipt of all necessary permits, and the filing of all required reports and schedules .

~~4.~~5. All parent organizations need to recognize that spending on student activities must comply with federal law relating to equity among student genders.

LEGAL REFS: Title IX, Education Amendments of 1972
MGL 271:7A
Massachusetts Attorney General's Guidance on Raffles
940 CMR 12.00

CROSS REFS: ACA – Nondiscrimination on the Basis of Sex
KHA – Public Solicitation in Schools

SOURCE: MASC - Updated 2025~~2~~

MASC Recommended rewritten policy, recommended by Policy Subcommittee 9.25.25

File: KI

VISITORS TO THE SCHOOLS

"Visitors" in this policy refers to anyone who is not a current student, a school staff member assigned to work in that specific building, or a district-level staff member with legitimate district business in the school building.

The Superintendent shall develop procedures for visitor check-in and access to buildings.

Observations of educational spaces and programs by all visitors including parents/guardians will be governed by procedures developed by the Superintendent and/or their designee.

Once authorized, visitors are to proceed directly to the space in the building where the business they are attending to will be held. Staff are ~~authorized~~ encouraged to greet visitors in the hall and ensure they are proceeding to the space directed.

While in the building, visitors may not disrupt the building operations or go to spaces to which they are not invited or authorized. Visitors may not record or photograph students or staff while in the building without explicit prior permission of the superintendent or their designee; any such recording or photos must be done in alignment with district policies regarding staff and student privacy.

During non-school hours or on non-school days, access to the school buildings is limited to those attending school and district events or for uses authorized by the S~~s~~uperintendent or their designee. Building access will be allowed only to those participating in or attending authorized events. Such access will be limited to only sections of the building required by the event authorized, including appropriate bathroom access.

The S~~s~~uperintendent will ensure procedures enacting this, and related policies, are enacted and followed.

CROSS REFS: ECAF, Security Cameras in Schools
IHBAA, Observations of Special Education Programs
KF, Community Use of School Facilities
KF-R, Community Use of School Facilities
KI, Visitors to the Schools

NOTE: Committees may wish to designate others who are not here defined "as visitors" as not subject to this policy. Specifics of what is required for check in may also be more specifically defined within this policy. Should identification be required, the school committee should specify, making provision for those without documentation, ensuring all members of the community have the capacity to adhere to the requirement and that any such requirement is equitable in its impact. The above should also be adapted to fit local district process and district buildings.

SOURCE: MASC – rewritten 2025

~~The School Committee encourages parents and guests to visit classrooms to observe and learn about the instructional programs taking place in our schools. Such visits can prove most beneficial in promotion of greater school-home cooperation and community understanding of how we carry out the school system's mission and goals.~~

~~Visits by parents to several classrooms in a given grade for the purposes of comparing teaching styles to provide a basis for a request for student assignment to a particular teacher are strongly discouraged because the School District's policy of assigning a student to a particular class is the sole responsibility of the building Principal in consultation with the staff of that school.~~

~~The following guidelines to classroom and school visits should be followed:~~

~~1. Parental requests for classroom visitations will be welcomed as long as the educational process is not disrupted. To this end we request that such requests be made at least forty-eight hours in advance to allow for proper arrangements to be made.~~

~~2. The building Principal has the authority to determine the number, times, and dates of observations by visitors. This will be done in consultation with staff members so as to give adequate notice to the staff members of the impending visits.~~

~~3. For security purposes it is requested that all visitors report to the Principal's office upon entering and leaving the building and sign a guest log showing arrival and departure times. Teachers are encouraged to ask visitors if they have registered in the Principal's office.~~

~~4. Under ordinary circumstances classroom observations will be strongly discouraged during the first three weeks of school in September and during the month of June.~~

~~5. Any student who wishes to have a guest in school MUST ask permission of one of the administrative staff 24 HOURS in advance of the proposed visit. If permission is granted, the guest is expected to follow the standards of behavior expected of all students. Upon arrival the guest must register in the office. Any guest who fails to comply with student regulations will be asked to leave the school building and grounds immediately.~~

~~CROSS REF.: IHBAA, Observations of Special Education Programs~~

BAA - EVALUATION OF SCHOOL COMMITTEE OPERATIONAL PROCEDURES

The School Committee will periodically establish realistic objectives related to Committee procedures and relationships. ~~At the end of a specified length of time~~In due course and as appropriate, the Committee will measure its performance against the stated objectives.

The following areas of School Committee operations and relationships ~~a~~are representative of those in which objectives may be set and assessed ~~progress appraised~~:

1. Communication with the public
2. School Committee - Superintendent relationships
3. School Committee member development and performance
4. Policy development
5. Educational leadership
6. Fiscal management
7. School Committee meetings
8. Performance of subcommittees of the School Committee
9. Interagency and governmental relationships

When the Committee has completed its assessment ~~self-evaluation~~, the members will discuss the results in detail and formulate a new series of objectives, as appropriate. ~~At the same time, the Committee will set an approximate date on which the next evaluation will be conducted.~~

Implied in the concept of evaluation is an assumption that individuals and Committees are capable of improvement. The School Committee believes that its performance will be improved if evaluation is carried out systematically in accordance with good planning, conscientious follow-through, and careful assessment of results.