

GWRSD Academic Affairs Committee Meeting Notes
SAU Office - January 12, 2026 5:00pm

Meeting: The meeting was called to order at 5:02pm.

Present:

Academic Affairs Committee: Tom Bickford, Dr. Beth Sheckler,
Mary Schillereff, Danielle Van Dusen (virtual)

Administration: Caroline Arakelian, Katey Hills

Agenda Review:

Dr. Hills requested to add policies IMBA and JFAB for revision to the agenda.

Course Notification:

Dr. Hills shared information on three new course proposals for school year 2026-2027: Competitive Robotics and Engineering Level 2 (CTP or Honors Grade 10-12), AP Business with Personal Finance (Grade 10-12), and Game Design and Development (CTP Grade 10-12). Dr. Hills answered questions asked by committee members.

Policy Discussion:

The committee discussed policy JLCE – First Aid and Emergency Medical Care, noting specific staff training at each school building and approved medications for administration by the nurse or designee.

Motion: To revise policy JLCE as discussed and to move forward to the full Board for 1st Read.

Moved: Ms. Schillereff - **Second:** Mr. Bickford

Vote: all in favor

The committee discussed policies DDA, DFA, DGA, DH, DIA, DIE, DIH, DJE, DK, DKB, DM, and DN as 1st Reads for Reaffirmation and Revision with edits.

DDA – Requested a historical report of Wood Estate requests for funds.

DFA – Remove from 1st Read for explanation of the policy by Kathy O’Blenes and further review by Finance Committee.

DH – Requested Kathy O’Blenes’ explanation of the policy for the full Board at 1st Read.

DIE – Request full Board to decide on the second paragraph of the current policy. Add RSA-J:19 to legal references.

DJE – Revise to align with NHSBA sample.

DKB – Update disability language and describe “going rate” more specifically.

DN – Check the technology policy for a statement on removing all confidential information from technology prior to donation or disposal.

Ms. Schillereff left the meeting at 6:23pm.

Motion: To move policies DDA, DGA, DH, DIA, DIH, DK, and DM to the full Board as 1st Reads for reaffirmation.

Moved: Dr. Sheckler - **Second:** Ms. Van Dusen

Vote: all in favor

The committee discussed policies DBJ, DFGA, IMBA, and JFABD.

Motion: To move policies DFA, DIE, DJE, DKB, DN, DBJ, DFGA, and JFABD to the full Board as 1st Reads for revision as discussed.

Moved: Dr. Sheckler - **Second:** Mr. Bickford

Vote: all in favor

The committee discussed policy DFE as 1st Read for Withdrawal.

Motion: To move this policy to the full Board as 1st Read for withdrawal.

Moved: Dr. Sheckler - **Second:** Mr. Bickford

Discussion: Research a sample on intellectual property.

Vote: all in favor

Adjournment: 7:00 pm

Recorded by,



Kathy Lagace
School Board Secretary

Approved by GWRSD School Board: **2/02/2026**