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Local Agency Information		
Funding Source:	2025-26 Title I School Improvement Grant 1003 Basic	
Report Prepared By:	Christina M. Guastella	
Agency Name:	Central Islip Union Free School District	
Mailing Address:	50 Wheeler Road	
	Central Islip	NY 11722
	City	State Zip Code
Telephone # of Report Preparer:	(631) 348-5000 ext. 1017	County: Suffolk
E-mail Address:	CGuastella@centralislip.k12.ny.us	
Project Funding Dates:	7/1/2025 Start	6/30/2026 End

INSTRUCTIONS
<ul style="list-style-type: none"> Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance. The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee. An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting. For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at http://www.oms.nysed.gov/cafe/guidance/.

Date Received
 JUL 07 2025
Office of Accountability

RECEIVED

NOV - 6 2025

SALARIES FOR PROFESSIONAL STAFF

Subtotal - Code 15			\$111,788
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
Cordello Avenue Elementary School- ATSI			
Cordello University <i>This is a program aligns to Cordello's SCEP, specifically Key Strategy 4 regarding supplemental learning programs to academic interventions to close gaps and empower students for academic success and beyond through supplemental learning programs. The program runs outside of contractual hours.</i>			
Key Strategy 4- Supplemental Learning Programs 10 Teachers for Cordello University- will provide academic support to elementary students with small-group collaborative learning in ELA and Math, specifically for Tier 2 and 3 students at the identified ATSI school. The program runs outside of contractual hours.	28 sessions x 2 hours per session x 10 teachers	\$70.00 per hour	\$39,200
Key Strategy 4- Supplemental Learning Programs 1 Administrator for Cordello University- will be on-site to support the facilitator, teachers, students, and families participating in supplemental learning program at the identified ATSI school. The program runs outside of contractual hours. The Cordello University Program Administrator is a Principal during the regular school day.	28 sessions x 2.5 hours per session x 1 administrator	\$78.00 per hour	\$5,460
Cordello Saturday Academy <i>This is a program aligns to Cordello's SCEP, specifically Key Strategy 4 regarding supplemental learning programs to academic interventions to close gaps and empower students for academic success and beyond through supplemental learning programs. The program runs outside of contractual hours.</i>			
Key Strategy 4- Supplemental Learning Programs 7 Teachers for Cordello Saturday Academy- will provide academic support to elementary students with small-group collaborative learning in ELA and Math, specifically for Tier 2 and 3 students at the identified ATSI school. The program runs outside of contractual hours.	7 sessions x 3 hours per session x 8 teachers	\$70.00 per hour	\$11,760

<p>Key Strategy 4- Supplemental Learning Programs</p> <p>1 Administrator for Cordello Saturday Academy- will be on-site to support the facilitator, teachers, students, and families participating in supplemental learning program at the identified ATSI school. The program runs outside of contractual hours. The Cordello Saturday Academy is a Principal or an Assistant Principal during the regular school day.</p>	<p>7 sessions x 3 hours per session x 1 administrator</p>	<p>\$78.00 per hour</p>	<p>\$1,638</p>
<p>Student & Family Engagement Night</p>			
<p>Key Strategy 2- Student Engagement</p> <p>11 Teachers for Student & Family Engagement Night- will host two family night events to support students for a successful school year and to share activities that will prevent learning regression during breaks from school.</p> <p><i>11 teachers will be hired to host the two family nights. The teachers will support parents and students by teaching them how to prevent learning regression during the breaks throughout the school year and summer. The events will occur outside of the regular school day, and outside of contractual hours.</i></p>	<p>10 hours in total for both events x 11 teachers</p>	<p>\$70.00 per hour</p>	<p>\$7,700</p>
<p>Key Strategy 2- Student Engagement</p> <p>2 Administrators for Student & Family Engagement Night- will host two family night events to support students for a successful school year and to share activities that will prevent learning regression during breaks from school.</p> <p><i>The administrators will support parents and students by teaching them how to prevent learning regression during the breaks throughout the school year and summer. 1 Principal and 1 Assistant Principal will host the evening, in addition to the 11 teachers. The events will occur outside of the regular school day, and outside of contractual hours. The Administrators for the Family Engagement Nights will be a Principal and Assistant Principal during the regular school day.</i></p>	<p>10 hours in total for both events x 2 administrators</p>	<p>\$78.00 per hour</p>	<p>\$1,560</p>

<p>SCEP Meetings <i>Cordello Avenue Elementary School will have three (2-hour) SCEP meetings to monitor ongoing progress in meeting the mid-year and end-of-year goals. Data will be reviewed to discuss progress, needs, and strengths in its implementation of the SCEP. Compensated hours will only include meetings that occur outside of the regular school day, outside of contractual hours. Teachers and administrators will hold appropriate NYS certification.</i></p>			
<p>Key Strategy 1- Analyze Data to Inform Instruction</p> <p>SCEP Leadership Team- 12 teachers will meet for 8 hours to develop and monitor plan; SCEP meetings to monitor ongoing progress in meeting the mid-year and end-of-year goals. Data will be reviewed to discuss progress, needs, and strengths in its implementation of the SCEP.</p> <p><i>The SCEP Team will meet mainly during the school day to analyze the SCEP data and discuss progress and the next steps. Only meetings held outside of the regular school day will be compensated.</i></p>	<p>8 hours x 12 teachers</p>	<p>\$70.00 per hour</p>	<p>\$6,720</p>
<p>Key Strategy 1- Analyze Data to Inform Instruction</p> <p>SCEP Leadership Team- 2 administrators will supervise and facilitate the SCEP Leadership Team meetings</p> <p><i>The SCEP Team will meet mainly during the school day to analyze the SCEP data and discuss progress and the next steps. Only meetings held outside of the regular school day will be compensated. 1 Principal and 1 Assistant Principal (from Cordello) will be hired to facilitate the meetings. The SCEP Leadership Administrators include a Principal and an Assistant Principal during the regular school day.</i></p>	<p>8 hours x 2 administrators</p>	<p>\$78.00 per hour</p>	<p>\$1,248</p>
<p>Professional Development Creation</p>			

<p>Key Strategy 2- Student Engagement</p> <p>2 Administrators for Professional Development Creation- The Building Principal and Assistant Principal will create professional development workshops for teachers at Cordello Avenue Elementary Schools. These workshops will align to Key Strategy 2 and include topics such as how to effectively engage students in the classroom. These administrators will be compensated for their time, outside of the contractual day, used to create trainings aimed to enhance the social emotional well-being and academic performance of students. The two administrators for the SCEP PD Creation are a Principal and an Assistant Principal during the regular school day.</p>	<p>4 sessions per administrator x 2 administrators</p>	<p>\$712.75 per session</p>	<p>\$5,702</p>
<p>Target District</p>			
<p>Priority 1, 2, & 3- DCIP Monitoring DCIP Administrative Team progress meetings will be held quarterly (after-school) to review district-wide and building level data, particularly in Into Reading, Read 180, STAR 360 Reading and Math, and chronic absenteeism. These meetings will also include discussions regarding implementation of the proposed activities for the 25-26 school year.</p> <p><i>The meetings are held after-school, outside of contractual hours. The DCIP Monitoring includes 4 Principals, 1 Assistant Principal, 1 Administrator for Data & Assessment, 1 Assistant Superintendent for Curriculum & Instruction, 1 Funded Programs Administrator during the regular school day.</i></p>	<p>8 administrators x 5 hours</p>	<p>\$145.00 per hour</p>	<p>\$5,800</p>
<p>Priority 3- Climate & Culture A program administrator will be assigned to work directly with the mentees and mentors for the secondary leadership program that will establish empowerment and entrepreneur experiences for students. These compensated hours of service will be outside of the regular contractual day, up to 84 hours beyond the contractual day between July 1, 2025 and June 30, 2026. The Program Administrator working with the mentors and mentees is a Principal during the regular school day.</p>	<p>1 Administrator x 84 hours (to be divided between July 1, 2025 through June 30, 2026)</p>	<p>\$119.05 per hour</p>	<p>\$10,000</p>

<p>Priority 3- Climate & Culture A district administrator will be assigned to coordinate the internships and student activities for the secondary leadership program with community partners, plan for and coordinate mentee needs, including trips, supplies/materials, parent and other pertinent stakeholder communication, record activities/events, create event notifications, track related data toward goals, and provide regular updates of progress to the Superintendent of Schools. These compensated hours of service will be outside of the regular contractual day, up to 126 hours beyond the contractual day between July 1, 2025 and June 30, 2026. The District Administrator coordinating the leadership program is the Funded Programs Administrator during the regular school day.</p>	<p>1 Administrator x 126 hours (to be divided between July 1, 2025 through June 30, 2026)</p>	<p>\$119.05 per hour</p>	<p>\$15,000</p>
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SALARIES FOR SUPPORT STAFF

			Subtotal - Code 16	\$14,086
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary	
Cordello Avenue Elementary School- ATSI				
Cordello University <i>This is a program aligns to Cordello's SCEP, specifically Key Strategy 4 regarding supplemental learning programs to academic interventions to close gaps and empower students for academic success and beyond through supplemental learning programs. The program runs outside of contractual hours.</i>				
Key Strategy 4- Supplemental Learning Programs 1 Clerical for Cordello University- will provide support program attendance and parent communication during the supplemental program hours.	62 hours	\$50 per hour x 1 Clerical	\$3,100	
Cordello Saturday Academy <i>This is a program aligns to Cordello's SCEP, specifically Key Strategy 4 regarding supplemental learning programs to academic interventions to close gaps and empower students for academic success and beyond through supplemental learning programs. The program runs outside of contractual hours.</i>				
Key Strategy 4- Supplemental Learning Programs 1 Teacher Aide for Cordello Saturday Academy- will provide support students' health and safety needs during the supplemental learning program.	24 hours	\$64 per hour x 1 Aide	\$1,536	

<p>Key Strategy 4- Supplemental Learning Programs</p> <p>2 Custodians for Cordello Saturday Academy- will open and close the building on each Saturday session, including cleaning the sections of the building and classrooms used</p>	<p>42 hours</p>	<p>\$75 per hour x 2 Custodians</p>	<p>\$6,300</p>
<p>Key Strategy 4- Supplemental Learning Programs</p> <p>1 Security Guard for Cordello Saturday Academy- will ensure student safety at drop off, pick up, and during program hours</p>	<p>42 hours</p>	<p>\$75 per hour x 1 Security Guard</p>	<p>\$3,150</p>

PURCHASED SERVICES				
			Subtotal - Code 40	\$17,900
Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure	
Cordello Avenue Elementary School- ATSI				
<p>Key Strategy 1- SEL Directly Connected to CASEL Framework</p> <p>Dancing Classrooms will be offered in two classrooms at the ATSI school to promote social-emotional well-being. Students will learn how to dance with their peers, collaborate, and be inclusive through the art of dancing.</p> <p><i>The program is called, Dancing Classrooms, which will allow students to learn about social-emotional wellness through learning how to dance and expose students to cultural arts. Students will learn various types of dancing from around the world such as the tango, meringue, and ballroom dancing to encourage healthy choices and a focus on overall physical and mental wellness. The program will be offered in three classrooms at the ATSI school with the goal to improve student academic achievement.</i></p>	Dancing Classrooms Co.	\$5,200 per classroom x 2 classrooms	\$10,400	
<p>Key Strategy 1- SEL Directly Connected to CASEL Framework</p> <p>Assemblies will be held at the ATSI school to support social-emotional learning and promote positive self-wellness.</p> <p><i>Cordello with contract with Academic Entertainment for 2 student assemblies.</i></p>	Academic Entertainment	\$2,500 per assembly x 2 assemblies	\$5,000	
Target District				
<p>Priority 3- Culture & Climate</p> <p>The district will establish a leadership and mentorship program for secondary students. These students will participate in an empowerment and entrepreneur series.</p>	Flutterflies	4 workshops x \$625 per workshop	\$2,500	

SUPPLIES AND MATERIALS

			Subtotal - Code 45	\$32,421
Description of Item	Quantity	Unit Cost	Proposed Expenditure	
Cordello Avenue Elementary School- ATSI				
Key Strategy 2- Student Engagement				
<p>Supplies for Student & Family Engagement Nights- Reading, Math, and SEL parent and family engagement materials will be purchased to support students' learning at home and build relationships between the home, school, and students. Vendor: Really Good Stuff</p> <p><i>This activity aligns to Key Strategy 2 as it relates to home school connection to create an inclusive school community where parents can support and ignite their children's love for learning through shared learning opportunities. The items to be purchased are called, Family Engagement Reading-Read, Write, and Play Pack and Family Engagement Math-Practice, Solve, and Play Pack .</i></p>	175.00	\$28.00	\$4,900	
Key Strategy 4- Supplemental Learning Programs				
<p>Cordello University- will purchase supplemental learning materials to support ELA & Math instruction at the After-School Learning Program; Vendor- Lakeshore Learning</p> <p><i>The items to be purchased include ELA & Math instructional materials such as student workbooks.</i></p>	395.00	\$22.00	\$8,690	
Key Strategy 1- Social Emotional Learning Directly Connected to CASEL Framework				
<p>Books- with positive affirmations and those that align with unity days such as Kindness Week/Day/Month will be purchased with ATSI SIG funding. Vendor: Barnes & Noble</p> <p><i>Kindness book sets will be purchased for teachers, with the instructional teaching guide to promote kindness in the building with students and staff. This book will serve as a supporting activity for the unified weeks- Kindness Week, Positivity Week.</i></p>	60.00	\$75.00	\$4,500	

<p>Key Strategy 3- MTSS Small Groups</p> <p>Scholastic News- will be purchased to support interdisciplinary teaching and opportunities for skill-based reading in the content areas. Vendor: Scholastic</p>	485.00	\$6.25	\$3,031
<p>Target District</p>			
<p>Priority 1- Academic Growth ELA and Math workbook sets will be purchased to accelerate academic performance and students' readiness skills. Vendor: Rally Education</p> <p><i>The items to be purchased are called, Becoming a Better Test-Taker.</i></p>	300.00	\$25.00	\$7,500
<p>Priority 2- Student Attendance Student and family nights will be held to promote engagement with the schools to improve connectedness for families and students. The goal is for family nights which will occur in the evening (after-school) to improve student attendance during the regular school day. The District will promote the events with building signage such as promotional materials such as posters and bulletin board sets. Target District funding will be used to purchase these promotional materials. Vendor: Minute Man Press</p>	50.00	\$30.00	\$1,500
<p>Priority 2- Student Attendance Student and family nights will be held to promote engagement with the schools to improve connectedness for families and students. The goal is for family nights which will occur in the evening (after-school) to improve student attendance during the regular school day. The District will purchase family engagement materials such as board games for families to play during the event. Target District funding will be used to purchase these materials. Vendor: Lakeshore Learning</p>	115.00	\$20.00	\$2,300

TRAVEL EXPENSES

			Subtotal - Code 46	\$12,905
Position of Traveler	Destination and Purpose	Calculation of Cost	Proposed Expenditures	
Cordello Avenue Elementary School- ATSI				
<p>Key Strategy 4- Supplemental Learning Program</p> <p>Cordello University- students at the supplemental learning program, Cordello University, located at Cordello Avenue Elementary School will have bus transportation from the school building to their bus stops following the program's end time to enhance participation of students with working families</p>	<p>Cordello Avenue Elementary School to Student's Bus Stops</p> <p>To increase participation in this supplemental learning program by providing transportation to students who may not otherwise be able to participate</p>	<p>3 buses x \$119.11 per session x 28 sessions</p>	\$10,005	
Target District				
<p>Priority 3- Culture & Climate</p> <p>Central Islip High School to local high school across Long Island that also have leadership and mentorship programs such as Westbury, Roosevelt, and Uniondale High School</p>	<p>Central Islip High School to Westbury High School</p> <p>The district will establish a leadership and mentorship program for secondary students. These students will connect with peers in local school districts to build relationships with other students who will empower them to lead and persevere beyond their high school years.</p>	<p>1 bus x \$145 per hour (peak) x 5 hours per trip x 4 trips</p>	\$2,900	

Employee Benefits		
Subtotal - Code 80		\$10,900
Benefit		Proposed Expenditure
Social Security		
Retirement	New York State Teachers	
	New York State Employees	
	Other - Pension	
Health Insurance		
Worker's Compensation		
Unemployment Insurance		
Other(Identify)		
Employee Benefits for Cordello's Professional & Support Staff Salaries		\$8,400
Employee Benefits for District's Professional & Support Staff Salaries		\$2,500

CF121
 ENTRY DATE 10/30/25
 PROJECT 0011262030
 SED CODE 580513030000
 NYC DOC #

GRANTS FINANCE
 PROJECT STATUS REPORT
 TITLE I - SCHOOL IMPROVEMENT
 CENTRAL ISLIP UFS
 RUN DATE 10/30/25

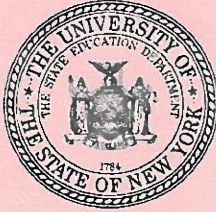
BUDGET DETAIL INFORMATION			
PROF SALARY	15	111,788.00	BEGIN DATE 07/01/25
NON PROF SALARY	16	14,086.00	END DATE 06/30/26
PURCH SERVICES	40	17,900.00	AMENDMENT #
SUPP & MATERIAL	45	32,421.00	CONTRACT #
TRAVEL EXPENSE	46	12,905.00	STOP DATE
EMP BENEFITS	80	10,900.00	REFUND CHECK #
INDIRECT COST	90	0.00	IND COST RATE 2.2
BOCES SERVICES	49	0.00	INT ELIG N
REMODELING	30	0.00	
EQUIPMENT	20	0.00	

BUDGET SUMMARY INFORMATION			
FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
001126	0.00	0.00	0.00
001125	200,000.00	40,000.00	160,000.00
001124	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL	200,000.00	40,000.00	160,000.00

LOG AND CONTRACT DATES			
BUDGET	RECEIVED	ENTERED	APPROVED
INTERIM	10/23/25	10/29/25	CONTRACT
FINAL			

CASH DETAIL										
ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD DT	STAT
103025	678759F	INIT	000	10/25	01	40,000.00	001125	103025		ENT

THIS BUDGET HAS BEEN PROCESSED BY THE NEW YORK STATE
 EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY
12234

Grants Finance
Room 510W, Education Building
Tel. (518) 474-4815

Reminder: Record Keeping and Retention

This document is intended as a reminder to local agencies on proper record keeping and retention.

Generally, local agencies must have a proper financial management system in place, along with strong internal controls and written procedures, to properly account for funds received through a grant/grant-contract awarded by NYSED. Additionally, program as well as financial records, including supporting and source documentation, must be maintained and available for review by State and federal representatives or their duly authorized representatives.

In order to meet the requirements of both State and federally funded programs, these records must be kept for a period of six years after the last payment was made unless specified by program requirements or otherwise stated in the grant agreement.¹ Audit or litigation will “freeze the clock” for records retention purposes until the issue is resolved.

Information on records retention may be found in:

- 2 CFR 200.333-337 of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards for awards made on/after 12/26/14.
- Parts 74 & 80 of the Education Department General Administrative Regulations (EDGAR), specifically 34 CFR 74.53 & 34 CFR 80.42, for federal awards made prior to 12/26/14.
- Part 76 of the Education Department General Administrative Regulations (EDGAR), specifically 34 CFR 76.730-731.
- Records Retention and Disposition Schedules published by the New York State Archives (http://www.archives.nysed.gov/records/mr_retention.shtml)

Local agencies must retain records² that show the amount of funds by grant, including total cost, how the awardee used the funds, authorizations, obligations, share of costs provided from other sources, as well as compliance with program requirements. In addition, source documents are required to support all transactions entered into the grantee's record keeping system. Source documents that authorize the disbursement of grant funds may consist of purchase orders, contracts, time & effort records, delivery receipts, vendor invoices, travel documentation, and payment documents, including check stubs. More information and examples of the types of documents used to support payment for other types of costs (such as goods, services, travel, utilities, and property leases) may be found in Chapter XII, Section 3 and Section 4.B.1 of the Guide to Financial Operations published by the NYS Office of the Comptroller (<https://www.osc.state.ny.us/agencies/guide/MyWebHelp/>).

¹ For projects awarded under a multi-year grant-contract, all project and contract-related documents (including the contract itself as well as the annual budgets) need to be retained for 6 years following the end of the contract.

² Please refer to 2 CFR 200.302 for a discussion of how federal awards are to be identified and accounted for in the financial management system. Proper accounting of federal funds will help ensure that appropriate and accurate documentation from this system can be provided if/when needed.