



RED CLAY CONSOLIDATED SCHOOL DISTRICT ADMINISTRATIVE MEMORANDUM

SELECTING READING BOOKS FOR ELEMENTARY | 7001.2B

This memo establishes clear guidelines for the selection of reading materials for elementary school students (Grades K–5). The goal is to ensure that all students have access to high-quality, developmentally appropriate, culturally inclusive, and engaging texts that promote literacy growth and foster a lifelong love of reading.

Books selected for classroom libraries, instructional reading, and independent reading must be:

1. Developmentally Appropriate

- Present age-appropriate themes and language.
- Provide scaffolding opportunities for struggling readers and extensions for advanced readers.

2. Align with Standards and District Approved Curriculum

- Support district curriculum goals and state academic standards in literacy, language arts, and cross-curricular content areas.

3. Culturally Relevant and Diverse

- Reflect a wide range of cultures, experiences, family structures, abilities, and perspectives.
- Promote inclusivity and belonging by allowing all students to “see themselves” and “see others” in texts.

4. Content Considerations

- Book selections should not contain explicit violence, profane or vulgar language, lewdness, sexually explicit material, or other mature content that is inappropriate for elementary readers.
- Offer alternative reading options if a parent/guardian requests an exemption due to personal or cultural concerns.

Questions about the information contained in this administrative memorandum should be directed to the Senior Director of Teaching and Learning.