



**Mayor Robert Jakubowski**  
Director of Public Safety and Affairs

**Commissioner Andrea Wendell**  
Director of Public Works, Parks, and Buildings

**Commissioner David F. Alemi**  
Director of Revenue and Finance

## Agenda

Caucus Meeting

February 3, 2026

5:00 p.m.

**\*\*Public Notice\*\***

Topic: Borough of Audubon Caucus Meeting  
February 3, 2026, 05:00 PM Eastern Time (US and Canada)  
Join Zoom Meeting

**Meeting ID: 349 802 0449**

**Passcode: Audubon**

### MEETING CALLED TO ORDER

1. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."

2. **FLAG SALUTE /EXIT DESIGNATIONS**

3. **ROLL CALL**

4. **SAFETY PRESENTATION: Joe Henry Hardenbergh Insurance Group**

5. **MOTION TO APPROVE THE MEETING MINUTES:**

Special Meeting Minutes – January 20, 2026

Commissioner Meeting Minutes – January 20, 2026

Closed Commissioner Meeting Minutes – January 20, 2026

*Motion by:*

*Second by:*

*All in Favor*

6. **ORDINANCES FOR ACTION: N/A**

7. **RESOLUTIONS FOR ACTION:**

- **2026-53** Authorizing the suspension of enforcing a portion of Chapter 6, Section 34-165 as it relates to Garage Sales in the Code of the Borough of Audubon for Sunday, May 17 and Sunday, September 20, 2026

*Motion:*

*Second by:*

*All in favor*

- **2026-54** Authorizing the Municipal Clerk to receive RFQ Submissions for the Borough Solicitor, Borough Engineer, Special Projects Engineer, Special Labor Counsel and Bond Counsel for the Borough of Audubon  
*Motion:* *Second by:* *All in favor*
  
- **2026-55** Authorizing Limited Brewery Off-Premises Events for Farm Truck Brewing LLC, 100 West Merchant Street for February 15, 2026.  
*Motion:* *Second by:* *All in favor*
  
- **2026-56** Authorizing Application for Fiscal Year 2026 Local Recreation Improvement Grant for the Audubon Family Park Improvement Project  
*Motion:* *Second by:* *All in favor*
  
- **2026-57** Authorizing award of contract to Civic Solutions, LLC to assist with the implementation of the restructuring plans as approved by the Commissioners  
*Motion:*  
*Motion:* *Second by:* *Roll Call Vote*

**8. DEPARTMENTAL REPORTS:**

- Borough Administrator/Borough Clerk's Office
- Superintendent of Public Works
- Chief Financial Officer
- Tax Collector
- Tax Assessor
- Police Chief
- Fire Chief
- OEM
- EMS
- Municipal Court
- Construction Code/Zoning
- Engineer
- Solicitor
- Library
- Rec Center
- Sustainable Audubon

**9. COMMISSIONERS REPORTS:**

- COMMISSIONER WENDELL REPORT:
- COMMISSIONER ALEMI REPORT:
- MAYOR JAKUBOWSKI REPORT:

**OPEN SESSION:** *Motion to open by:* *Second by:* *All in Favor*  
*Motion To Close* *Second by:* *All in Favor*

**10. CLOSED SESSION: (if needed)**

**11. ADJOURNMENT:** *Motion by:* *Second by:* *All in Favor:*