SAINT HELEN CATHOLIC SCHOOL
WISDOM • AGE • GRACE

"Growing the total child in wisdom, age, and grace."

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Archdiocese of Galveston-Houston

NEW STUDENT REGISTRATION PROCEDURES (2026-2027)

How to apply? Visit www.Shcssaints.org to apply. Select Admissions/How to apply and download the new student application/forms. New student registration packets are returned to the school office from February 9-12, for priority registration. (NEW students or NEW siblings only). The following documents must be returned with your application to complete your application to St. Helen Catholic School:

- Copy of student birth certificate/baptismal/1st communion
- All previous report cards and/or standardized testing
- Teacher recommendation (Sent directly from school or in sealed envelope)
- Day care recommendations for PK (if applicable)
- Application fee of $100 per student

Admissions Testing
All new students must complete an entrance exam. Testing time varies but may last up to 90 minutes. The entrance exam assists in determining where the student currently functions academically.

Testing Schedule and What to Expect?

- The **PK4-8th** grade testing/screening process begins at 9 a.m. on **March 28th.**
  Note: Please arrive fifteen minutes early to check-in. For PK & K testers, a parent checklist will be available for completion. Please turn it in when you pick up your student.
- PK4 must be 4yo before Sept 1st, and Kindergarten must be 5yo before Sept 1st.
- **PK3 testing** is scheduled for **May 9th** at 9 a.m.
- PK3 applicants must be 3yo before Sept. 1st, and in some cases, a 2nd screening may be needed prior to acceptance.

Potty Training (PK3, PK4 and Kindergarten)

All students must be completely potty trained prior to the first day of school. St. Helen does not have the staff to assist your child with potty training. Complete potty training is required prior to acceptance.

Potty training is defined as follows:

- Verbally identifying the need to use the bathroom
- Pulling down articles of clothing to get to the toilet
- Wiping him/herself with no assistance
- Independently replacing articles of clothing removed for toileting

Special Needs: SHCS offers an academically rigorous curriculum. We do have an Intervention Specialist on staff, but we must be aware of any special needs your child has. Please identify them on the student application, as this will not prevent your child from registering.

Immunization Policy- See Medical Information and Procedures sheet.