

**Odessa School District #105
311 S 1st Street
Odessa, Washington**

**Minutes
Regular Board Meeting
November 25, 2025**

- OPEN MEETING** The Board of Directors of Odessa School District #105 met in the library on Tuesday, November 25, 2025 at 6:00 pm. This meeting was publicized by posted notice and notices presented to administration, union presidents, board members and the newspaper.
- PRESENT** Chris Crossley; Zach Schafer; Sheena Starkel; Carmen Weishaar; Janie Steward, Steve Fisk, Superintendent; Holli Eden, District Secretary; Justin Parr, Operations Supervisor. Also present were Katie Schafer and Nick Sebesta. Principal Cori Kane was absent.
- FLAG SALUTE** The flag salute was led by Chairman Crossley.
- ADOPTION OF AGENDA** **Action:** Zach Schafer moved and Sheena Starkel, seconded a motion to add New Business Item J. Recommendation of Board on Cell Phone Policy for Pilot Program to the agenda. Motion carried. 5 – 0
- STAFF/PUBLIC INPUT** Katie Schafer, representing the Odessa Booster Club, discussed sponsorship signage at the baseball fields and new scoreboards at the football field and gym. The Booster Club proposed running the sponsorship to recoup the cost of the new scoreboards for the next five years. Superintendent Fisk, Principal Kane and ASB Advisor Kelsey Scrupps have agreed to this proposal. The school board is very grateful for the generous donation of the new scoreboards and thanked Katie Schafer.
- CONSENT AGENDA** The board approved the consent agenda which included:
- Minutes:**
October 22, 2025 Regular Meeting
- Bills & Payroll:**
The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$344,023.83 are also approved.
- General Fund**
Voucher #617572, 617595-617637 totaling \$111,989.59.
Payroll warrant #617573--617594 and Direct Deposit Warrants #9000000879-9000000947 and #202300054-202300057 totaling \$344,023.83.
- ASB Fund**
Voucher #617638-617651 totaling \$8,608.50.
- TVF Fund**
Voucher #617652 totaling \$465,829.72.
- Personnel Resignations**
Lanae Carper – HS Assistant Volleyball Coach

Action: Janie Steward moved and Sheena Starkel seconded a motion to approve all items on the consent agenda. Motion carried. 5 – 0

Superintendent’s Report

Superintendent Fisk reported the past month has been very productive with a focus on supporting student learning, staff development and community engagement. Progress continues with the new math adoption, MTSS, CTE and literacy work in grades K-5. The district hosted a Farm to School event for lunch with all food sourced from local small farms in the region. Knowledge Bowl placed second at a recent meet. Fisk shared the new phone system will be installed over winter break with a significant savings to the district. Additional security cameras will also be installed. Several staff members engaged in professional development at ESD 101 for Tier 2 student support. Superintendent Fisk recently lead a Bi-County Superintendent meeting in Harrington and attended a mandatory Title IX training in Renton.

Financial Report

Superintendent Fisk presented the ASB balance sheet for October. He further presented the General Fund Financial Activity reports for October showing an ending fund balance of \$875,441.16. He presented computer printouts for all funds.

Legislative Report

Superintendent Fisk briefly discussed 2026 legislative topics including keeping districts whole without cuts or reductions, the possibility for MSOC increases and a pause on new school year requirements.

Principal’s Report

Superintendent Fisk presented the principal’s report in Principal Kane’s absence. Parent conferences were held during the week of Thanksgiving. Kelsey Scrupps and the ASB officers held a Veteran’s Day assembly with the band performing three songs. A new K-8 math program will be piloted after winter break.

AD Report

Superintendent Fisk presented the athletic director report in Principal Kane’s absence. HS football has concluded with a post season game in South Bend. The Jr High girls basketball season is coming to an end and the Jr High boys basketball team will start practice on December 15th. High school basketball practice has also begun. The first home game is December 4th.

Board Report

Chairman Chris Crossley announced Janie Steward will be leaving the School Board after serving and supporting the Odessa School District for 10 years. Janie Steward was thanked for her years of service. Nick Sebesta will be joining the Odessa School Board next month.

Facilities Report

Operations Supervisor Parr shared about the installation of new phones over winter break throughout the district. Parr also shared the new electric school bus has arrived. Bleachers in the big gym have been repaired and bids are being received from local contractors for a small remodel project in the District Office. Parr has also been in contact with Avista regarding installing solar panels with possible grant funding.

NEW BUSINESS

Date of Next Regular Meeting

The next regular board meeting will be held Thursday December 18, 2025 at 6:00 pm in the high school library. The board scheduled a workshop at 5:15 pm before the regular meeting.

Action: Carmen Weishaar moved and Sheena Starkel seconded a motion to schedule the next regular board meeting on Thursday December 18, 2025 at 6:00 pm in the high school library, preceded by a board workshop at 5:15 pm.

Motion carried. 5 – 0

Lyndsay Reyes – HS Girls Assistant Basketball Coach

Action: Zach Schafer moved and Sheena Starkel seconded a motion to approve Lyndsay Reyes as the HS Girls Assistant Basketball Coach as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Kolby Schafer – JH Boys Assistant Basketball Coach

Action: Janie Steward moved and Zach Schafer seconded a motion to approve Kolby Schafer as the JH Boys Assistant Basketball Coach as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Resolution #1-2025-26 Educational Programs and Operation Levy

Action: Zach Schafer moved and Janie Steward seconded a motion to approve Resolution #1-2025-26 Programs and Operation Levy as recommended by Superintendent Fisk;

“Whereas, the funds available for Odessa School District #105-157-166J through presently scheduled programs are insufficient to meet the needs of the district, and - - - - Now, therefore, be it here by resolved - - - that a special levy be held in the aforesaid district on the 10th day of February, 2026, - - - - - Which shall be submitted to the electors of said district for their approval or rejection in the form of the following ballot title: “Shall a replacement excess levy of \$675,000 be collected in the year 2027, requiring approximately \$1.86 per \$1,000 of assessed valuation - - to be placed in the General Fund and used for Educational Programs and Operation” - - - - The aforesaid resolution was adopted at a regular meeting of the Board of Directors of the aforesaid district on the 25th day of November, 2025 -“

Motion carried. 5 – 0

Resolution #2-2025-26 Capital Levy for School Improvement

Action: Sheena Starkel moved and Carmen Weishaar seconded a motion to approve Resolution #2-2025-26 Capital Levy for School Improvement as recommended by Superintendent Fisk;

“Whereas, the funds available for Odessa School District #105-157-166J through presently scheduled programs are insufficient to meet the needs of the district, and - - - - Now, therefore, be it here by resolved - - - that a special levy be held in the

aforesaid district on the 10th day of February, 2026, - - - - - Which shall be submitted to the electors of said district for their approval or rejection in the form of the following ballot title: “be authorized to levy a one-year replacement tax levy be collected in the year 2027, the sum of \$125,000, requiring approximately \$0.37 per \$1,000 of assessed valuation - - - to be placed in the Capital Projects Fund to be used to support the modernization of school facilities - - - of Odessa School District #105, Lincoln County, joint with #157, Adams County and #166J Grant County?” - - The aforesaid resolution was adopted at a regular meeting of the Board of Directors of the aforesaid district on the 25th day of November, 2025 -“

Motion carried. 5 – 0

Resolution #3-2025-26 Authorize Revolving/Imprest/Petty Cash Amt

Action: Zach Schafer moved and Sheena Starkel seconded a motion to approve Resolution #3-2025-26 Authorize Revolving/Imprest/Petty Cash Amounts for the 2025-2026 school year as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Policy/Pro #2410 High School Graduation Requirements - 1st reading

Superintendent Fisk presented the first reading of Policy and Procedure #2410 High School Graduation Requirements. No action was taken.

2025-2026 Winter Coaching Contracts

Action: Janie Steward moved and Zach Schafer seconded a motion to approve the winter coaching contracts for the 2025-2026 school year as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Surplus Gym Scoreboards

Action: Zach Schafer moved and Janie Steward seconded a motion to surplus the gym scoreboards as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Surplus Bus #6 – 1999 International – YH260657

Action: Janie Steward moved and Zach Schafer seconded a motion to surplus Bus #6 – 1999 International – YH260657 as recommended by Superintendent Fisk.

Motion carried. 5 – 0

Recommendation of Board on Cell Phone Policy for a Pilot Program in 2026

Action: Sheena Starkel moved and Janie Steward seconded a motion for the cell phone pilot program in the year 2026 as a recommendation of the board.

Motion carried. 5 – 0

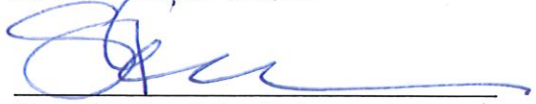
EXECUTIVE SESSION

None

ADJOURNMENT

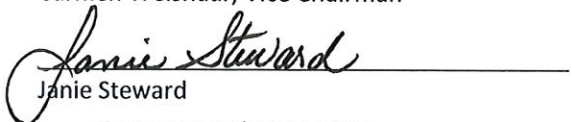
Chairman Crossley adjourned the meeting at 6:38 pm.

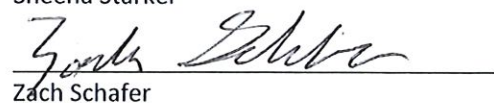

Chris Crossley, Chairman


Steve Fisk, Superintendent


Carmen Weishaar, Vice Chairman


Sheena Starkel


Janie Steward


Zach Schafer