

Important Scheduling Information

The 2026-2027 scheduling process has begun. Please review this email carefully and thoroughly for important information and deadlines.

Scheduling Timeline and Document Submission:

1. **Now:** Your current teachers have completed student course recommendations for 2026-2027.
2. **Tomorrow, February 4th:** Course Request/Verification forms will be delivered to students during 2nd Period/Flex. This form is where students will see the course recommendations teachers have entered and confirm their course requests (including elective courses) for the 2026-2027 school year.
 - a. **Course Request/Verification Form:** Every student, even if there are no changes from the teacher recommendations, must complete this form. In addition to JCHS classes, indicate dual enrollment classes and online classes you plan to take on this form and upload it to the Canvas Hub. The only changes that can be made after this form is submitted will be leveling down (e.g., moving from AP to honors or on-level).
 - b. **Electives & Alternate Electives:** Every student needs to fill in their choice electives in addition to two (2) alternate electives in the event a choice elective is not available or does not work with the student's other class choices.
 - c. **Course Waiver:** A student can waive one level higher than what their teacher recommended for them, e.g., recommended for on-level = can waive up to honors. The course waiver must be signed by both parent and student.
 - d. **AP Commitment:** If a student is requesting an AP course, the AP commitment must be signed by both parent and student.
 - e. **Signature on bottom of form:** Both parent and student need to sign the bottom, confirming the course requests.
3. All scheduling forms must be submitted to the Canvas Hub based on the student's assigned counselor, according to the deadlines below (by grade level). All students have been added to their assigned counselor's hub including the current 9th graders who will change counselors next school year. **The scheduling hubs will be published and will appear on the student's Canvas dashboard tomorrow, February 4th.**

4. Document Submission Deadlines

- a. **Friday, February 20th: Rising 10th grade (current 9th graders)**
- b. **Friday, February 27th: Rising 11th grade (current 10th graders)**
- c. **Friday, March 6th: Rising 12th grade (current 11th graders)**

- **Senior Reduction:** Starting Fall 2026, all Johns Creek seniors must take a full course load. Therefore, senior reduction will not be offered for the 26-27 school year and beyond. This change is a district mandate which ensures students are better prepared for college and careers, provided access to AP, dual enrollment, and high-interest skill-based elective options, as well as strengthens funding availability for teaching and student services.
- **Work-Based Learning (WBL):** In lieu of senior reduction, JCHS is offering the off-campus WBL options for rising seniors who qualify. This option provides qualifying seniors with the opportunity to earn high school elective credit while working a part-time job in the community or within an industry associated with their desired career path. Eligible seniors must be pathway completers in the areas of CTAE, fine arts, world language or advanced academics. Seniors need to complete the Microsoft Form [2026-2027 JCHS WBL and Office Aide Interest Form – Fill out form.](#)
 - The WBL Interest Form will close on February 6th for on-campus WBL options but will remain open until March 6th for the off-campus WBL option.
- **Dual Enrollment:** New and Current Dual Enrollment students will be added to the Dual Enrollment Hub in Canvas. Only new DE students need to attend a Dual Enrollment Information session to be added to the hub. Current DE students (rising 12th graders) who wish to continue dual enrollment next school year must complete the Microsoft Form to be added to the Dual Enrollment Hub. [Dual Enrollment Intent Form for Current DE Students](#)
 - Included in the Dual Enrollment Hub are all resources, links, step-by-step guides and forms that can be accessed for the application process and the forms that must be submitted by March 20, 2026 in order to participate in the dual enrollment program next school year.
 - Dual Enrollment application help sessions will be held in the counseling office during flex on February 6th and 19th.
- **Online Courses in Academic Year:** Students are only able to request one online course per semester. JCHS only receives 200 spots for students to take online

courses and can no longer go over the allocated limit. Students can request to take one online course in Fulton Virtual School (FVS). If the course is not offered in FVS, the student can request to take the course through Georgia Virtual School (GAVS). FVS and GAVS registration will open in March. Once students submit their online contracts in their counselor's Canvas Scheduling Hub, counselors will enroll them in their online classes. Only online contracts submitted through the Canvas Hub will be enrolled in online classes. The online contract for the summer and the academic school year can be found in the hub.

- **Online Courses in Summer 2026:** Students can take up to 2.0 credits during the summer. Students considering taking online summer courses need to keep in mind the following:
 - Summer courses are designed for remediation/credit recovery, not acceleration. Students planning to take a course over the summer for acceleration will be placed in the next on-level course in the Fall.
 - Summer term is only ~5 weeks long so the course is very accelerated. Students can expect to spend 3 hours/day working on a 0.5 credit course. Students must meet progression deadlines throughout the summer session, or they will be dropped from the class.
 - FVS or GAVS cannot be accessed outside of the country.
 - There is tuition for online classes taken over the summer (unless a student is taking credit recovery).
 - The online summer contract can be found in the Canvas Scheduling Hub.

- **Course Catalog:** A list of elective options and the course catalog can be found at <https://tinyurl.com/JCScheduling26-27>

*******All scheduling forms are due on the following dates:**

- **Friday, February 20th: Rising 10th grade (current 9th graders)**
- **Friday, February 27th: Rising 11th grade (current 10th graders)**
- **Friday, March 6th: Rising 12th grade (current 11th graders)**