

**SIDE LETTER OF AGREEMENT**  
**Between**  
**SAN JUAN UNIFIED SCHOOL DISTRICT (District)**  
**and the**  
**SAN JUAN TEACHERS ASSOCIATION (Association)**

**RE: Transitional Kindergarten (TK), Kindergarten, and Intervention Teacher Schedule Adjustments Needed to Utilize Expanded Learning Opportunities Program (ELO-P) Funds**

**Background:**

San Juan Unified School District (District) and San Juan Teachers Association (Association) share an interest in sustaining intervention teacher support at all elementary and K–8 sites.

**Statement of Intent:**

With the increase in Expanded Learning Opportunities Program (ELO-P) funds, the parties identified a sustainable way to continue these intervention positions by shifting the funding source for one hour of each Transitional Kindergarten (TK), kindergarten (K), and intervention teacher’s schedule. This Side Letter of Agreement formalizes the needed adjustments for implementation beginning in the 2026–27 school year.

**Agreement:**

The District and Association mutually agree:

- a. TK, kindergarten, and intervention teachers will deliver one hour of intervention to site-identified TK and K students. This practice is in alignment with current contract language:

*8.01.15 Kindergarten teachers shall be available for assistance or assignment in the instructional program of the primary grades when not involved in the kindergarten program.*

Note: for full day TK and K programs, the teacher is instructing/teaching in their own TK or K class the entire instructional day and is not required to provide intervention as stipulated in this agreement.

- b. Intervention, TK and K teachers retain their contractual rights for lunch, prep and breaks.
- c. Each school site will work collaboratively, and will include TK, K and Intervention teachers, to develop an intervention schedule that meets the following parameters:
  1. One hour, per day, of intervention for selected TK and for Kinder students
    - a. While the time is intended to support student intervention, it is recognized that students may eat lunch during this time
    - b. The hour of time may also include student breaks as is developmentally appropriate.
    - c. The time may also include social skills, play-based learning and other developmentally appropriate activities
  2. The hour of intervention must occur **within** the teacher’s contractual day
  3. The hour of intervention must occur **outside** the students’ instructional day

**Example Parameters:**

**School A: school day 8:00-2:30**

TK/K AM class runs 8:00-11:00 (intervention would need to occur between 11:00AM and 2:30PM)

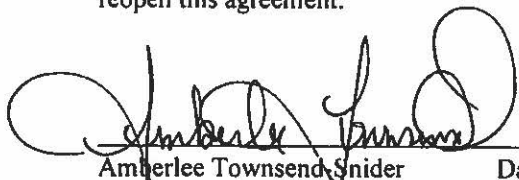
- AM TK teacher would provide one hour intervention (as described above) to identified AM TK/K students in the PM block
- Intervention teacher would provide an hour of intervention (as described above) for AM TK/K students in the PM block

TK/K PM class runs 11:30-2:30 (intervention would need to occur between 8:00 AM and 11:30AM)

- AM TK Teacher would provide intervention (as described above) to identified PM TK/K students in the AM block
- Intervention teacher would provide an hour of intervention (as described above) for PM TK/K students in AM block

The same parameters outlined above would apply to Kinder students and teachers.

This Side Letter of Agreement is non-precedential and expires June 30, 2028 or until replaced by contract language that supersedes this agreement (whichever comes first). No later than October 2027, the parties agree to review data and funding sources to evaluate the terms of this agreement. If at any point during the term of this agreement the district's ELO-P revenue is reduced, the parties agree to immediately reopen this agreement.

  
Amberlee Townsend Snider      Date

Assistant Superintendent  
Elementary Education and Programs  
San Juan Unified School District

 1/23/26  
Shannan Brown      Date

Executive Director  
San Juan Teachers Association

 1-23-26  
Daniel Thigpen      Date

Chief of Human Resources  
San Juan Unified School District