

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173

MEETING OF THE CITIZENS' BOND OVERSIGHT COMMITTEE
Wednesday, March 20, 2024 at 6:00 p.m.

ORGANIZATIONAL MEETING

MINUTES

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Organizational Meeting of the Citizens Bond Oversight Committee (Committee) will be held on **Wednesday, March 20, 2024**, to conduct its business meeting at the **San Ysidro School District - Education Center / Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio recorded.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Committee meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Committee determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Committee.

Any meeting participant who engages in disorderly conduct that disturbs the peace and good order of the meeting or refuses to comply with the lawful orders of the Committee may be ordered removed from the meeting and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

THIS MEETING WILL BE RECORDED

1. CALL TO ORDER By: Chairman, Mr. Macedo Time: 6:04 p.m.

2. ROLL CALL by Marilyn Adrianzen, SYSD Chief Business Official

Ricardo Macedo, Chairperson - Present
Gloria McKearney, Vice Chairperson - Present
Hilario Rodriguez, Member - Absent
Kenneth Johnson, Member - Absent
Juan Morales, Member - Present
Daniela Armstrong, Member - Present
Vacant, Member

3. FLAG SALUTE By Chairman, Mr. Macedo

The Committee temporarily relinquished the chairmanship of the meeting to the Chief Business Official until the Committee elected its Chairperson.

4. ELECTION OF CITIZENS' BOND OVERSIGHT COMMITTEE OFFICERS (Adrianzen)

A. Election of Chairperson

The Committee nominated Mr. Macedo to continue as Chairperson for another year. Mr. Macedo accepted the nomination.

Motion Morales Second McKearney Vote 4/0

B. Election of Vice Chairperson

The Committee nominated Ms. McKearney to continue as Vice Chair for another year. Ms. McKearney accepted the nomination.

Motion Macedo Second Morales Vote 4/0

March 20, 2024

5. AGENDA

Corrections and additions to the agenda.

The Committee approved the agenda for the meeting.

Motion: Morales

Second: McKearney

Vote: 4/0

6. COMMITTEE RECOGNITION (Adrianzen)

- 6.1** Recognition of the ACSA 2024 Region 18 Retired Administrator of the Year - Vice Chair, Ms. Gloria McKearney - was presented by the District's Chief Business Official, Ms Marilyn Adrianzen

7. PUBLIC COMMENT/COMMUNICATIONS WITH THE CITIZENS' BOND OVERSIGHT COMMITTEE

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication we all want in our community. The Board values the input of parents, students, employees, and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. The Board's policy is to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed meaningfully and respectfully. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient, and respectful while others speak. Each speaker should feel free to express their viewpoint freely but politely and respectfully, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

PLEASE SUBMIT PUBLIC COMMENT FORMS BEFORE THE START OF THE MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **When called, approach the podium and state your name.**

The public can address the Committee on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board must fill out a **Public Comment Form** located at the sign-in area and submit the completed form to the administrative assistant before the start of the meeting. Those with a group concern are encouraged to select a spokesperson to address the Committee. A copy of the complete agenda is available for viewing at the District Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, on the district's website: www.sysdschools.org.

No Public Comments

8. REPORTS/PRESENTATIONS

- 8.1** Procurement Basics for General Obligation Bond Construction Programs: Presentation by Mr. Tyree Dorward of Best Best & Krieger. Mr. Dorward explained the procurement process and answered questions from the Committee.

9. MINUTES

The Committee approved the Minutes of the Citizen's Bond Oversight Committee Meeting of August 24, 2023.

Motion: McKearney

Second: Morales

Vote: 4/0

10. EXPENDITURE REPORT (Adrianzen)

Information only. Ms. Adrianzen shared the Expenditure Report for expenses incurred as of March 19, 2024.

11. INFORMATIONAL ITEMS

- a) Construction Projects Re-Prioritization Plan (Dr. Iniguez) - Dr. Iniguez shared the approved Construction Projects Re-Prioritization Plan and explained each individually, answering questions made by the Committee. He invited the Committee to the Ribbon Cutting Ceremony of the new playground projects at La Mirada and Smythe Elementary Schools to be held on April 1, 2024. He mentioned that the Construction Projects priority list will be revised again and will provide an update in the upcoming meeting once the Governing Board approves. Dr. Iniguez mentioned that the District is looking for additional Bond fund opportunities that will be brought to the voters in the November elections. Voters within the District boundaries will vote separately based on their zip code (92173 or 92154). Ms. Marilyn will provide a copy of a presentation by Dale Scott and Associates during a Governing Board workshop. Committee member Morales is concerned about the safety of the students and asked about functional cameras at all of the school sites. Some safety concerns the District is already looking into are fences/gates, asphalt, window tinting, cameras, etc.
- b) Bond Performance Report 2022 (Adrianzen) - Ms. Adrianzen shared the Bond Performance Report. Several of the recommendations made by the San Diego County Taxpayers Association (SDCTA) have been implemented. She informed the Committee that SDCTA will be preparing the report for 2023.
- c) School Bond Transparency Report 2023 (Adrianzen) - Ms. Adrianzen shared the School Bond Transparency Report for 2023, which was prepared by SDCTA. The SDCTA evaluated the transparency and measured the public existence of information needed for taxpayers to assess the overall performance of school bond programs. Twenty-six (26) districts were evaluated, and only six (6) districts received a grade of “A+”, the District was one of the six. Congratulations!
- d) Bond Audit Firm RFP - Update (Adrianzen) - Ms. Adrianzen provided an update on the Bond Audit RFP. She shared that the District performed an unofficial RFP for the Bond Audit Agreement. Three companies were invited, but only two responded. Due to the last two BOC meetings being canceled due to lack of quorum, the District could not share the RFPs or receive input from the Committee. The District selected Wilkinson Hadley King & Co. as the bond auditors. On March 25, 2024, the Governing Board approved the Agreement.
- e) BOC Vacancies - update (Adrianzen) - The District continues to search for an eligible representative to fill the Senior Group seat.

12. FUTURE AGENDA ITEM REQUESTS

The Committee made no requests.

13. OTHER -

- The Committee would like to visit some of the school sites where bond-related projects are taking place. A date was not set but would like to go during the summer.

14. ADJOURNMENT

Time: 7:31 p.m.

Motion: Morales

Second: Macedo

Vote: 4/0

Respectfully Submitted,

/s/

Marilyn Adrianzen

Chief Business Official

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, To participate in the public meetings of the District's Citizen's Bond Oversight Committee Meetings, please contact the office of the District's Chief Business Official at (619) 428-4476. Notification 72 hours before the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Notification 72 hours before the meeting for Spanish translation services at the Committee meeting may also be requested by contacting (619) 428-4476 extension 3003. (Si requiere servicio de traducción a español para la Junta del Comité, necesita solicitar estos servicios 72 horas antes de la junta. Favor de llamar al 619-428-4476 x3003.)