

**Robertson County Board of Education
Special Board Meeting Minutes
November 18, 2025
5:00 pm**

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Assistant Superintendent- Aaron Massey, Treasurer – Tracy Teegarden

Others- Lauren Hughes and Keeley Hughes

The meeting was called to order by John Burns at 5:00 pm. All board members were present.

ADOPT AGENDA

BOARD ITEM 111825-1

Motion was made by Mrs. Gifford and seconded by Mrs. Jones to adopt the agenda.

VOTE: 5-0

CONSIDER MOTION TO ENTER EXECUTIVE SESSION

BOARD ITEM 111825-2

Time Entered: 5:02 pm

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve to enter executive session. Executive session is necessary to discuss KSA results 24/25 with Board.

VOTE: 5-0

RETURN TO OPEN SESSION

BOARD ITEM 111825-3

Time Out: 5:36 pm

Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve to come out of closed session and return to open session.

VOTE: 5-0

REPORTS

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey

Mr. Massey, Assistant Superintendent/D.P.P., reported that test scores would be released to the public the next morning.

APPROVAL OF BOARD MEETING MINUTES

BOARD ITEM 111825-4

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve the following special-called board meeting minutes on October 23, 2025.

VOTE: 5-0

APPROVE BILLS AND CLAIMS

BOARD ITEM 111825-5

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

**APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 111825-6**

Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

None.

School Related Student Trip Requests

11/21/25- Mrs. Silvey and HOSA to Regional Competition in Jackson, KY

11/21/25- John Brown to take students to the Thelma Perkins Center in Morehead, KY

11/23/25- Brian Dufresne with Basketball to Harrison County, KY

12/2/25- Boys Varsity basketball to Augusta, KY

12/4/25- 2nd Grade to Lexington Children's Theatre in Lexington, KY

12/4/25- Boys Varsity Basketball to Dayton, KY

12/8/25- Girls Varsity Basketball to Augusta, KY

12/10/25- Boys Varsity Basketball to St. Patrick School in Maysville, KY

12/11/25- MS Boys Basketball to St. Patrick School in Maysville, KY

12/15/25- Girls Varsity Basketball to Frankfort Christian in Frankfort, KY

12/20/25- Boys Varsity Basketball to Carroll County, KY

12/30/25-12/31/25- Boys Varsity Basketball to Casey County, KY

1/6/26- Boys Varsity Basketball to Bracken County, KY

1/9/26- Boys & Girls Varsity Basketball to Bracken County, KY

1/16/26- Boys & Girls Varsity Basketball to Harrison County, KY

1/17/26- Girls Varsity Basketball to Richmond Model in Richmond, KY

1/21/26- Girls Varsity Basketball to Bellevue, KY

1/23/26- Boys & Girls Varsity Basketball to Nicholas County, KY

1/24/26- Boys Varsity Basketball to Menifee County, KY

1/27/26- Boys & Girls Varsity Basketball to Pendleton County, KY
1/31/26- Boys Varsity Basketball to Frankfort Christian School in Frankfort, KY
2/6/26- Boys & Girls Varsity Basketball to Williamstown, KY
2/7/26- Boys Varsity Basketball to Augusta, KY
2/10/26- Boys Varsity basketball to Richmond Guardian in Richmond, KY
2/10/26- Girls Varsity Basketball to Boone County, KY
2/12/26- Girls Varsity Basketball to Holmes in Covington, KY
2/13/26- Girls Varsity basketball to St. Patrick School in Maysville, KY
2/18/26- Girls Varsity Basketball to Bracken County, KY
2/19/26- Boys Varsity Basketball to Villa Madonna in Villa Hills, KY

Out of State Trip Requests

12/22/25-12/23/25- Boys & Girls Varsity Basketball to Ripley, OH

School Fundraisers

11/1/25- Class of 2026 to hold a "Chocolate Pretzel Rod" fundraiser.
11/1/25- Class of 2027 to do a "Rada Cutlery" fundraiser.
11/1/25- FCCLA to do a "Preorder teacher lunches" fundraiser.
11/1/25- Class of 2028 to do a "Family Fun Night" fundraiser.
12/1/25- Class of 2027 to do a "Nothing Bundt Cake" fundraiser.
12/1/25- Class of 2026 to do a "M&M on Main- % of Sales" fundraiser.

Building Use Request

11/1/25- Community Education to utilize the RCS gymnasium every Sunday in November for a "Walk in November".
3/21/26- Aletha Thomas and Purple Paws to hold a Benefit Pageant.
4/25/26- Class of 2027 to utilize the RCS cafeteria and gym for Prom 2026.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

Rachel Emmons- Certified Sub and Classified Sub

Amber Irwin- Classified Sub

Tracy Teegarden- Community Education Director

Tracy Teegarden- Bus Monitor

Resignations:

Mary Lauren Hendrix- Community Education Director

DISCUSS/CONSIDER APPROVING CPS INVOICES

BOARD ITEM 111825-7

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve Comfort and Process Solutions (CPS) invoices for new heat and air system and to pay invoice 605611 for \$143,724.47 in full and invoice 602255 for \$46,549.00.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING SINGLE SOURCE PURCHASE TEACHING STRATEGIES THROUGH LITERACY GRANT

BOARD ITEM 111825-8

Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve single source purchase to teaching strategies for literacy grant curriculum and other curriculum 25-26 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING ADULT LUNCHROOM MEAL PRICES

BOARD ITEM 111825-9

Motion was made by Mr. Haag and seconded by Mrs. Jones to approve adult lunchroom meal prices at breakfast \$3.25 and lunch \$5.05.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING 25/26 AMENDED EXTRA DUTY PAY SCHEDULE

BOARD ITEM 111825-10

Motion was made by Mrs. Jones and seconded by Mr. Haag to approve 25/26 amended extra duty pay schedule.

VOTE: 5-0

COMMUNICATIONS

DISCUSSION FROM BOARD MEMBERS OR AUDIENCE

BOARD ITEM 111825-11

None.

ADJOURNMENT

BOARD ITEM 111825-12

Motion was made by Mr. Haag and seconded by Mrs. Gifford to adjourn the meeting.

Time: 5:48 pm

VOTE: 5-0



Board Chair



Secretary



Date