HILLSBORO SCHOOL DISTRICT BOARD OF DIRECTORS—MINUTES
November 18, 2025
District Administration Center, 3083 NE 49th Place, Hillsboro, Oregon

1. *EXECUTIVE SESSION*

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
	Derek Brown, District Information Technology Officer
	Rose Roman, Executive Assistant to the Superintendent

A. Call to Order Executive Session
Board Chair Ivette Pantoja called the meeting to order at 5:17 PM, and moved the Board into executive session under 192.660(2)(d) - Labor Negotiator Consultation

B. ORS 192.660(2)(e) - Real Property Transaction
Chief Financial Officer gave a brief update on Real Property Transactions.

C. Recess Executive Session
Board Chair Ivette Pantoja moved the Board out of executive session and recessed the meeting at 5:39 PM.

2. *WORK SESSION*

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
Student Representatives Present:	Derek Brown, District Information Technology Officer
Jocelyn Trejo-Reyes	Jeff Jones, Director of Business Services
	Rose Roman, Executive Assistant to the Superintendent
Others Present:	Ciara Hartzell, Technology Support
Dinuka Karunaratne, Budget Applicant	Manuel Cota Gomez, Technology Support
Robert Knoke, Budget Applicant	David Eggleston, HCU President
Maria Mondragon-Almy, Budget Applicant	
Paul Sander, Budget Applicant	
Lauren MacMillian, Piper Sandler	

A. Call to Order
Board Chair Ivette Pantoja called the meeting to order at 5:44 PM

B. Discuss Budget Committee Applications / Introduce Applicants
Budget Committee applicants introduced themselves, Board members filled out paper ballots and announced their votes verbally.

C. General Obligation Bond Issue and Operation Levy
Chief Financial Officer Scott Harrison and Lauren MacMillan from Piper Sandler gave a general obligation bond issue and operation levy presentation. Board members asked questions and made comments.

D. Western Washington County Joint Accountability and Advocacy Visit
Due to time constraints, this agenda item was skipped.

E. Recess Work Session
Board Chair Ivette Pantoja recessed at 6:59 PM.

3. REGULAR SESSION

Board Present:	Staff Present:
Ivette Pantoja, Chair	Travis Reiman, Superintendent
See Eun Kim, Vice Chair	Audrea Neville, Assistant Superintendent, School Performance
Yessica Hardin Mercado	Brooke Nova, Assistant Superintendent, Academic Services
Patrick Maguire	Beth Graser, District Communications Officer
Katie Rhyne	Kona Lew-Williams, District Human Resources Officer
Nancy Thomas	Francesca Sinapi, District Equity, Access, Engagement Officer
Mark Watson	Saideh Haghighi Khochkhou, District Operations Officer
	Scott Harrison, Chief Financial Officer
Others Present:	Becky Kingsmith, Director of Teaching and Learning
Bhaskar Roy Bardhan, CCAC Chair	Melissa Pendergrass, Coordinator Career & College Pathways
	Ana Sally Gonzalez Barragan, Teacher, Century High School
	Rose Roman, Executive Assistant to the Superintendent
	Ciara Hartzell, Technology Support
	Manuel Cota Gomez, Technology Support
	Mary Kay Babcock, HEA President
	David Eggleston, HCU President

A. Call to Order and Flag Salute
Board Chair Ivette Pantoja reconvened the meeting at 7:07 PM and led the Pledge of Allegiance.

B. Land Acknowledgement
Board Chair Ivette Pantoja read the Land Acknowledgement.

C. Approval of Agenda
Director Nancy Thomas MOVED, SECONDED by Director Yessica Hardin Mercado, to approve the agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent – Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

D. Consent Agenda
Consent agenda items are distributed to Board members in advance for study and enacted with a single motion.

Director Mark Watson MOVED, SECONDED by Director Nancy Thomas, to approve the Consent Agenda as printed.

The MOTION CARRIED (7-0). No objection was heard, approved by unanimous consent – Director Yessica Hardin Mercado, Director Patrick Maguire, Director Katie Rhyne, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

Consent Agenda items were as follows:

1. Approve Minutes of October 28, 2025, Board Meeting
2. Approve Routine Personnel Matters
3. Accept Gifts and Donations
4. Approve Policies
   a. G - Personnel
      1) GCBDE/GDBDE: Military Leave of Absence
         Presenter: Kona Lew-Williams
   b. J - Students
      1) JECA: Admission of Resident Students
         Presenter: Audrea Neville

E. Audience Time

No audience members requested to address the Board.

F. Reports and Discussions

1. First Reading - New Course Approval - AP African American Studies

   Assistant Superintendent Brooke Nova introduced the subject. Director of Secondary Teaching and Learning Becky Kingsmith introduced the course and teacher. Century High School Teacher Ana Sally Gonzalez Barragan gave an overview of the course. CCAC Chair Bhaskar Roy Bardhan provided committee feedback. Board members asked questions and provided comment.

2. Financial Report

   Chief Financial Officer Scott Harrison discussed the Cash Flow report. Board members asked questions and provided comment.

3. Addressing Current Events

   District Equity, Access, Engagement Officer Francesca Sinapi and District Communications Officer Beth Graser provided information on HSD's work to help the community during current events. Board members asked questions and provided comment.

G. Action Items

1. Appoint Budget Committee Members

   Director See Eun Kim MOVED, SECONDED by Director Nancy Thomas, that the Board of Directors appoint the slate of candidates identified during the work session to the vacant positions on the Budget Committee as follows:

   • Appoint Paul Sander to position 2, which expires on June 30, 2026.
   • Appoint Robert Knoke to position 5, which expires on June 30, 2028.
   • Appoint Maria Mondragon-Almy to position 6, which expires on June 30, 2028.
   • Appoint Dinuka Karunaratne to position 7, which expires on June 30, 2028.

   The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Yessica Hardin Mercado, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

   Board members provided comment.

2. Real Property - Purchase and Sale Agreement Final Approval
Director Katie Rhyne MOVED, SECONDED by Director Mark Watson, that the Board of Directors approve the purchase and sale agreement as negotiated.

The MOTION CARRIED (7-0). Director Patrick Maguire, Director Katie Rhyne, Director Yessica Hardin Mercado, Director Nancy Thomas, Director Mark Watson, Vice Chair See Eun Kim, and Chair Ivette Pantoja voted to approve.

No further discussion took place.

H. Policies - First Reading
Superintendent Travis Reiman presented the policies for first read.

I. Information - Administrative Regulation Update
Superintendent Travis Reiman presented the administrative regulation updates.

J. HCU / HEA Reports
HEA President Mary Kay Babcock gave the HEA report.
HCU President David Eggleston gave the HEA report.

K. Discussion Time
1) OSBA Conference Reports
Director Mark Watson discussed HSD leadership in the state, rural vs urban districts, and student representatives in attendance.
Director Yessica Hardin Mercado commented on the student representative being present at the conference.
Director Katie Rhyne commented on the opportunity to build relationships with student representatives.
Director Nancy Thomas commented on facilitating discussions and representing HSD.

2) Student Representatives' Time
No student representatives were present at discussion time.

3) Superintendent's Time
Superintendent Travis Reiman shared appreciation for HSD staff and partners in creating safe environments for students, highlighted the upcoming Tamale Festival, discussed attending the OSBA conference, and thanked the Board for their advocacy and leadership in events around the community.

4) Board of Directors' Time
Director Mark Watson thanked Superintendent Travis Reiman for leading the District through recent events, highlighted Western Washington County Legislators tour, wished everyone a happy American Education Week, highlighted delivering apples to schools, and the increasing community needs seen at St. Vincent De Paul.
Director Patrick Maguire thanked staff for the information presented tonight, asked the community to let him know if there are any events they'd like him to attend, and wished everyone a Happy Thanksgiving.
Director Yessica Hardin Mercado highlighted ODE's "Rethinking Thanksgiving" as a way to remind ourselves to approach the holiday with respect.

Director Nancy Thomas welcomed new Budget Committee members, thanked CFO Scott Harrison for the Bond presentation, and thanked fellow Board members for the opportunity to represent HSD at the state / OSBA level.
Director Katie Rhyne highlighted the Western Washington County Legislators tour, thanked Superintendent Travis Reiman for the representation with community partners, highlighted high school play season, upcoming conference next week, and National Education Support Professionals Day.
Board Vice Chair See Eun Kim highlighted classroom visits during the Western Washington County Legislators tour, seeing food pantries and clothing drives at schools, wished everyone a Happy American Education week and highlighted packing apples with her daughters.
Board Chair Ivette Pantoja thanked the Cabinet team for their work, thanked fellow Board members for their advocacy in the community, and shared her experiences as a Latina community leader over the last several months.

L. Adjourn Meeting
Chair Ivette Pantoja adjourned the meeting at 8:34 PM.



Approved December 9, 2025