VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

MINUTES

February 2, 2026

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Neely called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Neely asked the members to pause for a moment of silence.

Mrs. Neely asked the members to stand for the Pledge of Allegiance.

Roll Call: Present: Justin McFall, Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry (Zoom), Lynn Cressman (Zoom), Monica Chatham (Zoom), Cindy Swendsen (Zoom), Shari Neely

Absent: Troy Johnston

Also Present: Mr. Bob Moore and Dr. Lynda Weller

Mrs. Neely stated the Joint Committee members had received copies of the Minutes of the January 5, 2026 meeting.

Mr. Carbaugh, seconded by Mr. Marterella, moved to approve the Minutes of the January 5, 2026 meeting as submitted.

Roll Call: Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

The Treasurer and Secretary's Report as of 2/2/26 was submitted for information.

Mr. Carbaugh, seconded by Mr. Baker, moved to accept the Treasurer and Secretary's Report as of 2/2/26.

Roll Call: Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

A list of bills from 1/6/26 – 2/2/26 in the amount of $623,505.00 was presented for approval.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve the list of bills as presented.

Roll Call: Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

Under Communications, Mr. Moore discussed the Professional Advisory Committee. Mr. Marterella asked for more detail on the prospective Service Occupations program and Mr. Moore explained that this program teaches food service/service occupations, janitorial and retail skills and is geared primarily toward students with disabilities.

The Enrollment Report as of 2/2/26 was submitted.

Ms. Sharp noted that the Local Audit Report for the 2024-2025 school year was complete and available on the VTC website for review.

Mr. Marterella, seconded by Mr. Carbaugh, moved to approve action Item 8. a) i. – viii. in one motion, as follows:

i. Approve changes to OAC members.
ii. Approve Local Audit Report for the year ended June 30, 2025.
iii. Approve resignation of Danielle Benson, Culinary Arts instructor, effective 2/27/26.
iv. Approve advertising for the Culinary Arts instructor position.
v. Approve tuition increase of $300.00 for Practical Nursing for the 2026-2027 school year, to $16,950.00
vi. Approve Tammy Botts and Jennifer Riley to attend the PDE Data Summit in Hershey, PA March 30 – April 1, 2026 at a cost not to exceed $2,300.00. Funding – Local.
vii. Approve 2 adults and 4 students to attend the SkillsUSA state welding competition at Penn College of Technology in Williamsport, March 9-10, 2026 at a cost not to exceed $1,200.00. Funding –Local.
viii. Approve 2 adults and 10 students to attend the SkillsUSA state competition in Hershey, April 8-10, 2026 at a cost not to exceed $15,000.00. Funding – Perkins.

Roll Call: Ayes: Justin McFall, Mark Marterella, Ben Carbaugh, Dennis Baker, Cheryl Ferry, Lynn Cressman, Monica Chatham, Cindy Swendsen, Shari Neely

Nayes: None, motion carried.

Mr. Moore reviewed the SkillsUSA results. VTC students earned 13 gold medals, 7 silver medals, and 15 bronze medals. The gold medalists will be moving on to state level competitions. We are very proud of our students and their accomplishments.

Mrs. Neely asked if there was any old business.

None was noted.

Mrs. Neely asked if there was any new business.

Upon motion by Mr. Marterella, seconded by Mr. Carbaugh, the meeting adjourned at eight minutes past seven (7:08) p.m.

Recorded by

Melissa Sharp

Melissa Sharp
Secretary, Joint Committee