

February 3, 2026

Alpha Turf NW LLC  
33551 Timber Lane  
Eugene, OR 97405

Re: ITB # 26-01-10

Please consider this as a notice of intent to award your firm the above-mentioned project. Upon return of the signed contract and receipt of your Performance & Payment/Materials Bonds, we will issue you a purchase order for the Turf Installation Project in the amount of \$76,762.00. You will also need to provide proof of insurance and a list of the employees that will be working on site.

In the meantime, Andy Chasteen from our Facilities Department will be contacting you to arrange a preconstruction meeting.

We look forward to working with your firm and bringing this project to a successful conclusion.

Thank you,

Pamela Thoren  
Purchasing Manager  
Medford School District 549C