

MADISON CHAMPAIGN EDUCATIONAL SERVICE CENTER
GOVERNING BOARD

ORGANIZATIONAL/REGULAR BOARD MEETING

Mac-a-Cheek South

Monday, January 26, 2026

6:00 p.m.

- I. Call to Order: President Pro-Tem Jeff Burroughs
- II. Oath of Office – Jami Hackworth, Kay Nutter
- III. Roll Call: Mr. Burroughs, Mrs. Crumley, Mrs. Hackwork, and Mrs. Nutter were present.
- IV. Pledge of Allegiance
- V. Election of New Board President for 2026: Mr. Burroughs
- VI. Election of New Vice- President for 2026: Kim Crumley (Interim)
- VII. Establish Date, Time and Place for Regular Monthly Meetings:
 - A. Date: 4th Monday of the each month
Time: 6:00 PM
Place: Alternating between ESC (Champaign County) and Mac South (Madison County)
***May 2026 meeting will be held on Tuesday, May 26, 2026*
- VIII. Resolution
 - A. The Board approved the ESC's membership with the Ohio School Boards Association effective January 1, 2026 through December 31, 2026 not to exceed \$4,920.
 - B. The Board appointed Mr. Burroughs as legislative liaison to Ohio School Boards Association.
 - C. The Board approved the following resolution for appointing a member to a career center.

WHEREAS, the Ohio Hi-Point Career Center Board of Education is comprised of members appointed by each participating school district Board of Education in accordance with the Career Center plan submitted to the State Board of Education; and

WHEREAS, the Madison-Champaign Educational Service Center Governing Board is a participating school district board of education entitled to appoint a member of the Ohio Hi-Point Career Center Board of Education; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the Board determines Mr. Burroughs has experience as a chief financial officer, chief executive officer, human resources manager, or as another business, industry, or career counseling professional; is qualified to discuss the labor needs of the region with respect to the regional

economy; represents the perspectives of employers in the region served by the joint vocational school district and is qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the member of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, the Superintendent has consulted with the superintendent of the Ohio Hi-Point Career Center to ensure that the appointment of Mr. Burroughs will satisfy the diversity and three-fifths requirements;

NOW, THEREFORE, BE IT RESOLVED that the Madison-Champaign Educational Service Center Governing Board appoints Mr. Burroughs to the Ohio Hi-Point Career Center Board of Education for a three-year term of office commencing on January 1, 2026.

- IX. The Board approved the recommendation that the Board President/Superintendent utilize a consent agenda compatible with Policy 0165.1 whenever necessary and/or appropriate. The agenda will include, but not limited to:
- A. Hiring of personnel
 - B. Resolutions that require annual adoption, such as bank signatures, association memberships, etc.
 - C. Resignations and leaves
- X. The Board approved the President Recommendations: Consent Agenda
- A. Designate the Superintendent and/or the Treasurer as Board's representative(s) dealing with all federal or state programs and agencies with the authority to submit approval.
 - B. Authorize the Treasurer
 - 1. To issue warrants against any account provided that an appropriation has been made, funds are available, and upon proper verification by the Treasurer of the amount due. The Treasurer shall report to the board monthly either verbally or in writing all warrants paid.
 - 2. To invest any monies of the board at the best possible interest rates
 - 3. To borrow money at the best possible rate when necessary
 - 4. To make advances and intra-fund transfers as needed
 - 5. To transfer funds within and across fund allocations
 - C. Authorize the Superintendent
 - 1. To approve attendance to all professional meetings
 - 2. To act as purchasing agent
 - 3. To represent the board at county, state and national conferences/meetings
 - 4. To employ such temporary personnel as needed for emergency situations and during time when the Board is not in session. Employment to be presented for approval by the Board at the next regular meeting.
 - 5. To accept resignations which have been submitted by employees during times when the Board is not in session. Resignations to be presented for approval by the Board at the next regular meeting.
 - 6. To delegate, at the Superintendent's discretion, any of these authorizations so as to ensure the efficient operation of the Madison-Champaign Educational Service Center.
 - D. Recommendation that the Board agree to waive the reading of all board minutes with the understanding that such minutes will be distributed to members prior to the date of each meeting.

E. Appoint the following committees:

1. Audit: Mr. Burroughs, Mrs. Nutter
2. Policy: Mrs. Crumley, Mrs. Hackworth

F. Appoint Matthew Ketcham, Treasurer, as Public Records Designee to attend training on behalf of the Board.

XI. The Board approved Previous Meeting Minutes:

A. December 22, 2025 – Regular Meeting

XII. The Board approved the Treasurer's Report for the month ending December, 2025:

- A. Summary of Accounts
- B. Cash Position Report
- C. Summary Expenditure Status Report for General Fund
- D. Revenue Account Summary
- E. Checks for the Month
- F. Fiscal Bar Graph Views
- G. General Fund Revenue & Expenditures by Month – FY26 & FY25
- H. Accounts Receivable Aging Report

I. Recommendation to approve the following purchased service contracts.

1. Montgomery County ESC, Hearing/Audiology Services; est. \$132,559.70.
2. Montgomery County ESC, Low Vision/Orientation & Mobility Services; est. \$157,177.93.

XIII. The Board approved a recommendation to enter into an executive session to consider the employment and/or compensation of employees.

Time In: 6:58 Time Out: 7:10

XIV. Superintendent's Recommendations: Consent Agenda

- A. The Board approved the recommendation to accept updates to the Substitute Teacher, Paraprofessional and Nurse lists for the 2025-2026 school year as presented.
- B. The Board approved the recommendation to accept the following resignations effective the end of the 2025-26 school year unless otherwise noted.
 1. Stephen Buckingham, Paraprofessional – As-Needed; effective January 5, 2026. Mr. Buckingham did not provide a 30-day notice as required by ORC 3319.081 and Board Policy 4140.
 2. Christina Flowers, Business School Liaison; effective June 29, 2026 for the purpose of retirement.
 3. Nancy Gerber, Paraprofessional – As-Needed for the purpose of retirement.
 4. Audra Harris, LPN; effective January 15, 2026.
 5. Meriah Wenger, Nurse – As-Needed; effective December 3, 2026.
- C. The Board approved the recommendation to amend the following contracts for the 2025-26 school year.
 1. Olivia Storer; from ECE Teacher to EC Intervention Specialist; effective November 20, 2025.

D. The Board approved the recommendation to employ the following individual(s) for the 2025-2026 school year pending proper licensure and appropriate background check(s).

- | | |
|--------------------------------------|--|
| 1. Addie Barns
1 year contract | Paraprofessional
January 5, 2026 |
| 2. Kendra Bragg
1 year contract | Paraprofessional – As-Needed
January 26, 2026 |
| 3. Nora Browning
1 year contract | Long Term Substitute Teacher
December 5, 2025 |
| 4. Emily Lagorce
1 year contact | Paraprofessional – As-Needed
February 2, 2026 |
| 5. Libby Sagraves
1 year contract | Paraprofessional
January 6, 2026 |

XV. Superintendent Discussion Items:

- A. The Superintendent shared the quarterly report from Matrix EAP and thanked the Board for their continued support for this employee program.
- B. The Superintendent provided an update on the agreement with the Madison County Commissioners regarding the lease of the former Madison County Board of Elections building located on Elm Street in London. Mac South will be relocated to this property for the start of the 2026-27 school. Don Burley is leading the work to make needed renovations to the building for use as a school. The Superintendent thanked Mr. Burley for his work in securing this lease and the upcoming work to prepare the building for the 2026-27 school year.
- C. The Superintendent recognized the Board during Board Recognition Month and thanked them for their commitment to students, the ESC and education.

XVI. The meeting adjournment at 7:43

Next Meeting: February 23, 2026 at 6:00 PM at Madison Champaign ESC.