

DUE: DEC 1st, 2026

PROCEDURES FOR PERSONAL USE OF EMPLOYER-PROVIDED VEHICLE

Under present federal income tax laws, personal use of the vehicle assigned to you and owned by the Iredell-Statesville Schools is a taxable fringe benefit. The personal use of the unit's vehicle will be valued at \$3.00/day commuted in accordance with IRS regulations and reported on your 2026 W-2. Related Federal, State & FICA taxes will be withheld from your DECEMBER payroll check based on your computation below.

Please select one:

- ☐ technology dept.
- ☐ maintenance dept.
- ☐ transportation
- ☐ drivers ed.
- ☐ other _____

PRINT LEGAL NAME

Date

Employee Signature

Employee ID Number

By signing, I understand the above statement and represent that the information presented below is correct for JAN-DEC 2026 calendar year. Please project your use for the remainder of December.

Month	Days per month	Days per month
Jan 2026	0	\$0.00
Feb 2026	0	\$0.00
March 2026	0	\$0.00
April 2026	0	\$0.00
May 2026	0	\$0.00
June 2026	0	\$0.00
July 2026	0	\$0.00
August 2026	0	\$0.00
Sept 2026	0	\$0.00
Oct 2026	0	\$0.00
Nov 2026	0	\$0.00
Dec 2026	0	\$0.00
TOTAL	0	\$0.00

***Related Federal, State and FICA taxes will be withheld from your DECEMBER payroll check based on your computation above.**

*** RETURN TO THE PAYROLL DEPT (Race St) BY 5:00 PM - DEC 1st, 2026.**