

Burbank Unified School District Superintendent Budget Advisory Committee

February 3, 2026

Dr. Oscar Macias, Interim Superintendent
Dr. Jason Hasty, Interim Assistant Superintendent,
Business Services



Meeting Norms (Brief Re-Anchor)



Assume positive intent



One voice at a time



Ask clarifying questions



Center students



This is an advisory space



Today's Agenda

1. Review Fiscal Stabilization Plan context
2. Understanding past stabilization plans
3. Special Education contribution overview
4. Purchase order review (>\$50K)
5. Breakout working session
6. Group report out
7. Next steps & closing

Today's Objective

Working Goal

Review the Fiscal
Stabilization Plan

Understand major drivers of
fiscal instability

Evaluate proposed reductions
of current FSP

Identify areas to revise or
reconsider

Provide informed committee
recommendations



Deficit Spending

25-26 First Interim Budget Report Projection

Item	2025–26	2026–27	2027–28
Net Change (Deficit Spending)	(\$16,777,083)	(\$13,215,142)	(\$9,096,271)
Available Reserve Amount	\$27,051,611	\$18,283,058	\$9,166,798
Reserve Percentage	11.53%	7.98%	3.99%



BUSD Fiscal Stabilization Plan

Category	Action	2026–27	2027–28	2028–29	2029–30
Certificated	Teacher Single Subject (5.6 FTE)	\$603,993	—	—	—
	Teacher Multiple Subject (5.0 FTE)	\$539,279	—	—	—
	Eliminate Elementary PE (5.0 FTE)	—	\$539,279	—	—
Classified (CSEA)	Eliminate Elementary PE Aides	—	\$293,297	—	—
Non-Personnel	Placeholder Reductions (Services/Contracts)	\$1,000,000	\$2,500,000	\$2,500,000	\$2,500,000
Total Reductions by Year		\$2,143,272	\$3,332,576	\$2,500,000	\$2,500,000

What a Stabilization Plan Is

A stabilization plan is:

- Required by LACOE when reserves are at risk
- A roadmap to maintain fiscal solvency
- A multi-year correction strategy
- A planning document — not final decisions
- Updated as new fiscal data emerges

Understanding Past Fiscal Stabilization Plans

- Each year the District adopts an updated Fiscal Stabilization Plan (FSP)
 - It is a **rolling plan**, not a single static document
 - Each version reflects new enrollment, revenue, and reserve projections
- The FSP is a **capacity plan**, not a final decision list
 - It intentionally shows *more options than the minimum required cuts*
 - *LACOE evaluates whether the District has sufficient solvency options*
- Reductions listed are **planning estimates**, not guarantees
 - Some may change due to bargaining, staffing realities, or Board direction
 - Versions differ because fiscal assumptions change over time
- Required reduction targets $\neq$ exact totals in the plan
 - Savings ramp across multiple years
 - Some items are placeholders pending refinement
- If a planned cut is not implemented
 - Savings must be replaced elsewhere
 - Through other reductions, revenue, or cost improvements

What the Previous Stabilization Plans Tell Us

Across the last several years, the plans show:

- The district has been responding to **structural decline**, not a one-time crisis
- Enrollment decline is persistent, not temporary
- Special Education contributions continue to grow faster than revenue
- One-time funds delayed corrections but did not eliminate the problem
- Each year required **deeper structural alignment**

Today's Working Focus

We will examine:

- ✓ Special Education contribution
- ✓ Staffing levels and structure
- ✓ Purchase Orders over \$50,000
- ✓ Prior plan vs current plan
- ✓ What remains / what changes

Goal: informed recommendations

Special Education Contribution

Discussion focus:

- What makes up the contribution?
- Staffing vs contracted services
- Legal obligations
- Structural cost drivers
- Areas for realistic change

This is a mandated service area. Reductions must be strategic.

06350-CTE Program

8

01.0-06350.0-00000-00000-8980-00000000

322,325.00

65000-Special Education

8

01.0-65000.0-50010-00000-8980-00000000

43,196,081.00

81500-Ongoing & Major Maintenance

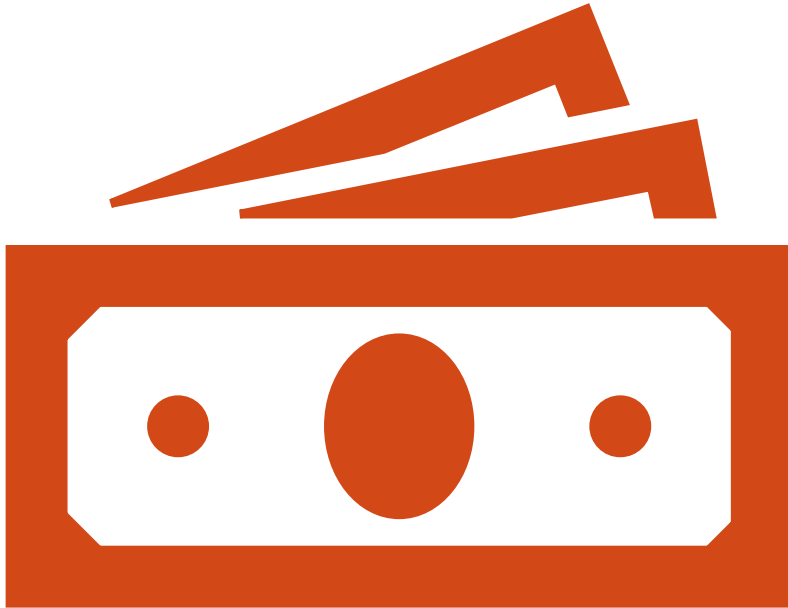
8

01.0-81500.0-00000-00000-8980-00000000

6,869,352.00

Contribution Makeup

Purchase Order Review



We are reviewing:

- ✓ General Fund POs > \$50,000
- ✓ Special Education POs > \$50,000
- ✓ Structural vs discretionary spending
- ✓ Contracted services
- ✓ Recurring obligations

Goal: understand commitments before proposing cuts

General Fund Expenditures vs. POs

Row Labels	Sum of Expenditure	Sum of POTotalAmount
Grand Total	\$ 8,358,516.45	\$ 13,176,388.71
WEST SAN GABRIEL LIABILITY & PROPERTY JPA	\$ 4,531,621.00	\$ 4,531,621.00
BANC OF AMERICA PUBLIC CAPITAL CORP	\$ 707,601.54	\$ 2,611,741.80
ATKINSON, ANDELSON, LOYA, RUUD & ROMO	\$ 351,537.14	\$ 1,124,900.00
LOZANO SMITH	\$ 234,219.46	\$ 550,713.03
SHARP BUSINESS SYSTEMS	\$ 150,603.14	\$ 416,531.40
CLIFTONLARSONALLEN LLP	\$ 43,613.00	\$ 235,000.00
AMAZON CAPITAL SERVICES	\$ 125,649.94	\$ 228,108.65
CANON FINANCIAL SERVICES, INC.	\$ 128,598.06	\$ 215,331.02
QUEST THERAPY GROUP, LLC	\$ 76,344.78	\$ 200,811.82
KELLY SPICERS	\$ 165,069.97	\$ 200,679.72
AMERGIS HEALTHCARE STAFFING, INC.	\$ -	\$ 180,000.00
SOFTCHOICE CORP	\$ 137,691.33	\$ 137,875.56
AERIES SOFTWARE	\$ 105,509.20	\$ 105,509.20
U S POSTAL SERVICE	\$ 45,000.00	\$ 100,000.00
NTT AMERICA INC	\$ 56,428.00	\$ 98,476.00
SIGN UP INTERPRETING SERVICES, LLC	\$ 93,889.71	\$ 97,770.00
ALPHA INTERPRETING AGENCY, CORP.	\$ 79,290.00	\$ 90,000.00
COVELO GROUP INC.	\$ 41,829.32	\$ 90,000.00
BRINK'S INC	\$ -	\$ 86,500.00
OFFICE DEPOT/ BUSINESS SERVICES DIVISION	\$ 44,419.62	\$ 80,640.35
ACHILLES HEAL LLC	\$ 8,000.00	\$ 73,200.00
CHRISTINA GALLO	\$ 28,745.50	\$ 73,200.00
STATE OF CALIFORNIA DEPARTMENT OF JUSTICE	\$ 6,861.00	\$ 72,000.00
GTG TRANSPORTATION	\$ 38,272.00	\$ 70,000.00
RAPTOR TECHNOLOGIES LLC	\$ 69,288.82	\$ 69,999.69
LIBRE SCHOOL SERVICES	\$ 60,462.50	\$ 67,747.50
SMARTETOOLS, INC.	\$ 60,900.00	\$ 60,900.00
FINALSITE	\$ 57,912.00	\$ 57,912.00
AMPLIFY EDUCATION INC.	\$ 54,402.92	\$ 54,402.92
SOUTHWEST SCHOOL & OFFICE SUPPLY	\$ 39,682.24	\$ 52,596.55
JPMORGAN CHASE BANK	\$ 12,313.73	\$ 52,235.98
CDW-G - COMPUTER DISCOUNT WHSE	\$ 48,689.18	\$ 50,472.98
AREY JONES EDUCATIONAL SOLUTIONS	\$ 36,447.11	\$ 50,213.41

Special Education (State Funded)

Special Education Resource (6500)		
Row Labels	Sum of Expenditure	Sum of POTotalAmount
Grand Total	\$ 2,893,062.59	\$ 7,175,996.88
ALPHA INTERPRETING AGENCY, CORP.	\$ 856,710.00	\$ 1,200,000.00
ADAMS SILVA & MCNALLY LLP	\$ 199,725.76	\$ 551,275.85
LOZANO SMITH	\$ 60,931.52	\$ 550,713.03
AYA HEALTHCARE, INC.	\$ 194,137.65	\$ 521,850.00
SPECIAL EDUCATION PARENTS	\$ 254,909.72	\$ 452,390.12
THE STEPPING STONES GROUP LLC	\$ 95,685.60	\$ 340,027.80
SPECIAL EDUCATION PARENT	\$ 118,641.68	\$ 286,978.72
GARY D STROMBERG & ASSOCIATES LLC	\$ 111,040.00	\$ 279,837.00
SIGN UP INTERPRETING SERVICES, LLC	\$ 9,730.00	\$ 218,845.00
MOONSHINE CONSULTANTS INC	\$ 61,897.50	\$ 218,295.00
SARAH KNAUFF SPEECH THERAPY	\$ 108,650.00	\$ 202,450.00
LEO ROSENBLUM & ASSOCIATES	\$ 83,457.60	\$ 200,000.00
TINY HANDS THERAPY LLC	\$ 82,800.00	\$ 188,900.00
RITA MORGAN	\$ 73,830.00	\$ 184,000.00
KNARIK BABAYAN	\$ 67,200.00	\$ 182,560.00
LINGUABEE LLC	\$ 132,642.28	\$ 175,000.00
DAVID HIDALGO	\$ 66,960.00	\$ 170,880.00
EMIT LEARNING LLC	\$ 41,531.15	\$ 140,090.00
MYBASEPAY USA LLC	\$ 67,300.22	\$ 136,622.50
AUSIN TEXAS LEARNING GROUP LLC	\$ 27,793.78	\$ 108,388.00
B.I.G. SOLUTIONS	\$ -	\$ 98,465.00
SOLANT HEALTH, LLC	\$ 38,285.00	\$ 96,425.00
EVERY SPECIAL CHILD, LLC	\$ -	\$ 92,400.00
TRACY M. GLEN	\$ 12,375.00	\$ 60,000.00
HAYNES FAMILY OF PROGRAMS	\$ 7,737.42	\$ 53,424.00
HATCH & CESARIO ATTORNEYS-AT-LAW	\$ 1,621.50	\$ 50,000.00
PGLS LLC	\$ 15,601.76	\$ 50,000.00
SORENSEN COMMUNICATIONS, LLC	\$ -	\$ 50,000.00

Breakout Activity Instructions

Small groups (2–3 members)

Discuss:

1. What should remain in the plan?
2. What should change?
3. What risks concern you most?
4. What additional reductions are realistic?

Enter feedback in whiteboard in your group's sticky note.

You will report out themes.



Decision Lens

Evaluate recommendations using:

- Impact on students
- Legal/compliance risk
- Structural vs one-time savings
- Implementation feasibility
- Long-term sustainability



Report Out

Each group shares:

- Top recommendation
- Biggest concern
- Suggested revision
- Key takeaway



Next Steps

Feedback will:

- Inform plan revisions
- Guide scenario modeling
- Shape future SBAC sessions
- Support responsible fiscal decisions

Thank you for your participation.



BURBANK
UNIFIED SCHOOL DISTRICT

Thank You
