

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING
Thursday, December 14, 2022 at 6:00 p.m.

MINUTES

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the San Ysidro School District - Citizen's Bond Oversight Committee was held on **Thursday, December 14, 2022 at 6:00 p.m.**, to conduct its business meeting at **San Ysidro School District - Education Center/Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

THIS MEETING WILL BE RECORDED

1. CALL TO ORDER By: Chairman, Mr. Macedo Time: 6:03 p.m.

2. ROLL CALL by Marilyn Adrianzen, SYSD Chief Business Official

Ricardo Macedo, Chairperson - Present
Gloria McKearney, Vice Chairperson - Present
Hilario Rodriguez, Member - Absent
Manuel Lopez Jr., Member - Absent
Kenneth Johnson, Member - Present
Vacant, Member
Vacant, Member

3. FLAG SALUTE By Chairman, Mr. Macedo

4. AGENDA

Corrections and additions to the agenda.
The Committee approved the agenda for the meeting.

Motion: Johnson Second: McKearney Vote: 3/0

5. PUBLIC COMMENT/COMMUNICATIONS WITH THE CITIZENS' BOND OVERSIGHT COMMITTEE

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **When called, approach the lectern and give your name.**

The public has the opportunity to address the Committee on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting. Those who have a group concern are encouraged to select a spokesperson to address the Committee. A copy of the full agenda is available for view at the District Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, on the district's website: www.sysdschools.org.

No Public Comments

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6. REPORTS/PRESENTATIONS

6.1 Long Range Master Facilities Implementation Plan Update - Presented by Assistant Superintendent of Administrative Leadership, School Support & Safety, Dr. Jose Iniguez and Bond Project Manager, Mr. Tom Silva.

Dr. Iniguez and Mr. Silva provided the Committee with an update on the current Bond projects taking place throughout the District. The Committee had an opportunity to address questions or concerns. They would like to visit the Vista Del Mar Middle School to see the work that has been completed or is in progress. The visit is planned for the month of February 2022. More information to follow.

7. MINUTES

The Committee approved the Minutes of the Citizen's Bond Oversight Committee Meeting of October 13, 2022.

Motion: McKearney Second: Johnson Vote: 3/0

8. EXPENDITURE REPORT (Adrianzen)

Information only. *Ms. Adrianzen shared the report for the period of October 10, 2022 to December 11, 2022.*

9. UPDATED MEETING SCHEDULE FOR 2022-2023 (Adrianzen)

The Committee approved the updated meeting schedule for 2022-2023.

Motion: McKearney Second: Johnson Vote: 3/0

10. INFORMATIONAL ITEMS (Adrianzen)

- a) Proposition C - Official non-reporting status. *Ms. Adrianzen shared that the Governing Board has approved the closing of Proposition C. Any pending documents that are needed to finalize the closure of this account will now be processed. Moving forward, the only reports that will be brought forward are for Measures T & U.*
- b) Bond Audit Firm *Ms. Adrianzen shared that the District approved a 3-year agreement with Wilkinson Hadley King & Co. LLP as the Bond Auditing Firm back in 2021. Ms. Adrianzen mentioned that this agreement can be terminated and a new RFP can be sent out. Chair, Mr. Macedo would like to continue with the agreement until it ends then do an RFP. Vice-Chair, Ms. McKearney will review the process to see if this is the best option. This item was TABLED for next meeting.*
- c) BOC Vacancies - update *Ms. Adrianzen updated the Committee that it's been difficult to fill these two positions. She has attended several school site parent meetings to recruit, but has been unsuccessful. Ms. McKearney suggested that perhaps a BOC Member can also attend these meetings to encourage parents participation.*
- d) Community Flyer - update *Ms. Adrianzen provided an update on the Community Flyer. The District is considering emailing the flyer to parents and have some hard copy ones made for the public.*

11. FUTURE AGENDA ITEM REQUESTS

The Committee members requested that the following items be agendized for a future BOC meeting:

- *BOC Members to visit the Vista Del Mar Middle School during a Special BOC meeting in February 2023.*
- *Update on LRMP Implementation Plan and information on how the current market price escalation has affected the projects progress.*
- *Check with other districts on what are their best practices to recruit parents for the BOC.*

Motion: McKearney Second: Johnson Vote: 3/0

12. OTHER - Vice-Chair, Ms. McKearney requested that a group picture be taken.

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13. ADJOURNMENT Time: 6:51 p.m.

Motion: McKearney Second: Johnson Vote: 3/0

Respectfully Submitted,

/S/

Marilyn Adrianzen,
Chief Business Official

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, In order to participate in the public meetings of the District's Citizen's Bond Oversight Committee Meetings, please contact the office of the District's Chief Business Official at (619) 428-4476. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Notification 72 hours prior to the meeting for Spanish translation services at the Committee meeting may also be requested by contacting (619) 428-4476 extension 3003. *(Si requiere servicio de traducción a español para la Junta del Comité, necesita solicitar estos servicios 72 horas antes de la junta. Favor de llamar al 619-428-4476 x3003.)*

BOC Minutes approved on: March 16, 2023