

**Windsor Locks Board of Education
58 South Elm Street
Windsor Locks, CT 06096**

These minutes are not official until approved at a subsequent meeting.

MINUTES OF THE SPECIAL MEETING

JANUARY 29, 2026 - 6:00 PM

Members Present: Alba Osorio, Greg Guyette, Amber Mortensen-Hurdle, Lindsay Cutler, and Dennis Gragnolati
Administrators: Shawn Parkhurst, Rebecca Bissonnette and Robert Stacy
Others: Various Building Level Administrators, staff, students, and families

Call to Order

Board Chair Alba Osorio called the Special Meeting to Order at 6:01 pm in the Windsor Locks High School Library Media Center.

Roll Call

Superintendent Parkhurst conducted roll call with 5 Board members present.

Pledge of Allegiance

All stood for the Pledge of Allegiance

Board of Education and Superintendent Communications

Greg Guyette thanked WLHS Principal for his presence at the recent track meets. He further thanks everyone for their work on the budget and attendance at forums; he encouraged everyone to get out to vote when the time comes on the budget. He further commented on the amazing learning experience he had attending the recent Wrestling match held here at WLHS. Lindsay Cutler thanked everyone for their work on the budget and the various forum attendance. Amber Mortensen-Hurdle thanked Dr. Bissonnette for her recent meeting to learn about her job. Superintendent Parkhurst spent some time thanking the Board for their hours of time as they are quick to thank everyone else but don't look to thank themselves for the work they do to get this budget across the finish line. He further commented on the recent Youth Night; the midyear Benchmarks which are nearing completion, upcoming Winter Sports Senior Nights and the amazing Art Night held recently at NSS. Superintendent Parkhurst shared that he did receive a resignation from Director of PPS, Mr. Josh Robinson, effective March 5, 2026 and thanked him for his years of service to the district.

Student Board of Education Representative Report

Abby Guyette reported on the recent midterms at WLHS; she commented on a recommendation that more time be spent on teaching students how to study. She further stated that report cards are coming out on February 4, 2026.

Public Audience (only on Agenda Items)

None

WLHS Overnight Field Trip Request

Superintendent Parkhurst presented the Robotics Team World Championship Field Trip request. Team Coach gave an overview and introduced three members of the team who talked about their experiences. The Board had a brief discussion and a motion was made by **Greg Guyette, seconded by Lindsay Cutler; motion passed unanimously.**

Approval of Minutes

- December 10, 2025 Finance Subcommittee Meeting
- December 11, 2025 Regular Meeting
- January 10, 2026 Special Meeting
- January 15, 2026 Special Meeting

- January 20, 2026 Finance Subcommittee Meeting
- January 22, 2026 Special Meeting - Budget Forum

Linday Cutler made a motion to approve the minutes listed above; seconded by Amber Mortensen-Hurdle; motion passed unanimously.

Human Resource Report

Superintendent Parkhurst shared the retirement of Linda Zamal effective June 30, 2026. Superintendent Parkhurst celebrated and recognized the midyear retirement of paraprofessionals Kirsten Ireland and Cathy Nolan. **Greg Guyette made a motion to accept the retirements as presented; seconded by Lindsay Cutler; passed unanimously.**

A brief recess was held.

FY27 Revised Budget Presentation & Discussion

Superintendent Parkhurst provided a presentation of the revised FY27 budget that reflected changes/reductions from the 1/10/26 Board of Education Budget Workshop. After much discussion, **a motion was made by Greg Guyette to approve the FY27 BOE budget with a 9.44% increase excluding the \$2,500,000 medical insurance; seconded by Lindsay Cutler; motion passed unanimously.** The FY27 capital budget was presented and discussed; **Lindsay Cutler made a motion to approve the FY27 capital budget by adding the Teacher Devices as a capital item and adjusting the Track and Field capital by \$550,000; seconded by Amber Mortensen-Hurdle; motion passed unanimously.**

Tools For Schools - Indoor Air Quality

Superintendent Parkhurst shared the Tools for Schools documents and introduced Mr. Weigert who fielded questions from the Board.

Old Business

- A. Pay to Participate
 1. Superintendent Parkhurst indicated that to date for winter sports \$5,727.16 has been received at WLHS and \$3,290 at WLMS.
- B. WLHS Track and Field Status
 1. Superintendent Parkhurst shared that he recently attended a webinar on the next steps for the CIF Planning Grant and will be moving forward with the necessary paperwork and communicating this at upcoming BOE meetings.

Adjourn Meeting

Dennis Gragnolati made a motion to adjourn at 7:38 pm; seconded by Greg Guyette; meeting adjourned at 7:38 pm.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools