Sacramento City Unified School District | Putting Children First

AMENDED

BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members
Tara Jeane, President (Trustee Area 1)
Taylor Kayatta, Vice President (Trustee Area 6)
April Ybarra, Second Vice President (Trustee Area 4)
Jasjit Singh (Trustee Area 2)
Jose Navarro (Trustee Area 3)
Chinua Rhodes (Trustee Area 5)
Michael Benjamin (Trustee Area 7)
Maggie Kemper, Student Board Member

Thursday, February 5, 2026
4:45 p.m. Closed Session
6:15 p.m. Open Session

Serna Center
Community Conference Rooms
5735 47th Avenue
Sacramento, CA 95824

AGENDA

2025/26-15

Allotted Time

4:45 p.m. ***1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL***

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

3.1 Government Code 54956.9 - Conference with Legal Counsel:
- *a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*
- *b) b) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2025110306, OAH Case No. 2025091027, & OAH Case No. 2025080781)*

3.2 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (Cancy McArn)

3.3 Government Code 54957 – Public Employee Discipline/Dismissal/Release/Complaint

3.4 Government Code 54956.8-Conference with Real Property Negotiators
a) Property:3301 37th Avenue and 3200 37th Avenue, Sacramento, California 95824, Assessor's Parcel Numbers (APNs) 025-0202-005-0000 and

025-0231-009-0000
Agency Negotiator: Chris Ralston, Assistant Superintendent, Facilities Support Services
Negotiating Parties: Sacramento City Unified School District and La Familia Counseling Center, Inc.
Under Negotiation: Price and terms of potential sale of property (Chris Ralston)

b) *Property: 401 1st Ave, Sacramento, California 95818 Assessor's Parcel Numbers (APN) 009-0237-017-0000*
Agency Negotiator: Chris Ralston, Assistant Superintendent, Facilities Support Services
Negotiating Parties: Sacramento City Unified School District and 401 1st Avenue LLC
Under Negotiation: Price and terms of acquisition of property (Chris Ralston)

3.5 Government Code section 54957—Public Employment, Evaluation, Appointment
Title: Superintendent

6:15 p.m. ***4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE***

4.1 The Pledge of Allegiance

4.2 Broadcast Statement

4.3 Stellar Student introduced by Board Member Taylor Kayatta

6:20 p.m. ***5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION***

6:22 p.m. ***6.0 AGENDA ADOPTION***

6:24 p.m. ***7.0 PUBLIC COMMENT*** ***15 minutes***

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to publiccomment@scusd.edu; (2) submitted in writing through the district's website at https://www.scusd.edu/submit-public-comment; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

6:39 p.m. ***8.0 CONSENT AGENDA*** ***Action***
2 minutes

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

8.1 <u>Items Subject or Not Subject to Closed Session</u>:

8.1a Approve Grants Entitlements and Other Income Agreements (Lisa Grant-Dawson)

8.1b Approve/Ratification of Other Agreements, Bid Awards, Declared Surplus Materials and Equipment, Change Notices, and Notices of Completion (Lisa Grant-Dawson)

8.1c Approve Contracts Report >$15,000 (Lisa Grant-Dawson)

8.1d Approve Personnel Transactions (Jake Hansen)

8.1e Adoption of Resolution No. 3549 – Delegation of Project Authorized Signer (Chris Ralston)

8.1f Approve Resolution No. 3550: Resolution of Intention to Convey Public Utility Easements to Sacramento Municipal Utility District at Fern Bacon Middle School (Ben Wangberg)

8.1g Approve Resolution No. 3551: Resolution Regarding Board Stipends (Superintendent Lisa Allen)

8.1h Approve Resolution No. 3552: Resolution Regarding Board Stipends (Superintendent Lisa Allen)

8.1i Approve Resolution No. 3553: Resolution Regarding Board Stipends (Superintendent Lisa Allen)

8.1j Approve Resolution No. 3554: Resolution Regarding Board Stipends (Superintendent Lisa Allen)

6:41 p.m. ***9.0 COMMUNICATIONS***

9.1 Employee Organization Reports:

Information
SCTA – 15 minutes
SEIU – 15 minutes
TCS – 3 minutes
Teamsters – 3 minutes
UPE – 3 minutes

- *SCTA*
- *SEIU*
- *TCS*
- *Teamsters*
- *UPE*
  AFSA Local 154-AFL-CIO

7:20 p.m.

9.2 District Advisory Committees:

Information
3 minutes each

- *Student Advisory Council*
- *Community Advisory Committee*
- *District English Learner Advisory Committee*
- *Local Control Accountability Plan/Parent Advisory*

Committee

- *Black/African American Advisory Board*
- *Community Schools Advisory Committee*
- *American Indian Education Program Parent Committee*

7:41 p.m.	*9.3*	*Board Committee Reports*	***Information*** *5 minutes*
7:46 p.m.	*9.4*	*Student Member Report (Maggie Kemper)*	***Information*** *5 minutes*
7:51 p.m.	*9.5*	*Superintendent's Report (Lisa Allen)*	***Information*** *5 minutes*
7:56 p.m.	*9.6*	*President's Report (Tara Jeane)*	***Information*** *5 minutes*
8:01 p.m.	*9.7*	*Information Sharing by Board Members*	***Information*** *10 minutes*

10.0 SPECIAL PRESENTATION

8:11 p.m.	*10.1*	*Black History Month Celebration (Ashley Alexander and Erinn Leone)*	***Information*** *10 minute presentation 10 minute discussion*
8:31 p.m.	*10.2*	*African American Studies Update (Ashley Alexander and Julie Law-Marin)*	***Information*** *10 minute presentation 10 minute discussion*

11.0 BOARD WORKSHOP/ STRATEGIC INITIATIVE

8:51 p.m.	*11.1*	*Fiscal Solvency Plan Update (Lisa Grant-Dawson)*	***Action*** *20 minute presentation 30 minute discussion*
9:41 p.m.	*11.2*	*Early Learning and Care Update (Erin Findley)*	***Information*** *10 minute presentation 15 minute discussion*
10:06 p.m.	*11.3*	*Dependent Charter Fiscal Distress and Potential Closure (Amanda Goldman, Ed.D)*	***Action*** *10 minute presentation 10 minute discussion*
10:26 p.m.	*11.4*	*Open Enrollment Presentation (GioVonna Washington Woodfy)*	***Information*** *5 minute presentation 5 minute discussion*

12.0 PUBLIC HEARING

10:36 p.m.	*12.1*	*Second Reading of Revised BP 5123: Acceleration, Promotion*	***Action*** *5 minute presentation*

		and Retention (Erin Findley & Kari Lofting)	*5 minute discussion*
10:46 p.m.	*12.2*	*First Reading of Board Policy 1445: Response to Immigration (Board Member Jasjit Singh)*	***Conference/ First Reading*** *10 minute presentation 10 minute discussion*

13.0 SPECIAL PRESENTATION

11:06 p.m.	*13.1*	*Approve 7-11 Committee for McClaskey Adult Center Property (Nathaniel Browning)*	***Action*** *5 minute presentation 5 minute discussion*

11:16 p.m. ***14.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS*** ***Receive Information***

14.1 Business and Financial Information: Calendar Year 2026 Investment Policy for the Pooled Investment Fund (Lisa Grant-Dawson)

11:18 p.m. ***15.0 FUTURE BOARD MEETING DATES / LOCATIONS***

- ✓ *February 19, 2026, 4:45 p.m. Closed Session, 6:15 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*
- ✓ *March 5, 2026, 4:45 p.m. Closed Session, 6:15 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting*

11:20 p.m. ***16.0 ADJOURNMENT***

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education relating to an open session item will be available for public inspection at the Serna Center, at 5735 47th Avenue, Sacramento, during normal business hours or on the District's website at www.scusd.edu.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1a

Meeting Date: February 5, 2026

Subject: Approval/Ratification of Grants, Entitlements, and Other Income Agreements

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale:

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:
1. Entitlements

Estimated Time of Presentation:	N/A
Submitted by:	Lisa Grant-Dawson, Interim CBOO
	Torrie Moreno, Budget Analyst
Approved by:	Lisa Allen, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

Contractor	New Grant	Amount
Business Services		
CA Department of Education G26-00021	☒ Yes ☐ No	$25,000 No Match
Period: 1/1/25 – 12/31/29 Description: California National Board Certified Teacher (NBCT) Incentive Program		
Special Education, SELPA		
CA Department of Education G26-00022	☒ Yes ☐ No	$15,157 No Match
Period: 7/1/25 – 09/30/27 Description: 2025-26 Special Education Alternate Dispute Resolution (SPED ARD) Grant		
Adult Education, Charles A. Jones Skills Center		
CA Department of Education G26-00023	☒ Yes ☐ No	$110,441 No Match
Period: 7/1/25 – 6/30/26 Description: Adult Education and Family Literacy Act State Grant		
Youth Development Support Services		
CA Department of Education G26-00024	☒ Yes ☐ No	$1,655,862.31 No Match
Period: 7/1/25 – 6/30/26 Description: 21st Century Community Learning Centers (Assets Program)		
Youth Development Support Services		
CA Department of Education G26-00025	☒ Yes ☐ No	$25,000 No Match
Period: 7/1/25 – 6/30/26 Description: 21st Century Community Learning Centers (Equitable Access Program)		
Youth Development Support Services		
CA Department of Education G26-00026	☒ Yes ☐ No	$228,614.66 No Match
Period: 7/1/25 – 6/30/26 Description: 21st Century Community Learning Centers (Core Program)		
Youth Development Support Services		
CA Department of Education G26-00027	☒ Yes ☐ No	$75,000 No Match

Period: 7/1/25 – 6/30/26 Description: 21st Century Community Learning Centers (Equitable Access Program Grant)

Youth Development Support Services		
CA Department of Education G26-00028	☒ Yes ☐ No	$222,905.25 No Match
Period: 7/1/25 – 6/30/26 Description: 21st Century Community Learning Centers (Core Program Grant)		

Special Education, SELPA		
CA Department of Education G26-00029	☒ Yes ☐ No	$139,420 No Match
Period: 7/1/25 – 6/30/26 Description: 2025-26 Part C, Early Education Program		

Youth Development Support Services		
CA Department of Education G26-00030	☒ Yes ☐ No	$8,881,684.83 No Match
Period: 7/1/25 – 6/30/26 Description: After School Education and Safety (ASES)		

Youth Development Support Services		
CA Department of Education G26-00031	☒ Yes ☐ No	$509,000 No Match
Period: 7/1/25 – 6/30/26 Description: 21st Century Community Learning Centers (High School Assets Program)		

California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	FY	PCA	Service Location	Suffix
	24	25572	67439	C4
Attention Janea Marking, Chief Business Officer	INDEX		County Code	
Email janea-marking@scusd.edu	0590		34	
Telephone (916) 643-9055	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI)	Resource Code		Revenue Object Code	
Program Office Business and Financial Services	6271		8590	

Name of Grant Program California National Board Certified Teacher (NBCT) Incentive Program

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$25,000.00		$25,000.00		01/01/2025	12/31/2029

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency

I am pleased to inform you that you have been funded for Cohort 4 of the NBCT Incentive Program for teachers in Sacramento City Unified who are National Board-Certified and working in eligible high-priority schools. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please use the secure electronic signature process provided. You are voluntarily agreeing to complete this form electronically. Otherwise, a wet signature is required. If you choose this option, please return the original, signed Grant Award Notification (AO-400) to:

Kathryn Slaven, Associate Governmental Program Analyst
Professional Learning Support Division
California Department of Education
1430 N Street, Suite 4309
Sacramento, CA 95814-5901

California Department of Education Contact Susan Olsen	**Job Title** Education Programs Consultant
E-mail Address NBCT@cde.ca.gov	**Telephone** 916-445-7331
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** November 4, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Janea Marking	**Title** Chief Business and Operations Officer
E-mail Address janea-marking@scusd.edu	**Telephone** 916-643-9055
Signature Janea Marking box SIGN 15Q2YYKL-19J866Z8	**Date** Nov 6, 2025

Grant Award Notification (Continued)

The NBCT Incentive Program was established by Assembly Bill 130, Chapter 44, Section 22 in accordance with Article 13, Chapter 2, Part 25, Division 3 of Title 2 of California *Education Code.* This is an Agreement with Sacramento City Unified to provide incentive awards to NBCTs from Cohort 4 working in eligible high-priority schools for the 2024–25, 2025–26, 2026–27, 2027–28, and 2028–29 school years.

The following special conditions apply:

A. The grantee shall comply with all state reporting requirements.

B. The grantee will verify NBCTs' teaching assignments in eligible high-priority schools no later than March 31 of each year.

C. The California Department of Education (CDE) will provide the local educational agency (LEA) with the final list of approved applicants no later than June 30 of each year. The LEA will process this grant and distribute each $5,000 incentive to each verified NBCT.

D. The LEA should notify the CDE of any teachers who are no longer eligible to participate in the NBCT Incentive Program. In this event, the grantee may receive an AO-400 Amendment.

E. The grantee understand and agrees that if funds are accepted and paid out to individuals that are either (i) ineligible to participate in the incentive program or (ii) were previously eligible as approved applicants but who no longer meet the criteria for continued eligibility in the program, then the grantee/LEA will reimburse the CDE or its successor for funds accepted and overpaid to these individual(s).

F. Under *Education Code* Section 44395(2)(B), awards granted pursuant to this paragraph shall be disbursed in annual payments of $5,000 over the five-year period. The annual payment shall be made upon completion of the school year and upon annual approval of a district-certified application.

G. Upon receipt of funds at the end of each school year, these payments are to be directly disbursed to the approved list of Sacramento City Unified NBCTs who have been verified by district personnel that they are completing their teaching assignments in eligible high-priority schools for the 2024–25, 2025–26, 2026–27, 2027–28, and 2028–29 school years.

H. The table below reflects the maximum amount the grantee can expect to receive each fiscal year, depending on the number of eligible NBCTs in your LEA.

Fiscal Year	Number of Teachers	Award Amount
2024–25	1	$5,000.00
2025–26	1	$5,000.00
2026–27	1	$5,000.00
2027–28	1	$5,000.00
2028–29	1	$5,000.00

Budget Contingency Clause

A. It is mutually understood between the parties that this Grant Award/Agreement may have been written before ascertaining the availability of congressional or legislative appropriation of funds for the mutual benefit of both parties in order to avoid program and fiscal delays that would occur if the Agreement was executed after that determination was made.

B. This Grant Award/Agreement is valid and enforceable only if sufficient funds are made available to the State Legislature for the purpose of this program. In addition, this Agreement/Grant Award is subject to any additional restrictions, limitations, conditions, or any statute enacted by the State Legislature that may affect the provisions, terms, or funding of this Agreement/Grant in any manner.

C. It is mutually agreed that if the State Legislature does not appropriate sufficient funds for the program, this Agreement/Grant Award shall be amended to reflect any reduction in funds.

D. Pursuant to *Government Code* Section 927.13, no late payment penalty shall accrue during any time period for which there is no Budget Act in effect.

For further information concerning this grant award or fiscal issues, please contact the Teacher and Leader Policy Office at 916-445-7331 or NBCT@cde.ca.gov.

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California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Sacramento City Unified School District Lisa Allen, Superintendent P.O. Box 246870 Sacramento, CA 95824-6870	FY	PCA	Service Location	Suffix
	25	13007	67439	01
Attention Lisa Allen, Superintendent	INDEX		County Code	
Email superintendent@scusd.edu	0663		34	
Telephone 916-643-9000	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	Resource Code		Revenue Object Code	
Program Office Sacramento City Unified SELPA, 3412	3395		8182	
Name of Grant Program 2025–26 Special Education Alternate Dispute Resolution				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$15,157		$15,157		07/01/2025	09/30/2027

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.027A	H027A250116	Individuals with Disabilities Education Act Part B, Section 611	United States Department of Education

I am pleased to inform you that you have been funded for the Special Education Alternate Dispute Resolution (SPED ARD) Grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the consultant listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Michelle Matsumoto at ADR@cde.ca.gov.

California Department of Education Contact Julie Toy	**Job Title** Education Programs Consultant
E-mail Address jtoy@cde.ca.gov	**Telephone** 916-322-1767
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** November 19, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Supdt.
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 12/16/2025

Docusign Envelope ID: 19DD8EF8-53E5-4404-AF0F-BED6CE89872B

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* (2 *CFR*) sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

The following grant conditions apply:

1. This grant was awarded to the CDE by the U.S. Department of Education (ED). This program is authorized under the Individuals with Disabilities Education Act (IDEA), Part B, Section 611, as amended on December 3, 2004, and codified under Public Law 108–446, 20 *United States Code* 1400 et seq. Implementing regulations for this program are in Title 34 of the *Code of Federal Regulations* (34 *CFR*) Part 300. This grant shall be administered in accordance with the provisions of the IDEA.

2. IDEA Part B funds are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards codified in 2 *CFR* Part 200 and commonly referred to as the Uniform Guidance. The Uniform Guidance provisions in 2 *CFR* Part 200 replace provisions previously found in the ED General Administrative Regulations (EDGAR) in 34 *CFR* parts 74 and 80 and prior Office of Management and Budget Circulars A-87 and A-133.

3. General assurances and certifications are required for grants supported by federal funds and are hereby incorporated by reference. The CDE has agreed to accept the assurances your agency currently provides in the Consolidated Application. Information about the general assurances and certifications are available on the CDE Funding Forms web page at https://www.cde.ca.gov/fg/fo/fm/ff.asp.

4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the AO-400, which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE.

5. The grantee must complete and submit the required Expenditure Reports, available on the CDE Local Educational Agency Grants web page under “Other Resources” at https://www.cde.ca.gov/sp/se/as/leagrnts.asp, to SEDgrants@cde.ca.gov. Please ensure these funds are appropriately reported by using the Standardized Account Code Structure indicated on this award. All approved project funds must be expended or legally obligated within the designated award period. For information on reporting requirements and payment reimbursements, refer to the Expenditure Report Instructions available on the CDE Local Educational Agency Grants web page under “Other Resources” at https://www.cde.ca.gov/sp/se/as/leagrnts.asp. Note: The Federal Cash Management Improvement Act of 1990 was enacted by Public Law 101–453 and codified at 31 *United States Code* sections 3335, 6501, and 6503. The implementing regulations are provided in 31 *CFR* Part 205. In accordance with 31 *CFR* Part 205.10, the CDE grant allocations must be limited to the actual, immediate cash requirements of the grantee.

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6. Upon completion of grant conditions 3 through 5, the initial payment will be processed up to the actual expenditures reported.

7. The grantee must provide, for each member local educational agency receiving IDEA funds, the negotiated, approved, federally recognized indirect cost rate (ICR) for agency-wide and general management costs according to *CFR* Part 200.331(a)(4). The CDE-approved rates for local educational agencies are available on the CDE ICR web page at https://www.cde.ca.gov/fg/ac/ic/. The grantee must complete the ICR Report and return it with the Final Expenditure Report.

8. The grantee must complete and submit the Final Expenditure Report and ICR Report to SEDGrants@cde.ca.gov no later than **October 10, 2027,** in order to meet end-of-year federal reporting and payment deadlines. If October 10 falls on a weekend, the final expenditure report will be due on the following Monday. Upon receipt of these documents, up to 100 percent of the grant will be reimbursed.

9. Under the False Claims Act, each recipient awarded funds under the IDEA shall promptly refer to the ED Office of Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, sub-recipient, subcontractor, or other person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds. Information about the ED OIG Hotline is available on the OIG Hotline Fraud Prevention web page at https://oighotlineportal.ed.gov/eCasePortal/InvestigationsCaptcha.aspx?ReturnUrl=%2feCasePortal.

10. Under authority of the CDE, if your agency is identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.

11. The grantee agrees to meet all applicable requirements of state and federal rules and regulations for use of funds. Specifically, the grantee will: (1) use the funds solely for the purpose of developing and testing procedures, materials, training, evaluation, and implementation of Alternate Dispute Resolution (ADR) in special education; (2) continue to implement and apply benefits of the activities funded by this grant without additional awards from the CDE; and (3) agree to attend at least one Professional Development event that addresses mediation and other ADR practices. Information on this grant is available on the CDE Special Education ADR Grant web page at https://www.cde.ca.gov/fg/fo/profile.asp?id=6086.

12. To continue receiving grant payments, the grantee must complete and return the enclosed 2025–26 SPED ADR Program Progress Reports and Final Program Spending Summary to the ADR mailbox at ADR@cde.ca.gov on the basis of the reporting periods provided on the form. SPED ADR Program funding may be impacted by the data and information provided.

If you have any questions regarding this grant, please contact Julie Toy, Education Programs Consultant, Special Education Division, at 916-322-1767 or ADR@cde.ca.gov. If you have questions regarding payment status, please contact the Special Education Division Fiscal Payments I Unit at SEDGrants@cde.ca.gov.

Docusign Envelope ID: 81F605BE-C8ED-48DD-9808-F45F2A242B2F

California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen, Interim Superintendent Sacramento City Unified School District 5735 47th Avenue Sacramento, CA, 95824-4528	2025–26	See pages 2 and 3	67439	00
Attention Marla Clayton Johnson, Director	**INDEX**		**County Code**	
Email superintendent@scusd.edu	0615		34	
Telephone 916-398-8329	**STANDARDIZED ACCOUNT CODE STRUCTURE**			
Grantee Unique Entity ID (UEI) CVE6DTDKVX25	**Resource Code**		**Revenue Object Code**	
Program Office A. Warren McClaskey Adult Center and Charles A. Jones Career and Education Center	Multiple		8290	

Name of Grant Program Adult Education and Family Literacy Act (AEFLA), Title II of the Workforce Innovation and Opportunity Act (WIOA)

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$110,441		$110,441		July 1, 2025	June 30, 2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.002	25E55EE000036	Adult Education and Family Literacy Act State Grant	Education and Labor

I am pleased to inform you that you have been funded for the Workforce Innovation and Opportunity Act, Title II: Adult Education and Family Literacy Act Grant program. This award is made contingent upon the availability of funds. If the Legislature acts to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please contact your Fiscal Analyst by email if you have any questions.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the analyst listed below immediately to discuss other signing options.

Please return the signed Grant Award Notification (AO-400) through the California Adult Education Online Application and Reporting website at https://www.caadultedreporting.org/.

California Department of Education Contact Yolanda Ratermann	**Job Title** Fiscal Analyst
E-mail Address yratermann@cde.ca.gov	**Telephone** 916-323-5047
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** November 25, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Superintendent
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-9191
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 12/12/2025

Grant Award Notification (Continued)

SECTION 225

Program Focus Areas	Project Code	Resource Code	PCA	Payment Points*	Point Value	Award
Adult Basic Education (ABE) English Language Acquisition (ELA)	38	3940	13971	0	$424	$0
Adult Secondary Education (ASE) • High School Equivalency (HSE) • High School Diploma (HSD)	38	3940	13971	0	$600	$0
					SECTION 225 TOTAL	**$0**

SECTION 231

Program Focus Areas	Project Code	Resource Code	PCA	Payment Points*	Point Value	Award
Adult Basic Education (ABE) English Language Acquisition (ELA)	39	3905	14508	146	$424	$61,904
Exit Reporting: Employment Follow-up Outcome Measures • Total Reporting Got a Job • Students Responding to Survey **(non-recurring)** • Students providing identifiers per guidance **(non-recurring)**	39	3905	14508	148 45 431	$46 $46 $23	$6,808 $2,070 $9,913
English Literacy and Civics Education (ELCE) • Citizenship Preparation • Civic Participation	39	3905	14508	211	$106	$22,366
Section 231, Resource 3905 Subtotal	**39**	**3905**	**14508**			**$103,061**

Program Focus Areas	Project Code	Resource Code	PCA	Payment Points*	Point Value	Award
Adult Secondary Education (ASE) • High School Equivalency (HSE) • High School Diploma (HSD)	41	3913	13978	10	$600	$6,000

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Exit Reporting: Employment Follow-up Outcome Measures • Total Reporting Got a Job • Students Responding to Survey **(non-recurring)** • Students providing identifiers per guidance **(non-recurring)**	41	3913	13978	11 4 30	$46 $46 $23	$506 $184 $690
	41	**3913**	**13978**			**$7,380**
					SECTION 231 TOTAL	**$110,441**

SECTION 243

Program Focus Areas	Project Code	Resource Code	PCA	Payment Points*	Point Value	Award
IELCE with Integrated Education and Training (IET)	42	3926	14109	0	$1,200	$0
Supplemental Award **(non-recurring)**	42	3926	14109			$0
					SECTION 243 TOTAL	**$0**
					TOTAL GRANT	**$110,441**

*Payment Points were earned in fiscal year 2023–24. Points earned in Section 243 IELCE have been shifted to Section 231 EL Civics as a statewide program change in Fiscal Year 2025–26.

Docusign Envelope ID: 7C695C3C-B363-4E26-97BC-94CBF53218E1

California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	2025–26	14535	67439	4A
Attention Expanded Learning Coordinator	INDEX		County Code	
Email superintendent@scusd.edu	0150		34	
Telephone (916) 643-7400	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	Resource Code		Revenue Object Code	
Program Office Expanded Learning Office	4124		8290	
Name of Grant Program 21st Century High School After School Safety and Enrichment for Teens (ASSETs)				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$1,655,862.31		$1,655,862.31		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.287C	S287C250005	21st Century Community Learning Centers Program	U.S. Department of Education

I am pleased to inform you that you have been funded for the 21st Century High School ASSETs Program.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. This Cohort 14 grant is from July 01, 2023, through June 30, 2028. The grant may be reviewed after one year based on the federal allocation. Grant Award Notifications (AO-400s) are sent annually.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the CDE staff member listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact Paul Simpson-Jones	**Job Title** Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-319-0211
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 11, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Supdt.
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 12/16/2025

Grant Award Notification (Continued)

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

21st Century High School After School Safety and Enrichment for Teens Program

The purpose of the 21st Century High School ASSETs program is to provide local flexibility in the establishment or expansion of community learning centers that provide students in grades nine through twelve with academic support college and career readiness, assist with literacy and related educational development services for families of these students, and provide a safe environment for students participating in their programs.

Allowable and Non-allowable Expenditures

For allowable costs, please visit the CDE Direct Service and Administrative Cost Guidance web page at https://www.cde.ca.gov/ls/ex/dirctservguidance.asp as well as the CDE Field Trip and Recognition Guidance web page at https://www.cde.ca.gov/ls/ex/fieldtripguide.asp.

Budget

The grant award cycle will be for five years; however, AO-400s will be allocated in annual increments. The AO-400 must be signed and resubmitted every year for the life of the grant award cycle. Carryover from one fiscal year to the next is not allowable for 21st Century grants. Applicants must retain documentation of their budgets for audit and state monitoring purposes for five years.

Program Reporting

The online reporting After School Support and Information System (ASSIST) must be used to submit quarterly expenditure reports. Accurate attendance records must be kept using a clearly defined record-keeping procedure. Actual student program attendance must be sent to the CDE Expanded Learning Division (EXLD) on a semi-annual basis through the ASSIST database. Student school day attendance must be sent to the EXLD on an annual basis (California *Education Code* [*EC*] Section 8484[a][1][A]). The ASSIST web page is at https://www3.cde.ca.gov/assist/.

Reporting due dates are available on the CDE 21st Century Community Learning Centers (CCLC) Reporting Due Dates web page at https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp.

All programs are required to submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards as part of their annual outcomes reporting. Such evidence must be reported to the EXLD each year (*EC* Section 8484[a][2]).

Payments

Payments will be issued in five increments each year (*EC* Section 8484.8[e][4][A]). A list of payments is available on the CDE 21st CCLC Payment Schedule web page at https://www.cde.ca.gov/ls/ex/payments21cclc.asp. Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding for more than 90 days (*EC* Section 8483.7[a][1][A][vi]).

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California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	**FY**	**PCA**	**Service Location**	**Suffix**
	2025–26	14765	67439	3A
Attention Expanded Learning Program Coordinator	**INDEX**		**County Code**	
Email superintendent@scusd.edu	0150		34	
Telephone (916) 643-7400	**STANDARDIZED ACCOUNT CODE STRUCTURE**			
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	**Resource Code**		**Revenue Object Code**	
Program Office Expanded Learning Office	4124		8290	

Name of Grant Program 21st Century Community Learning Centers (CCLC)—Equitable Access

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$25,000.00		$25,000.00		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.287C	S287C250005	21st Century Community Learning Centers	U.S. Department of Education

I am pleased to inform you that you have been funded for the 21st CCLC—Equitable Access Program grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. This Cohort 13 grant is from July 01, 2022, through June 30, 2027. The grant may be reviewed after one year based on the federal allocation. Grant Award Notifications (AO-400s) are sent annually.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the CDE staff member listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact Paul Simpson-Jones	**Job Title** Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-319-0211
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 11, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Superintendent
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444E325E34E2...	**Date** 01/13/2026

Docusign Envelope ID: 604B9A8D-EB5A-4E10-8EB2-A3E703041B52

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

21st Century Community Learning Centers Program, Elementary Middle

The purpose of the 21st CCLC Program is to support the creation of community learning centers for elementary and middle school students that provide academic enrichment opportunities during non-school hours, particularly for students who attend high-poverty and low-performing schools. The 21st CCLC helps students meet state and local academic standards in core subjects such as reading and math, offers students a broad array of enrichment activities that can complement the regular academic program, and offers educational services to the families of participating children.

Equitable Access

Equitable Access grants are optional funds intended to supplement 21st CCLC After School Base program grants by helping provide access to 21st CCLC programs according to needs determined by the local community (California *Education Code* [*EC*] Section 8484.8[b][1]). Equitable Access grants should be used in the following ways:

- Providing transportation to the program or from the program to home in the form of purchasing bus tickets, utilizing the schools' buses or vans, and paying drivers to transport students.
- Providing one-on-one support for specific student population groups, including (but not limited to) students with special needs, English Learners, etc.

Allowable and Non-allowable Expenditures

For allowable costs, please visit the CDE Direct Service and Administrative Cost Guidance web page at https://www.cde.ca.gov/ls/ex/dirctservguidance.asp as well as the CDE Field Trip and Recognition Guidance web page at https://www.cde.ca.gov/ls/ex/fieldtripguide.asp.

Budget

The grant award cycle will be for five years; however, AO-400s will be allocated in annual increments. The AO-400 must be signed and resubmitted every year for the life of the grant award cycle. Carryover from one fiscal year to the next is not allowable for 21st Century grants. Applicants must retain documentation of their budgets for audit and state monitoring purposes for five years.

Program Reporting

The online reporting After School Support and Information System (ASSIST) must be used to submit quarterly expenditure reports. Accurate attendance records must be kept using a clearly defined record-keeping procedure. Actual student program attendance must be sent to the CDE Expanded Learning Division (EXLD) on a semi-annual basis through the online ASSIST database. Student

Docusign Envelope ID: 604B9A8D-EB5A-4E10-8EB2-A3E703041B52

school day attendance must be sent to the EXLD on an annual basis (California *EC* Section 8484[a][1][A]). The ASSIST web page is at https://www3.cde.ca.gov/assist/.

Reporting due dates are available on the CDE 21st CCLC Reporting Due Dates web page at https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp.

All programs are required to submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards as part of their annual outcomes reporting. Such evidence must be reported to the EXLD each year (*EC* Section 8484[a][2]).

Payments

Payments will be issued in five increments each year (*EC* Section 8484.8[e][4][A]). Payment dates for 21st Century programs is available on the CDE 21st CCLC Payment Schedule web page at https://www.cde.ca.gov/ls/ex/payments21cclc.asp. Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding for more than 90 days (*EC* Section 8483.7[a][1][A][vi]).

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Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	2025–26	14349	67439	4A
Attention Expanded Learning Program Coordinator	INDEX		County Code	
Email superintendent@scusd.edu	0150		34	
Telephone (916) 643-7400	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	Resource Code		Revenue Object Code	
Program Office Expanded Learning Office	4124		8290	
Name of Grant Program 21st Century Community Learning Centers (CCLC)—Core Program				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$228,614.66		$228,614.66		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.287C	S287C250005	21st Century Community Learning Centers	U.S. Department of Education

I am pleased to inform you that you have been funded for the 21st CCLC—Core Program grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. The grant is from July 01, 2023, through June 30, 2028. The grant may be reviewed after one year based on the federal allocation. Grant Award Notifications (AO-400s) are sent annually.

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Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact Paul Simpson-Jones	**Job Title** Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-319-0211
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 1, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Supdt.
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 01/13/2026

Docusign Envelope ID: 0F65CA13-0241-4615-8844-DF1121062C17

Grant Award Notification (Continued)

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

21st Century Community Learning Centers Program, Elementary Middle

The purpose of the 21st CCLC Program is to support the creation of community learning centers for elementary and middle school students that provide academic enrichment opportunities during non-school hours, particularly for students who attend high poverty and low-performing schools. The 21st CCLC helps students meet state and local academic standards in core subjects such as reading and math, offers students a broad array of enrichment activities that can complement the regular academic program, and offers educational services to the families of participating children.

Allowable and Non-allowable Expenditures

For allowable costs, please visit the CDE Direct Services and Administrative Cost Guidance web page at https://www.cde.ca.gov/ls/ex/dirctservguidance.asp about direct services and administrative costs as well as the CDE Field Trip and Recognition Guidance web page at https://www.cde.ca.gov/ls/ex/fieldtripguide.asp.

Budget

The grant award cycle will be for five years; however, AO-400s will be allocated in annual increments. The AO-400 must be signed and resubmitted every year for the life of the grant award cycle. Carryover from one fiscal year to the next is not allowable for 21st Century grants. Applicants must retain documentation of their budgets for audit and state monitoring purposes for five years.

Program Reporting

The online reporting After School Support and Information System (ASSIST) must be used to submit quarterly expenditure reports. Accurate attendance records must be kept using a clearly defined record keeping procedure. Actual student program attendance must be sent to the CDE Expanded Learning Division (EXLD) on a semi-annual basis through the online ASSIST database. Student school day attendance must be sent to the EXLD on an annual basis (California *Education Code* [*EC*] Section 8484[a][1][A]). The ASSIST Grant Management web page is https://www3.cde.ca.gov/assist/.

All reporting due dates are available on the CDE 21st CCLC Reporting Due Dates web page at https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp.

All programs are required to submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards as part of their annual outcomes reporting. Such evidence must be reported to the EXLD each year (*EC* Section 8484[a][2]).

Payments

Payments will be issued in five increments each year (*EC* Section 8484.8[e][4][A]). A list of reporting due dates for 21st Century Programs is available on the CDE 21st CCLC Payment Schedule web page at https://www.cde.ca.gov/ls/ex/payments21cclc.asp. Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding for more than 90 days (*EC* Section 8483.7[a][1][A][vi]).

Docusign Envelope ID: C4C20F33-7D4E-42AF-9ED8-D7BBB86616E4

California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	2025–26	14765	67439	4A

Attention Expanded Learning Program Coordinator	**INDEX**	**County Code**
Email superintendent@scusd.edu	0150	34
Telephone (916) 643-7400	**STANDARDIZED ACCOUNT CODE STRUCTURE**	
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	**Resource Code**	**Revenue Object Code**
Program Office Expanded Learning Office	4124	8290

Name of Grant Program 21st Century Community Learning Centers (CCLC)—Equitable Access

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$75,000.00		$75,000.00		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.287C	S287C250005	21st Century Community Learning Centers	U.S. Department of Education

I am pleased to inform you that you have been funded for the 21st CCLC—Equitable Access Program grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. This Cohort 14 grant is from July 01, 2023, through June 30, 2028. The grant may be reviewed after one year based on the federal allocation. Grant Award Notifications (AO-400s) are sent annually.

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Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact Paul Simpson-Jones	**Job Title** Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-319-0211
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 11, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Supdt.
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 01/13/2026

Docusign Envelope ID: C4C20F33-7D4E-42AF-9ED8-D7BBB86616E4

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

21st Century Community Learning Centers Program, Elementary Middle

The purpose of the 21st CCLC Program is to support the creation of community learning centers for elementary and middle school students that provide academic enrichment opportunities during non-school hours, particularly for students who attend high-poverty and low-performing schools. The 21st CCLC helps students meet state and local academic standards in core subjects such as reading and math, offers students a broad array of enrichment activities that can complement the regular academic program, and offers educational services to the families of participating children.

Equitable Access

Equitable Access grants are optional funds intended to supplement 21st CCLC After School Base program grants by helping provide access to 21st CCLC programs according to needs determined by the local community (California *Education Code* [*EC*] Section 8484.8[b][1]). Equitable Access grants should be used in the following ways:

- Providing transportation to the program or from the program to home in the form of purchasing bus tickets, utilizing the schools' buses or vans, and paying drivers to transport students.
- Providing one-on-one support for specific student population groups, including (but not limited to) students with special needs, English Learners, etc.

Allowable and Non-allowable Expenditures

For allowable costs, please visit the CDE Direct Service and Administrative Cost Guidance web page at https://www.cde.ca.gov/ls/ex/dirctservguidance.asp as well as the CDE Field Trip and Recognition Guidance web page at https://www.cde.ca.gov/ls/ex/fieldtripguide.asp.

Budget

The grant award cycle will be for five years; however, AO-400s will be allocated in annual increments. The AO-400 must be signed and resubmitted every year for the life of the grant award cycle. Carryover from one fiscal year to the next is not allowable for 21st Century grants. Applicants must retain documentation of their budgets for audit and state monitoring purposes for five years.

Program Reporting

The online reporting After School Support and Information System (ASSIST) must be used to submit quarterly expenditure reports. Accurate attendance records must be kept using a clearly defined record-keeping procedure. Actual student program attendance must be sent to the CDE Expanded Learning Division (EXLD) on a semi-annual basis through the online ASSIST database. Student

Docusign Envelope ID: C4C20F33-7D4E-42AF-9ED8-D7BBB86616E4

school day attendance must be sent to the EXLD on an annual basis (California *EC* Section 8484[a][1][A]). The ASSIST web page is at https://www3.cde.ca.gov/assist/.

Reporting due dates are available on the CDE 21st CCLC Reporting Due Dates web page at https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp.

All programs are required to submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards as part of their annual outcomes reporting. Such evidence must be reported to the EXLD each year (*EC* Section 8484[a][2]).

Payments

Payments will be issued in five increments each year (*EC* Section 8484.8[e][4][A]). Payment dates for 21st Century programs is available on the CDE 21st CCLC Payment Schedule web page at https://www.cde.ca.gov/ls/ex/payments21cclc.asp. Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding for more than 90 days (*EC* Section 8483.7[a][1][A][vi]).

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Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	2025–26	14349	67439	3A
Attention Expanded Learning Program Coordinator	INDEX		County Code	
Email superintendent@scusd.edu	0150		34	
Telephone (916) 643-7400	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	Resource Code		Revenue Object Code	
Program Office Expanded Learning Office	4124		8290	
Name of Grant Program 21st Century Community Learning Centers (CCLC)—Core Program				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$222,905.25		$222,905.25		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.287C	S287C250005	21st Century Community Learning Centers	U.S. Department of Education

I am pleased to inform you that you have been funded for the 21st CCLC—Core Program grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. The grant is from July 01, 2022, through June 30, 2027. The grant may be reviewed after one year based on the federal allocation. Grant Award Notifications (AO-400s) are sent annually.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the analyst listed below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact	Job Title
Paul Simpson-Jones	Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-319-0211
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 1, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent	Title
Mary Hardin Young	Deputy Supdt.
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 01/13/2026

Docusign Envelope ID: 06F50494-165C-4C26-88F4-2E10C99EE676

Grant Award Notification (Continued)

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

21st Century Community Learning Centers Program, Elementary Middle

The purpose of the 21st CCLC Program is to support the creation of community learning centers for elementary and middle school students that provide academic enrichment opportunities during non-school hours, particularly for students who attend high poverty and low-performing schools. The 21st CCLC helps students meet state and local academic standards in core subjects such as reading and math, offers students a broad array of enrichment activities that can complement the regular academic program, and offers educational services to the families of participating children.

Allowable and Non-allowable Expenditures

For allowable costs, please visit the CDE Direct Services and Administrative Cost Guidance web page at https://www.cde.ca.gov/ls/ex/dirctservguidance.asp about direct services and administrative costs as well as the CDE Field Trip and Recognition Guidance web page at https://www.cde.ca.gov/ls/ex/fieldtripguide.asp.

Budget

The grant award cycle will be for five years; however, AO-400s will be allocated in annual increments. The AO-400 must be signed and resubmitted every year for the life of the grant award cycle. Carryover from one fiscal year to the next is not allowable for 21st Century grants. Applicants must retain documentation of their budgets for audit and state monitoring purposes for five years.

Program Reporting

The online reporting After School Support and Information System (ASSIST) must be used to submit quarterly expenditure reports. Accurate attendance records must be kept using a clearly defined record keeping procedure. Actual student program attendance must be sent to the CDE Expanded Learning Division (EXLD) on a semi-annual basis through the online ASSIST database. Student school day attendance must be sent to the EXLD on an annual basis (California *Education Code* [*EC*] Section 8484[a][1][A]). The ASSIST Grant Management web page is https://www3.cde.ca.gov/assist/.

All reporting due dates are available on the CDE 21st CCLC Reporting Due Dates web page at https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp.

All programs are required to submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards as part of their annual outcomes reporting. Such evidence must be reported to the EXLD each year (*EC* Section 8484[a][2]).

Payments

Payments will be issued in five increments each year (*EC* Section 8484.8[e][4][A]). A list of reporting due dates for 21st Century Programs is available on the CDE 21st CCLC Payment Schedule web page at https://www.cde.ca.gov/ls/ex/payments21cclc.asp. Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding for more than 90 days (*EC* Section 8483.7[a][1][A][vi]).

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California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Jorge Aguilar, Superintendent Sacramento City Unified School District P.O. Box 246870 Sacramento, CA 95824-6870	25	23761	67439	01
Attention Jorge Aguilar, Superintendent	INDEX		County Code	
Email superintendent@scusd.edu	0663		34	
Telephone 916-643-9000	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) N/A	Resource Code		Revenue Object Code	
Program Office Sacramento City Unified SELPA, 3412	3385		8182	
Name of Grant Program 2025–26 Part C, Early Education Program				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$139,420		$139,420		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency

I am pleased to inform you that you have been funded for the Part C, Early Education Program grant.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the consultant listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Laci Dewater, Associate Governmental Program Analyst, at EarlyIntervention@cde.ca.gov.

California Department of Education Contact	Job Title
Gigi Ostrowsky, Special Education Division	Education Programs Consultant
E-mail Address EarlyIntervention@cde.ca.gov	**Telephone** 916-982-2259
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 16, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent	Title
Mary Hardin Young	Deputy Supdt.
E-mail Address Mary-Hardinyoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 01/16/2026

Docusign Envelope ID: 1FC86C44-14D8-41C0-9D4C-EF6747E7AAD6

CDE Grant Number: 25-23761-67439-01

The following grant conditions apply:

1. General Assurances are hereby incorporated by reference. The CDE has agreed to accept the assurances your agency currently provides in the Consolidated Application (ConApp). The CDE will verify if your agency has submitted required certifications and assurances on the CDE ConApp Request for Applications web page at https://www.cde.ca.gov/fg/aa/co/ca25rfa.asp prior to initial grant award payment.

2. Within 10 days, please return the signed Certification of Acceptance of Grant Requirements section of the AO-400 form, which certifies that the grantee accepts and agrees to the conditions of the grant. Upon receipt, an initial payment will be issued to your County Treasurer. Please ensure that these funds are appropriately reported by using the Standardized Account Code Structure codes as indicated on this award. All approved project funds must be expended or legally obligated within the designated award period and for no more than the total amount indicated.

3. The grantee shall administer the program in accordance with the California Early Intervention Services Act, Title 14 (commencing with Section 95000) of the California *Government Code* and the Individuals with Disabilities Education Act (IDEA), 20 *United States Code* 1471 to 1485. Expenses must (1) be documented, (2) be required (according to Part C of IDEA), and (3) increase the costs of the program. In addition, expenses may not be attributable to activities previously required under the California *Education Code* as it read on June 30, 1993.

4. Grant funds are for the purpose of providing appropriate early intervention services to all infants with "solely a visual, hearing, or severe orthopedic impairment, or any combination thereof, and who are not eligible for services under the Lanterman Developmental Disabilities Services Act" (14 *Government Code* 95014[b][2]). Thus, the provision of appropriate early intervention services to infants and toddlers (from birth to age two) with solely low-incidence (SLI) disabilities is required and can include any innovative family-centered and comprehensive multi-disciplinary services.

5. The grantee must submit a funding application and budget summary to the CDE by **November 30, 2025.** The grantee must submit a Special Education State Grant Expenditure Report, marked as Interim, to the CDE no later than **February 11, 2026,** for reporting actual expenditures from July 1, 2025, through January 31, 2026.

6. The grantee must submit to the CDE a **Special Education State Grant Expenditure Report,** marked as **Final,** and the **Part C Actual Expenditure Detail Report** no later than **September 1, 2026.** Upon receipt and approval of the Final Expenditure Report and Actual Expenditure Detail Report, up to 100 percent of the grant may be reimbursed. For a copy of the Special Education State Grants Expenditure Report, please visit the CDE Local Educational Agency Grants web document at https://www.cde.ca.gov/sp/se/as/documents/exprptstateform.pdf.

7. Under authority of the CDE, if your agency is identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.

If you have any questions regarding this grant, please contact Gigi Ostrowsky, Education Programs Consultant, Special Education Division, at 916-982-2259 or EarlyIntervention@cde.ca.gov. If you have any fiscal questions regarding this grant, please contact the Special Education Division's Administrative Services Unit at SEDgrants@cde.ca.gov.

cc: Business Fiscal Officer
Director, Special Education Local Plan Area

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California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	2025–26	24239	67439	EZ
Attention Expanded Learning Program Coordinator	INDEX		County Code	
Email superintendent@scusd.edu	0150		34	
Telephone (916) 643-7400	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI)	Resource Code		Revenue Object Code	
Program Office Expanded Learning Division	6010		8590	
Name of Grant Program After School Education and Safety Program				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$8,881,684.83		$8,881,684.83		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency

I am pleased to inform you that you have been funded for the After School Education and Safety (ASES) Program.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the analyst listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact Mr. Paul Simpson-Jones	**Job Title** Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-327-5928
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 17, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Lisa Grant-Dawson	**Title** CBOO
E-mail Address Lisa-GrantDawson@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Lisa Grant-Dawson 877E6A4A665F4F9...	**Date** 01/25/2026

Grant Award Notification (Continued)

After School Education and Safety Grant

The purpose of the ASES Program is to create incentives for establishing locally driven Expanded Learning Programs, including after school programs, that partner with public schools and communities to provide academic and literacy support and safe, constructive alternatives for youth. The ASES Program involves collaboration among parents, youth, and representatives from schools; governmental agencies; individuals from community-based organizations; and the private sector.

After School Education and Safety Grant Renewal Process

Applicants awarded an ASES grant will receive a three-year renewable grant awarded in one-year increments provided that the assurances and program requirements have been met and the state budget is approved (California *Education Code* Section 8482.4[c]). Continuation of the grant after the initial three-year grant period is contingent upon meeting all of the administrative program requirements—including attendance, expenditure, and evaluation data reporting.

Grantees are required to reapply for their grant every three years through the ASES renewal application process. Current grantees may verify the grant cycle of their program on the CDE ASES Renewal Cycles web page at https://www.cde.ca.gov/ls/ex/asesrenewalcycles.asp.

Payments

Payments will be issued in three increments each year (California *Education Code* Section 8482.4[f]).

Percent of the Total Funded Grant Amount	Date Issued and Reporting Requirements
65 percent payment	A payment will be processed within 30 days of returning the signed AO-400 to the CDE.
25 percent payment	On receipt of first semiannual attendance reports, first and second quarter expenditure reports (October–December), and all other required reports by January 31.
10 percent payment	On receipt of second semiannual attendance reports, third and fourth quarter expenditure reports (April–June), and all other required reports by July 31.

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California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

GRANTEE NAME AND ADDRESS	CDE GRANT NUMBER			
	FY	PCA	Service Location	Suffix
Lisa Allen, Interim Superintendent Sacramento City Unified PO Box 246870 Sacramento, CA 95824-6870	2025–26	14535	67439	5A
Attention Expanded Learning Coordinator	INDEX		County Code	
Email superintendent@scusd.edu	0150		34	
Telephone (916) 643-7400	STANDARDIZED ACCOUNT CODE STRUCTURE			
Grantee Unique Entity ID (UEI) Q4QJQR4MX729	Resource Code		Revenue Object Code	
Program Office Expanded Learning Office	4124		8290	
Name of Grant Program 21st Century High School After School Safety and Enrichment for Teens (ASSETs)				

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	$509,000.00		$509,000.00		7/1/2025	6/30/2026

ALN	Federal Award ID Number	Federal Grant Name	Federal Agency
84.287C	S287C250005	21st Century Community Learning Centers Program	U.S. Department of Education

I am pleased to inform you that you have been funded for the 21st Century High School ASSETs Program.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. This Cohort 15 grant is from July 01, 2024, through June 30, 2029. The grant may be reviewed after one year based on the federal allocation. Grant Award Notifications (AO-400s) are sent annually.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please contact the CDE staff member listed below immediately to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to Paul Simpson-Jones at PJones@cde.ca.gov.

California Department of Education Contact Paul Simpson-Jones	**Job Title** Associate Governmental Program Analyst
E-mail Address PJones@cde.ca.gov	**Telephone** 916-319-0211
Authorized by the State Superintendent of Public Instruction or Designee Tony Thurmond	**Date** December 11, 2025

CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both, and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature.

Printed Name of Authorized Agent Mary Hardin Young	**Title** Deputy Supdt.
E-mail Address Mary-HardinYoung@scusd.edu	**Telephone** 916-643-7400
Signature Signed by: Mary Hardin Young 618444F325E34F2...	**Date** 12/16/2025

Federally Funded Requirements

The grantee must comply with the Cash Management requirements that pertain to Title 2, *Code of Federal Regulations* sections 200.302 and 200.305. Grantees of advanced federal funds must calculate and report interest on a quarterly basis to the CDE at cashmanagement@cde.ca.gov and, at least annually, remit any interest earned greater than $500 per year. Additional information is available on the CDE Interest Earned on Federal Funds web page at https://www.cde.ca.gov/fg/ac/co/intfedfunds.asp. Contact cashmanagement@cde.ca.gov if you have any questions.

21st Century High School After School Safety and Enrichment for Teens Program

The purpose of the 21st Century High School ASSETs program is to provide local flexibility in the establishment or expansion of community learning centers that provide students in grades nine through twelve with academic support college and career readiness, assist with literacy and related educational development services for families of these students, and provide a safe environment for students participating in their programs.

Allowable and Non-allowable Expenditures

For allowable costs, please visit the CDE Direct Service and Administrative Cost Guidance web page at https://www.cde.ca.gov/ls/ex/dirctservguidance.asp as well as the CDE Field Trip and Recognition Guidance web page at https://www.cde.ca.gov/ls/ex/fieldtripguide.asp.

Budget

The grant award cycle will be for five years; however, AO-400s will be allocated in annual increments. The AO-400 must be signed and resubmitted every year for the life of the grant award cycle. Carryover from one fiscal year to the next is not allowable for 21st Century grants. Applicants must retain documentation of their budgets for audit and state monitoring purposes for five years.

Program Reporting

The online reporting After School Support and Information System (ASSIST) must be used to submit quarterly expenditure reports. Accurate attendance records must be kept using a clearly defined record-keeping procedure. Actual student program attendance must be sent to the CDE Expanded Learning Division (EXLD) on a semi-annual basis through the ASSIST database. Student school day attendance must be sent to the EXLD on an annual basis (California *Education Code* [*EC*] Section 8484[a][1][A]). The ASSIST web page is at https://www3.cde.ca.gov/assist/.

Reporting due dates are available on the CDE 21st Century Community Learning Centers (CCLC) Reporting Due Dates web page at https://www.cde.ca.gov/ls/ex/duedates21stcclc.asp.

All programs are required to submit evidence of a data-driven program quality improvement process that is based on the CDE's guidance on program quality standards as part of their annual outcomes reporting. Such evidence must be reported to the EXLD each year (*EC* Section 8484[a][2]).

Payments

Payments will be issued in five increments each year (*EC* Section 8484.8[e][4][A]). A list of payments is available on the CDE 21st CCLC Payment Schedule web page at https://www.cde.ca.gov/ls/ex/payments21cclc.asp. Payments will be withheld if reporting requirements are not met or if the grantee has invoices outstanding for more than 90 days (*EC* Section 8483.7[a][1][A][vi]).

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1b

Meeting Date: February 5, 2026

Subject: **Approval/Ratification of Other Agreements**
Approval of Bid Awards
Approval of Declared Surplus Materials and Equipment
Change Notices
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale:

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:
1. Entitlements, and Other Income Agreements
2. Approval of Declared Surplus Materials and Equipment
3. Recommended Bid Awards – Facilities Maintenance
4. Recommended Bid Awards – Facilities Projects
5. Change Notices – Facilities Projects

Estimated Time of Presentation: N/A

Submitted by: Lisa Grant-Dawon, Interim Chief Business and Operations Officer

Tina Alvarez Bevens, Contract Analyst

Approved by: Lisa Allen, Superintendent

ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

Contractor	New Item	Amount

FACILITIES SUPPORT SERVICES		
State of California Governor's Office of Land Use and Climate Innovation A26-00027	☒ Yes ☐ No	$750,000 No Match
Period: 5/30/25 – 12/31/27 Description: Extreme Heat and Community Resilience Program Grant. This program funds planning and implementation projects to mitigate the impacts of extreme heat. The Program will build frameworks for change and invest in local, regional, and tribal projects that strengthen communities that are vulnerable to extreme heat.		

FACILITIES SUPPORT SERVICES		
GRID Alternatives M26-00013	☒ Yes ☐ No	$150,000 No Match
Period: 5/30/25 – 9/30/27 Description: Extreme Heat and Community Resilience Program Grant. Funds from this Grant shall pay Grid Alternative to conduct a community needs assessment, work with SCUSD's Career Technical Education to engage, identify and support student work-based learning programming, create and implement a Workforce Development Plan. The District shall oversee, coordinate and set direction for all components of the Grant Agreement.		

FACILITIES SUPPORT SERVICES		
United Latinos M26-00014	☒ Yes ☐ No	$115,000 No Match
Period: 5/30/25 – 9/30/27 Description: Extreme Heat and Community Resilience Program Grant. Collaboration with SMUD, United Latinos and GRID Alternatives. Funds from this Grant shall pay United Latinos to create a manage a Community Engagement Advisory Board, develop and implement a Community Engagement Plan (CEP), produce a Final CEP Report with regular feedback from other Partners. The District shall oversee, coordinate and set direction for all components of the Grant Agreement.		

HEALTH PROFESSIONS HIGH SCHOOL		
UC Merced MOU0000051	☐ Yes ☒ No	$0 No Match
Period: 1/2/26 – 6/30/26 Description: Amendment No. 1 to extend the term for the Spring Semester 2026. Program includes offering District students career pathway courses in public health. Taught by a highly qualified UC Merced teacher in the field of Community Health Worker (CHW) and Skills and competencies of a CHW.		

STUDENT SUPPORT AND HEALTH SERVICES		
University of Phoenix MOU0000048	☒ Yes ☐ No	$0 No Match
Period: 11/14/25 – 11/14/29 Description: Agreement is to provide Educational Experiences at the District under the supervision of a District Supervisor for students enrolled in the University's Counseling Programs.		

APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT

SITE/DEPT	ITEM
Parkway E.S Pony Express E.S. Earl Warren E.S. Theodore Judah E.S. California M.S.	BACKGROUND: The Education Code regulates the procedures by which a school district can dispose of personal property. Education Code section 17546 provides that the governing board may, by unanimous vote, dispose of items valued at $2,500 or less by private sale without advertising, by selling the items at public auction, or if the board finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump. The District has held previous auctions, but they have generally cost more than they have netted for the District. STATUS: The District has determined these items are not repairable nor usable. RECOMMENDATION: It is recommended that the Board of Education approve the salvage of the listed items per Education Code section 17546
ITEMS Chromebooks (44 each) Laptops (73 each) Desktops (3 each) Printers (9 each) Projectors (12 each) Monitors (5 each) Misc. Items (143 each)	
TOTAL VALUE $0.00	
DISPOSAL METHOD e-Waste	

RECOMMENDED BID AWARDS – BUILDINGS & GROUNDS OPERATIONS

Bid No. 26-0824 Industrial Floor Cleaning Machines

Bids Received: 2:00 pm, January 13, 2026

Recommendation: Award to MoeClean, LLC

Amount/Funding: $230,860 / General Fund (FEMA)

BIDDER	BIDDER LOCATION	AMOUNT
MoeClean, LLC	Auburn, CA	$230,860
Blue Group,LLC	Twin Falls, ID	$357,367

RECOMMENDED BID AWARDS – FACILITIES PROJECTS

Bid No: 0350-411 Genevieve Didion Telecenter

Bids received: 2:00 pm, January 8, 2026

Recommendation: Award to KS Telecom Inc.

Funding Source: Measure H

BIDDER	BIDDER LOCATION	AMOUNT
KS Telecom Inc.	Penryn CA	$410,960
Vanden Bos Electric Inc.	Roseville CA	$439,670

RECOMMENDED BID AWARDS – FACILITIES PROJECTS

Project: **Lease-Leaseback Agreement for California Montessori Campus**

Recommendation: Award to Roebbelen Contracting Inc.

Amount/Funding: $86,676 / Measure H

Recent state legislation (AB2316) made significant changes to K-12 lease-leaseback statutes, Education Code §17400 et seq. AB2316 requires a competitive process in selecting the lease-leaseback contractor, and in some cases, authorizes pre-construction services by the same lease-leaseback contractor.

Per AB2316, staff solicited “Request for Proposals” by advertising and sending notices directly to contractors. Proposals received were evaluated and ranked based on scoring criteria used to determine “best value”.

CHANGE NOTICES – FACILITIES PROJECTS

The following change notice is submitted for approval.

Project: **Bowling Green Elementary School Campus-Furniture**

Recommendation: One Workplace L. Ferrari was awarded furniture services at the April 10, 2025 Board of Education Meeting; Measure H. Project consists of furnishing and installing new specialty and classroom furniture.

Original Contract Amount: $1,398,226; Measure H Funds

Change Amount: $7,693 for reconciliation of final furniture costs; Measure H Funds; approved at the May 1, 2025 Board of Education Meeting.

New Total Contract Amount: $1,405,919; Measure H Funds

Approve Change Order Amount: $118,731; Measure H Funds for additional specialty and classroom furniture.

New Total Contract Amount: $1,524,650; Measure H Funds

Ratify Approve Change Order Amount: $168,731; Measure H Funds for additional specialty and classroom furniture. Numbers were incorrectly submitted at the October 16, 2025 Board of Education Meeting.

New Total Contract Amount: $1,574,650; Measure H Funds

D: 0650-SPPD24159

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
SPPD24159	LCI-0650

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Governor's Office of Land Use and Climate Innovation, hereinafter referred to as STATE

CONTRACTOR NAME

Sacramento City Unified School District, hereinafter referred to as GRANTEE

2. The term of this Agreement is:

START DATE

May 30, 2025

THROUGH END DATE

December 31, 2027

3. The maximum amount of this Agreement is:

$750,000.00 (Seven hundred fifty-thousand dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits		Title	Pages
	Exhibit A	Scope of Work	9
	Exhibit B	Budget Detail and Payment Provisions	4
	Exhibit C	General Terms and Conditions	3
+ -	Exhibit D	Special Terms and Conditions	12
+ -	Exhibit E	EHCRP Guidelines	1
+ -	Exhibit F	Award Letter	1
+ -	Exhibit G	Grant Application and Attachments	15

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Sacramento City Unified School District

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
5435 47th Ave.	Sacramento	CA	95824

PRINTED NAME OF PERSON SIGNING	TITLE
Janea Marking	Central Business Partner

CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED
Signed by: Janae Marking 6D79D9C4D46A455...	5/30/2025

D: 0650-SPPD24159

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT
STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
SPPD24159	LCI-0650

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Governor's Office of Land Use and Climate Innovation

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
1400 Tenth Street	Sacramento	CA	95814

PRINTED NAME OF PERSON SIGNING	TITLE
Abby Edwards	Senior Deputy Director, SPPD

CONTRACTING AGENCY AUTHORIZED SIGNATURE
Signed by:
Abby Edwards
C62387526CD74B3...

DATE SIGNED
5/30/2025

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)
SCM Vol 1. 4.04 (A)(4)

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Exhibit A: SCOPE OF WORK

1. Purpose of the Agreement

The purpose of this agreement, which includes Standard Agreement form 213 (STD 213), and all exhibits and attachments (collectively referred to as "Grant Agreement") is to memorialize the terms and conditions related to the Governor's Office of Land Use and Climate Innovation (LCI) award of grant funds to Sacramento City Unified School District (SCUSD) ("the Grantee").

The EHCRP funds local, regional, and tribal planning and implementation projects to mitigate the impacts of extreme heat or the urban heat island effect.

The EHCRP is administered by LCI. The Grant Agreement will be executed between the Grantee and the LCI, which collectively are referred to as "Parties." "Co-applicants", "Contributors", and "Supporters" identified in the EHCRP Application are referred to as "Partners" in this Agreement but are not parties to it. (See Exhibit A, Section 6G, for requirements regarding partnership agreements for Grantees and Partners.)

For fiscally sponsored projects: the Grantee is understood to be the Fiscal Sponsor for the purposes of this agreement, acting on behalf of the sponsored project.

2. The Project is Defined by the Application and Award Letter

LCI released the final EHCRP Guidelines for this Grant Agreement on April 5, 2024 (hereafter, "the Grant Guidelines" or "the Guidelines") (Exhibit E). In accordance with the Guidelines, Grantee submitted its application ("Application") (Exhibit G) by May 7, 2024. LCI awarded a grant to fund the project described in the Application, subject to any conditions contained within the Award Letter (Exhibit F). This project, described in the Application and Award Letter, will be referred to as the "Project" throughout this Grant Agreement.

The Guidelines, the Application, and the Award Letter are hereby incorporated into this Agreement.

3. Grant Term

The term of this Grant Agreement will commence on the date that all parties have signed the Grant Agreement on page one of the Standard Agreement (STD 213) and will conclude upon completion of the Project and payment of the last invoice, unless otherwise terminated pursuant to this Agreement (hereafter referred to as "Grant Term").

All work outlined in the Project must be completed within thirty months of executing the Grant Agreement. Submit last invoice by end of month 30.

4. Authorized Signatories

The LCI Director or designee is authorized to sign this Grant Agreement and related documents on behalf of the LCI.

Grantee's Authorized Signatory or designee is authorized to sign this Grant Agreement and grant-related documents as shown in the Authorized Signatory Form (Attachment 1).

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Grantee must keep Authorized Signatory Forms up to date. Within seven (7) working days of any change to the authorized signatory or to the delegated authorized signatory, Grantee shall notify LCI in writing of the change. The written notice shall be sent as an electronic mail (email) attachment to be filed with the Grant Agreement.

5. Party Representatives

The Party Representatives are the primary contacts for the LCI and Grantee. The Party Representatives during the Grant Term are:

LCI

Name	Title	Phone Number	Email
Dr Braden Kay	Grant Manager	(279) 228 – 6133	braden.kay@lci.ca.gov

Grantee

Name	Title	Phone Number	Email
Grantee Primary Contact: Chamberlain Segrest, Kristy McKeen	Environmental Sustainability Manager – SCUSD Grants manager - SMUD		chamberlain-segrest@scusd.edu kristyl.mckeen@smud.org
Budget Lead: Chamberlain Segrest	Environmental Sustainability Manager – SCUSD		chamberlain-segrest@scusd.edu
Authorized Signatory: Janea Marking	Central Business Officer	(916) 643-9055	janea-marking@scusd.edu

LCI and Grantee must keep the Party Representative(s) up to date. Any changes to the Party Representatives by either Grantee or LCI shall be made by providing notice within seven (7) working days of the change to the other party. The written notice shall be sent as an email attachment to be filed with the Grant Agreement.

6. Grantee Responsibilities

LCI will notify the Grantee when work may proceed. Grantee is responsible for:

A. Using grant funds only as set forth in the Project and within the specified timelines set forth in this Grant Agreement.

B. Completing work on time and within budget. This includes meeting all milestones and deliverables, as described in and in accordance with the Work Plan (Attachment 2), unless otherwise agreed to by all parties through the amendment process described in Exhibit B, Section 8.

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C. Submitting invoices for reimbursement pursuant to Exhibit B, Section 2 and using the Invoice template. The Invoice Template will be provided during Invoice Training, and a sample is included in Attachment 5.
D. Meeting all reporting requirements as set forth in Exhibit A, Section 8.
E. Complying with all applicable statutes, rules, and regulations.
F. Maintaining an accounting system that accurately reflects all fiscal transactions and provides accounting information, retaining all records and required documents as specified in Exhibit C, Section 4, and providing all required documents during an audit, as specified in Exhibit C, Section 5.
G. Entering into a partnership agreement with Co-Applicant(s) and Contributor(s), if any, and ensuring that the agreement is maintained throughout the Grant Term. The partnership agreement must: 1)outline the respective obligations of the Grantee and its Partners throughout the Grant Term to implement the Project, 2) include commitments from the Grantee and the Partners that they will implement their respective obligations, 3) require co-applicants and contributors to provide copies of all documentation of actions taken related to the Project to the Lead Applicant for retention in compliance with the requirements specified in Exhibit C, Sections 4 and 5, and 4) include information about how the partners will make decisions and resolve disputes.
H. Any other obligations set forth in this Grant Agreement.

7. Document Submission

A. Electronic Mail

When this Grant Agreement requires Grantee to give invoices, reports, or other documents to the LCI, Grantee must use email and, if available, the LCI-provided online submission platform and unless this Grant Agreement specifically requires that the document be sent by mail.

All emails must contain the Grant Agreement number and Grantee's name in the subject line.

B. Grantee acknowledges that submissions to LCI may be subject to the California Public Records Act. For tribal grantees, program staff will consult on alternative methods for information sharing to address any concerns.

8. Reporting Requirements

A. Check-Ins
   i. Grantee must participate in regular check-in meetings with EHCRP staff and report on Project progress toward meeting High Level Tasks identified in the Work Plan along with any Performance Metrics and Timeliness related to that progress. The Grantee's check-in meeting schedule will align with the invoicing frequency set forth in Exhibit B, Section 2. The Grantee must participate in no fewer than two check-in meetings per year. Grantee's attendance and participation at scheduled check-ins are a material part of this Agreement."
B. Progress Reports
   i. Grantee will submit progress reports as specified in the grant guidelines. Grantee must use the templates that will be made available to grantees via Grantee's attendance and participation at scheduled check-ins are a

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material part of this Agreement. the program's SharePoint. The progress reports must contain documentation of the work performed and should discuss how that work relates to specific deliverables outlined in the Work Plan (Attachment 2) and the Budget Detail Worksheet (Attachment 4).

ii. Grantee will submit a mid-term progress report to LCI half-way through the Grant Term at a date to be included in the Work Plan (Attachment 2) and using a template that will become available through the program's SharePoint folder. The mid-term progress report will track the work completed during the first half of the Grant Term and should include the following information:
    a. Outline of all activities taken pursuant to the Work Plan (Attachment 2) and the outcomes of each activity.
    b. Meetings and actions taken by the Grantee.
    c. An accounting of the expenditures made by the Grantee
    d. Feedback on the implementation process for EHCR program staff including barriers, challenges, and opportunities.

iii. When the Project is completed, Grantee must submit a Final Report. To complete and submit the Final Report:
    a. Submit the Final Report with the last invoice. If Grantee does not submit the Final Report with the last invoice, then the last invoice will be considered incomplete and returned following the process specified in Exhibit D, Section 5A.
    b. Use the Final Report Template, which will be available in the program's SharePoint folder.
    c. Sign the Final Report. Make sure the Final Report is signed by the person authorized to sign on the most current Authorized Signatory Form (Attachment 1).
    d. Include details in the Final Report. Put enough detail in the Final Report to show that Grantee completed the Project and fulfilled the terms of the Grant Agreement and that both the last invoice and the five percent (5%) retention should be paid for completing the Project.

C. Additional Reporting Requirements
    i. Grants that are funded by the Greenhouse Gas Reduction Fund (GGRF) funds must comply with all GGRF reporting requirements.

9. No Work Outside the Project Area

A. The "Project Area" shall be defined as the area boundary for the Project, as identified in application (Exhibit G) and workplan (Attachment 2). Invoices submitted need to reflect that work has occurred on the project area (Exhibit G).
B. No work outside the Project Area will be reimbursable through this agreement. LCI disclaims any representations, express or implied, that any work outside the Project Area that was not approved as part of the Application is or will be funded by the EHCRP. Grantee waives any claims against LCI related to such work.

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10. Conditions for Beginning Work

A. Readiness Requirements
   a. Conditions for beginning work apply to all projects proposing physical infrastructure, nature-based solutions, or other modifications to a property. Grantee must ensure that the Project meets all readiness requirements prior to expending any direct project costs ("Direct Costs"). For the purposes of the Conditions for Beginning Work Section (Exhibit A, Section 10A), Direct Costs are defined as expenses directly tied to physical items necessary for implementation. Examples of Direct Costs may include, but are not limited to, the purchase of tangible construction and installation materials.
   b. Indirect costs ("Indirect Costs") that support project readiness are allowed during the first six months. For the purposes of the Conditions for Beginning Work Section (Exhibit A, Section 10A) of this agreement, Indirect Costs are not directly tied to grant-funded tasks related to the construction or modification of physical infrastructure. Examples of Indirect Costs may include, but are not limited to, programmatic activities such as research and community outreach, personnel costs for administrative, supervisory, legal, or executive staff, and expenses for support units such as clerical support and housekeeping.
   c. Readiness requirements include:
      i. CEQA compliance documentation if applicable.
      ii. A demonstration of site control. For Projects where the Grantee or one of its partners does not own the site, the Grantee must provide evidence of a legally binding commitment of the site owner(s) to transfer ownership or allow the Grantee and/or its partners to access the site as needed for the purposes of implementing the Project.
      iii. Documentation of all permits required to implement the Project. A list of all permits required to implement the Project must be included in the Work Plan included with this Agreement in Attachment 2.
      iv. Documentation of any other pre- implementation requirements identified in the Work Plan (Attachment 2).
   d. Grantee must demonstrate readiness within the first 6 months of the Grant Term. Readiness will be assessed and approved independently for each project.
   e. LCI has sole discretion to determine when the Grantee has demonstrated readiness for the Project. The Grantee and its partners may only expend Direct Costs on the Project once Grantee receives written notice from LCI.
   f. LCI will provide written notice regarding the readiness status of each Project in a Readiness Memo. The Readiness Memo will be updated as the Grantee submits additional readiness documentation.

B. Failure to meet Readiness Requirements
   a. If Grantee fails to meet all required readiness requirements within the 6 months of the Grant Term will be, the project will be deemed infeasible

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and ineligible for reimbursement, unless LCI gives written approval to extend the timeline to meet the readiness requirements.

b. Grantee may petition LCI for approval to extend the deadline to meet readiness requirements by submitting a written petition to LCI no later than one month prior to the readiness deadline. The written petition shall include information detailing the actions the Grantee and its partners have taken up to this point to attempt to meet the readiness deadline, the reason(s) that it is not feasible for the Grantee and its partners to meet the readiness deadline, and how much additional time is needed for the Grantee to fulfill all remaining readiness requirements.
c. If the Project is deemed infeasible and ineligible for reimbursement, Grantee may not allocate Project funds to any different project without written LCI approval.

C. CEQA Readiness Requirements

a. Grantee is responsible for complying with all applicable laws and regulations for the Project, including the California Environmental Quality Act (CEQA) (PRC § 21000 et seq.) if applicable. Documentation of CEQA compliance must be provided to LCI to establish readiness prior to Project implementation.
b. The following documentation is acceptable to demonstrate CEQA compliance:
    i. Documentation for projects to which CEQA does not apply
        1. A signed letter or similar document from the head of the administrative approving entity (e.g., Planning Director) of the lead agency stating that CEQA does not apply to the Project and the basis for that determination.
    ii. Documentation for projects that are categorically or statutorily exempt
        1. A CEQA Notice of Exemption (NOE) that has been approved by the appropriate body pursuant to their obligations under CEQA; or
        2. Other documentation confirming that the project is exempt from CEQA, including but not limited to:
            a. A resolution adopted by the legislative body of the lead agency (e.g., City Council, Board of Supervisors) confirming a project's exemption. If a resolution or similar mechanism is not available or does not exist, meeting minutes documenting the legislative body's consideration and approval of the project's CEQA compliance may be submitted.
            b. A signed letter or similar document from the head of an administrative approving entity (e.g., Planning Director) of the lead agency.
    iii. Documentation for all other projects subject to CEQA
        1. A file-stamped Notice of Determination

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D. Although not required to establish readiness for Project implementation, Grantee must inform LCI if any legal claims are filed challenging any of the approvals for the Project, including CEQA approvals, within 3 business days of service of the complaint.

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Exhibit B: Budget Detail and Payment Provisions

1. Fiscal Administration and Payment

A. The Grantee is responsible for maintaining records that fully disclose its activities to implement the Project. Adequate documentation for each reimbursable transaction shall be maintained to permit the determination, through an audit if requested by the LCI, of the accuracy of the records and the eligibility of the expenditures charged to EHCRP grant funds. If the eligibility of the expenditure cannot be determined because records or documentation are inadequate, the expenditure may be disallowed.
B. To receive payments of grant funds, Grantee must submit to LCI the documentation listed in Exhibit B, Section 2. LCI agrees to reimburse Grantee for actual costs incurred for work performed, in accordance with the rates specified in the Budget Detail Worksheet (Attachment 4).
C. LCI will withhold five percent (5%) of each invoice, to be paid once all terms of the Grant Agreement have been satisfied.
D. Payment shall be made within forty-five (45) days of receipt and approval of an invoice. Failure to comply with requirements may result in non-payment or delayed payment.
E. For additional payment principles, see Exhibit B, Section 5.
F. LCI does not currently have infrastructure to support administering advance payments. At its election, LCI may offer an advance payment process to Grantee through an amendment to this Agreement.

2. How to Submit Invoices

A. Grantee must email the Invoice (PDF) to AccountsPayable@OPR.CA.GOV and copy the Grant Manager and Senior Planner identified by LCI in Exhibit A, Section 5 on the email as well. The email must include the Grant Agreement number and Grantee's name in the subject line. Grantee shall submit invoices at least quarterly but no more frequently than monthly to the Grant Manager unless specified otherwise. A request for payment shall consist of:

   i. The Invoice on official letterhead and signed by the Authorized Signatory or authorized designee specified in this Agreement (Exhibit A, Section 3), certifying the expenditures are for actual expenses for the tasks performed under this Grant Agreement. While an example of the Invoice Template will be provided during training, a sample is included in Attachment 5.
   ii. Each cost category and task must correspond to a cost category and task identified in the Budget Detail Worksheet (Attachment 4).
   iii. Supporting documentation for all itemized costs. Documentation may include but is not limited to: copies of purchase orders, receipts, subcontractor invoices, and timesheets. These items must contain sufficient information to establish that the specific service was rendered, or purchase was made.
      a. Supporting documentation should be clearly labeled by task.
      b. Records documenting time spent performing the work shall identify the individual, the date on which the work was performed, the specific grant-related activities or objectives to which the individual's time was devoted, the hourly rate, and the amount of time spent.

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B. Supporting documentation (e.g., timesheets, activity logs, cancelled checks) for matching funds does not need to be submitted to LCI but should be retained by Grantee in the event of an audit (Exhibit C, Section 5).

C. At any time, LCI may request hard copies of invoices, reports, supporting documentation, and evidence of progress.

3. Invoice Dispute

In the event of an invoice dispute, see Exhibit D, Section 5.

4. Budget Contingency Clause

A. If the Budget Act of the current year and/or any subsequent years covered under this Grant Agreement does not appropriate sufficient funds for the program, this Grant Agreement shall have no further force nor effect. In this event, LCI shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, LCI shall have the option to either cancel this Grant Agreement or offer an amendment to reflect the reduced amount. In the event that LCI cancels the Grant Agreement, LCI shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

5. Payment Provisions

A. All costs to be reimbursed must be consistent with the Guidelines and the Project (Exhibit E).

B. Partners must invoice Grantee before Grantee submits an invoice to LCI. All payments will be issued to the Grantee, who will be responsible for disbursing payment to Partners. All invoices submitted by Partners to the Grantee must be contain sufficient information for Grantee to be able to invoice LCI in accordance with Exhibit B, Sections 1 and 2.

C. All costs to be reimbursed must be reasonable, as defined below:

i. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. In determining reasonableness of a given cost, consideration must be given to:

i. Whether the cost is of a type generally recognized as ordinary and necessary for the operation of the entity or the proper and efficient performance of this Agreement.

ii. The restraints or requirements imposed by such factors as: sound business practices; arm's-length bargaining; federal, state, local, tribal, and other laws and regulations; and terms and conditions of this Agreement.

iii. Market prices for comparable goods or services for the geographic area.

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iv. Whether the Grantee or Partner acted with prudence in the circumstances considering their responsibilities to their employees, the public at large, and the state.

v. Whether the cost significantly deviates from the acquiring entity's established practices and policies regarding the incurrence of costs.

ii. LCI has the sole discretion to determine if a cost is reasonable. Any costs that do not meet the requirements above may not be reimbursed by the State. The Grantee may file a Dispute to contest LCI's determination as set forth at Exhibit D, Section 5.

D. Indirect Costs exceeding twenty percent (20%) of the total grant award are not eligible for reimbursement, as defined in the Guidelines.

E. LCI will reimburse Grantee only for actual expenses incurred during the term of this Grant Agreement, as specified in the Budget Detail Worksheet (Attachment 4).

6. Travel Reimbursement

Travel expenses directly related to the performance of this Grant Agreement will be subject to the State of California travel reimbursement rates in effect during the Grant Term.

A. LCI will only reimburse for actual expenditures incurred for in-state travel with the exception of incidental costs, which are not reimbursable.

B. Grantee shall maintain, and submit upon request, detailed travel records and supporting documents (e.g., travel request and approval forms, expense claims, invoices, and receipts for lodging and transportation) showing the date and purpose of the grant-related travel, destination, and, in the case of travel by automobile, the number of miles driven.

C. Grantee shall ensure travel costs are included in the Budget Detail Worksheet (Attachment 4) and are tied to tasks and deliverables in the Work Plan (Attachment 2).

D. Grantee and any person traveling pursuant to this Grant Agreement indemnifies and holds harmless LCI and the State of California for any liabilities resulting from such travel.

7. **Work Plan and Budget Modifications**

A. Grantee must keep the Work Plan (Attachment 2) and Budget Detail Worksheet (Attachment 4) up to date as specified in this Section and Exhibit B, Section 8.

B. Changes of up to twenty percent (20%) of the cost description outlined in the Budget Detail Worksheet(Attachment 4) shall be made by providing a written request to LCI before submission of the affected invoice and shall be effective upon written approval from the Grant Manager. Total costs cannot exceed the maximum grant fund amount set forth in this Agreement. Once effective, the change shall be deemed incorporated into the Grant Agreement.

C. Moderate changes to deliverable due dates and minor changes to subtask descriptions in the Work Plan (Attachment 2) shall be made by providing a written request to LCI before submission of the affected invoice and shall be

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effective upon written approval from the Grant Manager. Once effective, the change shall be deemed incorporated into the Grant Agreement. Once effective, the change shall be deemed incorporated into the Grant Agreement.

D. Material changes to the Work and Budget shall follow the amendment process, specified in Exhibit B Section 8. Material changes include:
   i. Cost changes of more than twenty percent (20%) between cost descriptions in the Budget Detail Worksheet
   ii. Elimination or alteration of tasks or deliverables
   iii. Significant changes to deliverable due dates
   iv. Change in Partners, see Exhibit A, Section 1
   v. Other changes deemed material by the Grant Manager

8. Amendments

A. This section applies to all amendments to this Grant Agreement, except for the following:
   i. Changes to the Authorized Signatory Form (Attachment 1). For changes to the Authorized Signatory Form see Exhibit A, Section 3.
   ii. Changes to Party Representatives as set forth in Exhibit A, Section 4.
   iii. Non-Material changes to the Work Plan and Budget Detail Worksheet as set forth in Exhibit B, Section 7.

B. For all other amendments, Grantee must request and obtain prior written approval before any amendment to this Grant Agreement is valid.

C. Request for amendments must:
   i. Be prepared, in writing, on official letterhead and signed by the Authorized Signatory or designee for Grantee.
   ii. Be submitted to the Grant Manager at least two (2) months prior to when the amendment is needed.
   iii. Include the Grant Agreement number, a detailed explanation of the proposed amendment, reason for the proposed amendment, and the effect of not approving the request.
   iv. Include a copy of the document(s) requested for amendment that shows the requested changes.

D. The Grant Manager will make reasonable efforts to respond in writing within fifteen (15) working days from receipt of request to approve or deny the request for amendment, including the reason for the decision.

E. The Grant Manager will make reasonable efforts to process amendments within thirty (30) days of the approval date. The amendment will not be in effect until both Parties' Authorized Signatories or designees have signed the Grant Agreement amendment.

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Exhibit C, General Terms and Conditions

1. Approval

This Grant Agreement is of no force or effect until signed by both Parties. Grantee may not commence performance until such approval has been obtained.

2. Amendment

No change to this Grant Agreement shall be valid unless made in accordance with Exhibit B. No oral understanding or change not incorporated in this Grant Agreement is binding on any of the Parties.

3. Assignment

This Grant Agreement is not assignable by Grantee, either in whole or in part, without the consent of LCI in the form of an amendment.

4. Records Retention

A. Grantee shall establish an official file containing adequate documentation of all actions taken with respect to the Project, including copies of the Grant Agreement, changes, amendments, letters, email correspondence, invoices, financial records, and reports and other documentation for a minimum of four (4) years following the final payment of funds or until completion of any action and resolution of all issues which may arise as a result of an audit, whichever is later. Grantee further agrees to require co-applicants (see Exhibit A, Section 6G for partnership agreement requirements) and subcontractors to provide copies of all documentation of actions taken related to the Project to the Grantee for retention in compliance with this section.

B. Grantee shall adequately protect all records, physical and electronic, from loss, damage, or destruction during the four (4) year retention period.

C. Grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the Work Plan (Attachment 2) and Budget Detail Worksheet (Attachment 4). Separate bank accounts are not required. Grantee must maintain financial records of expenditures in accordance with generally accepted accounting principles.

D. Grantee must maintain documentation of its normal procurement policies and procedures.

5. Audit and Accounting

A. Grant funded projects are subject to audit by the State of California during the grant term and for up to four (4) years following the termination of the Grant Agreement. Grantee agrees that LCI, the Department of Finance, the Bureau of State Audits, or their designated representative(s) shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement. The audit may consist of examining and auditing pertinent books, documents, papers, and records including financial transactions and supporting documents, general accounting systems, internal controls, management practices, policies, and procedures pertaining to the performance of this Grant Agreement. Grantee shall be given advance notice when the grant-funded Project is selected for an audit or review by LCI, the

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Department of Finance, the Bureau of State Audits, or their designated representative(s). Grantee agrees to allow the auditor(s) access to such records during normal business hours, excluding State of California holidays, and to allow interviews of any employees who might reasonably have information related to such records.

B. Grantee further agrees to comply with Government Code section 8546.7 in its interactions with co-applicants and subgrantees and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code section 10115.10.
C. Partners and subcontractors of the Grantee who are paid with grant funds under the terms of this Grant Agreement shall be responsible for maintaining accounting records as specified above. Grantee shall include a term in all contracts to that effect.

6. Indemnification

Grantee agrees to indemnify, defend, and hold harmless the State of California, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all Grantees, partners, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Grant Agreement.

7. Disputes

Grantee shall continue with the responsibilities under this Grant Agreement during any dispute.

8. Independent Grantee

Grantee, and the agents and employees of Grantee, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees, or agents of LCI.

9. Non-Discrimination Clause

During the performance of this Grant Agreement, Grantee and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, color, ancestry, national origin, religion, creed, age (over 40), mental disability, physical disability, sex, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, and military and veteran status. Grantee and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Grantee and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§12990, subds. (a)-(f) et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2§, § 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Grant

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Agreement by reference and made a part hereof as if set forth in full. Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Grant Agreement.

Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Grant Agreement.

10. Timeliness

Time is of the essence in this Grant Agreement. LCI and Grantee will work collaboratively to ensure this Grant Agreement and the Project are administered in a timely fashion.

11. Governing Law

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

12. Unenforceable Provision

If any provision of this Grant Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Grant Agreement have force and effect and shall not be affected thereby.

13. Revenue

All revenue generated as a part of the Project by Grantee, their partners or subcontractors must be used to further the Project to the extent reasonably possible. Grantee must keep records of revenue expenditures for audit purposes.

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Exhibit D, Special Terms and Conditions

1. Compliance with Laws and Regulations

By signing this Grant Agreement, Grantee certifies that it shall comply fully with all applicable federal, state, and local laws, ordinances, regulations, and permits and shall secure any new permits required by authorities having jurisdiction over the Project(s), and maintain all presently required permits.

Grantee is responsible for complying with all applicable requirements, if any, of the California Environmental Quality Act (CEQA) (Pub. Resources Code, §§ 21000 et seq.). LCI's selection of a Project for a planning grant does not foreclose appropriate consideration of alternatives or mitigation measures that would reduce or eliminate adverse environmental effects of any project during the CEQA review process. Nor does it foreclose the possibility that the project may be denied due to its significant environmental effects, if any. No work that is subject to CEQA may proceed until clearance is given by all lead and responsible agencies.

2. Subcontractors and Partners

LCI 's contractual relationship is with Grantee, and not any of its Partners or subcontractors. Grantee is entitled to make use of its own staff, Partners, and subcontractors, as identified in the Budget Detail Worksheet (Attachment 4), and will comply with its own competitive bidding and sole sourcing requirements for subcontracts that arise out of or in connection with this Grant Agreement. Grantee shall manage, monitor, and accept responsibility for the performance of its own staff, Partners, and subcontractors, and will conduct Project activities and services consistent with professional standards for the industry and type of work being performed under this Grant Agreement.

Nothing contained in this Grant Agreement or otherwise shall create any contractual relationship between LCI and any Partners or subcontractors, and no subcontract shall relieve Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to LCI for the acts and omissions of Partners and subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay Partners and subcontractors is an independent obligation from LCI's obligation to make payments to Grantee. As a result, LCI shall have no obligation to pay or to enforce the payment of any moneys to any Partner or subcontractor.

3. No Third-Party Beneficiaries

This Grant Agreement is not intended for the benefit of any person or entity other than the Parties, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Grant Agreement.

4. Project Monitoring and Oversight

A. Project monitoring and oversight is essential to ensure the Project stays within scope and is completed on schedule and within budget in accordance with this Grant Agreement. It is the responsibility of the Grantee to monitor the Project to ensure that it is completed in accordance with this Grant Agreement.

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B. Grantee agrees that LCI has the right to visit the site of the Project described in the Application (Exhibit G) and the Project Area (Exhibit G).
C. Grantee agrees that LCI has the right to conduct a final inspection of completed Projects, as determined by LCI. For any construction projects which require certification by the appropriate registered professional (such as a California Registered Civil Engineer or Geologist) that the Project has been completed in accordance with any final plans and specifications, Grantee must notify the LCI Grant Manager of the inspection date at least (10) working days prior to the inspection in order to provide LCI the opportunity to participate.
D. The LCI Grant Manager has the right to request phone calls or in-person meetings with the Grantee's Party Representatives to discuss the progress of the Project. Grantee must work with the LCI Grant Manager to accommodate monitoring requests.

5. Dispute Resolution

A. Invoice Disputes

i. In the event of an invoice dispute, the Grant Manager will notify Grantee by phone and follow up in writing using the Invoice Dispute Notification Template (Attachment 6) within ten (10) working days of receipt of the disputed invoice.

ii. During the dispute, both parties shall deal in good faith to resolve the dispute. Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement.

iii. If Grantee contests the decision made by the Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

B. General Disputes

i. In the event of a dispute unrelated to the dispute of an invoice, Grantee shall first attempt to resolve the dispute with the Grant Manager.

ii. Both parties shall deal in good faith and attempt to resolve the dispute informally.

iii. Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement during a dispute.

iv. If Grantee contests the decision made by the Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

C. Contesting a Dispute Decision

i. If Grantee contests a decision made by the Grant Manager, Grantee may submit a written "Notice of Dispute" on official letterhead. The "Notice of Dispute" shall include:

- The Grant Agreement number
- A complete description of the basis for the dispute

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- Legal authority or pertinent facts, supporting arguments and documentation
- Action requested for resolution

The "Notice of Dispute" shall be sent to the following address, with copies sent via email to the LCI contacts in Exhibit A, Section 4:

Governor's Office of Land Use and Climate Innovation
EHCRP
Attn: EHCRP Program Manager
1400 Tenth Street
Sacramento, CA 95814

ii. Within 30 days after receipt of the "Notice of Dispute," the LCI EHCRP Program Manager shall review the dispute and submit a written decision to Grantee, which shall include:

- The decision made
- An explanation for the decision

iii. The written dispute decision of the LCI EHCRP Program Manager is considered final and cannot be disputed further by the Grantee.

6. Termination

A. Completion of Project. This Grant Agreement shall terminate upon completion of the Project and payment of the last invoice, except those provisions which survive termination.

B. Early Termination. Either Party may terminate this Grant Agreement upon thirty (30) days advance written notice by certified mail to the other Party. The notice shall specify the reason for early termination and may permit Grantee or LCI to rectify any deficiency(ies) prior to the early termination date.

i. Conditions of early termination:

a. Upon any termination, Grantee must deliver all invoices, reports, and other deliverables required by this Grant Agreement up to the time of termination. Grantee must deliver all materials within sixty (60) calendar days of the termination date.

b. Upon receipt of notice from LCI of Termination for Convenience, or upon sending the notice of early termination to LCI, Grantee shall immediately take action to ensure neither it nor any Partner or Subcontractor incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities.

c. LCI will examine the extent of Grantee compliance for work partially completed and reasonably determine costs eligible for reimbursement based on final invoices submitted and compliance with this Grant Agreement.

ii. The rights and remedies of LCI and Grantee provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Grant Agreement.

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7. Waiver of Rights

A. Grantee waives any and all rights to any type of express or implied indemnity or right of contribution from LCI, its officers, agents, or employees for any liability arising from, growing out of, or in any way connected with this Grant Agreement.
B. Grantee waives all claims and recourses against LCI, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Grant Agreement, except claims arising from the gross negligence of LCI, its officers, agents, and employees.
C. None of the provisions of this Grant Agreement shall be deemed waived unless expressly waived in writing.

8. Insurance Requirements

A. A Grantee that is a governmental organization may provide evidence of sufficient self-insurance to satisfy the insurance requirements below.
B. If Grantee is not a governmental organization or is a governmental organization that is unable to provide evidence of sufficient self-insurance, then the following are the insurance requirements:

C. Grantee must ensure the following insurance policies are obtained and kept in force for the term of this Grant Agreement, with no lapses in coverage, that cover any acts or omissions of Grantee or its employees engaged in carrying out any tasks specified in this Grant Agreement:
   i. Workers' Compensation Insurance in an amount of not less than the statutory requirement of the State of California (Labor Code, § 3700 et seq.).
   ii. Commercial general liability insurance in an amount of not less than $1,000,000 per occurrence for bodily injury and property damage combined.
   iii. Motor vehicle liability with limits not less than $1,000,000 per accident for bodily injury and property damage combined. Such insurance shall cover liability arising out of a motor vehicle including owned or hired, and non-owned motor vehicles.

D. Insurance policies must name the State of California, its officers, agents, employees, and servants as additional insured parties for the commercial general liability and automobile liability insurance, but only with respect to work performed under this Grant Agreement.

E. Grantee is responsible for guaranteeing that a copy of each Certificate of Insurance is submitted LCI within sixty (60) calendar days of the Grant Agreement signature. The grant number must be included on each submitted Certificate of Insurance.
F. Grantee must notify LCI prior to any insurance policy cancellation or substantial change of policy, including lapse of coverage, change in coverage amount, or change in carrier. Grantee shall submit proof of new or updated policy based on insurance requirements within thirty (30) days of policy cancellation or substantial policy change. Failure to provide proof of insurance may result in termination of this Grant Agreement.

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9. Stop Work

If it is determined, at the sole discretion of LCI, that Grantee is not meeting the terms and conditions of this Grant Agreement, immediately upon receiving a written notice through certified mail from LCI to stop work, Grantee shall cease all work under this Grant Agreement. LCI has the sole discretion to determine that Grantee meets the terms and conditions of this Grant Agreement after a stop work order, and to send a written notice to Grantee to resume work under this Grant Agreement.

10. Remedies of Nonperformance

Grantee's failure to comply with any of the terms and conditions of this Agreement shall constitute a breach of this Agreement. LCI will give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.

In addition to the other remedies that may be available to LCI in law or equity for breach of this Agreement, LCI may at its discretion exercise the following remedies:

A. Undertake the dispute resolution process set forth at Exhibit D, Section 5;
B. Issue a stop work order pursuant to Exhibit D, Section 9;
C. Disqualify the Grantee from applying for future EHCRP funds or other LCI administered grant programs;
D. Revoke existing EHCRP grant funds to the Grantee;
E. Require the repayment of EHCRP grant funds disbursed and expended under this Agreement;
F. Seek a court order for specific performance of the obligation defaulted upon, or the appointment of a receiver to complete the obligations in accordance with the EHCRP Guidelines and this Agreement;
G. Other remedies available by law, or by and through this Agreement. All remedies available to LCI are cumulative and not exclusive.

11. Publicity

Grantee agrees that it will acknowledge LCI in all publications, websites, signage, invitations, and other media-related and public-outreach products related to the EHCRP. LCI staff will provide LCI logo files and guidance on their usage directly to Grantee. Grantee agrees to adhere to the Communications Kit provided by LCI (Exhibit H). If Grantee is planning an event or announcement, needs sample materials, or needs assistance or advice, Grantee shall contact the Grant Manager.

A. Long-Form Materials: Long-form written materials, such as reports, must include the following standard language about LCI, EHCRP, and the Integrated Climate Adaptation and Resiliency Program (ICARP):

   The Extreme Heat and Community Resilience Program supports a growing practice of extreme heat relief and long-term resilience to extreme heat across California. Extreme heat will impact every county in California. However, there are many actions we can take to reduce or prevent heat-related impacts to public health, our ecosystems, and the economy. EHCRP is dedicated to supporting a statewide movement to build resilience to extreme heat through job creation, placemaking, place-keeping, and protecting and improving health outcomes of Californians who are disproportionately impacted, exposed to, or

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at risk of harm from extreme heat.

- *The EHCRP is an initiative of the Integrated Climate Adaptation and Resiliency Program (ICARP) housed within the Governor's Office of Land Use and Climate Innovation. ICARP advances statewide climate adaptation and resilience by coordinating investments, partnerships and climate science to ensure people, natural systems, and the built environment are protected, prepared, and thrive in the face of climate change. Learn more: https://opr.ca.gov/climate/icarp/*
- *Press Releases, Flyers, and Visual Materials: Any informational materials that do not qualify as long-form, but that include at least a paragraph of text, such as press releases, media advisories, short case studies, flyers, etc., must include either of the following messages:*

Long version:

"[Project Name] is supported by the Extreme Heat and Community Resilience Program at the Governor's Office of Land Use and Climate Innovation (LCI). The Extreme Heat and Community Resilience Program is an initiative of LCI's Integrated Climate Adaptation and Resiliency Program (ICARP). ICARP advances climate adaptation and resilience in California by coordinating investments, partnerships and climate science to ensure people, natural systems, and the built environment are protected, prepared, and thrive in the face of climate change.

Short version:

"[Project Name] is supported by the Extreme Heat and Community Resilience Program implemented by the Governor's Office of Land Use and Climate Innovation."

Grantee may at times produce promotional materials that are primarily visual in nature, such as banners, signage, certain flyers, and sharable images for social media. In such cases, when including the above boilerplate language acknowledging ICARP and LCI support is not practical, Grantee should instead include the official LCI logo, preceded by the words "Funded by."

B. Media Inquiries: Grantees must distribute a press release after grant decisions are presented during ICARP Technical Advisory Council (TAC) Meetings, and may be requested to present before the TAC and release communications materials for other major milestones throughout the lifecycle of the grant. All press releases must be approved by the LCI Communications and External Affairs prior to distribution and LCI must be alerted to all press events related to the grant.

C. Communications Materials and Photos: Grantee shall share between 8-12 high-resolution, color photos with LCI during the Grant Term. These photos should include pictures of people involved with the Project, the Project area, and/or

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activities conducted during the Grant Term. LCI reserves the right to use these photos across its communications platforms.

D. Social media: Grantee is encouraged to use social media to share and inform the public of activities under this Grant Agreement. We are present in LinkedIn, Facebook, Instagram, Snapchat, and X. .

12. Drug-Free Workplace Certification

In signing this Grant Agreement, Grantee certifies that it will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

A. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

B. Establish a Drug-Free Awareness Program to inform employees about:

i. The dangers of drug abuse in the workplace.

ii. The person's or organization's policy of maintaining a drug-free workplace.

iii. Any available counseling, rehabilitation, and employee assistance programs.

iv. Penalties that may be imposed upon employees for drug abuse violations.

C. Every employee who works on this Grant Agreement will:

i. Receive a copy of the company's drug-free workplace policy statement.

ii. Agree to abide by the terms of the company's statement as a condition of employment on this Grant Agreement.

Failure to comply with these requirements may result in suspension of payments under this Grant Agreement or termination of this Grant Agreement or both, and Grantee may be ineligible for award of any future State of California agreements if LCI determines that any of the following has occurred: Grantee has made false certification, or violated the certification by failing to carry out the requirements as noted above (Gov. Code, § 8350 et seq.).

13. Americans with Disabilities Act

Grantee will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.).

14. Air/Water Pollution Violation Certification

Under State of California laws, Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the California Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

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15. Payee Data Record Form - STD 204

This form must be completed by all Grantees that are not another state agency or other governmental entity.

16. Equipment

A. The cost to lease equipment to use in the grant project area may be charged to the grant. Cost of leased equipment charged to the grant must be substantiated with receipts identifying equipment was leased, lease rate and total cost.

B. Use of equipment owned by the Grantee but not purchased with grant funds, may be charged to the grant at a rate set by the California Department of Transportation Labor Surcharge and Equipment Rental Rate Guide. Use of Grantee equipment must be substantiated with an equipment usage log that identifies the equipment used, rate, and total rental cost.

C. Purchase of equipment using grant funds is allowable only with prior approval by the LCI Grant Manager. The Grantee must provide to LCI a cost-benefit analysis to justify the cost of purchasing equipment as opposed to leasing the same equipment.
   i. The cost of equipment purchased shall be substantiated by purchase receipt.
   ii. Any equipment purchased with grant funds with LCI approval that is reimbursable as a Direct Cost of the Project must be solely owned on the title by the Grantee or Partner.
   iii. Each grant-funded piece of equipment must be dedicated to the same use described in proportion in scope as in the Grant Agreement, unless LCI otherwise approves in writing, for the useful life of the equipment.
   iv. If the owner of the grant-funded equipment determines that it no longer has need for the grant-funded equipment before the end of the equipment's useful life, the owner shall donate the grant-funded equipment to a public entity or nonprofit organization that will use the grant-funded equipment for purposes that are similar to the purpose intended in the Grant Agreement or to a public entity or nonprofit that serves the project area.
   v. For the duration of the useful life of each grant-funded piece of equipment, the grantee shall maintain a record identifying each piece of grant-funded equipment, the expected useful life of each item, and the ultimate disposition (disposal or donation). The requirements of this section will survive termination of this agreement.

D. Grantee will assume all risk including cost for maintenance, repair, loss, destruction, and damage to all equipment until disposition of equipment. LCI may, at its discretion, repair any damage or replace any lost or stolen items and deduct the cost thereof from Grantee's invoice to the State, or require Grantee to repair or replace any damaged, lost, or stolen equipment to the satisfaction of LCI with no expense to the State.

E. In the event of theft, a report must be filed immediately with the California Highway Patrol (State Administrative Manual § 8643 [Lost, Stolen, or Destroyed Property]).

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F. Grantee must maintain an inventory record for grant-funded equipment purchased or built with funds provided under this Grant Agreement. In addition, items of grant-funded equipment or supplies that are prone to theft, loss, and misuse and may contain sensitive data (e.g., computers, printers, smartphones, tablets, cameras, GPS devices, etc.) must be inventoried. This equipment inventory record must be updated within mid-term reports and reports accompanying quarterly invoices, and upon request [reference reporting requirements section].

17. Infrastructure

A. Grantee must ensure all necessary rights of way, property ownership, or leases have been secured prior to construction for at least the useful life of the Project. Purchases of all real property required for the Project must be free and clear of liens, conflicting easements, obstructions, and encumbrances. Any property acquisition by Grantee must not involve eminent domain proceedings or threat of eminent domain proceedings. Grantee must record deed restrictions on Project property, as applicable.
B. For any rights of way, real and personal property, leases, improvements, and infrastructure funded as a reimbursable direct cost of the Project, the Grantee, Partner, or public agency, as approved in writing by the LCI Grant Manager, must be the sole owner of the title or leasehold. Each site acquired or improved upon with funding provided under this Grant Agreement must remain permanently dedicated to the described use in the same proportion and scope as was in the Grant Agreement, unless LCI agrees otherwise in writing. If the ownership or use of the property changes to a use not in accordance with the Grant Agreement, Grantee may be required to reimburse the State in a manner determined by LCI.
C. Grantee, Partner, or Subcontractor, as applicable, is obligated to continue operation and maintenance of the physical aspects of the Project for its full useful life, which, for the purpose of this Grant Agreement, includes any extensions of that life achievable by reconstruction, rehabilitation or enhancements, in accordance with the described use in the same proportion and scope as in the Grant Agreement, unless LCI agrees in writing. Grantee may be excused from its obligations for operation and maintenance of the Project site only upon written approval from LCI. The Project and its facilities must be maintained, supervised, and inspected by adequate and well-trained staff and/or professionals and technicians as the project reasonably requires.

18. Debt Security

Grantee will not use or allow the use of any portion of real property purchased solely with EHCRP grant funds as security for any debt.

19. Force Majeure

Neither the State nor Grantee will be responsible hereunder for any delay, default, or nonperformance of this Grant Agreement, to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, or other contingencies unforeseen by the State or Grantee, its

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Partners, Subcontractors, or vendors, and beyond the reasonable control of such party.

20. Expatriate Corporations

Grantee hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Sections 10286 and 10286.1, and is eligible to contract with the State of California.

21. Corporation Qualified to do Business in California

When work under this Grant Agreement is to be performed in California by a corporation, the corporation must be in good standing and currently qualified to do business in the state. "Doing business" is defined in Revenue and Taxation Code Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit.

22. Self-Dealing and Arm's Length Transactions

All expenditures for which reimbursement pursuant to this Grant Agreement is sought must be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of Grantee or any employee or agent of Grantee.

23. Relocation

If a project is subject to State Relocation Law and a relocation plan is required by State Relocation Law (Gov. Code, § 7260 et seq.) and Section 6038 of the Relocation Assistance and Real Property Guidelines (25 Cal. Code of Regulations, div. 1, ch. 6, § 6000 et seq.) for the Project Area, Grantee must provide a copy of the relocation plan.

24. Child Support Compliance Act

Grantee recognizes the importance of child and family support obligations and must fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Family Code Section 5200 et seq.; and

Grantee, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

25. Environmental Justice

In the performance of this Grant Agreement, Grantee must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of California, consistent with Government Code section 65040.12, subdivision (e).

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26. Union Organizing

By signing this Grant Agreement, Grantee hereby acknowledges the applicability of Government Code Sections 16645, 16645.2, 16645.8, 16646, 16647, and 16648 to this Grant Agreement and hereby certifies that:

A. No grant funds disbursed by this Grant Agreement will be used to assist, promote, or deter union organizing by employees performing work under this Grant Agreement.

B. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee must maintain records sufficient to show that no state funds were used for those expenditures, and that Grantee must provide those records to the Attorney General upon request.

27. Prevailing Wages and Labor Compliance

Grantee certifies that it will comply with all prevailing wage requirements under California law, pursuant to Section 1720 et seq. of the California Labor Code. The California Labor Code requires payment of locally prevailing wages to workers and laborers on state government contracts in excess of $1,000 for public works projects. A "public work" is the construction, alteration, demolition, installation, repair, or maintenance work done under contract and paid for in whole or in part out of public funds. The definition applies to private contracts when certain conditions exist. Grantee can identify additional stipulations and exceptions under Cal. Labor Code § 1720 et seq.

A. Grantee must ensure the following on "public work" activities under this Grant Agreement:

   i. Prevailing wages are paid;

   ii. The project budget and invoices for labor reflects these prevailing wage requirements, or if exempt, provide the applicable exemption to EHCRP with the project budget; and

   iii. The project complies with all other requirements of prevailing wage law including but not limited to keeping accurate payroll records and complying with all working hour requirements and apprenticeship obligations.

B. Grantee must ensure that its Partners and Subcontractors, if any, also comply with prevailing wage requirements. Grantee must ensure that all agreements with its Partners and Subcontractors to perform work related to the EHCRP Project contain the above terms regarding payment of prevailing wages on public works projects.

C. The Department of Industrial Relations (DIR) is the primary resource for consultation on the requirements of California prevailing wage law.

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i. Grantee can identify the rates for prevailing wage on the DIR website at http://www.dir.ca.gov. Grantee may contact DIR for a list of covered trades and the applicable prevailing wage.

ii. If Grantee is unsure whether the EHCRp Project or individual projects receiving this award is a "public work" as defined in the California Labor Code, it may wish to seek a timely determination from the DIR or an appropriate court.

iii. If Grantee has questions about this contractual requirement, recordkeeping, apprenticeship, or other significant requirements of California prevailing wage law, it is recommended Grantee consult DIR and/or a qualified labor attorney before accepting this grant award.

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Exhibit E, EHCRP Guidelines

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Exhibit F, Award Letter

Governor's Office of
Land Use and
Climate Innovation

State of California Governor's Office of Land Use and Climate Innovation
1400 10th Street. Sacramento, California, 95814
lci.ca.gov

December 5, 2024
Chamberlain Segrest
chamberlain-segrest@scusd.edu

RE: Award Notification – Extreme Heat and Community Resilience Program Round 1, Large Planning Grant Award, Chamberlain, Sacramento City Unified School District Community Solar and Resiliency Project

Dear Chamberlain Segrest and partners,

The Governor's Office of Land Use and Climate Innovation is pleased to inform you that Chamberlain has been selected as a Round 1 Grantee for the Extreme Heat and Community Resilience Program award of $750,000.00 for the project Sacramento City Unified School District Community Solar and Resiliency Project. The Extreme Heat and Community Resilience Program funds planning and implementation projects to mitigate the impacts of extreme heat. The Program will build frameworks for change and invest in local, regional, and tribal projects that strengthen communities that are vulnerable to extreme heat. Congratulations on your successful application!

In the coming weeks, staff from the Extreme Heat and Community Resilience Program (EHCRP) will schedule a kickoff meeting to discuss and address any outstanding issues identified by staff and an interagency review panel, as well as to finalize the partnership and grant agreement. Grantees and Partners will need to work closely and collaboratively with staff to address all issues prior to grant execution. Please note, this is a preliminary award, and LCI reserves the right to rescind or make changes to awards before the agreement is executed. This award is contingent on the execution of a grant agreement.

We ask that you keep the awards announcement confidential until LCI posts the information publicly on our website.

We look forward to our partnership in the coming years. If you have any questions, please contact Braden Kay, EHCRP Program Manager, at braden.kay@opr.ca.gov; and Kelly Meza Prado, EHCRP Senior Adaptation and Resilience Planner, at kelly.mezaprado@opr.ca.gov.

Sincerely,

Sam Assefa
Director, Governor's Office of Land Use and Climate Innovation

Governor's Office of Land
Use & Climate Innovation
1400 Tenth Street
Sacramento, CA 95814

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Exhibit G, Grant Application

CA Gov. OPR - Extreme Heat and Community Resilience Program Powered by Submittable

Title	**Sacramento City Unified School District Community Solar and Resiliency Project** by **Joanna Wagner** in **EHCRP - Full Application Form (2024/25)** joanna@buildmomentum.io	05/03/2024 id. 46425102

Original Submission 05/03/2024

Score	n/a
Application Label	Sacramento City Unified School District Community Solar and Resiliency Project
Would you like to add anyone (e.g., Co-Applicants) to this form to (1) help you respond to these questions, (2) be able to view and access your response later, and (3) have EHCRP staff cc in future communications with you?	Yes
	Project Overview
What is the project name?	Sacramento City Unified School District Community Solar and Resiliency Project
What type of grant are you applying for?	Large Planning Grant
	Lead and Partners Summary Lead Applicant
Name of entity acting as Lead Applicant	Sacramento City Unified School District
Lead Applicant's entity type	Academic Institution
	If awarded, academic institutions should provide a letter or other document approved by the governing body or leadership of the institution committing to the execution of the project proposed in the application.

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Attachment 1: Authorized Signatory Form

I hereby verify that I am an authorized Grantee representative and signatory and, as such, can sign and/or delegate authorization to sign and bind Grantee as it relates to the above-referenced Grant Agreement and grant related documents.

Grantee Authorized Signatory:

Name: Janea Marking *(Type or Print Name)* **Title:** Central Business Officer

Signature: _____ **Date:** _____

Delegated Authorized Signatories:

1. **Name:** _____ *(Type or Print Name)* **Title:** _____

   Signature: _____ **Date:** _____

   Document(s) Authorized to sign:

   - ❑ All Grant Related Documents
   - ❑ Grant Agreement
   - ❑ Grant Amendments
   - ❑ Budget Amendments
   - ❑ Reports
   - ❑ Invoices
   - ❑ Other _____

---

2. **Name:** _____ *(Type or Print Name)* **Title:** _____

   Signature: _____ **Date:** _____

   Document(s) Authorized to sign:

   - ❑ All Grant Related Documents
   - ❑ Grant Agreement
   - ❑ Grant Amendments
   - ❑ Budget Amendments

Docusign Envelope ID: 776701E7-3D74-4495-B746-88FF364DFA8E

- ❑ Reports
- ❑ Invoices
- ❑ Other _____

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Attachment 2: Work Plan

Project Name:

Work Plan	
Instructions: 1. Fill out the rows and columns with the requested information. 2. All required activities must be addressed in this workplan. The workplan is a set of capacity building strategies that align with program objectives and collectively work to achieve the project vision. 3. For the eligible activities listed in the Guidelines, applicants must develop at least one strategy that includes a description of tasks and subtasks, timeline for completion of key tasks and deliverables, and members involved in implementing each task and subtask. 4. The workplan should provide a sufficient description of tasks to provide reviewers with an understanding of how specific tasks advance project objectives and goals. 5. Applicants are not limited to 5 strategies as exemplified in this workplan - include more strategies as needed. 6. To view an example go to tab #5 "Example Work Plan"	
Proposal Name:	Community Solar and Resiliency Project
Lead Applicant:	Sacramento City Unified School District
Project Description: (500 character limit)	The Community Solar and Resiliency Project (CSR) is a multifaceted initiative aimed at understanding and addressing extreme heat impacts through collaborative, community-centered planning to support the deployment of innovative clean energy solutions and community resilience strategies. CSR will: • Engage the community to understand its needs and incorporate community members into the planning process. o Develop implementation plans based on community engagement to create educational programs for members of the community to mitigate and reduce the effects associated with extreme heat. • Provide workforce development related to clean energy jobs. • Identify measures to mitigate the effects of extreme heat in the communities served by SCUSD. • Evaluate identified measures for efficacy and cost-effectiveness. • Evaluate and quantify the needs, costs, and benefits of creating a community resilience center at Hiram Johnson High School (HJHS). • Evaluate and quantify the needs, costs, and benefits of implementing resiliency measures at SCUSD's Central Kitchen (kitchen) and potentially the electric bus fleet depot (depot). • Design and engineer a 100% renewable microgrid at HJHS to serve as a community energy hub providing reliable, climate-controlled refuge during heat events during non-school hours and activities. • Design energy resilience measures at the kitchen to ensure continuity of nutrition services during power outages. CSR will deliver its benefits by leveraging deep, highly functional partnerships to deliver direct community-focused benefits while contributing safer, more healthful, and more robust district services.
Character Count	**242**

Docusign Envelope ID: 776701E7-3D74-4495-B746-88FF364DFA8E

Task 1: Grant Management (SCUSD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 1.1 - Overall Project Management	Grant Manager will ensure that the CSR Project is meeting its timeline, budget, and scope. Grant Manager will develop a communication plan in the first month of the Period of Performance. This includes but is not limited to regular meetings with project partners to track, receive, and comment on all Deliverables and Milestones.	Communication Plan One monthly meeting lasting one hour for each Project Partner. Meeting notes emailed to attendees after each meeting.	Month 1-24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.2 - Kick-Off Meeting	Plan and attend a "Kick-off" meeting between LCI Extreme Heat and Community Resilience Program and representatives from all the Project Partners. The administrative and technical aspects of the Project will be discussed at the meeting. Prior to the meeting, an agenda will be provided to all potential meeting participants, as well as meeting notes following the meeting. Following the meeting, within the first month of the project, subcontracts between SCUSD and all the project partners will be drafted and signed. The meeting may take place by electronic conferencing.	Agenda prior to kick off meeting. Completion of Meeting Completion of Meeting Notes Completion of Subcontracts between Prime Applicant and Subcontractors	Month 1	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.3 - Quarterly Project Updates	Prepare brief (approximately 1/2 page) updates summarizing project progress and deliver them to LCI .	Nine written, emailed updates	Ongoing, every quarter of performance period	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.4 - Mid-term Progress Report	Prepare and submit a report tracking and detailing the work completed during the first half of the grant term.	One written, emailed report	Month 12 - 13	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.5 - Final Progress Report	Prepare and submit a report on the overall status of the grant and track the work completed during the entire grant term. This Report will compile Final Reports from all subtasks and their leads.	One written, emailed report	Month 24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.6 - Case Study	Create document capturing lessons learned and effective practices through this project.	One Case Study Report and a Case Study Presentation.	Month 24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.7 - Final Meeting	Project Partners will meet with LCI staff to present project findings, conclusions, recommendations, and outcomes. This meeting will be attended by the SMUD and LCI staff, at a minimum, and ideally by the entire project team. SMUD will provide an agenda and final follow up notes for the meeting. The meeting will be hosted using electronic conferencing.	Agenda prior to kick off meeting. Completion of meeting Completion of Meeting Notes	Month 24	SCUSD	SMUD, UL, GRID	Program Administration

Docusign Envelope ID: 776701E7-3D74-4495-B746-88FF364DFA8E

Task 2: Community Outreach and Engagement (United Latinos)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metric used to demonstrate success*	**Timeline** *Indicate month of project th activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activitie Addressed**
Subtask 2.1 - Community Advisory Board	United Latinos will establish a diverse and inclusive Community Advisory Committee -consisting of local stakeholders and community members responsible for providing insights and feedback on project initiatives while ensuring that the community's needs and perspectives are effectively represented. Members will be recruited based on their expertise, community involvement, and commitment to the project's goals. United Latinos will organize initial meetings, set a regular schedule for future engagements, and define the roles and responsibilities of all committee members.	List of Community Advisory Committee Members. Meeting schedule for up to four meetings, meeting agendas, and meeting summaries.	Months 3, 8, 15, 20	UL	SMUD, SCUSD	Large Planning Grant
Subtask 2.2 - Community Engagement Plan, Creation	United Latinos will create a comprehensive Community Engagement Plan to effectively involve community stakeholders in the development and execution of project work. The plan will identify key community groups and stakeholders, determine the best methods for engagement, and set clear objectives for community involvement. This will include scheduling and organizing meetings, workshops, and other events to facilitate communication and feedback. The plan will also outline strategies supplementing the Community Advisory Committee for ongoing communication to keep the community informed and involved throughout the project's lifecycle. The plan will include mechanisms for evaluating the effectiveness of the engagement strategies and making adjustments as necessary. The Plan will incorporate critical Community Engagement questions that were identified by AECOM through their initial Needs Assessments.	One draft Community Engagement Plan	Months 1-4	UL	SMUD, Subcontractor: AECOM	Large Planning Grant
Subtask 2.3 - Community Engagement Plan, Implementation	United Latinos will execute the final Community Engagement Plan.	Six (6) high quality photographs of the Community Advisory Committee Meetings and virtual copies of all flyers and posters that were created.	Months 4-18	UL	SMUD	Large Planning Grant
Subtask 2.4 - Community Engagement Final Report	United Latinos will prepare and submit a report on all of the work and findings relating to community engagement of the grant.	One final Community Engagement Plan One Community Engagement Final Report	Month 20	UL	SMUD	Large Planning Grant

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Task 3: Workforce Development (Grid)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 3.1 - Needs Assessment through HJHS engagement	GRID will inform and support United Latinos' community engagement efforts to identify the specific skills and knowledge gaps within the target workforce (the community surrounding Hiram Johnson High School). GRID will gain insight into the needs of HJHS and the District by engaging 3-5 SCUSD administrators and staff.	1 page results memo of the needs of the HJHS teachers, community, and district staff.	Months 1-5	GRID	SCUSD, SMUD	Large Planning Grant
Subtask 3.2 - Needs Assessment through Research	GRID will conduct a literature review to identify the specific skills and knowledge gaps within the target workforce and its relations to the target community of this project (the community surrounding Hiram Johnson High School). GRID will evaluate current "Green Jobs" workforce needs and capabilities of the Hiram Johnson High School students and community versus the skills needed for future sector-related projects or roles in Sacramento. GRID will work with and through the District's Career Technical Education Department to assess the needs and capabilities of Hiram Johnson School students.	2 page summary of the literature review and a Work Force Development Plan Outline.	Months 1-5	GRID	N/A	Large Planning Grant
Subtask 3.3 - Workforce Development Plan, Draft Creation	GRID will engage SCUSD administrators, and SMUD project team for feedback on the draft Workforce Development Plan Outline to ensure that it speaks to the identified needs and that future employees are equipped with necessary skills and knowledge to adapt to an evolving labor landscape.	One draft Workforce Development Plan	Months 5-6	GRID	SMUD, Subcontractor: AECOM	Large Planning Grant
Subtask 3.4 - Workforce Development Plan, Final Creation	The final plan will aim to prepare participants for the green economy. Strategies for training, recruitment, and professional development will be formulated to address these needs effectively. The plan will also outline timelines, budget specifics, and responsibilities for implementation. The plan may include but is not limited to School Career Day events, Green Economy Career Development workshops, resume building activities, interview skills workshops, and more to prepare young adults for successful careers. Some specific activities to prepare community members and others for highly skilled "Green Jobs" may include knowledge building of electrical engineering, microgrids, circuitry, and line worker training. Additionally, it will include evaluation metrics used to monitor progress and the effectiveness of the development initiatives. GRID will work with and through the District's Career Technical Education Department in relation to any events geared toward students.	One final Workforce Development Plan	Months 7-8	GRID	N/A	Large Planning Grant
Subtask 3.5 - Workforce Development Plan, Implementation	GRID will implement the final Workforce Development Plan.	Six (6) high quality photographs workforce development scoping meetings with community members and staff.	Months 9-20	GRID	SCUSD, SMUD	Large Planning Grant
Subtask 3.6 - Workforce Development Plan, Evaluation	GRID will evaluate the challenges and successes in implementing the Workforce Development Plan.	One Lessons learned report on the implementation and evaluation of the Workforce Development Plan	Month 21	GRID	N/A	Large Planning Grant
Subtask 3.7 - Workforce Development Final Report	GRID will prepare and submit a report on all of the work and findings relating to workforce development under the grant.	Workforce Development Final Report	Month 22	GRID	SCUSD, SMUD	Large Planning Grant
Task 4: Extreme Heat Assessments and Research (SMUD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 4.1 - Kickoff and Outreach Coordination	Task Kickoff A one hour virtual task kick off between SMUD and AECOM to confirm scope, timeline, expectations, and research objectives. Following this meeting AECOM will create a detailed timeline with milestones and dates for draft and final deliverables. Community Engagement Questions AECOM will work with project partners to identify potential touchpoints with the CSR's community engagement task. The touchpoints will help inform project understanding into community vulnerabilities, needs, and preferences around heat-mitigation solutions, and will help guide strategy development. After the meeting, AECOM will draft four community engagement questions that can be incorporated by UL and GRID in community engagement and outreach activities.	One (1) virtual one-hour kick-off meeting, agenda, notes, and schedule (Draft and Final; Word and Excel) Four (4) community engagement questions (Draft and Final; Word and PDF)	Months 1-2	SMUD	Subcontractor: AECOM	Large Planning Grant

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Subtask 4.2 - Heat Vulnerability Research	Confirm Data Sources AECOM will review ongoing and existing research on extreme heat projections for the Sacramento region. We will leverage AECOM's ongoing climate vulnerability assessment for SMUD, as well as other completed work in the project area to efficiently evaluate future warming trends in the SCUSD area. These include the California Heat Assessment Tool (CHAT), the Capital Region Urban Heat Island Mitigation Project, and the City of Sacramento's Urban Heat Island assessment, among others. Notably, AECOM's current work for SMUD will help to identify heat vulnerabilities for electrical infrastructure under future warming conditions. Future heat trends will be assessed for a mid-century timeframe (e.g., 2030-2060) under a business-as-usual global warming scenario, which reflects best practices in adaptation planning. To identify vulnerable communities, we will coordinate with the project partners to identify their preferred methodology in alignment with the larger project. Potential methodologies include CHAT, CalEnviroScreen 4.0, Healthy Places Index, Senate Bill 535, and the California Climate Investments Priority Populations. Conduct Research AECOM will conduct research on how extreme heat can affect schools, infrastructure, education, youth, and communities. In combination with the confirmed data sources, this research will help identify the neighborhoods and communities in Sacramento that are likely to face more impactful vulnerabilities from extreme heat. The research will describe potential impacts from heat and highlight their key vulnerabilities. The results will be summarized in a memo.	Extreme heat projections and impacts memo (Draft and Final; Word and PDF)	Months 1-4	SMUD	Subcontractor: AECOM	Large Planning Grant
Subtask 4.3 - Evaluate Strategies	AECOM will develop an initial list of 12 strategies for the client team to review and select eight (8) strategies for additional research and development. Each of the eight selected strategies will be developed at a high-level, rather than tailored to an individual location or site. AECOM will research the likely effectiveness and describe co-benefits of each strategy, with a focus on how each relates to disadvantaged communities. Due to the complex and interactive nature of heat-mitigation strategies, effectiveness will be evaluated qualitatively and presented as order of magnitudes. Additionally, AECOM will describe each strategy's key implementation considerations, including potential timeframes, implementation steps, and the use cases or types of locations for which the strategy is best suited. To understand cost-effectiveness, AECOM will analyze rough order of magnitude (ROM) costs to implement up to three (3) strategies selected based on data availability and discussions with the project partners. For the remaining five (5) strategies, costs will be evaluated qualitatively. A technical memo will describe the methodology for cost-estimations.	Initial heat mitigation strategy matrix for twelve (12) strategies Draft and Final; Excel) One virtual 1-hour meeting to review and discuss strategy selection, including agenda and notes (Draft and Final; Word) List of eight (8) selected strategies with ROM cost estimates to implement up to three (3) strategies, qualitative cost assessments for five (5) strategies, and a technical memo to describe methodology (Draft and Final; Excel, Word, and PDF)	Months 4-7	SMUD	Subcontractor: AECOM	Large Planning Grant

Docusign Envelope ID: 776701E7-3D74-4495-B746-88FF364DFA8E

Subtask 4.4 - Final Report	AECOM will combine the outcomes of the prior subtasks into a final report that summarizes research findings from this project. The report will describe future trends in extreme heat for the SCUSD area, potential heat impacts on SCUSD facilities and infrastructure, such as SCUSD's electric bus fleet depot (depot) and district central kitchen (kitchen). and the surrounding communities. Additionally, the final report will also describe strategies that are likely to be highly effective to reduce extreme heat exposure and protect communities and facilities from extreme heat. AECOM will give one public presentation at a select SCUSD public Board of Education meeting in partnership with Recipients to share results and highlight top recommendations.	Final report (Draft and Final; Word and PDF) One presentation from AECOM to the SCUSD Board	Month 7-8	SMUD	Subcontractor: AECOM	Large Planning Grant
Task 5: Energy Resilience Design and Engineering (SMUD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 5.1 - Project Management, Planning, and Scoping	Included in this Subtask is SMUD PM labor to manage progress and deliverables need to complete Task 5. The SMUD Project Manager will develop a Project Management Plan and budgets, as well as the ongoing modifications of these documents as the project progresses. Also included is project scoping ranging from early stage planning and development, through the life cycle of the Task and ensuring the development of final Design and Engineering plans/drawings and completion of all deliverables of this Task.	Project Management Plan and Monthly Meetings Development of Budgets	Months 1-2	SMUD	SCUSD	Large Planning Grant
Subtask 5.2 - Concept Development	SMUD's Distribution Planning, System Operators, Research and Development, and other groups will assess the infrastructure needs at HJHS, Central Kitchen, and potentially the Bus Depot to function as a coordinated Microgrid Resiliency Center. SMUD will use reports provided by AECOM from Task 4 and utilize data provided by previous tasks to inform needs and constraints of the community. Potential decision points include the configuration of the microgrid elements, such as solar array, battery storage system, and interconnection between the three sites.	(1) Outline for Concept Development and Feasibility Assessment	Months 1-10	SMUD	SCUSD, UL, GRID, Subcontractor: AECOM	Large Planning Grant
Subtask 5.3 - Preliminary Design and Engineering	Project Team will develop initial engineering designs and specifications for the microgrid elements, such as solar array, battery storage system, and interconnection equipment. SMUD distribution planners and designers will create draft single line diagrams to be included in a roughly 50% complete draft.	(1) 50% Complete Draft Design and Engineering Report	Months 10-12	SMUD	SCUSD	Large Planning Grant
Subtask 5.4 - Modeling and Theoretical Performance Testing	Project team will analyze the behavior of the proposed energy system under different scenarios, including extreme heat events. This will include developing models to predict system responses to disruptions, performance periods using tiered loads, assessing potential improvements, and optimizing designs for greater resilience. The results will guide final engineering decisions to ensure robust and reliable energy infrastructure.	(1) 75% Complete Report on Designs Proposed and Anticipated Performance	Months 10-12	SMUD	SCUSD	Large Planning Grant
Subtask 5.5 - Final Design and Engineering	Project Team will refine all design and engineering products and the configuration of the Microgrid Resiliency Center. This will include a final report and the potential single line diagrams of solar arrays, battery storage system, and interconnection equipment.	(1) Final Design and Engineering Report	Months 12-18	SMUD	SCUSD	Large Planning Grant

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Attachment 3, Budget Detail Worksheet

Project Name:

Budget

1. Applicants should fill in the cells labeled "N/A" only. Do not edit any shaded cells, headers, or cells with formulas included, specifically the entire Indirect Cap Check, "Total EHCRP Grant Funds", and "Check" columns.
2. Populate each Task from the workplan into the "Task" columns
3. Total EHCRP Grant Funds will calculate based on the "Cost per Unit" and "Number of Units". Use the "Task" columns to allocate each budget line item. The sum of the Task columns should equal the "Total EHCRP Grant Funds".
4. To add a Task Column, right click on "Task[X], and "Insert Table Columns to the Left." This will ensure that the formulas properly extend across all tasks.
5. Cost per Unit and Number of Units may correspond to supplies, staff hours and rates, or estimated subcontracts (where the "unit" may equal "1")
6. The cells in column L will highlight red if the sum of the Tasks is different than the "Cost per Unit" x "Number of Units"
7. Cost Descriptions for personnel should clearly identify organizations and positions. For example: "City of [Example] – Outreach Specialist"
8. To view an example go to tab #6 "Example - Budget". For an explanation of "Cost Type" go to tab #7 "Reference".

Proposal Name:	Community Solar and Resiliency Pro
Lead Applicant:	SCUSD

Table	Direct Costs	Indirect Costs
Cap/Threshold	80-100%	0-20%
Calculated	100.0%	0.0%
Total	$ 750,000.00	$ -

Cost Description	Cost Type	Cost per unit (Examples: Hourly rates, fees, etc.)	Number of Units (Example: Hours work fee cost, etc.)	**Total EHCRP Funds**	Task 1: Grant and Project Administration	Task 2: Community Outreach and Engagement	Task 3: Workforce Development	Task 4: Extreme Heat Assessments and Research	Task 5: Energy Resilience Des and Engineering	Total EHCRP Fund [Cross Check]
SCUSD Grant Management Costs (Unit: Hours)	Grantee Staff Costs	$ 100.00	646	$ 64,613.00	$ 64,613.00	$ -	$ -	$ -	$ -	$ 64,613.00
United Latinos Subcontractor Staff Costs	Subcontractor Staff Costs	$ 115.00	1,000	$ 115,000.00	$ -	$ 115,000.00	$ -	$ -	$ -	$ 115,000.00
GRID Alternatives Subcontractor Staff Costs	Subcontractor Staff Costs	$ 150.00	1,000	$ 150,000.00	$ -	$ -	$ 150,000.00	$ -	$ -	$ 150,000.00
Sacramento Municipal Utility District Subcontractor Staff Costs	Subcontractor Staff Costs	$ 200.00	2,102	$ 420,387.00	$ -	$ -	$ -	$ 99,905.00	$ 320,482.00	$ 420,387.00
Totals				**$ 750,000.00**	$ 64,613.00	$ 115,000.00	$ 150,000.00	$ 99,905.00	$ 320,482.00	$ 750,000.00

Docusign Envelope ID: 776701E7-3D74-4495-B746-88FF364DFA8E

Attachment 4, Invoice

Grant Admin Manager Approval

_____

_____

CA Governor's Office of Planning and Research
1400 Tenth Street
Sacramento, CA 95814

ICARP GRANTEE INVOICE COVER SHEET

_____
Invoice #

_____
Contractor Name

_____
Agreement Number

_____
Mailing Address ***This address must match payment remittance address****

_____
Invoice Period (Month, Date, Year)

_____
City, State, and Zip Code

A. STAFF COSTS SUBTOTAL	$
B. EXPENSES COSTS SUBTOTAL	$
C. TOTAL	$
D. 5% RETENTION	$
E. TOTAL REQUESTED	$

By my signature below, I certify that I have full authority to execute this payment request on behalf of the Grantee. I declare under penalty of perjury, under the laws of the State of California, that this invoice for reimbursement, and any accompanying supporting documents, are true and correct to the best of my knowledge, an all disbursements have been made for the purposes and conditions as outlined in the Grant Agreement.

_____
Authorized Signature

_____
Date

_____
Printed Name of Authorized Signature

_____
Title

Docusign Envelope ID: 776701E7-3D74-4495-B746-88FF364DFA8E

ICARP Grants
Rev 4/24

1400 Tenth Street
Sacramento,
CA 95814

ICARP GRANTEE INVOICE

Grantee Name And Address:	Agreement Number:	Invoice #:
	Invoice Period:	Terms: NET 45

COST DESCRIPTION	COST TYPE	TASK, SUB-TASK, DESCRIPTION	BUDGETED TASK AMOUNT	AMOUNT CLAIMED	TOTAL	BALANCE REMAINING
STAFF COSTS						
					$0.00	$ -
					$0.00	$ -
Grantee/Subcontractor/Co-Applicant/Partner Staff Subtotals:			**$0.00**	**$0.00**	**$0.00**	**$ -**
EXPENSES COSTS						
					$0.00	$ -
					$0.00	$ -
Project Expenses Subtotals:			**$0.00**	**$0.00**	**$0.00**	**$ -**
TOTALS						
TOTAL						$ -
5% RETENTION						$ -
TOTAL REQUESTED						**$ -**

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Cost Description	Task & Subtask	Description of Sub-Task Services Performed
		Please refer to specific deliverables in the Budget and Work Plan.

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Attachment 5, Invoice Dispute Notification

INVOICE DISPUTE NOTIFICATION

GRANTEE **ADDRESS**	INVOICE DATE INVOICE NUMBER INVOICE AMOUNT $ DATE INVOICE RECEIVED GRANT AGREEMENT NUMBER

The invoice referenced above is disputed for the following reasons:

- ☐ Request reimbursement for expenses not in the Budget Detail
- ☐ Invoiced for indirect cost reimbursement above 10% cap
- ☐ Invoiced for incidental costs or travel costs outside of CA
- ☐ Work performed prior to the Grant start or end date
- ☐ Insufficient evidence of progress made or task completion
- ☐ Invoice submitted without using required templates
- ☐ Insufficient supporting document for reimbursement
- ☐ Progress Report or Final Report not included with invoice
- ☐ Request reimbursement through another funding source
- ☐ Other not listed above:

Comments:

THIS NOTIFICATION IS A FOLLOW UP TO A PHONE CONVERSATION WITH THE GRANTEE OR DESIGNEE WHOSE NAME APPEARS BELOW.

NAME	DATE OF CONVERSATION

IF YOU HAVE ANY QUESTIONS REGARDING THIS DISPUTE, CONTACT:

NAME	TELEPHONE NUMBER (include Area Code)

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RETURN A COPY OF THIS NOTIFICATION WITH THE CORRECTED INVOICE TO:

STATE OF CALIFORNIA USE ONLY	
DATE DISPUTE RESOLVED	INITIALS
RESOLUTION	

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Memorandum of Understanding
Between
Sacramento City Unified School District
And
GRID Alternatives
For
Community Solar and Resiliency Project

This Memorandum of Understanding (MOU) is between Sacramento City Unified School District ("SCUSD" or "District") and GRID Alternatives ("GRID" or "GRID Alternatives"), collectively referred to as "Parties," and individually as "Party," with respect to the following recitals:

RECITALS

WHEREAS, the District, in collaboration with SMUD, United Latinos, and GRID Alternatives, collectively referred to as "Partners," were awarded the Extreme Heat and Community Resilience Program Grant ("EHCRP" or "Grant") from the Governor's Office of Land Use and Climate Innovation ("Contracting Agency") for the Community Solar and Resiliency Project ("Project");

WHEREAS, SCUSD has entered into an Agreement Number SPPD24159 dated May 30th, 2025 ("Prime Agreement"), **attached hereto as Exhibit B**, with the Contracting Agency for this Project**;**

WHEREAS, In the event of a conflict between the terms and conditions of this MOU and those of the Prime Agreement, the terms and conditions of the Prime Agreement shall prevail;

WHEREAS, an organizational chart and a table containing the roles and responsibilities of each of the Partners is **attached hereto as Exhibit A;**

WHEREAS, the District is the Grantee and is responsible for the Grant taking place within the project area specified, in accordance with all terms and conditions of the Prime Agreement; and

WHEREAS, GRID Alternatives shall provide Services described in the Work Plan found in **Exhibit B, "Exhibit G, Attachment 2";** and

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. Roles and Responsibilities
   A. District, as the "Lead Applicant," commits to all duties and responsibilities corresponding to the Lead Applicant role under the Project for the term of the EHCRP Grant. SCUSD is fully committed to the activities and deliverables of the EHCRP Grant Agreement and the stipulations of this MOU. The District agrees to take all actions necessary to effectuate the requirements of the EHCRP Grant in accordance with the State of California requirements. As Lead Applicant, SCUSD responsibilities include, but are not limited to:
      1. Coordinate and set direction for all components of the EHCRP Grant Agreement

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and process the approval of its parts, as may be necessary or appropriate. This will include direction setting and coordination with:

a. SMUD to design and engineer a microgrid and the Properties as well as conduct an Extreme Heat Assessment,
b. United Latinos to develop a Community Engagement Plan (CEP) and implementation of the CEP, and
c. GRID Alternatives to develop a Workforce Development Plan (WDP) and implementation of the WDP.

2. Oversee and coordinate the EHCRP Grant Agreement which shall include an initial Project kickoff meeting of all parties to discuss their roles and coordination;
3. Prepare and disburse the EHCRP Grant funds to Partners, either as reimbursement or advanced funds for eligible administration and services upon submission of full and complete disbursement requests or supporting documentation for advanced funds, subject to State review and approval;
4. Submit all invoices and associated quarterly reports, mid-term progress reports, final report, case study, and other reporting as required by the EHCRP Program staff;
5. Participate in regular check-in meetings with EHCR Program staff;
6. Provide the SCUSD staff support during the entirety of the Grant Term; and
7. Achieve and monitor goals and associated indicators as defined within the EHCRP Grant Agreement, particularly the Workplan.

II. GRID Alternatives, as a Contributor, is responsible for implementing specific tasks stipulated within the project's workplan, and must have the staff capacity, expertise, and organizational/project management abilities to deliver on their commitments within the overall workplan. As a Contributor, GRID responsibilities include, but are not limited to:

1. Conduct an EHCRP Workforce Development community needs assessment
2. Work with SCUSD's Career Technical Education Department to engage, identify, and support student work-based learning programming that does not negatively impact Collective Bargaining Agreements in place with District personnel.
3. Create Workforce Development Plan (WDP)
4. Implement WDP
5. Generate Final EHCRP and WDP Report with regular feedback incorporated from other Partners.

III. Compensation. For the proper performance of the services, SCUSD shall pay GRID in accordance with Services described in the Work Plan, and subject to receiving funds from the Grant, which shall not exceed $150,000.00, including all labor and direct costs, as described in the Budget found in **Exhibit B, "Exhibit G, Attachment 3"**. Notwithstanding the foregoing, all invoices must be reasonably satisfactory to the Contracting Agency for processing. In the event of any reductions in the Scope of Services, GRID compensation shall be reduced accordingly. In the event that SCUSD takes over and completes the Services because GRID has breached its obligations under this MOU, GRID's compensation shall be reduced by the greater of (a) SCUSD's cost to complete the Services, or (b) the amount of unpaid compensation remaining under this MOU.

GRID shall submit monthly progress reports to reflect the status of the planning effort and related services, including related expenses. GRID's monthly progress reports and invoices will include Agreement Number (SPPD24159); and Project Name (SCUSD Community Solar and Resiliency Project; and SCUSD's project manager (Chamberlain

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Segrest) and be sent with a copy to chamberlain-segrest@scusd.edu. Additional invoice requirements may be determined according to the Prime Agreement.

SCUSD shall invoice monthly or in accordance with the Prime Agreement requirements if invoicing schedule is task or deliverables-based on account of GRID's Services and shall pay GRID within forty-five (45) days of the time SCUSD receives payment from the Contracting Agency.

SCUSD shall take all steps which, in its judgment, are reasonable and appropriate to collect fees due from the Contracting Agency pursuant to the Prime Agreement and shall, upon receipt of such, pay GRID that portion of those fees attributable to GRID's Services. It is a condition precedent to SCUSD's payment obligation to GRID that SCUSD has received corresponding payment from the Contracting Agency. Payments to GRID will be reduced by any amounts withheld by the Contracting Agency. Upon the release to SCUSD of any amount which includes payments due to GRID, SCUSD will forward to GRID its portion of such payment.

GRID hereby agrees to indemnify SCUSD against any payments made by SCUSD to GRID which are subsequently disallowed by the Contracting Agency and agrees to promptly, within forty-five (45) or such earlier time as required by the Contracting Agency, reimburse SCUSD for any such amounts which SCUSD may be required to pay the Contracting Agency on behalf of GRID.

IV. Term and Termination. The term of this MOU shall be from **May 30, 2025,** and continue in effect to **September 30, 2027** ("Term"). This MOU will terminate automatically upon termination of the Prime Agreement. SCUSD will promptly notify GRID of such termination.

This MOU may be terminated by either Party upon written notice in the event of substantial failure by the other Party to perform in accordance with the terms of this MOU; provided, however, the nonperforming party shall have five (5) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other Party.

In the event of such termination, GRID will be paid for the Services performed in accordance with this MOU up to the date of termination, to the extent SCUSD has received the same from the Contracting Agency. Upon receipt of notice of termination, GRID and its subcontractors will provide to SCUSD all documents or other instruments of service prepared by GRID in the performance of the Services hereunder.

SCUSD may terminate or suspend performance of this MOU for SCUSD's convenience upon written notice to GRID. Upon receipt of notice, GRID shall terminate or suspend performance of the Services on a schedule acceptable to SCUSD and may submit a statement for the Services performed in accordance with this MOU.

V. Independent Status. This MOU is by and between independent agents and does not create the relationship of agent, employee, partnership, joint venture and/or association between the independent agents.

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VI. Nondisclosure of Proprietary Information. GRID shall treat as proprietary all information provided by SCUSD and the Contracting Agency and all drawings, reports, studies, design calculations, specifications, and other documents or information, in any form or media, resulting from GRID's performance of the Services. GRID shall not publish or disclose proprietary information for any purpose other than the performance of the Services without the prior written authorization of SCUSD.

The preceding restriction shall not apply to information, which is in the public domain, was previously known to GRID, was acquired by GRID from others who have no confidential relationship to SCUSD with respect to same, or which, through no fault of GRID, comes into the public domain. Notwithstanding the foregoing, either Party will be entitled to disclose Proprietary Information of the other to a third party as may be required by law, statute, rule or regulation, including subpoena or other similar form of process, provided that (without breaching any legal or regulatory requirement) the Party to whom the request is made provides the other with prompt written notice and allows the other Party to seek a restraining order or other appropriate relief.

VII. Fingerprinting Requirements. GRID agrees that any individual it assigns to provide services directly to, or have any contact with, pupil(s) of the District, shall be subject to the fingerprinting/background and TB requirements set forth in the California Education Code. Any individual that GRID assigns to provide services directly to, or have any contact with, pupil(s) of the District shall have undergone the background check required in §45125(b)&(c), including response by DOJ, before any service or contact with pupil(s) of the District is allowed. GRID staff shall go through the District process for all fingerprinting/background and TB requirements.

Pursuant to Education Code §45125.1, GRID shall provide a complete list to the District of all individuals cleared by the DOJ who will provide services under this MOU (or MOU) and shall certify in writing to the District that GRID has no information that any of the individuals who are required to have their fingerprints submitted to the Department of Justice (DOJ), and who may come in contact with pupils, have been convicted of a "violent or serious felony" as defined in §45122.1 or that they have been advised of any such arrest by the DOJ.

GRID shall continuously monitor through DOJ, and obtain subsequent arrest notification from DOJ, regarding any individual whose fingerprints were submitted pursuant to §45125.1 and who is or will be providing service directly to, or has contact with, pupil(s) of the District. Upon receipt of a subsequent arrest notification from DOJ, GRID shall, within 24 hours, notify the District of such arrest notification and prohibit the individual from having any further contact with any pupil(s) of the District until such time as the individual's arrest has been determined to not involve a "violent or serious felony" as defined in §45122.1 or the notification has been withdrawn by DOJ. If an individual is disqualified from working for the District pursuant to the requirements of the California Education Code, even if only temporarily, GRID agrees to provide a replacement within 15 days of receiving notification that the previous individual has been disqualified.

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GRID further agrees and certifies that any individual providing services directly to any pupil(s) of the District whether qualifying as a Mandated Reporter as defined by California Penal Code §11165.7(a), or not, shall be provided annual training on child abuse and mandated reporting of child abuse or neglect utilizing an evidence-based training method which includes training on how to recognize conduct of adults which may trigger reasonable suspicion of abuse of children, i.e., "red-flag" or "grooming" behaviors.

Failure to adhere to the terms of this provision is grounds for termination of the MOU.

VIII. Mutual Indemnification. Each of the Parties shall defend, indemnify and hold harmless the other Party, its officers, agents and employees from any and all claims, liabilities and costs, for any damages, sickness, death, or injury to person(s) or property, including payment of reasonable attorney's fees, and including without limitation all consequential damages, from any cause whatsoever, arising directly or indirectly from or connected with the operations or services performed under this MOU, caused in whole or in part by the negligent or intentional acts or omissions of the Parties or its agents, employees or subcontractors.

It is the intention of the Parties, where fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any damage attributable to fault of that Party. It is further understood and agreed that such indemnification will survive the termination of this MOU.

IX. Delay in Performance: Neither SCUSD nor GRID shall be considered in default of this MOU for delays in performance caused by circumstances beyond the reasonable control of the nonperforming Party.

Should such circumstances occur, the nonperforming Party, within a reasonable time of being prevented from performing, shall give written notice to the other Party, describing the circumstances preventing continued performance and the efforts being made to resume performance. GRID shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances, but only to the extent agreed upon by SCUSD and the Contracting Agency. Except for such time extension, GRID will not be entitled to claim any damages for delays in performance of its Services.

X. Insurance. GRID must comply with all requirements outlined in the (1) General Provisions and (2) Insurance Requirements outlined below. No payments of Grant Funds will be made under this MOU until and unless GRID fully complies with all insurance requirements.

A. General Provisions Applying to All Policies:

1. Coverage Term – Coverage needs to be in force for the complete term of this MOU. If insurance is set to expire during the Term of this MOU, a new certificate must be received by SCUSD at least ten (10) days prior to the expiration of this insurance. Any new insurance must comply with the original Grant terms.

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2. Policy Cancellation or Termination & Notice of Non-Renewal – GRID is responsible to notify SCUSD within five (5) business days of any cancellation, non-renewal, or material change that affects required insurance coverage. New certificates of insurance are subject to the approval of the California Department of General Services and GRID agrees no work or services will be performed prior to obtaining such approval. In the event that GRID fails to keep in effect at all times the specified insurance coverage, SCUSD may, in addition to any other remedies it may have, terminate this MOU upon the occurrence of such event, subject to the provisions of this MOU.

3. Premiums, Assessments, and Deductibles – GRID is responsible for any premiums, policy assessments, deductibles, or self-insured retentions contained within their insurance program.

4. Primary Clause – Any required insurance contained in this MOU shall be primary, and not excess or contributory, to any other insurance carried by SCUSD.

5. Insurance Carrier Required Rating – All insurance companies must carry an AM Best rating of at least “A–” with a financial category rating of no lower than VI. If GRID is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.

6. Endorsements – Any required endorsements requested by SCUSD must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.

7. Inadequate Insurance – Inadequate or lack of insurance does not negate GRID’s obligations under this MOU.

8. Satisfying a Self-Insured Retention (SIR) – All policies with an SIR shall be endorsed to allow SCUSD to satisfy the SIR or Deductible at SCUSD’s discretion. SCUSD may deduct from any amounts otherwise due to GRID to fund the SIR/deductible. Policies shall not contain any provision that limits the satisfaction of the SIR / deductible to the Named Insured. GRID’S insurer may also eliminate the SIR / deductible in favor of SCUSD’s interests.

9. Available Coverages/Limits – All coverage and limits available to GRID shall also be available and applicable to SCUSD.

10. Use of Subcontractor – In the case of GRID’s utilization of subcontractors to complete this MOU scope of work, GRID shall include all subcontractors as insureds under GRID’s insurance or supply evidence of the subcontractor’s insurance to SCUSD.

B. Grant Insurance Requirements – GRID shall display evidence of the following on one or more certificates of insurance, as applicable. All Certificates of Insurance must name the SCUSD as an additional insured (Certificate Holder). Failure to provide the certificate upon request will result in the termination of this

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1. Commercial General Liability – GRID and shall maintain general liability on an occurrence form with limits not less than $1,000,000 per occurrence for bodily injury and property damage liability combined with a $2,000,000 annual policy aggregate. A "per project aggregate" endorsement is required. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured contract or Grant. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to GRID's limit of liability.

2. Automobile Liability – If GRID will be using vehicles to complete the project or driving a vehicle onto State property, automobile liability insurance is required. Compliance of automobile liability is required upon procurement of the vehicles. GRID shall maintain motor vehicle liability with limits of not less than $1,000,000 per accident. Such insurance shall cover liability arising out of motor vehicles, including owned, hired, and non-owned motor vehicles. "Any Auto" symbol 1 is required. Failure to provide proof upon request will result in termination of this MOU. The policy must name SCUSD and each of their respective officers, agents, and employees as additional insureds, but only with respect to work performed under this MOU.

    a. In the event that the Fleet Owner maintains business automobile liability insurance, the policy must name SCUSD, its officers, agents, and employees as additional insured by endorsement that states the name exactly as required in this MOU. A blanket additional insured endorsement is not acceptable.

    b. By signing this MOU, GRID certifies that GRID and any employees, subcontractors or servants possess valid automobile coverage in accordance with California Vehicle Code Sections 16450 to 16457, inclusive. SCUSD reserves the right to request proof at any time.

3. Workers Compensation and Employers Liability – GRID shall maintain statutory worker's compensation and employer's liability coverage for all its employees who will be engaged in the performance of this MOU. In addition, employer's liability limits of $1,000,000 are required. A Waiver of Subrogation or Right to Recover endorsement in favor of SCUSD must be attached to the certificate.

4. Professional Liability (Errors and Omissions, if applicable): Insurance appropriate to GRID's profession, with limit no less than $2,000,000 per occurrence or claim, $5,000,000 aggregate.

5. Sexual Assault and Molestation (SAM) Insurance (if applicable): If in contact with students without the direct oversight of District personnel at all times, all Partners must obtain $2,000,000 in SAM liability coverage unless supervised by District staff at all times.

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6. Cyber Liability coverage (if applicable): If collecting and saving personal data on students or staff, all Partners must obtain Cyber liability coverage, with limits not less than $1,000,000 per occurrence or claim: Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by GRID in this MOU and shall include, but not be limited to, claims involving security breach, system failure, data recovery, business interruption, cyber extortion, social engineering infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security. The policy shall provide coverage for breach response costs, regulatory fines, and penalties, as well as credit monitoring expenses. The Policy shall include, or be endorsed to include property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of SCUSD in the care, custody, or control of GRID.

XI. Student Data Privacy. If collecting personal data on students, GRID agrees to follow any and all applicable data privacy laws including, but not necessarily limited to, the Family Educational Rights and Privacy Act (FERPA).

XII. Entire Agreement. This MOU contains the entire agreement between the Parties and supersedes all prior understanding between them with respect to the subject matter of this MOU. There are no promises, terms, conditions or obligations, oral or written, between or among the Parties relating to the subject matter of this MOU that are not fully expressed in this MOU. This MOU may not be modified, changed, supplemented or terminated, nor may any obligations under this MOU be waived, except by written instrument signed by the Party to be otherwise expressly permitted in this MOU.

XIII. Binding Intent. The Parties acknowledge and agree that it is their mutual intent that the terms and provisions set forth in this MOU are legally binding and enforceable.

XIV. Incorporation of Recitals. The recitals set forth above are hereby incorporated into this MOU by reference and shall constitute an integral part of this MOU as if fully set forth herein.

XV. Defined Terms. Any capitalized terms used but not otherwise defined in this MOU shall have the same meaning and effect as ascribed to in the Prime Agreement.

XVI. Nondiscrimination. Any service provided by the Parties pursuant to this MOU shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.

XVII. Rules and Regulations. All rules and regulations of the District's Board of Education and all federal, state and local laws, ordinance and regulations are to be strictly observed by

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GRID pursuant to this MOU. Any rule, regulation or law required to be contained in this MOU shall be deemed to be incorporated herein.

XVIII. Amendments. The terms of this MOU shall not be amended in any manner except by written agreement signed by the Parties.

XIX. Execution in Counterparts. This MOU may be executed in counterparts such that the signatures of the Parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

XX. Authority. Each Party represents that they have the authority to enter into this MOU and that the undersigned are authorized to execute this MOU.

XXI. Board Ratification. In accordance with California Education Code section 17604, this Agreement is not a valid or enforceable obligation until approved or ratified by the District's Board of Education duly passed and adopted. Any modification or amendment of this Agreement shall not be valid or an enforceable obligation until approved or ratified by the District's Board of Education duly passed and adopted.

XXII. Legal and Financial Considerations

A. SCUSD will maintain legal, fiscal, and fiduciary responsibilities, including managing Grant funds in accordance with the Contracting Agency's regulations, policies, and guidelines. SCUSD is responsible for the development and submission of all reports to EHCRP staff and additional funding agencies, bookkeeping, accounting, and Grant compliance services.

B. Legal and Financial Relationship: SCUSD and GRID shall have equal standing and collective accountability for implementing Grant program requirements. SCUSD does not assume liability for any third-party claims for damages arising out of this MOU and each Partner does not assume liability to The Contracting Agency for damages arising out of this MOU.

XXIII. Equal Opportunity

SCUSD and Partners are committed to equal employment opportunity and to ensuring that all employees have a work environment that is free of conduct that could be considered discriminatory or harassing based on an employee's protected status.

SCUSD and Partners will not allow anyone, including any supervisor, co-worker, vendor, client, or customer, to unlawfully harass or discriminate against employees or applicants for employment. SCUSD will take prompt and effective remedial action upon discovery of such conduct.

IN WITNESS, WHEREOF, the Parties hereto have caused this MOU to be executed.

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Sacramento City Unified School District

Lisa Grant-Dawson
Interim Chief Business & Operations Officer

Date

GRID Alternatives

Signed by:
4C1AAC991D654DB...

Pablo Del'Auila
Executive Director, GRID Alternatives Northern California

1/22/2026

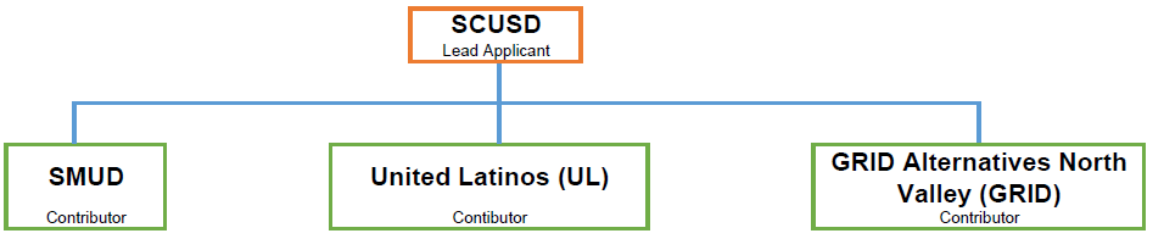
Date

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EXHIBIT A: Organizational Chart

Sacramento City Unified School District's (SCUSD) Community Solar and Resiliency Project (CSR)



Description			
Partner	**Tasks**	**Role**	**Responsibilities**
SCUSD	All Tasks	Overall project support	Oversee overall Project Management Oversee overall Grant Administration Review and approve project documents Execute grant agreements Execute grant sub-agreements
SMUD	Task 1 Task 4 Task 5	Assist SCUSD with Project Management Assist SCUSD with Grant Administration Microgrid design & engineering Extreme Heat Research/Study	Support overall project management Support overall grant management Final Design & Engineering Report Heat vulnerability research Identify and evaluate strategies Final heat study report Report Development Administration Conduct research on impacts of extreme heat on the community Evaluate results of the research and the effectiveness of existing strategies
United Latinos (UL)	Task 2	Community outreach & engagement	Create and manage a Community Engagement Advisory Committee Develop a Community Engagement Plan (CEP) Implement CEP Produce Final CEP Report
GRID Alternatives (GRID)	Task 3	Needs assessment Workforce dvelopment	Conduct a community needs assessment Create Workforce Develop Plan (WDP) Implement WDP Generate Final WDP Report

EXHIBIT B: Prime Agreement

D: 0650-SPPD24159

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
SPPD24159	LCI-0650

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Governor's Office of Land Use and Climate Innovation, hereinafter referred to as STATE

CONTRACTOR NAME

Sacramento City Unified School District, hereinafter referred to as GRANTEE

2. The term of this Agreement is:

START DATE

May 30, 2025

THROUGH END DATE

December 31, 2027

3. The maximum amount of this Agreement is:

$750,000.00 (Seven hundred fifty-thousand dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits		Title	Pages
	Exhibit A	Scope of Work	9
	Exhibit B	Budget Detail and Payment Provisions	4
	Exhibit C	General Terms and Conditions	3
+ -	Exhibit D	Special Terms and Conditions	12
+ -	Exhibit E	EHCRP Guidelines	1
+ -	Exhibit F	Award Letter	1
+ -	Exhibit G	Grant Application and Attachments	15

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Sacramento City Unified School District

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
5435 47th Ave.	Sacramento	CA	95824

PRINTED NAME OF PERSON SIGNING	TITLE
Janea Marking	Central Business Partner

CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED
Signed by: Janae Marking 6D79D9C4D46A455...	5/30/2025

D: 0650-SPPD24159

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT
STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
SPPD24159	LCI-0650

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Governor's Office of Land Use and Climate Innovation

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
1400 Tenth Street	Sacramento	CA	95814

PRINTED NAME OF PERSON SIGNING	TITLE
Abby Edwards	Senior Deputy Director, SPPD

CONTRACTING AGENCY AUTHORIZED SIGNATURE
Signed by:
Abby Edwards
C62387526CD74B3...

DATE SIGNED
5/30/2025

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)
SCM Vol 1. 4.04 (A)(4)

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Exhibit A: SCOPE OF WORK

1. Purpose of the Agreement

The purpose of this agreement, which includes Standard Agreement form 213 (STD 213), and all exhibits and attachments (collectively referred to as "Grant Agreement") is to memorialize the terms and conditions related to the Governor's Office of Land Use and Climate Innovation (LCI) award of grant funds to Sacramento City Unified School District (SCUSD) ("the Grantee").

The EHCRP funds local, regional, and tribal planning and implementation projects to mitigate the impacts of extreme heat or the urban heat island effect.

The EHCRP is administered by LCI. The Grant Agreement will be executed between the Grantee and the LCI, which collectively are referred to as "Parties." "Co-applicants", "Contributors", and "Supporters" identified in the EHCRP Application are referred to as "Partners" in this Agreement but are not parties to it. (See Exhibit A, Section 6G, for requirements regarding partnership agreements for Grantees and Partners.)

For fiscally sponsored projects: the Grantee is understood to be the Fiscal Sponsor for the purposes of this agreement, acting on behalf of the sponsored project.

2. The Project is Defined by the Application and Award Letter

LCI released the final EHCRP Guidelines for this Grant Agreement on April 5, 2024 (hereafter, "the Grant Guidelines" or "the Guidelines") (Exhibit E). In accordance with the Guidelines, Grantee submitted its application ("Application") (Exhibit G) by May 7, 2024. LCI awarded a grant to fund the project described in the Application, subject to any conditions contained within the Award Letter (Exhibit F). This project, described in the Application and Award Letter, will be referred to as the "Project" throughout this Grant Agreement.

The Guidelines, the Application, and the Award Letter are hereby incorporated into this Agreement.

3. Grant Term

The term of this Grant Agreement will commence on the date that all parties have signed the Grant Agreement on page one of the Standard Agreement (STD 213) and will conclude upon completion of the Project and payment of the last invoice, unless otherwise terminated pursuant to this Agreement (hereafter referred to as "Grant Term").

All work outlined in the Project must be completed within thirty months of executing the Grant Agreement. Submit last invoice by end of month 30.

4. Authorized Signatories

The LCI Director or designee is authorized to sign this Grant Agreement and related documents on behalf of the LCI.

Grantee's Authorized Signatory or designee is authorized to sign this Grant Agreement and grant-related documents as shown in the Authorized Signatory Form (Attachment 1).

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Grantee must keep Authorized Signatory Forms up to date. Within seven (7) working days of any change to the authorized signatory or to the delegated authorized signatory, Grantee shall notify LCI in writing of the change. The written notice shall be sent as an electronic mail (email) attachment to be filed with the Grant Agreement.

5. Party Representatives

The Party Representatives are the primary contacts for the LCI and Grantee. The Party Representatives during the Grant Term are:

LCI

Name	Title	Phone Number	Email
Dr Braden Kay	Grant Manager	(279) 228 – 6133	braden.kay@lci.ca.gov

Grantee

Name	Title	Phone Number	Email
Grantee Primary Contact: Chamberlain Segrest, Kristy McKeen	Environmental Sustainability Manager – SCUSD Grants manager - SMUD		chamberlain-segrest@scusd.edu kristyl.mckeen@smud.org
Budget Lead: Chamberlain Segrest	Environmental Sustainability Manager – SCUSD		chamberlain-segrest@scusd.edu
Authorized Signatory: Janea Marking	Central Business Officer	(916) 643-9055	janea-marking@scusd.edu

LCI and Grantee must keep the Party Representative(s) up to date. Any changes to the Party Representatives by either Grantee or LCI shall be made by providing notice within seven (7) working days of the change to the other party. The written notice shall be sent as an email attachment to be filed with the Grant Agreement.

6. Grantee Responsibilities

LCI will notify the Grantee when work may proceed. Grantee is responsible for:

A. Using grant funds only as set forth in the Project and within the specified timelines set forth in this Grant Agreement.

B. Completing work on time and within budget. This includes meeting all milestones and deliverables, as described in and in accordance with the Work Plan (Attachment 2), unless otherwise agreed to by all parties through the amendment process described in Exhibit B, Section 8.

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C. Submitting invoices for reimbursement pursuant to Exhibit B, Section 2 and using the Invoice template. The Invoice Template will be provided during Invoice Training, and a sample is included in Attachment 5.
D. Meeting all reporting requirements as set forth in Exhibit A, Section 8.
E. Complying with all applicable statutes, rules, and regulations.
F. Maintaining an accounting system that accurately reflects all fiscal transactions and provides accounting information, retaining all records and required documents as specified in Exhibit C, Section 4, and providing all required documents during an audit, as specified in Exhibit C, Section 5.
G. Entering into a partnership agreement with Co-Applicant(s) and Contributor(s), if any, and ensuring that the agreement is maintained throughout the Grant Term. The partnership agreement must: 1)outline the respective obligations of the Grantee and its Partners throughout the Grant Term to implement the Project, 2) include commitments from the Grantee and the Partners that they will implement their respective obligations, 3) require co-applicants and contributors to provide copies of all documentation of actions taken related to the Project to the Lead Applicant for retention in compliance with the requirements specified in Exhibit C, Sections 4 and 5, and 4) include information about how the partners will make decisions and resolve disputes.
H. Any other obligations set forth in this Grant Agreement.

7. Document Submission

A. Electronic Mail

When this Grant Agreement requires Grantee to give invoices, reports, or other documents to the LCI, Grantee must use email and, if available, the LCI-provided online submission platform and unless this Grant Agreement specifically requires that the document be sent by mail.

All emails must contain the Grant Agreement number and Grantee's name in the subject line.

B. Grantee acknowledges that submissions to LCI may be subject to the California Public Records Act. For tribal grantees, program staff will consult on alternative methods for information sharing to address any concerns.

8. Reporting Requirements

A. Check-Ins
   i. Grantee must participate in regular check-in meetings with EHCRP staff and report on Project progress toward meeting High Level Tasks identified in the Work Plan along with any Performance Metrics and Timeliness related to that progress. The Grantee's check-in meeting schedule will align with the invoicing frequency set forth in Exhibit B, Section 2. The Grantee must participate in no fewer than two check-in meetings per year. Grantee's attendance and participation at scheduled check-ins are a material part of this Agreement."
B. Progress Reports
   i. Grantee will submit progress reports as specified in the grant guidelines. Grantee must use the templates that will be made available to grantees via Grantee's attendance and participation at scheduled check-ins are a

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material part of this Agreement. the program's SharePoint. The progress reports must contain documentation of the work performed and should discuss how that work relates to specific deliverables outlined in the Work Plan (Attachment 2) and the Budget Detail Worksheet (Attachment 4).

ii. Grantee will submit a mid-term progress report to LCI half-way through the Grant Term at a date to be included in the Work Plan (Attachment 2) and using a template that will become available through the program's SharePoint folder. The mid-term progress report will track the work completed during the first half of the Grant Term and should include the following information:
    a. Outline of all activities taken pursuant to the Work Plan (Attachment 2) and the outcomes of each activity.
    b. Meetings and actions taken by the Grantee.
    c. An accounting of the expenditures made by the Grantee
    d. Feedback on the implementation process for EHCR program staff including barriers, challenges, and opportunities.

iii. When the Project is completed, Grantee must submit a Final Report. To complete and submit the Final Report:
    a. Submit the Final Report with the last invoice. If Grantee does not submit the Final Report with the last invoice, then the last invoice will be considered incomplete and returned following the process specified in Exhibit D, Section 5A.
    b. Use the Final Report Template, which will be available in the program's SharePoint folder.
    c. Sign the Final Report. Make sure the Final Report is signed by the person authorized to sign on the most current Authorized Signatory Form (Attachment 1).
    d. Include details in the Final Report. Put enough detail in the Final Report to show that Grantee completed the Project and fulfilled the terms of the Grant Agreement and that both the last invoice and the five percent (5%) retention should be paid for completing the Project.

C. Additional Reporting Requirements
    i. Grants that are funded by the Greenhouse Gas Reduction Fund (GGRF) funds must comply with all GGRF reporting requirements.

9. No Work Outside the Project Area

A. The "Project Area" shall be defined as the area boundary for the Project, as identified in application (Exhibit G) and workplan (Attachment 2). Invoices submitted need to reflect that work has occurred on the project area (Exhibit G).
B. No work outside the Project Area will be reimbursable through this agreement. LCI disclaims any representations, express or implied, that any work outside the Project Area that was not approved as part of the Application is or will be funded by the EHCRP. Grantee waives any claims against LCI related to such work.

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10. Conditions for Beginning Work

A. Readiness Requirements
   a. Conditions for beginning work apply to all projects proposing physical infrastructure, nature-based solutions, or other modifications to a property. Grantee must ensure that the Project meets all readiness requirements prior to expending any direct project costs ("Direct Costs"). For the purposes of the Conditions for Beginning Work Section (Exhibit A, Section 10A), Direct Costs are defined as expenses directly tied to physical items necessary for implementation. Examples of Direct Costs may include, but are not limited to, the purchase of tangible construction and installation materials.
   b. Indirect costs ("Indirect Costs") that support project readiness are allowed during the first six months. For the purposes of the Conditions for Beginning Work Section (Exhibit A, Section 10A) of this agreement, Indirect Costs are not directly tied to grant-funded tasks related to the construction or modification of physical infrastructure. Examples of Indirect Costs may include, but are not limited to, programmatic activities such as research and community outreach, personnel costs for administrative, supervisory, legal, or executive staff, and expenses for support units such as clerical support and housekeeping.
   c. Readiness requirements include:
      i. CEQA compliance documentation if applicable.
      ii. A demonstration of site control. For Projects where the Grantee or one of its partners does not own the site, the Grantee must provide evidence of a legally binding commitment of the site owner(s) to transfer ownership or allow the Grantee and/or its partners to access the site as needed for the purposes of implementing the Project.
      iii. Documentation of all permits required to implement the Project. A list of all permits required to implement the Project must be included in the Work Plan included with this Agreement in Attachment 2.
      iv. Documentation of any other pre- implementation requirements identified in the Work Plan (Attachment 2).
   d. Grantee must demonstrate readiness within the first 6 months of the Grant Term. Readiness will be assessed and approved independently for each project.
   e. LCI has sole discretion to determine when the Grantee has demonstrated readiness for the Project. The Grantee and its partners may only expend Direct Costs on the Project once Grantee receives written notice from LCI.
   f. LCI will provide written notice regarding the readiness status of each Project in a Readiness Memo. The Readiness Memo will be updated as the Grantee submits additional readiness documentation.

B. Failure to meet Readiness Requirements
   a. If Grantee fails to meet all required readiness requirements within the 6 months of the Grant Term will be, the project will be deemed infeasible

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and ineligible for reimbursement, unless LCI gives written approval to extend the timeline to meet the readiness requirements.

b. Grantee may petition LCI for approval to extend the deadline to meet readiness requirements by submitting a written petition to LCI no later than one month prior to the readiness deadline. The written petition shall include information detailing the actions the Grantee and its partners have taken up to this point to attempt to meet the readiness deadline, the reason(s) that it is not feasible for the Grantee and its partners to meet the readiness deadline, and how much additional time is needed for the Grantee to fulfill all remaining readiness requirements.
c. If the Project is deemed infeasible and ineligible for reimbursement, Grantee may not allocate Project funds to any different project without written LCI approval.

C. CEQA Readiness Requirements

a. Grantee is responsible for complying with all applicable laws and regulations for the Project, including the California Environmental Quality Act (CEQA) (PRC § 21000 et seq.) if applicable. Documentation of CEQA compliance must be provided to LCI to establish readiness prior to Project implementation.
b. The following documentation is acceptable to demonstrate CEQA compliance:
    i. Documentation for projects to which CEQA does not apply
        1. A signed letter or similar document from the head of the administrative approving entity (e.g., Planning Director) of the lead agency stating that CEQA does not apply to the Project and the basis for that determination.
    ii. Documentation for projects that are categorically or statutorily exempt
        1. A CEQA Notice of Exemption (NOE) that has been approved by the appropriate body pursuant to their obligations under CEQA; or
        2. Other documentation confirming that the project is exempt from CEQA, including but not limited to:
            a. A resolution adopted by the legislative body of the lead agency (e.g., City Council, Board of Supervisors) confirming a project's exemption. If a resolution or similar mechanism is not available or does not exist, meeting minutes documenting the legislative body's consideration and approval of the project's CEQA compliance may be submitted.
            b. A signed letter or similar document from the head of an administrative approving entity (e.g., Planning Director) of the lead agency.
    iii. Documentation for all other projects subject to CEQA
        1. A file-stamped Notice of Determination

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D. Although not required to establish readiness for Project implementation, Grantee must inform LCI if any legal claims are filed challenging any of the approvals for the Project, including CEQA approvals, within 3 business days of service of the complaint.

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Exhibit B: Budget Detail and Payment Provisions

1. Fiscal Administration and Payment

A. The Grantee is responsible for maintaining records that fully disclose its activities to implement the Project. Adequate documentation for each reimbursable transaction shall be maintained to permit the determination, through an audit if requested by the LCI, of the accuracy of the records and the eligibility of the expenditures charged to EHCRP grant funds. If the eligibility of the expenditure cannot be determined because records or documentation are inadequate, the expenditure may be disallowed.
B. To receive payments of grant funds, Grantee must submit to LCI the documentation listed in Exhibit B, Section 2. LCI agrees to reimburse Grantee for actual costs incurred for work performed, in accordance with the rates specified in the Budget Detail Worksheet (Attachment 4).
C. LCI will withhold five percent (5%) of each invoice, to be paid once all terms of the Grant Agreement have been satisfied.
D. Payment shall be made within forty-five (45) days of receipt and approval of an invoice. Failure to comply with requirements may result in non-payment or delayed payment.
E. For additional payment principles, see Exhibit B, Section 5.
F. LCI does not currently have infrastructure to support administering advance payments. At its election, LCI may offer an advance payment process to Grantee through an amendment to this Agreement.

2. How to Submit Invoices

A. Grantee must email the Invoice (PDF) to AccountsPayable@OPR.CA.GOV and copy the Grant Manager and Senior Planner identified by LCI in Exhibit A, Section 5 on the email as well. The email must include the Grant Agreement number and Grantee's name in the subject line. Grantee shall submit invoices at least quarterly but no more frequently than monthly to the Grant Manager unless specified otherwise. A request for payment shall consist of:

   i. The Invoice on official letterhead and signed by the Authorized Signatory or authorized designee specified in this Agreement (Exhibit A, Section 3), certifying the expenditures are for actual expenses for the tasks performed under this Grant Agreement. While an example of the Invoice Template will be provided during training, a sample is included in Attachment 5.
   ii. Each cost category and task must correspond to a cost category and task identified in the Budget Detail Worksheet (Attachment 4).
   iii. Supporting documentation for all itemized costs. Documentation may include but is not limited to: copies of purchase orders, receipts, subcontractor invoices, and timesheets. These items must contain sufficient information to establish that the specific service was rendered, or purchase was made.
      a. Supporting documentation should be clearly labeled by task.
      b. Records documenting time spent performing the work shall identify the individual, the date on which the work was performed, the specific grant-related activities or objectives to which the individual's time was devoted, the hourly rate, and the amount of time spent.

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B. Supporting documentation (e.g., timesheets, activity logs, cancelled checks) for matching funds does not need to be submitted to LCI but should be retained by Grantee in the event of an audit (Exhibit C, Section 5).

C. At any time, LCI may request hard copies of invoices, reports, supporting documentation, and evidence of progress.

3. Invoice Dispute

In the event of an invoice dispute, see Exhibit D, Section 5.

4. Budget Contingency Clause

A. If the Budget Act of the current year and/or any subsequent years covered under this Grant Agreement does not appropriate sufficient funds for the program, this Grant Agreement shall have no further force nor effect. In this event, LCI shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, LCI shall have the option to either cancel this Grant Agreement or offer an amendment to reflect the reduced amount. In the event that LCI cancels the Grant Agreement, LCI shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

5. Payment Provisions

A. All costs to be reimbursed must be consistent with the Guidelines and the Project (Exhibit E).

B. Partners must invoice Grantee before Grantee submits an invoice to LCI. All payments will be issued to the Grantee, who will be responsible for disbursing payment to Partners. All invoices submitted by Partners to the Grantee must be contain sufficient information for Grantee to be able to invoice LCI in accordance with Exhibit B, Sections 1 and 2.

C. All costs to be reimbursed must be reasonable, as defined below:

   i. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. In determining reasonableness of a given cost, consideration must be given to:

      i. Whether the cost is of a type generally recognized as ordinary and necessary for the operation of the entity or the proper and efficient performance of this Agreement.

      ii. The restraints or requirements imposed by such factors as: sound business practices; arm's-length bargaining; federal, state, local, tribal, and other laws and regulations; and terms and conditions of this Agreement.

      iii. Market prices for comparable goods or services for the geographic area.

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iv. Whether the Grantee or Partner acted with prudence in the circumstances considering their responsibilities to their employees, the public at large, and the state.

v. Whether the cost significantly deviates from the acquiring entity's established practices and policies regarding the incurrence of costs.

ii. LCI has the sole discretion to determine if a cost is reasonable. Any costs that do not meet the requirements above may not be reimbursed by the State. The Grantee may file a Dispute to contest LCI's determination as set forth at Exhibit D, Section 5.

D. Indirect Costs exceeding twenty percent (20%) of the total grant award are not eligible for reimbursement, as defined in the Guidelines.

E. LCI will reimburse Grantee only for actual expenses incurred during the term of this Grant Agreement, as specified in the Budget Detail Worksheet (Attachment 4).

6. Travel Reimbursement

Travel expenses directly related to the performance of this Grant Agreement will be subject to the State of California travel reimbursement rates in effect during the Grant Term.

A. LCI will only reimburse for actual expenditures incurred for in-state travel with the exception of incidental costs, which are not reimbursable.

B. Grantee shall maintain, and submit upon request, detailed travel records and supporting documents (e.g., travel request and approval forms, expense claims, invoices, and receipts for lodging and transportation) showing the date and purpose of the grant-related travel, destination, and, in the case of travel by automobile, the number of miles driven.

C. Grantee shall ensure travel costs are included in the Budget Detail Worksheet (Attachment 4) and are tied to tasks and deliverables in the Work Plan (Attachment 2).

D. Grantee and any person traveling pursuant to this Grant Agreement indemnifies and holds harmless LCI and the State of California for any liabilities resulting from such travel.

7. **Work Plan and Budget Modifications**

A. Grantee must keep the Work Plan (Attachment 2) and Budget Detail Worksheet (Attachment 4) up to date as specified in this Section and Exhibit B, Section 8.

B. Changes of up to twenty percent (20%) of the cost description outlined in the Budget Detail Worksheet(Attachment 4) shall be made by providing a written request to LCI before submission of the affected invoice and shall be effective upon written approval from the Grant Manager. Total costs cannot exceed the maximum grant fund amount set forth in this Agreement. Once effective, the change shall be deemed incorporated into the Grant Agreement.

C. Moderate changes to deliverable due dates and minor changes to subtask descriptions in the Work Plan (Attachment 2) shall be made by providing a written request to LCI before submission of the affected invoice and shall be

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effective upon written approval from the Grant Manager. Once effective, the change shall be deemed incorporated into the Grant Agreement. Once effective, the change shall be deemed incorporated into the Grant Agreement.

D. Material changes to the Work and Budget shall follow the amendment process, specified in Exhibit B Section 8. Material changes include:
   i. Cost changes of more than twenty percent (20%) between cost descriptions in the Budget Detail Worksheet
   ii. Elimination or alteration of tasks or deliverables
   iii. Significant changes to deliverable due dates
   iv. Change in Partners, see Exhibit A, Section 1
   v. Other changes deemed material by the Grant Manager

8. Amendments

A. This section applies to all amendments to this Grant Agreement, except for the following:
   i. Changes to the Authorized Signatory Form (Attachment 1). For changes to the Authorized Signatory Form see Exhibit A, Section 3.
   ii. Changes to Party Representatives as set forth in Exhibit A, Section 4.
   iii. Non-Material changes to the Work Plan and Budget Detail Worksheet as set forth in Exhibit B, Section 7.

B. For all other amendments, Grantee must request and obtain prior written approval before any amendment to this Grant Agreement is valid.

C. Request for amendments must:
   i. Be prepared, in writing, on official letterhead and signed by the Authorized Signatory or designee for Grantee.
   ii. Be submitted to the Grant Manager at least two (2) months prior to when the amendment is needed.
   iii. Include the Grant Agreement number, a detailed explanation of the proposed amendment, reason for the proposed amendment, and the effect of not approving the request.
   iv. Include a copy of the document(s) requested for amendment that shows the requested changes.

D. The Grant Manager will make reasonable efforts to respond in writing within fifteen (15) working days from receipt of request to approve or deny the request for amendment, including the reason for the decision.

E. The Grant Manager will make reasonable efforts to process amendments within thirty (30) days of the approval date. The amendment will not be in effect until both Parties' Authorized Signatories or designees have signed the Grant Agreement amendment.

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Exhibit C, General Terms and Conditions

1. Approval

This Grant Agreement is of no force or effect until signed by both Parties. Grantee may not commence performance until such approval has been obtained.

2. Amendment

No change to this Grant Agreement shall be valid unless made in accordance with Exhibit B. No oral understanding or change not incorporated in this Grant Agreement is binding on any of the Parties.

3. Assignment

This Grant Agreement is not assignable by Grantee, either in whole or in part, without the consent of LCI in the form of an amendment.

4. Records Retention

A. Grantee shall establish an official file containing adequate documentation of all actions taken with respect to the Project, including copies of the Grant Agreement, changes, amendments, letters, email correspondence, invoices, financial records, and reports and other documentation for a minimum of four (4) years following the final payment of funds or until completion of any action and resolution of all issues which may arise as a result of an audit, whichever is later. Grantee further agrees to require co-applicants (see Exhibit A, Section 6G for partnership agreement requirements) and subcontractors to provide copies of all documentation of actions taken related to the Project to the Grantee for retention in compliance with this section.

B. Grantee shall adequately protect all records, physical and electronic, from loss, damage, or destruction during the four (4) year retention period.

C. Grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the Work Plan (Attachment 2) and Budget Detail Worksheet (Attachment 4). Separate bank accounts are not required. Grantee must maintain financial records of expenditures in accordance with generally accepted accounting principles.

D. Grantee must maintain documentation of its normal procurement policies and procedures.

5. Audit and Accounting

A. Grant funded projects are subject to audit by the State of California during the grant term and for up to four (4) years following the termination of the Grant Agreement. Grantee agrees that LCI, the Department of Finance, the Bureau of State Audits, or their designated representative(s) shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement. The audit may consist of examining and auditing pertinent books, documents, papers, and records including financial transactions and supporting documents, general accounting systems, internal controls, management practices, policies, and procedures pertaining to the performance of this Grant Agreement. Grantee shall be given advance notice when the grant-funded Project is selected for an audit or review by LCI, the

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Department of Finance, the Bureau of State Audits, or their designated representative(s). Grantee agrees to allow the auditor(s) access to such records during normal business hours, excluding State of California holidays, and to allow interviews of any employees who might reasonably have information related to such records.

B. Grantee further agrees to comply with Government Code section 8546.7 in its interactions with co-applicants and subgrantees and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code section 10115.10.
C. Partners and subcontractors of the Grantee who are paid with grant funds under the terms of this Grant Agreement shall be responsible for maintaining accounting records as specified above. Grantee shall include a term in all contracts to that effect.

6. Indemnification

Grantee agrees to indemnify, defend, and hold harmless the State of California, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all Grantees, partners, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Grant Agreement.

7. Disputes

Grantee shall continue with the responsibilities under this Grant Agreement during any dispute.

8. Independent Grantee

Grantee, and the agents and employees of Grantee, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees, or agents of LCI.

9. Non-Discrimination Clause

During the performance of this Grant Agreement, Grantee and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, color, ancestry, national origin, religion, creed, age (over 40), mental disability, physical disability, sex, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, and military and veteran status. Grantee and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Grantee and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§12990, subds. (a)-(f) et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2§, § 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Grant

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Agreement by reference and made a part hereof as if set forth in full. Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Grant Agreement.

Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Grant Agreement.

10. Timeliness

Time is of the essence in this Grant Agreement. LCI and Grantee will work collaboratively to ensure this Grant Agreement and the Project are administered in a timely fashion.

11. Governing Law

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

12. Unenforceable Provision

If any provision of this Grant Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Grant Agreement have force and effect and shall not be affected thereby.

13. Revenue

All revenue generated as a part of the Project by Grantee, their partners or subcontractors must be used to further the Project to the extent reasonably possible. Grantee must keep records of revenue expenditures for audit purposes.

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Exhibit D, Special Terms and Conditions

1. Compliance with Laws and Regulations

By signing this Grant Agreement, Grantee certifies that it shall comply fully with all applicable federal, state, and local laws, ordinances, regulations, and permits and shall secure any new permits required by authorities having jurisdiction over the Project(s), and maintain all presently required permits.

Grantee is responsible for complying with all applicable requirements, if any, of the California Environmental Quality Act (CEQA) (Pub. Resources Code, §§ 21000 et seq.). LCI's selection of a Project for a planning grant does not foreclose appropriate consideration of alternatives or mitigation measures that would reduce or eliminate adverse environmental effects of any project during the CEQA review process. Nor does it foreclose the possibility that the project may be denied due to its significant environmental effects, if any. No work that is subject to CEQA may proceed until clearance is given by all lead and responsible agencies.

2. Subcontractors and Partners

LCI 's contractual relationship is with Grantee, and not any of its Partners or subcontractors. Grantee is entitled to make use of its own staff, Partners, and subcontractors, as identified in the Budget Detail Worksheet (Attachment 4), and will comply with its own competitive bidding and sole sourcing requirements for subcontracts that arise out of or in connection with this Grant Agreement. Grantee shall manage, monitor, and accept responsibility for the performance of its own staff, Partners, and subcontractors, and will conduct Project activities and services consistent with professional standards for the industry and type of work being performed under this Grant Agreement.

Nothing contained in this Grant Agreement or otherwise shall create any contractual relationship between LCI and any Partners or subcontractors, and no subcontract shall relieve Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to LCI for the acts and omissions of Partners and subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay Partners and subcontractors is an independent obligation from LCI's obligation to make payments to Grantee. As a result, LCI shall have no obligation to pay or to enforce the payment of any moneys to any Partner or subcontractor.

3. No Third-Party Beneficiaries

This Grant Agreement is not intended for the benefit of any person or entity other than the Parties, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Grant Agreement.

4. Project Monitoring and Oversight

A. Project monitoring and oversight is essential to ensure the Project stays within scope and is completed on schedule and within budget in accordance with this Grant Agreement. It is the responsibility of the Grantee to monitor the Project to ensure that it is completed in accordance with this Grant Agreement.

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B. Grantee agrees that LCI has the right to visit the site of the Project described in the Application (Exhibit G) and the Project Area (Exhibit G).
C. Grantee agrees that LCI has the right to conduct a final inspection of completed Projects, as determined by LCI. For any construction projects which require certification by the appropriate registered professional (such as a California Registered Civil Engineer or Geologist) that the Project has been completed in accordance with any final plans and specifications, Grantee must notify the LCI Grant Manager of the inspection date at least (10) working days prior to the inspection in order to provide LCI the opportunity to participate.
D. The LCI Grant Manager has the right to request phone calls or in-person meetings with the Grantee's Party Representatives to discuss the progress of the Project. Grantee must work with the LCI Grant Manager to accommodate monitoring requests.

5. Dispute Resolution

A. Invoice Disputes

i. In the event of an invoice dispute, the Grant Manager will notify Grantee by phone and follow up in writing using the Invoice Dispute Notification Template (Attachment 6) within ten (10) working days of receipt of the disputed invoice.

ii. During the dispute, both parties shall deal in good faith to resolve the dispute. Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement.

iii. If Grantee contests the decision made by the Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

B. General Disputes

i. In the event of a dispute unrelated to the dispute of an invoice, Grantee shall first attempt to resolve the dispute with the Grant Manager.

ii. Both parties shall deal in good faith and attempt to resolve the dispute informally.

iii. Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement during a dispute.

iv. If Grantee contests the decision made by the Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

C. Contesting a Dispute Decision

i. If Grantee contests a decision made by the Grant Manager, Grantee may submit a written "Notice of Dispute" on official letterhead. The "Notice of Dispute" shall include:

- The Grant Agreement number
- A complete description of the basis for the dispute

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- Legal authority or pertinent facts, supporting arguments and documentation
- Action requested for resolution

The "Notice of Dispute" shall be sent to the following address, with copies sent via email to the LCI contacts in Exhibit A, Section 4:

Governor's Office of Land Use and Climate Innovation
EHCRP
Attn: EHCRP Program Manager
1400 Tenth Street
Sacramento, CA 95814

ii. Within 30 days after receipt of the "Notice of Dispute," the LCI EHCRP Program Manager shall review the dispute and submit a written decision to Grantee, which shall include:

- The decision made
- An explanation for the decision

iii. The written dispute decision of the LCI EHCRP Program Manager is considered final and cannot be disputed further by the Grantee.

6. Termination

A. Completion of Project. This Grant Agreement shall terminate upon completion of the Project and payment of the last invoice, except those provisions which survive termination.

B. Early Termination. Either Party may terminate this Grant Agreement upon thirty (30) days advance written notice by certified mail to the other Party. The notice shall specify the reason for early termination and may permit Grantee or LCI to rectify any deficiency(ies) prior to the early termination date.

i. Conditions of early termination:

a. Upon any termination, Grantee must deliver all invoices, reports, and other deliverables required by this Grant Agreement up to the time of termination. Grantee must deliver all materials within sixty (60) calendar days of the termination date.

b. Upon receipt of notice from LCI of Termination for Convenience, or upon sending the notice of early termination to LCI, Grantee shall immediately take action to ensure neither it nor any Partner or Subcontractor incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities.

c. LCI will examine the extent of Grantee compliance for work partially completed and reasonably determine costs eligible for reimbursement based on final invoices submitted and compliance with this Grant Agreement.

ii. The rights and remedies of LCI and Grantee provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Grant Agreement.

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7. Waiver of Rights

A. Grantee waives any and all rights to any type of express or implied indemnity or right of contribution from LCI, its officers, agents, or employees for any liability arising from, growing out of, or in any way connected with this Grant Agreement.
B. Grantee waives all claims and recourses against LCI, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Grant Agreement, except claims arising from the gross negligence of LCI, its officers, agents, and employees.
C. None of the provisions of this Grant Agreement shall be deemed waived unless expressly waived in writing.

8. Insurance Requirements

A. A Grantee that is a governmental organization may provide evidence of sufficient self-insurance to satisfy the insurance requirements below.
B. If Grantee is not a governmental organization or is a governmental organization that is unable to provide evidence of sufficient self-insurance, then the following are the insurance requirements:

C. Grantee must ensure the following insurance policies are obtained and kept in force for the term of this Grant Agreement, with no lapses in coverage, that cover any acts or omissions of Grantee or its employees engaged in carrying out any tasks specified in this Grant Agreement:
   i. Workers' Compensation Insurance in an amount of not less than the statutory requirement of the State of California (Labor Code, § 3700 et seq.).
   ii. Commercial general liability insurance in an amount of not less than $1,000,000 per occurrence for bodily injury and property damage combined.
   iii. Motor vehicle liability with limits not less than $1,000,000 per accident for bodily injury and property damage combined. Such insurance shall cover liability arising out of a motor vehicle including owned or hired, and non-owned motor vehicles.

D. Insurance policies must name the State of California, its officers, agents, employees, and servants as additional insured parties for the commercial general liability and automobile liability insurance, but only with respect to work performed under this Grant Agreement.

E. Grantee is responsible for guaranteeing that a copy of each Certificate of Insurance is submitted LCI within sixty (60) calendar days of the Grant Agreement signature. The grant number must be included on each submitted Certificate of Insurance.
F. Grantee must notify LCI prior to any insurance policy cancellation or substantial change of policy, including lapse of coverage, change in coverage amount, or change in carrier. Grantee shall submit proof of new or updated policy based on insurance requirements within thirty (30) days of policy cancellation or substantial policy change. Failure to provide proof of insurance may result in termination of this Grant Agreement.

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9. Stop Work

If it is determined, at the sole discretion of LCI, that Grantee is not meeting the terms and conditions of this Grant Agreement, immediately upon receiving a written notice through certified mail from LCI to stop work, Grantee shall cease all work under this Grant Agreement. LCI has the sole discretion to determine that Grantee meets the terms and conditions of this Grant Agreement after a stop work order, and to send a written notice to Grantee to resume work under this Grant Agreement.

10. Remedies of Nonperformance

Grantee's failure to comply with any of the terms and conditions of this Agreement shall constitute a breach of this Agreement. LCI will give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.

In addition to the other remedies that may be available to LCI in law or equity for breach of this Agreement, LCI may at its discretion exercise the following remedies:

A. Undertake the dispute resolution process set forth at Exhibit D, Section 5;
B. Issue a stop work order pursuant to Exhibit D, Section 9;
C. Disqualify the Grantee from applying for future EHCRP funds or other LCI administered grant programs;
D. Revoke existing EHCRP grant funds to the Grantee;
E. Require the repayment of EHCRP grant funds disbursed and expended under this Agreement;
F. Seek a court order for specific performance of the obligation defaulted upon, or the appointment of a receiver to complete the obligations in accordance with the EHCRP Guidelines and this Agreement;
G. Other remedies available by law, or by and through this Agreement. All remedies available to LCI are cumulative and not exclusive.

11. Publicity

Grantee agrees that it will acknowledge LCI in all publications, websites, signage, invitations, and other media-related and public-outreach products related to the EHCRP. LCI staff will provide LCI logo files and guidance on their usage directly to Grantee. Grantee agrees to adhere to the Communications Kit provided by LCI (Exhibit H). If Grantee is planning an event or announcement, needs sample materials, or needs assistance or advice, Grantee shall contact the Grant Manager.

A. Long-Form Materials: Long-form written materials, such as reports, must include the following standard language about LCI, EHCRP, and the Integrated Climate Adaptation and Resiliency Program (ICARP):

   The Extreme Heat and Community Resilience Program supports a growing practice of extreme heat relief and long-term resilience to extreme heat across California. Extreme heat will impact every county in California. However, there are many actions we can take to reduce or prevent heat-related impacts to public health, our ecosystems, and the economy. EHCRP is dedicated to supporting a statewide movement to build resilience to extreme heat through job creation, placemaking, place-keeping, and protecting and improving health outcomes of Californians who are disproportionately impacted, exposed to, or

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at risk of harm from extreme heat.

- *The EHCRP is an initiative of the Integrated Climate Adaptation and Resiliency Program (ICARP) housed within the Governor's Office of Land Use and Climate Innovation. ICARP advances statewide climate adaptation and resilience by coordinating investments, partnerships and climate science to ensure people, natural systems, and the built environment are protected, prepared, and thrive in the face of climate change. Learn more: https://opr.ca.gov/climate/icarp/*
- *Press Releases, Flyers, and Visual Materials: Any informational materials that do not qualify as long-form, but that include at least a paragraph of text, such as press releases, media advisories, short case studies, flyers, etc., must include either of the following messages:*

Long version:

"[Project Name] is supported by the Extreme Heat and Community Resilience Program at the Governor's Office of Land Use and Climate Innovation (LCI). The Extreme Heat and Community Resilience Program is an initiative of LCI's Integrated Climate Adaptation and Resiliency Program (ICARP). ICARP advances climate adaptation and resilience in California by coordinating investments, partnerships and climate science to ensure people, natural systems, and the built environment are protected, prepared, and thrive in the face of climate change.

Short version:

"[Project Name] is supported by the Extreme Heat and Community Resilience Program implemented by the Governor's Office of Land Use and Climate Innovation."

Grantee may at times produce promotional materials that are primarily visual in nature, such as banners, signage, certain flyers, and sharable images for social media. In such cases, when including the above boilerplate language acknowledging ICARP and LCI support is not practical, Grantee should instead include the official LCI logo, preceded by the words "Funded by."

B. Media Inquiries: Grantees must distribute a press release after grant decisions are presented during ICARP Technical Advisory Council (TAC) Meetings, and may be requested to present before the TAC and release communications materials for other major milestones throughout the lifecycle of the grant. All press releases must be approved by the LCI Communications and External Affairs prior to distribution and LCI must be alerted to all press events related to the grant.

C. Communications Materials and Photos: Grantee shall share between 8-12 high-resolution, color photos with LCI during the Grant Term. These photos should include pictures of people involved with the Project, the Project area, and/or

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activities conducted during the Grant Term. LCI reserves the right to use these photos across its communications platforms.

D. Social media: Grantee is encouraged to use social media to share and inform the public of activities under this Grant Agreement. We are present in LinkedIn, Facebook, Instagram, Snapchat, and X. .

12. Drug-Free Workplace Certification

In signing this Grant Agreement, Grantee certifies that it will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

A. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

B. Establish a Drug-Free Awareness Program to inform employees about:
   i. The dangers of drug abuse in the workplace.
   ii. The person's or organization's policy of maintaining a drug-free workplace.
   iii. Any available counseling, rehabilitation, and employee assistance programs.
   iv. Penalties that may be imposed upon employees for drug abuse violations.

C. Every employee who works on this Grant Agreement will:
   i. Receive a copy of the company's drug-free workplace policy statement.
   ii. Agree to abide by the terms of the company's statement as a condition of employment on this Grant Agreement.

Failure to comply with these requirements may result in suspension of payments under this Grant Agreement or termination of this Grant Agreement or both, and Grantee may be ineligible for award of any future State of California agreements if LCI determines that any of the following has occurred: Grantee has made false certification, or violated the certification by failing to carry out the requirements as noted above (Gov. Code, § 8350 et seq.).

13. Americans with Disabilities Act

Grantee will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.).

14. Air/Water Pollution Violation Certification

Under State of California laws, Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the California Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

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15. Payee Data Record Form - STD 204

This form must be completed by all Grantees that are not another state agency or other governmental entity.

16. Equipment

A. The cost to lease equipment to use in the grant project area may be charged to the grant. Cost of leased equipment charged to the grant must be substantiated with receipts identifying equipment was leased, lease rate and total cost.

B. Use of equipment owned by the Grantee but not purchased with grant funds, may be charged to the grant at a rate set by the California Department of Transportation Labor Surcharge and Equipment Rental Rate Guide. Use of Grantee equipment must be substantiated with an equipment usage log that identifies the equipment used, rate, and total rental cost.

C. Purchase of equipment using grant funds is allowable only with prior approval by the LCI Grant Manager. The Grantee must provide to LCI a cost-benefit analysis to justify the cost of purchasing equipment as opposed to leasing the same equipment.
   i. The cost of equipment purchased shall be substantiated by purchase receipt.
   ii. Any equipment purchased with grant funds with LCI approval that is reimbursable as a Direct Cost of the Project must be solely owned on the title by the Grantee or Partner.
   iii. Each grant-funded piece of equipment must be dedicated to the same use described in proportion in scope as in the Grant Agreement, unless LCI otherwise approves in writing, for the useful life of the equipment.
   iv. If the owner of the grant-funded equipment determines that it no longer has need for the grant-funded equipment before the end of the equipment's useful life, the owner shall donate the grant-funded equipment to a public entity or nonprofit organization that will use the grant-funded equipment for purposes that are similar to the purpose intended in the Grant Agreement or to a public entity or nonprofit that serves the project area.
   v. For the duration of the useful life of each grant-funded piece of equipment, the grantee shall maintain a record identifying each piece of grant-funded equipment, the expected useful life of each item, and the ultimate disposition (disposal or donation). The requirements of this section will survive termination of this agreement.

D. Grantee will assume all risk including cost for maintenance, repair, loss, destruction, and damage to all equipment until disposition of equipment. LCI may, at its discretion, repair any damage or replace any lost or stolen items and deduct the cost thereof from Grantee's invoice to the State, or require Grantee to repair or replace any damaged, lost, or stolen equipment to the satisfaction of LCI with no expense to the State.

E. In the event of theft, a report must be filed immediately with the California Highway Patrol (State Administrative Manual § 8643 [Lost, Stolen, or Destroyed Property]).

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F. Grantee must maintain an inventory record for grant-funded equipment purchased or built with funds provided under this Grant Agreement. In addition, items of grant-funded equipment or supplies that are prone to theft, loss, and misuse and may contain sensitive data (e.g., computers, printers, smartphones, tablets, cameras, GPS devices, etc.) must be inventoried. This equipment inventory record must be updated within mid-term reports and reports accompanying quarterly invoices, and upon request [reference reporting requirements section].

17. Infrastructure

A. Grantee must ensure all necessary rights of way, property ownership, or leases have been secured prior to construction for at least the useful life of the Project. Purchases of all real property required for the Project must be free and clear of liens, conflicting easements, obstructions, and encumbrances. Any property acquisition by Grantee must not involve eminent domain proceedings or threat of eminent domain proceedings. Grantee must record deed restrictions on Project property, as applicable.
B. For any rights of way, real and personal property, leases, improvements, and infrastructure funded as a reimbursable direct cost of the Project, the Grantee, Partner, or public agency, as approved in writing by the LCI Grant Manager, must be the sole owner of the title or leasehold. Each site acquired or improved upon with funding provided under this Grant Agreement must remain permanently dedicated to the described use in the same proportion and scope as was in the Grant Agreement, unless LCI agrees otherwise in writing. If the ownership or use of the property changes to a use not in accordance with the Grant Agreement, Grantee may be required to reimburse the State in a manner determined by LCI.
C. Grantee, Partner, or Subcontractor, as applicable, is obligated to continue operation and maintenance of the physical aspects of the Project for its full useful life, which, for the purpose of this Grant Agreement, includes any extensions of that life achievable by reconstruction, rehabilitation or enhancements, in accordance with the described use in the same proportion and scope as in the Grant Agreement, unless LCI agrees in writing. Grantee may be excused from its obligations for operation and maintenance of the Project site only upon written approval from LCI. The Project and its facilities must be maintained, supervised, and inspected by adequate and well-trained staff and/or professionals and technicians as the project reasonably requires.

18. Debt Security

Grantee will not use or allow the use of any portion of real property purchased solely with EHCRP grant funds as security for any debt.

19. Force Majeure

Neither the State nor Grantee will be responsible hereunder for any delay, default, or nonperformance of this Grant Agreement, to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, or other contingencies unforeseen by the State or Grantee, its

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Partners, Subcontractors, or vendors, and beyond the reasonable control of such party.

20. Expatriate Corporations

Grantee hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Sections 10286 and 10286.1, and is eligible to contract with the State of California.

21. Corporation Qualified to do Business in California

When work under this Grant Agreement is to be performed in California by a corporation, the corporation must be in good standing and currently qualified to do business in the state. "Doing business" is defined in Revenue and Taxation Code Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit.

22. Self-Dealing and Arm's Length Transactions

All expenditures for which reimbursement pursuant to this Grant Agreement is sought must be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of Grantee or any employee or agent of Grantee.

23. Relocation

If a project is subject to State Relocation Law and a relocation plan is required by State Relocation Law (Gov. Code, § 7260 et seq.) and Section 6038 of the Relocation Assistance and Real Property Guidelines (25 Cal. Code of Regulations, div. 1, ch. 6, § 6000 et seq.) for the Project Area, Grantee must provide a copy of the relocation plan.

24. Child Support Compliance Act

Grantee recognizes the importance of child and family support obligations and must fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Family Code Section 5200 et seq.; and

Grantee, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

25. Environmental Justice

In the performance of this Grant Agreement, Grantee must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of California, consistent with Government Code section 65040.12, subdivision (e).

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26. Union Organizing

By signing this Grant Agreement, Grantee hereby acknowledges the applicability of Government Code Sections 16645, 16645.2, 16645.8, 16646, 16647, and 16648 to this Grant Agreement and hereby certifies that:

A. No grant funds disbursed by this Grant Agreement will be used to assist, promote, or deter union organizing by employees performing work under this Grant Agreement.

B. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee must maintain records sufficient to show that no state funds were used for those expenditures, and that Grantee must provide those records to the Attorney General upon request.

27. Prevailing Wages and Labor Compliance

Grantee certifies that it will comply with all prevailing wage requirements under California law, pursuant to Section 1720 et seq. of the California Labor Code. The California Labor Code requires payment of locally prevailing wages to workers and laborers on state government contracts in excess of $1,000 for public works projects. A "public work" is the construction, alteration, demolition, installation, repair, or maintenance work done under contract and paid for in whole or in part out of public funds. The definition applies to private contracts when certain conditions exist. Grantee can identify additional stipulations and exceptions under Cal. Labor Code § 1720 et seq.

A. Grantee must ensure the following on "public work" activities under this Grant Agreement:

   i. Prevailing wages are paid;

   ii. The project budget and invoices for labor reflects these prevailing wage requirements, or if exempt, provide the applicable exemption to EHCRP with the project budget; and

   iii. The project complies with all other requirements of prevailing wage law including but not limited to keeping accurate payroll records and complying with all working hour requirements and apprenticeship obligations.

B. Grantee must ensure that its Partners and Subcontractors, if any, also comply with prevailing wage requirements. Grantee must ensure that all agreements with its Partners and Subcontractors to perform work related to the EHCRP Project contain the above terms regarding payment of prevailing wages on public works projects.

C. The Department of Industrial Relations (DIR) is the primary resource for consultation on the requirements of California prevailing wage law.

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i. Grantee can identify the rates for prevailing wage on the DIR website at http://www.dir.ca.gov. Grantee may contact DIR for a list of covered trades and the applicable prevailing wage.

ii. If Grantee is unsure whether the EHCRp Project or individual projects receiving this award is a "public work" as defined in the California Labor Code, it may wish to seek a timely determination from the DIR or an appropriate court.

iii. If Grantee has questions about this contractual requirement, recordkeeping, apprenticeship, or other significant requirements of California prevailing wage law, it is recommended Grantee consult DIR and/or a qualified labor attorney before accepting this grant award.

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Exhibit E, EHCRP Guidelines

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Exhibit F, Award Letter

Governor's Office of Land Use and Climate Innovation

State of California Governor's Office of Land Use and Climate Innovation
1400 10th Street. Sacramento, California, 95814
lci.ca.gov

December 5, 2024
Chamberlain Segrest
chamberlain-segrest@scusd.edu

RE: Award Notification – Extreme Heat and Community Resilience Program Round 1, Large Planning Grant Award, Chamberlain, Sacramento City Unified School District Community Solar and Resiliency Project

Dear Chamberlain Segrest and partners,

The Governor's Office of Land Use and Climate Innovation is pleased to inform you that Chamberlain has been selected as a Round 1 Grantee for the Extreme Heat and Community Resilience Program award of $750,000.00 for the project Sacramento City Unified School District Community Solar and Resiliency Project. The Extreme Heat and Community Resilience Program funds planning and implementation projects to mitigate the impacts of extreme heat. The Program will build frameworks for change and invest in local, regional, and tribal projects that strengthen communities that are vulnerable to extreme heat. Congratulations on your successful application!

In the coming weeks, staff from the Extreme Heat and Community Resilience Program (EHCRP) will schedule a kickoff meeting to discuss and address any outstanding issues identified by staff and an interagency review panel, as well as to finalize the partnership and grant agreement. Grantees and Partners will need to work closely and collaboratively with staff to address all issues prior to grant execution. Please note, this is a preliminary award, and LCI reserves the right to rescind or make changes to awards before the agreement is executed. This award is contingent on the execution of a grant agreement.

We ask that you keep the awards announcement confidential until LCI posts the information publicly on our website.

We look forward to our partnership in the coming years. If you have any questions, please contact Braden Kay, EHCRP Program Manager, at braden.kay@opr.ca.gov; and Kelly Meza Prado, EHCRP Senior Adaptation and Resilience Planner, at kelly.mezaprado@opr.ca.gov.

Sincerely,

Sam Assefa
Director, Governor's Office of Land Use and Climate Innovation

Governor's Office of Land
Use & Climate Innovation
1400 Tenth Street
Sacramento, CA 95814

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Exhibit G, Grant Application

CA Gov. OPR - Extreme Heat and Community Resilience Program Powered by Submittable

Title

Sacramento City Unified School District Community Solar and Resiliency Project

05/03/2024

id. 46425102

by **Joanna Wagner** in **EHCRP - Full Application Form (2024/25)**

joanna@buildmomentum.io

Original Submission

05/03/2024

Score	n/a
Application Label	Sacramento City Unified School District Community Solar and Resiliency Project
Would you like to add anyone (e.g., Co-Applicants) to this form to (1) help you respond to these questions, (2) be able to view and access your response later, and (3) have EHCRP staff cc in future communications with you?	Yes
	Project Overview
What is the project name?	Sacramento City Unified School District Community Solar and Resiliency Project
What type of grant are you applying for?	Large Planning Grant
	Lead and Partners Summary Lead Applicant
Name of entity acting as Lead Applicant	Sacramento City Unified School District
Lead Applicant's entity type	Academic Institution
	If awarded, academic institutions should provide a letter or other document approved by the governing body or leadership of the institution committing to the execution of the project proposed in the application.

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Attachment 1: Authorized Signatory Form

I hereby verify that I am an authorized Grantee representative and signatory and, as such, can sign and/or delegate authorization to sign and bind Grantee as it relates to the above-referenced Grant Agreement and grant related documents.

Grantee Authorized Signatory:

Name: Janea Marking *(Type or Print Name)* **Title:** Central Business Officer

Signature: _____ **Date:** _____

Delegated Authorized Signatories:

1. **Name:** _____ *(Type or Print Name)* **Title:** _____

   Signature: _____ **Date:** _____

   Document(s) Authorized to sign:

   - ❑ All Grant Related Documents
   - ❑ Grant Agreement
   - ❑ Grant Amendments
   - ❑ Budget Amendments
   - ❑ Reports
   - ❑ Invoices
   - ❑ Other _____

---

2. **Name:** _____ *(Type or Print Name)* **Title:** _____

   Signature: _____ **Date:** _____

   Document(s) Authorized to sign:

   - ❑ All Grant Related Documents
   - ❑ Grant Agreement
   - ❑ Grant Amendments
   - ❑ Budget Amendments

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- ❑ Reports
- ❑ Invoices
- ❑ Other _____

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Attachment 2: Work Plan

Project Name:

Work Plan	
Instructions: 1. Fill out the rows and columns with the requested information. 2. All required activities must be addressed in this workplan. The workplan is a set of capacity building strategies that align with program objectives and collectively work to achieve the project vision. 3. For the eligible activities listed in the Guidelines, applicants must develop at least one strategy that includes a description of tasks and subtasks, timeline for completion of key tasks and deliverables, and members involved in implementing each task and subtask. 4. The workplan should provide a sufficient description of tasks to provide reviewers with an understanding of how specific tasks advance project objectives and goals. 5. Applicants are not limited to 5 strategies as exemplified in this workplan - include more strategies as needed. 6. To view an example go to tab #5 "Example Work Plan"	
Proposal Name:	Community Solar and Resiliency Project
Lead Applicant:	Sacramento City Unified School District
Project Description: (500 character limit)	The Community Solar and Resiliency Project (CSR) is a multifaceted initiative aimed at understanding and addressing extreme heat impacts through collaborative, community-centered planning to support the deployment of innovative clean energy solutions and community resilience strategies. CSR will: • Engage the community to understand its needs and incorporate community members into the planning process. o Develop implementation plans based on community engagement to create educational programs for members of the community to mitigate and reduce the effects associated with extreme heat. • Provide workforce development related to clean energy jobs. • Identify measures to mitigate the effects of extreme heat in the communities served by SCUSD. • Evaluate identified measures for efficacy and cost-effectiveness. • Evaluate and quantify the needs, costs, and benefits of creating a community resilience center at Hiram Johnson High School (HJHS). • Evaluate and quantify the needs, costs, and benefits of implementing resiliency measures at SCUSD's Central Kitchen (kitchen) and potentially the electric bus fleet depot (depot). • Design and engineer a 100% renewable microgrid at HJHS to serve as a community energy hub providing reliable, climate-controlled refuge during heat events during non-school hours and activities. • Design energy resilience measures at the kitchen to ensure continuity of nutrition services during power outages. CSR will deliver its benefits by leveraging deep, highly functional partnerships to deliver direct community-focused benefits while contributing safer, more healthful, and more robust district services.
Character Count	**242**

Docusign Envelope ID: 1030C42E-8062-4927-91F2-056633032897

Task 1: Grant Management (SCUSD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 1.1 - Overall Project Management	Grant Manager will ensure that the CSR Project is meeting its timeline, budget, and scope. Grant Manager will develop a communication plan in the first month of the Period of Performance. This includes but is not limited to regular meetings with project partners to track, receive, and comment on all Deliverables and Milestones.	Communication Plan One monthly meeting lasting one hour for each Project Partner. Meeting notes emailed to attendees after each meeting.	Month 1-24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.2 - Kick-Off Meeting	Plan and attend a "Kick-off" meeting between LCI Extreme Heat and Community Resilience Program and representatives from all the Project Partners. The administrative and technical aspects of the Project will be discussed at the meeting. Prior to the meeting, an agenda will be provided to all potential meeting participants, as well as meeting notes following the meeting. Following the meeting, within the first month of the project, subcontracts between SCUSD and all the project partners will be drafted and signed. The meeting may take place by electronic conferencing.	Agenda prior to kick off meeting. Completion of Meeting Completion of Meeting Notes Completion of Subcontracts between Prime Applicant and Subcontractors	Month 1	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.3 - Quarterly Project Updates	Prepare brief (approximately 1/2 page) updates summarizing project progress and deliver them to LCI .	Nine written, emailed updates	Ongoing, every quarter of performance period	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.4 - Mid-term Progress Report	Prepare and submit a report tracking and detailing the work completed during the first half of the grant term.	One written, emailed report	Month 12 - 13	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.5 - Final Progress Report	Prepare and submit a report on the overall status of the grant and track the work completed during the entire grant term. This Report will compile Final Reports from all subtasks and their leads.	One written, emailed report	Month 24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.6 - Case Study	Create document capturing lessons learned and effective practices through this project.	One Case Study Report and a Case Study Presentation.	Month 24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.7 - Final Meeting	Project Partners will meet with LCI staff to present project findings, conclusions, recommendations, and outcomes. This meeting will be attended by the SMUD and LCI staff, at a minimum, and ideally by the entire project team. SMUD will provide an agenda and final follow up notes for the meeting. The meeting will be hosted using electronic conferencing.	Agenda prior to kick off meeting. Completion of meeting Completion of Meeting Notes	Month 24	SCUSD	SMUD, UL, GRID	Program Administration

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Task 2: Community Outreach and Engagement (United Latinos)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metric used to demonstrate success*	**Timeline** *Indicate month of project the activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 2.1 - Community Advisory Board	United Latinos will establish a diverse and inclusive Community Advisory Committee -consisting of local stakeholders and community members responsible for providing insights and feedback on project initiatives while ensuring that the community's needs and perspectives are effectively represented. Members will be recruited based on their expertise, community involvement, and commitment to the project's goals. United Latinos will organize initial meetings, set a regular schedule for future engagements, and define the roles and responsibilities of all committee members.	List of Community Advisory Committee Members. Meeting schedule for up to four meetings, meeting agendas, and meeting summaries.	Months 3, 8, 15, 20	UL	SMUD, SCUSD	Large Planning Grant
Subtask 2.2 - Community Engagement Plan, Creation	United Latinos will create a comprehensive Community Engagement Plan to effectively involve community stakeholders in the development and execution of project work. The plan will identify key community groups and stakeholders, determine the best methods for engagement, and set clear objectives for community involvement. This will include scheduling and organizing meetings, workshops, and other events to facilitate communication and feedback. The plan will also outline strategies supplementing the Community Advisory Committee for ongoing communication to keep the community informed and involved throughout the project's lifecycle. The plan will include mechanisms for evaluating the effectiveness of the engagement strategies and making adjustments as necessary. The Plan will incorporate critical Community Engagement questions that were identified by AECOM through their initial Needs Assessments.	One draft Community Engagement Plan	Months 1-4	UL	SMUD, Subcontractor: AECOM	Large Planning Grant
Subtask 2.3 - Community Engagement Plan, Implementation	United Latinos will execute the final Community Engagement Plan.	Six (6) high quality photographs of the Community Advisory Committee Meetings and virtual copies of all flyers and posters that were created.	Months 4-18	UL	SMUD	Large Planning Grant
Subtask 2.4 - Community Engagement Final Report	United Latinos will prepare and submit a report on all of the work and findings relating to community engagement of the grant.	One final Community Engagement Plan One Community Engagement Final Report	Month 20	UL	SMUD	Large Planning Grant

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Task 3: Workforce Development (Grid)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 3.1 - Needs Assessment through HJHS engagement	GRID will inform and support United Latinos' community engagement efforts to identify the specific skills and knowledge gaps within the target workforce (the community surrounding Hiram Johnson High School). GRID will gain insight into the needs of HJHS and the District by engaging 3-5 SCUSD administrators and staff.	1 page results memo of the needs of the HJHS teachers, community, and district staff.	Months 1-5	GRID	SCUSD, SMUD	Large Planning Grant
Subtask 3.2 - Needs Assessment through Research	GRID will conduct a literature review to identify the specific skills and knowledge gaps within the target workforce and its relations to the target community of this project (the community surrounding Hiram Johnson High School). GRID will evaluate current "Green Jobs" workforce needs and capabilities of the Hiram Johnson High School students and community versus the skills needed for future sector-related projects or roles in Sacramento. GRID will work with and through the District's Career Technical Education Department to assess the needs and capabilities of Hiram Johnson School students.	2 page summary of the literature review and a Work Force Development Plan Outline.	Months 1-5	GRID	N/A	Large Planning Grant
Subtask 3.3 - Workforce Development Plan, Draft Creation	GRID will engage SCUSD administrators, and SMUD project team for feedback on the draft Workforce Development Plan Outline to ensure that it speaks to the identified needs and that future employees are equipped with necessary skills and knowledge to adapt to an evolving labor landscape.	One draft Workforce Development Plan	Months 5-6	GRID	SMUD, Subcontractor: AECOM	Large Planning Grant
Subtask 3.4 - Workforce Development Plan, Final Creation	The final plan will aim to prepare participants for the green economy. Strategies for training, recruitment, and professional development will be formulated to address these needs effectively. The plan will also outline timelines, budget specifics, and responsibilities for implementation. The plan may include but is not limited to School Career Day events, Green Economy Career Development workshops, resume building activities, interview skills workshops, and more to prepare young adults for successful careers. Some specific activities to prepare community members and others for highly skilled "Green Jobs" may include knowledge building of electrical engineering, microgrids, circuitry, and line worker training. Additionally, it will include evaluation metrics used to monitor progress and the effectiveness of the development initiatives. GRID will work with and through the District's Career Technical Education Department in relation to any events geared toward students.	One final Workforce Development Plan	Months 7-8	GRID	N/A	Large Planning Grant
Subtask 3.5 - Workforce Development Plan, Implementation	GRID will implement the final Workforce Development Plan.	Six (6) high quality photographs workforce development scoping meetings with community members and staff.	Months 9-20	GRID	SCUSD, SMUD	Large Planning Grant
Subtask 3.6 - Workforce Development Plan, Evaluation	GRID will evaluate the challenges and successes in implementing the Workforce Development Plan.	One Lessons learned report on the implementation and evaluation of the Workforce Development Plan	Month 21	GRID	N/A	Large Planning Grant
Subtask 3.7 - Workforce Development Final Report	GRID will prepare and submit a report on all of the work and findings relating to workforce development under the grant.	Workforce Development Final Report	Month 22	GRID	SCUSD, SMUD	Large Planning Grant
Task 4: Extreme Heat Assessments and Research (SMUD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 4.1 - Kickoff and Outreach Coordination	Task Kickoff A one hour virtual task kick off between SMUD and AECOM to confirm scope, timeline, expectations, and research objectives. Following this meeting AECOM will create a detailed timeline with milestones and dates for draft and final deliverables. Community Engagement Questions AECOM will work with project partners to identify potential touchpoints with the CSR's community engagement task. The touchpoints will help inform project understanding into community vulnerabilities, needs, and preferences around heat-mitigation solutions, and will help guide strategy development. After the meeting, AECOM will draft four community engagement questions that can be incorporated by UL and GRID in community engagement and outreach activities.	One (1) virtual one-hour kick-off meeting, agenda, notes, and schedule (Draft and Final; Word and Excel) Four (4) community engagement questions (Draft and Final; Word and PDF)	Months 1-2	SMUD	Subcontractor: AECOM	Large Planning Grant

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Subtask 4.2 - Heat Vulnerability Research	Confirm Data Sources AECOM will review ongoing and existing research on extreme heat projections for the Sacramento region. We will leverage AECOM's ongoing climate vulnerability assessment for SMUD, as well as other completed work in the project area to efficiently evaluate future warming trends in the SCUSD area. These include the California Heat Assessment Tool (CHAT), the Capital Region Urban Heat Island Mitigation Project, and the City of Sacramento's Urban Heat Island assessment, among others. Notably, AECOM's current work for SMUD will help to identify heat vulnerabilities for electrical infrastructure under future warming conditions. Future heat trends will be assessed for a mid-century timeframe (e.g., 2030-2060) under a business-as-usual global warming scenario, which reflects best practices in adaptation planning. To identify vulnerable communities, we will coordinate with the project partners to identify their preferred methodology in alignment with the larger project. Potential methodologies include CHAT, CalEnviroScreen 4.0, Healthy Places Index, Senate Bill 535, and the California Climate Investments Priority Populations. Conduct Research AECOM will conduct research on how extreme heat can affect schools, infrastructure, education, youth, and communities. In combination with the confirmed data sources, this research will help identify the neighborhoods and communities in Sacramento that are likely to face more impactful vulnerabilities from extreme heat. The research will describe potential impacts from heat and highlight their key vulnerabilities. The results will be summarized in a memo.	Extreme heat projections and impacts memo (Draft and Final; Word and PDF)	Months 1-4	SMUD	Subcontractor: AECOM	Large Planning Grant
Subtask 4.3 - Evaluate Strategies	AECOM will develop an initial list of 12 strategies for the client team to review and select eight (8) strategies for additional research and development. Each of the eight selected strategies will be developed at a high-level, rather than tailored to an individual location or site. AECOM will research the likely effectiveness and describe co-benefits of each strategy, with a focus on how each relates to disadvantaged communities. Due to the complex and interactive nature of heat-mitigation strategies, effectiveness will be evaluated qualitatively and presented as order of magnitudes. Additionally, AECOM will describe each strategy's key implementation considerations, including potential timeframes, implementation steps, and the use cases or types of locations for which the strategy is best suited. To understand cost-effectiveness, AECOM will analyze rough order of magnitude (ROM) costs to implement up to three (3) strategies selected based on data availability and discussions with the project partners. For the remaining five (5) strategies, costs will be evaluated qualitatively. A technical memo will describe the methodology for cost-estimations.	Initial heat mitigation strategy matrix for twelve (12) strategies Draft and Final; Excel) One virtual 1-hour meeting to review and discuss strategy selection, including agenda and notes (Draft and Final; Word) List of eight (8) selected strategies with ROM cost estimates to implement up to three (3) strategies, qualitative cost assessments for five (5) strategies, and a technical memo to describe methodology (Draft and Final; Excel, Word, and PDF)	Months 4-7	SMUD	Subcontractor: AECOM	Large Planning Grant

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Subtask 4.4 - Final Report	AECOM will combine the outcomes of the prior subtasks into a final report that summarizes research findings from this project. The report will describe future trends in extreme heat for the SCUSD area, potential heat impacts on SCUSD facilities and infrastructure, such as SCUSD's electric bus fleet depot (depot) and district central kitchen (kitchen). and the surrounding communities. Additionally, the final report will also describe strategies that are likely to be highly effective to reduce extreme heat exposure and protect communities and facilities from extreme heat. AECOM will give one public presentation at a select SCUSD public Board of Education meeting in partnership with Recipients to share results and highlight top recommendations.	Final report (Draft and Final; Word and PDF) One presentation from AECOM to the SCUSD Board	Month 7-8	SMUD	Subcontractor: AECOM	Large Planning Grant
Task 5: Energy Resilience Design and Engineering (SMUD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 5.1 - Project Management, Planning, and Scoping	Included in this Subtask is SMUD PM labor to manage progress and deliverables need to complete Task 5. The SMUD Project Manager will develop a Project Management Plan and budgets, as well as the ongoing modifications of these documents as the project progresses. Also included is project scoping ranging from early stage planning and development, through the life cycle of the Task and ensuring the development of final Design and Engineering plans/drawings and completion of all deliverables of this Task.	Project Management Plan and Monthly Meetings Development of Budgets	Months 1-2	SMUD	SCUSD	Large Planning Grant
Subtask 5.2 - Concept Development	SMUD's Distribution Planning, System Operators, Research and Development, and other groups will assess the infrastructure needs at HJHS, Central Kitchen, and potentially the Bus Depot to function as a coordinated Microgrid Resiliency Center. SMUD will use reports provided by AECOM from Task 4 and utilize data provided by previous tasks to inform needs and constraints of the community. Potential decision points include the configuration of the microgrid elements, such as solar array, battery storage system, and interconnection between the three sites.	(1) Outline for Concept Development and Feasibility Assessment	Months 1-10	SMUD	SCUSD, UL, GRID, Subcontractor: AECOM	Large Planning Grant
Subtask 5.3 - Preliminary Design and Engineering	Project Team will develop initial engineering designs and specifications for the microgrid elements, such as solar array, battery storage system, and interconnection equipment. SMUD distribution planners and designers will create draft single line diagrams to be included in a roughly 50% complete draft.	(1) 50% Complete Draft Design and Engineering Report	Months 10-12	SMUD	SCUSD	Large Planning Grant
Subtask 5.4 - Modeling and Theoretical Performance Testing	Project team will analyze the behavior of the proposed energy system under different scenarios, including extreme heat events. This will include developing models to predict system responses to disruptions, performance periods using tiered loads, assessing potential improvements, and optimizing designs for greater resilience. The results will guide final engineering decisions to ensure robust and reliable energy infrastructure.	(1) 75% Complete Report on Designs Proposed and Anticipated Performance	Months 10-12	SMUD	SCUSD	Large Planning Grant
Subtask 5.5 - Final Design and Engineering	Project Team will refine all design and engineering products and the configuration of the Microgrid Resiliency Center. This will include a final report and the potential single line diagrams of solar arrays, battery storage system, and interconnection equipment.	(1) Final Design and Engineering Report	Months 12-18	SMUD	SCUSD	Large Planning Grant

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Attachment 3, Budget Detail Worksheet

Project Name:

Budget

1. Applicants should fill in the cells labeled "N/A" only. Do not edit any shaded cells, headers, or cells with formulas included, specifically the entire Indirect Cap Check, "Total EHCRP Grant Funds", and "Check" columns.
2. Populate each Task from the workplan into the "Task" columns
3. Total EHCRP Grant Funds will calculate based on the "Cost per Unit" and "Number of Units". Use the "Task" columns to allocate each budget line item. The sum of the Task columns should equal the "Total EHCRP Grant Funds".
4. To add a Task Column, right click on "Task[X], and "Insert Table Columns to the Left." This will ensure that the formulas properly extend across all tasks.
5. Cost per Unit and Number of Units may correspond to supplies, staff hours and rates, or estimated subcontracts (where the "unit" may equal "1")
6. The cells in column L will highlight red if the sum of the Tasks is different than the "Cost per Unit" x "Number of Units"
7. Cost Descriptions for personnel should clearly identify organizations and positions. For example: "City of [Example] – Outreach Specialist"
8. To view an example go to tab #6 "Example - Budget". For an explanation of "Cost Type" go to tab #7 "Reference".

Proposal Name:	Community Solar and Resiliency Pro
Lead Applicant:	SCUSD

Table	Direct Costs	Indirect Costs
Cap/Threshold	80-100%	0-20%
Calculated	100.0%	0.0%
Total	$ 750,000.00	$ -

Cost Description	Cost Type	Cost per unit (Examples: Hourly rates, fees, etc.)	Number of Units (Example: Hours worked, fee cost, etc.)	**Total EHCRP Funds**	Task 1: Grant and Project Administration	Task 2: Community Outreach and Engagement	Task 3: Workforce Development	Task 4: Extreme Heat Assessments and Research	Task 5: Energy Resilience Design and Engineering	Total EHCRP Funds [Cross Check]
SCUSD Grant Management Costs (Unit: Hours)	Grantee Staff Costs	$ 100.00	646	$ 64,613.00	$ 64,613.00	$ -	$ -	$ -	$ -	$ 64,613.00
United Latinos Subcontractor Staff Costs	Subcontractor Staff Costs	$ 115.00	1,000	$ 115,000.00	$ -	$ 115,000.00	$ -	$ -	$ -	$ 115,000.00
GRID Alternatives Subcontractor Staff Costs	Subcontractor Staff Costs	$ 150.00	1,000	$ 150,000.00	$ -	$ -	$ 150,000.00	$ -	$ -	$ 150,000.00
Sacramento Municipal Utility District Subcontractor Staff Costs	Subcontractor Staff Costs	$ 200.00	2,102	$ 420,387.00	$ -	$ -	$ -	$ 99,905.00	$ 320,482.00	$ 420,387.00
Totals				**$ 750,000.00**	$ 64,613.00	$ 115,000.00	$ 150,000.00	$ 99,905.00	$ 320,482.00	$ 750,000.00

Docusign Envelope ID: 1030C42E-8062-4927-91F2-056633032897

Attachment 4, Invoice

Grant Admin Manager Approval

_____

_____

CA Governor's Office of Planning and Research
1400 Tenth Street
Sacramento, CA 95814

ICARP GRANTEE INVOICE COVER SHEET

_____
Invoice #

_____
Contractor Name

_____
Agreement Number

_____
Mailing Address ***This address must match payment remittance address****

_____
Invoice Period (Month, Date, Year)

_____
City, State, and Zip Code

A. STAFF COSTS SUBTOTAL	$
B. EXPENSES COSTS SUBTOTAL	$
C. TOTAL	$
D. 5% RETENTION	$
E. TOTAL REQUESTED	$

By my signature below, I certify that I have full authority to execute this payment request on behalf of the Grantee. I declare under penalty of perjury, under the laws of the State of California, that this invoice for reimbursement, and any accompanying supporting documents, are true and correct to the best of my knowledge, an all disbursements have been made for the purposes and conditions as outlined in the Grant Agreement.

_____
Authorized Signature

_____
Date

_____
Printed Name of Authorized Signature

_____
Title

Docusign Envelope ID: 1030C42E-8062-4927-91F2-056633032897

ICARP Grants
Rev 4/24

1400 Tenth Street
Sacramento,
CA 95814

ICARP GRANTEE INVOICE

Grantee Name And Address:	Agreement Number:	Invoice #:
	Invoice Period:	Terms: NET 45

COST DESCRIPTION	COST TYPE	TASK, SUB-TASK, DESCRIPTION	BUDGETED TASK AMOUNT	AMOUNT CLAIMED	TOTAL	BALANCE REMAINING
STAFF COSTS						
					$0.00	$ -
					$0.00	$ -
Grantee/Subcontractor/Co-Applicant/Partner Staff Subtotals:			**$0.00**	**$0.00**	**$0.00**	**$ -**
EXPENSES COSTS						
					$0.00	$ -
					$0.00	$ -
Project Expenses Subtotals:			**$0.00**	**$0.00**	**$0.00**	**$ -**
TOTALS						
TOTAL						$ -
5% RETENTION						$ -
TOTAL REQUESTED						**$ -**

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Cost Description	Task & Subtask	Description of Sub-Task Services Performed
		Please refer to specific deliverables in the Budget and Work Plan.

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Attachment 5, Invoice Dispute Notification

INVOICE DISPUTE NOTIFICATION

GRANTEE **ADDRESS**	INVOICE DATE INVOICE NUMBER INVOICE AMOUNT $ DATE INVOICE RECEIVED GRANT AGREEMENT NUMBER

The invoice referenced above is disputed for the following reasons:

- ☐ Request reimbursement for expenses not in the Budget Detail
- ☐ Invoiced for indirect cost reimbursement above 10% cap
- ☐ Invoiced for incidental costs or travel costs outside of CA
- ☐ Work performed prior to the Grant start or end date
- ☐ Insufficient evidence of progress made or task completion
- ☐ Invoice submitted without using required templates
- ☐ Insufficient supporting document for reimbursement
- ☐ Progress Report or Final Report not included with invoice
- ☐ Request reimbursement through another funding source
- ☐ Other not listed above:

Comments:

THIS NOTIFICATION IS A FOLLOW UP TO A PHONE CONVERSATION WITH THE GRANTEE OR DESIGNEE WHOSE NAME APPEARS BELOW.

NAME	DATE OF CONVERSATION

IF YOU HAVE ANY QUESTIONS REGARDING THIS DISPUTE, CONTACT:

NAME	TELEPHONE NUMBER (include Area Code)

Docusign Envelope ID: 1030C42E-8062-4927-91F2-056633032897

RETURN A COPY OF THIS NOTIFICATION WITH THE CORRECTED INVOICE TO:

STATE OF CALIFORNIA USE ONLY	
DATE DISPUTE RESOLVED	INITIALS
RESOLUTION	

Memorandum of Understanding
Between
Sacramento City Unified School District
And
United Latinos
For
Community Solar and Resiliency Project

This Memorandum of Understanding (MOU) is between Sacramento City Unified School District ("SCUSD" or "District") and United Latinos ("UL"), collectively referred to as "Parties," and individually as "Party," with respect to the following recitals:

RECITALS

WHEREAS, the District, in collaboration with SMUD, United Latinos, and GRID Alternatives, was awarded the Extreme Heat and Community Resilience Program Grant ("EHCRP" or "Grant") from the State of California ("State") Governor's Office of Land Use and Climate Innovation ("Contracting Agency") for the Community Solar and Resiliency Project ("Project");

WHEREAS, SCUSD has entered into an Agreement Number SPPD24159 dated May 30th, 2025 ("Prime Agreement"), **attached hereto as Exhibit B**, with the Contracting Agency for this Project**;**

WHEREAS, In the event of a conflict between the terms and conditions of this MOU and those of the Prime Agreement, the terms and conditions of the Prime Agreement shall prevail;

WHEREAS, an organizational chart and a table containing the roles and responsibilities of each of the Partners is **attached hereto as Exhibit A;**

WHEREAS, the District is the Grantee and is responsible for the Grant taking place within the project area specified, in accordance with all terms and conditions of the Prime Agreement; and

WHEREAS, United Latinos shall provide Services described in the Work Plan found in **Exhibit B, "Exhibit G, Attachment 2"**

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. Roles and Responsibilities
   A. District, as the "Lead Applicant," commits to all duties and responsibilities corresponding to the Lead Applicant role under the Project for the term of the EHCRP Grant. SCUSD is fully committed to the activities and deliverables of the EHCRP Grant Agreement and the stipulations of this MOU. The District agrees to take all actions necessary to effectuate the requirements of the EHCRP Grant in accordance with the State of California requirements. As Lead Applicant, SCUSD responsibilities include, but are not limited to:
      1. Coordinate and set direction for all components of the EHCRP Grant Agreement

and process the approval of its parts, as may be necessary or appropriate. This will include direction setting and coordination with:

a. SMUD to design and engineer a microgrid and the Properties as well as conduct an Extreme Heat Assessment,
b. United Latinos to develop a Community Engagement Plan (CEP) and implementation of the CEP, and
c. GRID Alternatives to develop a Workforce Development Plan (WDP) and implementation of the WDP.

2. Oversee and coordinate the EHCRP Grant Agreement which shall include an initial Project kickoff meeting of all parties to discuss their roles and coordination ;
3. Prepare and disburse the EHCRP Grant funds to Partners, either as reimbursement or advanced funds for eligible administration and services upon submission of full and complete disbursement requests or supporting documentation for advanced funds, subject to State review and approval;
4. Submit all invoices and associated quarterly reports, mid-term progress reports, final report, case study, and other reporting as required by the EHCRP Program staff;
5. Participate in regular check-in meetings with EHCR Program staff;
6. Provide the SCUSD staff support during the entirety of the Grant Term; and
7. Achieve and monitor goals and associated indicators as defined within the EHCRP Grant Agreement, particularly the Workplan.

II. United Latinos, as a Contributor, is responsible for implementing specific tasks stipulated within the project's workplan, and must have the staff capacity, expertise, and organizational/project management abilities to deliver on their commitments within the overall workplan. As a Contributor, UL responsibilities include, but are not limited to:

1. Create and manage a Community Engagement Advisory Board, based on input and feedback from other Partners.
2. Develop a Community Engagement Plan (CEP).
3. Implement the CEP.
4. Produce a Final CEP Report, with regular feedback incorporated from other Partners.

III. Compensation. For the proper performance of the services, SCUSD shall pay UL in accordance with Services described in the Work Plan, and subject to receiving funds from the Grant, which shall not exceed $115,000.00, including all labor and direct costs, as described in the Budget found in **Exhibit B, "Exhibit G, Attachment 3"**. Notwithstanding the foregoing, all invoices must be reasonably satisfactory to the Contracting Agency for processing. In the event of any reductions in the Scope of Services, UL compensation shall be reduced accordingly. In the event that SCUSD takes over and completes the Services because UL has breached its obligations under this MOU, UL's compensation shall be reduced by the greater of (a) SCUSD's cost to complete the Services, or (b) the amount of unpaid compensation remaining under this MOU.

UL shall submit monthly progress reports to reflect the status of the planning effort and related services, including related expenses. UL's monthly progress reports and invoices will include Agreement Number (SPPD24159); and Project Name (SCUSD Community Solar and Resiliency Project; and SCUSD's project manager (Chamberlain Segrest) and be sent with a copy to chamberlain-segrest@scusd.edu. Additional invoice requirements may be determined according to the Prime Agreement.

SCUSD shall invoice monthly or in accordance with the Prime Agreement requirements if invoicing schedule is task or deliverables-based on account of UL's Services and shall pay UL within forty-five (45) days of the time SCUSD receives payment from the Contracting Agency.

SCUSD shall take all steps which, in its judgment, are reasonable and appropriate to collect fees due from the Contracting Agency pursuant to the Prime Agreement and shall, upon receipt of such, pay UL that portion of those fees attributable to UL's Services. It is a condition precedent to SCUSD's payment obligation to UL that SCUSD has received corresponding payment from the Contracting Agency. Payments to UL will be reduced by any amounts withheld by the Contracting Agency. Upon the release to SCUSD of any amount which includes payments due to UL, SCUSD will forward to UL its portion of such payment.

UL hereby agrees to indemnify SCUSD against any payments made by SCUSD to UL which are subsequently disallowed by the Contracting Agency and agrees to promptly, within forty-five (45) or such earlier time as required by the Contracting Agency, reimburse SCUSD for any such amounts which SCUSD may be required to pay the Contracting Agency on behalf of UL.

IV. Term and Termination. The term of this MOU shall be from **May 30, 2025,** and continue in effect to **September 30, 2027** ("Term"). This MOU will terminate automatically upon termination of the Prime Agreement. SCUSD will promptly notify UL of such termination.

This MOU may be terminated by either Party upon written notice in the event of substantial failure by the other Party to perform in accordance with the terms of this MOU; provided, however, the nonperforming party shall have five (5) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other Party.

In the event of such termination, UL will be paid for the Services performed in accordance with this MOU up to the date of termination, to the extent SCUSD has received the same from the Contracting Agency. Upon receipt of notice of termination, UL and its subcontractors will provide to SCUSD all documents or other instruments of service prepared by UL in the performance of the Services hereunder.

SCUSD may terminate or suspend performance of this MOU for SCUSD's convenience upon written notice to UL. Upon receipt of notice, UL shall terminate or suspend performance of the Services on a schedule acceptable to SCUSD and may submit a statement for the Services performed in accordance with this MOU.

V. Independent Status. This MOU is by and between independent agents and does not create the relationship of agent, employee, partnership, joint venture and/or association between the independent agents.

VI. Nondisclosure of Proprietary Information. UL shall treat as proprietary all information provided by SCUSD and the Contracting Agency and all drawings, reports, studies, design

calculations, specifications, and other documents or information, in any form or media, resulting from UL's performance of the Services. UL shall not publish or disclose proprietary information for any purpose other than the performance of the Services without the prior written authorization of SCUSD.

The preceding restriction shall not apply to information, which is in the public domain, was previously known to UL, was acquired by UL from others who have no confidential relationship to SCUSD with respect to same, or which, through no fault of UL, comes into the public domain. Notwithstanding the foregoing, either Party will be entitled to disclose Proprietary Information of the other to a third party as may be required by law, statute, rule or regulation, including subpoena or other similar form of process, provided that (without breaching any legal or regulatory requirement) the Party to whom the request is made provides the other with prompt written notice and allows the other Party to seek a restraining order or other appropriate relief.

VII. Fingerprinting Requirements. UL agrees that any individual it assigns to provide services directly to, or have any contact with, pupil(s) of the District, shall be subject to the fingerprinting/background and TB requirements set forth in the California Education Code. Any individual that UL assigns to provide services directly to, or have any contact with, pupil(s) of the District shall have undergone the background check required in §45125(b)&(c), including response by DOJ, before any service or contact with pupil(s) of the District is allowed. UL staff shall go through the District process for all fingerprinting/background and TB requirements.

Pursuant to Education Code §45125.1, UL shall provide a complete list to the District of all individuals cleared by the DOJ who will provide services under this MOU (or MOU) and shall certify in writing to the District that Organization has no information that any of the individuals who are required to have their fingerprints submitted to the Department of Justice (DOJ), and who may come in contact with pupils, have been convicted of a "violent or serious felony" as defined in §45122.1 or that they have been advised of any such arrest by the DOJ.

UL shall continuously monitor through DOJ, and obtain subsequent arrest notification from DOJ, regarding any individual whose fingerprints were submitted pursuant to §45125.1 and who is or will be providing service directly to, or has contact with, pupil(s) of the District. Upon receipt of a subsequent arrest notification from DOJ, UL shall, within 24 hours, notify the District of such arrest notification and prohibit the individual from having any further contact with any pupil(s) of the District until such time as the individual's arrest has been determined to not involve a "violent or serious felony" as defined in §45122.1 or the notification has been withdrawn by DOJ. If an individual is disqualified from working for the District pursuant to the requirements of the California Education Code, even if only temporarily, UL agrees to provide a replacement within 15 days of receiving notification that the previous individual has been disqualified.

UL further agrees and certifies that any individual providing services directly to any pupil(s) of the District whether qualifying as a Mandated Reporter as defined by California Penal Code §11165.7(a), or not, shall be provided annual training on child abuse and mandated

reporting of child abuse or neglect utilizing an evidence-based training method which includes training on how to recognize conduct of adults which may trigger reasonable suspicion of abuse of children, i.e., “red-flag” or “grooming” behaviors.

Failure to adhere to the terms of this provision is grounds for termination of the MOU.

VIII. Mutual Indemnification. Each of the Parties shall defend, indemnify and hold harmless the other Party, its officers, agents and employees from any and all claims, liabilities and costs, for any damages, sickness, death, or injury to person(s) or property, including payment of reasonable attorney’s fees, and including without limitation all consequential damages, from any cause whatsoever, arising directly or indirectly from or connected with the operations or services performed under this MOU, caused in whole or in part by the negligent or intentional acts or omissions of the Parties or its agents, employees or subcontractors.

It is the intention of the Parties, where fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any damage attributable to fault of that Party. It is further understood and agreed that such indemnification will survive the termination of this MOU.

IX. Delay in Performance: Neither SCUSD nor UL shall be considered in default of this MOU for delays in performance caused by circumstances beyond the reasonable control of the nonperforming Party.

Should such circumstances occur, the nonperforming Party, within a reasonable time of being prevented from performing, shall give written notice to the other Party, describing the circumstances preventing continued performance and the efforts being made to resume performance. UL shall be granted a reasonable extension of time for any delay in its performance caused by any such circumstances, but only to the extent agreed upon by SCUSD and the Contracting Agency. Except for such time extension, UL will not be entitled to claim any damages for delays in performance of its Services.

X. Insurance. UL must comply with all requirements outlined in the (1) General Provisions and (2) Insurance Requirements outlined below. No payments of Grant Funds will be made under this MOU until and unless UL fully complies with all insurance requirements.

A. General Provisions Applying to All Policies:

1. Coverage Term – Coverage needs to be in force for the complete term of this MOU. If insurance is set to expire during the Term of this MOU, a new certificate must be received by SCUSD at least ten (10) days prior to the expiration of this insurance. Any new insurance must comply with the original Grant terms.

2. Policy Cancellation or Termination & Notice of Non-Renewal – UL is responsible to notify SCUSD within five (5) business days of any cancellation, non-renewal, or material change that affects required insurance coverage. New certificates of insurance are subject to the approval of the California Department of General Services

and UL agrees no work or services will be performed prior to obtaining such approval. In the event that UL fails to keep in effect at all times the specified insurance coverage, SCUSD may, in addition to any other remedies it may have, terminate this MOU upon the occurrence of such event, subject to the provisions of this MOU.

3. Premiums, Assessments, and Deductibles – UL is responsible for any premiums, policy assessments, deductibles, or self-insured retentions contained within their insurance program.

4. Primary Clause – Any required insurance contained in this MOU shall be primary, and not excess or contributory, to any other insurance carried by SCUSD.

5. Insurance Carrier Required Rating – All insurance companies must carry an AM Best rating of at least "A–" with a financial category rating of no lower than VI. If UL is self-insured for a portion or all of its insurance, review of financial information including a letter of credit may be required.

6. Endorsements – Any required endorsements requested by SCUSD must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.

7. Inadequate Insurance – Inadequate or lack of insurance does not negate UL's obligations under this MOU.

8. Satisfying a Self-Insured Retention (SIR) – All policies with an SIR shall be endorsed to allow SCUSD to satisfy the SIR or Deductible at SCUSD's discretion. SCUSD may deduct from any amounts otherwise due to UL to fund the SIR/deductible. Policies shall not contain any provision that limits the satisfaction of the SIR / deductible to the Named Insured. UL'S insurer may also eliminate the SIR / deductible in favor of SCUSD's interests.

9. Available Coverages/Limits – All coverage and limits available to UL shall also be available and applicable to SCUSD.

10. Use of Subcontractor – In the case of UL's utilization of subcontractors to complete this MOU scope of work, UL shall include all subcontractors as insureds under UL's insurance or supply evidence of the subcontractor's insurance to SCUSD.

B. Grant Insurance Requirements – UL shall display evidence of the following on one or more certificates of insurance, as applicable. All Certificates of Insurance must name the SCUSD as an additional insured (Certificate Holder). Failure to provide the certificate upon request will result in the termination of this

    1. Commercial General Liability – UL shall maintain general liability on an occurrence form with limits not less than $1,000,000 per occurrence for bodily injury and property damage liability combined with a $2,000,000 annual policy aggregate. A "per project aggregate" endorsement is required. The policy shall include coverage

for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured contract or Grant. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to UL's limit of liability.

2. Automobile Liability – If UL will be using vehicles to complete the project or driving a vehicle onto State property, automobile liability insurance is required. Compliance of automobile liability is required upon procurement of the vehicles. UL shall maintain motor vehicle liability with limits of not less than $1,000,000 per accident. Such insurance shall cover liability arising out of motor vehicles, including owned, hired, and non-owned motor vehicles. "Any Auto" symbol 1 is required. Failure to provide proof upon request will result in termination of this MOU. The policy must name SCUSD and each of their respective officers, agents, and employees as additional insureds, but only with respect to work performed under this MOU.

    a. In the event that the Fleet Owner maintains business automobile liability insurance, the policy must name SCUSD, its officers, agents, and employees as additional insured by endorsement that states the name exactly as required in this MOU. A blanket additional insured endorsement is not acceptable.

    b. By signing this MOU, UL certifies that UL and any employees, subcontractors or servants possess valid automobile coverage in accordance with California Vehicle Code Sections 16450 to 16457, inclusive. SCUSD reserves the right to request proof at any time.

3. Workers Compensation and Employers Liability – UL shall maintain statutory worker's compensation and employer's liability coverage for all its employees who will be engaged in the performance of this MOU. In addition, employer's liability limits of $1,000,000 are required. A Waiver of Subrogation or Right to Recover endorsement in favor of SCUSD must be attached to the certificate.

4. Professional Liability (Errors and Omissions, if applicable): Insurance appropriate to UL's profession, with limit no less than $2,000,000 per occurrence or claim, $5,000,000 aggregate.

5. Sexual Assault and Molestation (SAM) Insurance (if applicable): If in contact with students without the direct oversight of District personnel at all times, all Partners must obtain $2,000,000 in SAM liability coverage unless supervised by District staff at all times.

6. Cyber Liability coverage (if applicable): If collecting and saving personal data on students or staff, all Partners must obtain Cyber liability coverage, with limits not less than $1,000,000 per occurrence or claim: Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by UL in this MOU and shall include, but not be limited to, claims involving security breach, system failure, data recovery, business interruption, cyber extortion, social engineering infringement of

intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, and network security. The policy shall provide coverage for breach response costs, regulatory fines, and penalties, as well as credit monitoring expenses. The Policy shall include, or be endorsed to include property damage liability coverage for damage to, alteration of, loss of, or destruction of electronic data and/or information "property" of SCUSD in the care, custody, or control of UL.

XI. Student Data Privacy. If collecting personal data on students, UL agrees to follow any and all applicable data privacy laws including, but not necessarily limited to, the Family Educational Rights and Privacy Act (FERPA).

XII. Entire Agreement. This MOU contains the entire agreement between the Parties and supersedes all prior understanding between them with respect to the subject matter of this MOU. There are no promises, terms, conditions or obligations, oral or written, between or among the Parties relating to the subject matter of this MOU that are not fully expressed in this MOU. This MOU may not be modified, changed, supplemented or terminated, nor may any obligations under this MOU be waived, except by written instrument signed by the Party to be otherwise expressly permitted in this MOU.

XIII. Binding Intent. The Parties acknowledge and agree that it is their mutual intent that the terms and provisions set forth in this MOU are legally binding and enforceable.

XIV. Incorporation of Recitals. The recitals set forth above are hereby incorporated into this MOU by reference and shall constitute an integral part of this MOU as if fully set forth herein.

XV. Defined Terms. Any capitalized terms used but not otherwise defined in this MOU shall have the same meaning and effect as ascribed to in the Prime Agreement.

XVI. Nondiscrimination. Any service provided by the Parties pursuant to this MOU shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.

XVII. Rules and Regulations. All rules and regulations of the District's Board of Education and all federal, state and local laws, ordinance and regulations are to be strictly observed by the Organization pursuant to this MOU. Any rule, regulation or law required to be contained in this MOU shall be deemed to be incorporated herein.

XVIII. Amendments. The terms of this MOU shall not be amended in any manner except by written agreement signed by the Parties.

XIX. Execution in Counterparts. This MOU may be executed in counterparts such that the signatures of the Parties may appear on separate signature pages. Facsimile or photocopy signatures shall be deemed original signatures for all purposes.

XX. Authority. Each Party represents that they have the authority to enter into this MOU and that the undersigned are authorized to execute this MOU.

XXI. Board Ratification. In accordance with California Education Code section 17604, this Agreement is not a valid or enforceable obligation until approved or ratified by the District's Board of Education duly passed and adopted. Any modification or amendment of this Agreement shall not be valid or an enforceable obligation until approved or ratified by the District's Board of Education duly passed and adopted.

XXII. Legal and Financial Considerations

A. SCUSD will maintain legal, fiscal, and fiduciary responsibilities, including managing Grant funds in accordance with the Contracting Agency's regulations, policies, and guidelines. SCUSD is responsible for the development and submission of all reports to EHCRP staff and additional funding agencies, bookkeeping, accounting, and Grant compliance services.

B. Legal and Financial Relationship: SCUSD and UL shall have equal standing and collective accountability for implementing Grant program requirements. SCUSD does not assume liability for any third-party claims for damages arising out of this MOU and each Partner does not assume liability to The Contracting Agency for damages arising out of this MOU.

XXIII. Equal Opportunity

SCUSD and Partners are committed to equal employment opportunity and to ensuring that all employees have a work environment that is free of conduct that could be considered discriminatory or harassing based on an employee's protected status.

SCUSD and Partners will not allow anyone, including any supervisor, co-worker, vendor, client, or customer, to unlawfully harass or discriminate against employees or applicants for employment. SCUSD will take prompt and effective remedial action upon discovery of such conduct.

IN WITNESS, WHEREOF, the Parties hereto have caused this MOU to be executed.

Sacramento City Unified School District

_____ _____

Name: Lisa Grant-Dawson Date

Title: Interim Chief Business & Operations Officer

United Latinos



_____ 1/16/2026

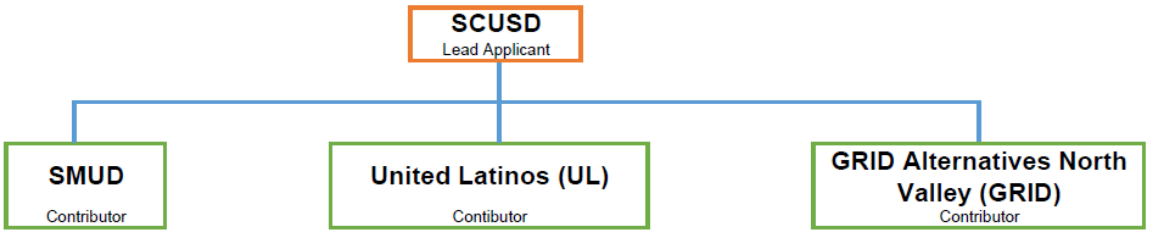
Manuel Guillot Date

Executive Director

435-5/7344571.1

EXHIBIT A: Organizational Chart

Sacramento City Unified School District's (SCUSD) Community Solar and Resiliency Project (CSR)



Description			
Partner	**Tasks**	**Role**	**Responsibilities**
SCUSD	All Tasks	Overall project support	Oversee overall Project Management Oversee overall Grant Administration Review and approve project documents Execute grant agreements Execute grant sub-agreements
SMUD	Task 1 Task 4 Task 5	Assist SCUSD with Project Management Assist SCUSD with Grant Administration Microgrid design & engineering Extreme Heat Research/Study	Support overall project management Support overall grant management Final Design & Engineering Report Heat vulnerability research Identify and evaluate strategies Final heat study report Report Development Administration Conduct research on impacts of extreme heat on the community Evaluate results of the research and the effectiveness of existing strategies
United Latinos (UL)	Task 2	Community outreach & engagement	Create and manage a Community Engagement Advisory Committee Develop a Community Engagement Plan (CEP) Implement CEP Produce Final CEP Report
GRID Alternatives (GRID)	Task 3	Needs assessment Workforce dvelopment	Conduct a community needs assessment Create Workforce Develop Plan (WDP) Implement WDP Generate Final WDP Report

EXHIBIT B: Prime Agreement

D: 0650-SPPD24159

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
SPPD24159	LCI-0650

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Governor's Office of Land Use and Climate Innovation, hereinafter referred to as STATE

CONTRACTOR NAME

Sacramento City Unified School District, hereinafter referred to as GRANTEE

2. The term of this Agreement is:

START DATE

May 30, 2025

THROUGH END DATE

December 31, 2027

3. The maximum amount of this Agreement is:

$750,000.00 (Seven hundred fifty-thousand dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits		Title	Pages
	Exhibit A	Scope of Work	9
	Exhibit B	Budget Detail and Payment Provisions	4
	Exhibit C	General Terms and Conditions	3
+ -	Exhibit D	Special Terms and Conditions	12
+ -	Exhibit E	EHCRP Guidelines	1
+ -	Exhibit F	Award Letter	1
+ -	Exhibit G	Grant Application and Attachments	15

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at https://www.dgs.ca.gov/OLS/Resources

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Sacramento City Unified School District

CONTRACTOR BUSINESS ADDRESS	CITY	STATE	ZIP
5435 47th Ave.	Sacramento	CA	95824

PRINTED NAME OF PERSON SIGNING	TITLE
Janea Marking	Central Business Partner

CONTRACTOR AUTHORIZED SIGNATURE	DATE SIGNED
Signed by: Janae Marking 6D79D9C4D46A455...	5/30/2025

D: 0650-SPPD24159

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT
STD 213 (Rev. 04/2020)

AGREEMENT NUMBER	PURCHASING AUTHORITY NUMBER (If Applicable)
SPPD24159	LCI-0650

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME
Governor's Office of Land Use and Climate Innovation

CONTRACTING AGENCY ADDRESS	CITY	STATE	ZIP
1400 Tenth Street	Sacramento	CA	95814

PRINTED NAME OF PERSON SIGNING	TITLE
Abby Edwards	Senior Deputy Director, SPPD

CONTRACTING AGENCY AUTHORIZED SIGNATURE
Signed by:
Abby Edwards
C62387526CD74B3...

DATE SIGNED
5/30/2025

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)
SCM Vol 1. 4.04 (A)(4)

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Exhibit A: SCOPE OF WORK

1. Purpose of the Agreement

The purpose of this agreement, which includes Standard Agreement form 213 (STD 213), and all exhibits and attachments (collectively referred to as "Grant Agreement") is to memorialize the terms and conditions related to the Governor's Office of Land Use and Climate Innovation (LCI) award of grant funds to Sacramento City Unified School District (SCUSD) ("the Grantee").

The EHCRP funds local, regional, and tribal planning and implementation projects to mitigate the impacts of extreme heat or the urban heat island effect.

The EHCRP is administered by LCI. The Grant Agreement will be executed between the Grantee and the LCI, which collectively are referred to as "Parties." "Co-applicants", "Contributors", and "Supporters" identified in the EHCRP Application are referred to as "Partners" in this Agreement but are not parties to it. (See Exhibit A, Section 6G, for requirements regarding partnership agreements for Grantees and Partners.)

For fiscally sponsored projects: the Grantee is understood to be the Fiscal Sponsor for the purposes of this agreement, acting on behalf of the sponsored project.

2. The Project is Defined by the Application and Award Letter

LCI released the final EHCRP Guidelines for this Grant Agreement on April 5, 2024 (hereafter, "the Grant Guidelines" or "the Guidelines") (Exhibit E). In accordance with the Guidelines, Grantee submitted its application ("Application") (Exhibit G) by May 7, 2024. LCI awarded a grant to fund the project described in the Application, subject to any conditions contained within the Award Letter (Exhibit F). This project, described in the Application and Award Letter, will be referred to as the "Project" throughout this Grant Agreement.

The Guidelines, the Application, and the Award Letter are hereby incorporated into this Agreement.

3. Grant Term

The term of this Grant Agreement will commence on the date that all parties have signed the Grant Agreement on page one of the Standard Agreement (STD 213) and will conclude upon completion of the Project and payment of the last invoice, unless otherwise terminated pursuant to this Agreement (hereafter referred to as "Grant Term").

All work outlined in the Project must be completed within thirty months of executing the Grant Agreement. Submit last invoice by end of month 30.

4. Authorized Signatories

The LCI Director or designee is authorized to sign this Grant Agreement and related documents on behalf of the LCI.

Grantee's Authorized Signatory or designee is authorized to sign this Grant Agreement and grant-related documents as shown in the Authorized Signatory Form (Attachment 1).

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Grantee must keep Authorized Signatory Forms up to date. Within seven (7) working days of any change to the authorized signatory or to the delegated authorized signatory, Grantee shall notify LCI in writing of the change. The written notice shall be sent as an electronic mail (email) attachment to be filed with the Grant Agreement.

5. Party Representatives

The Party Representatives are the primary contacts for the LCI and Grantee. The Party Representatives during the Grant Term are:

LCI

Name	Title	Phone Number	Email
Dr Braden Kay	Grant Manager	(279) 228 – 6133	braden.kay@lci.ca.gov

Grantee

Name	Title	Phone Number	Email
Grantee Primary Contact: Chamberlain Segrest, Kristy McKeen	Environmental Sustainability Manager – SCUSD Grants manager - SMUD		chamberlain-segrest@scusd.edu kristyl.mckeen@smud.org
Budget Lead: Chamberlain Segrest	Environmental Sustainability Manager – SCUSD		chamberlain-segrest@scusd.edu
Authorized Signatory: Janea Marking	Central Business Officer	(916) 643-9055	janea-marking@scusd.edu

LCI and Grantee must keep the Party Representative(s) up to date. Any changes to the Party Representatives by either Grantee or LCI shall be made by providing notice within seven (7) working days of the change to the other party. The written notice shall be sent as an email attachment to be filed with the Grant Agreement.

6. Grantee Responsibilities

LCI will notify the Grantee when work may proceed. Grantee is responsible for:

A. Using grant funds only as set forth in the Project and within the specified timelines set forth in this Grant Agreement.

B. Completing work on time and within budget. This includes meeting all milestones and deliverables, as described in and in accordance with the Work Plan (Attachment 2), unless otherwise agreed to by all parties through the amendment process described in Exhibit B, Section 8.

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C. Submitting invoices for reimbursement pursuant to Exhibit B, Section 2 and using the Invoice template. The Invoice Template will be provided during Invoice Training, and a sample is included in Attachment 5.
D. Meeting all reporting requirements as set forth in Exhibit A, Section 8.
E. Complying with all applicable statutes, rules, and regulations.
F. Maintaining an accounting system that accurately reflects all fiscal transactions and provides accounting information, retaining all records and required documents as specified in Exhibit C, Section 4, and providing all required documents during an audit, as specified in Exhibit C, Section 5.
G. Entering into a partnership agreement with Co-Applicant(s) and Contributor(s), if any, and ensuring that the agreement is maintained throughout the Grant Term. The partnership agreement must: 1)outline the respective obligations of the Grantee and its Partners throughout the Grant Term to implement the Project, 2) include commitments from the Grantee and the Partners that they will implement their respective obligations, 3) require co-applicants and contributors to provide copies of all documentation of actions taken related to the Project to the Lead Applicant for retention in compliance with the requirements specified in Exhibit C, Sections 4 and 5, and 4) include information about how the partners will make decisions and resolve disputes.
H. Any other obligations set forth in this Grant Agreement.

7. Document Submission

A. Electronic Mail

When this Grant Agreement requires Grantee to give invoices, reports, or other documents to the LCI, Grantee must use email and, if available, the LCI-provided online submission platform and unless this Grant Agreement specifically requires that the document be sent by mail.

All emails must contain the Grant Agreement number and Grantee's name in the subject line.

B. Grantee acknowledges that submissions to LCI may be subject to the California Public Records Act. For tribal grantees, program staff will consult on alternative methods for information sharing to address any concerns.

8. Reporting Requirements

A. Check-Ins
   i. Grantee must participate in regular check-in meetings with EHCRP staff and report on Project progress toward meeting High Level Tasks identified in the Work Plan along with any Performance Metrics and Timeliness related to that progress. The Grantee's check-in meeting schedule will align with the invoicing frequency set forth in Exhibit B, Section 2. The Grantee must participate in no fewer than two check-in meetings per year. Grantee's attendance and participation at scheduled check-ins are a material part of this Agreement."
B. Progress Reports
   i. Grantee will submit progress reports as specified in the grant guidelines. Grantee must use the templates that will be made available to grantees via Grantee's attendance and participation at scheduled check-ins are a

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material part of this Agreement. the program's SharePoint. The progress reports must contain documentation of the work performed and should discuss how that work relates to specific deliverables outlined in the Work Plan (Attachment 2) and the Budget Detail Worksheet (Attachment 4).

ii. Grantee will submit a mid-term progress report to LCI half-way through the Grant Term at a date to be included in the Work Plan (Attachment 2) and using a template that will become available through the program's SharePoint folder. The mid-term progress report will track the work completed during the first half of the Grant Term and should include the following information:
    a. Outline of all activities taken pursuant to the Work Plan (Attachment 2) and the outcomes of each activity.
    b. Meetings and actions taken by the Grantee.
    c. An accounting of the expenditures made by the Grantee
    d. Feedback on the implementation process for EHCR program staff including barriers, challenges, and opportunities.

iii. When the Project is completed, Grantee must submit a Final Report. To complete and submit the Final Report:
    a. Submit the Final Report with the last invoice. If Grantee does not submit the Final Report with the last invoice, then the last invoice will be considered incomplete and returned following the process specified in Exhibit D, Section 5A.
    b. Use the Final Report Template, which will be available in the program's SharePoint folder.
    c. Sign the Final Report. Make sure the Final Report is signed by the person authorized to sign on the most current Authorized Signatory Form (Attachment 1).
    d. Include details in the Final Report. Put enough detail in the Final Report to show that Grantee completed the Project and fulfilled the terms of the Grant Agreement and that both the last invoice and the five percent (5%) retention should be paid for completing the Project.

C. Additional Reporting Requirements
    i. Grants that are funded by the Greenhouse Gas Reduction Fund (GGRF) funds must comply with all GGRF reporting requirements.

9. No Work Outside the Project Area

A. The "Project Area" shall be defined as the area boundary for the Project, as identified in application (Exhibit G) and workplan (Attachment 2). Invoices submitted need to reflect that work has occurred on the project area (Exhibit G).
B. No work outside the Project Area will be reimbursable through this agreement. LCI disclaims any representations, express or implied, that any work outside the Project Area that was not approved as part of the Application is or will be funded by the EHCRP. Grantee waives any claims against LCI related to such work.

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10. Conditions for Beginning Work

A. Readiness Requirements
   a. Conditions for beginning work apply to all projects proposing physical infrastructure, nature-based solutions, or other modifications to a property. Grantee must ensure that the Project meets all readiness requirements prior to expending any direct project costs ("Direct Costs"). For the purposes of the Conditions for Beginning Work Section (Exhibit A, Section 10A), Direct Costs are defined as expenses directly tied to physical items necessary for implementation. Examples of Direct Costs may include, but are not limited to, the purchase of tangible construction and installation materials.
   b. Indirect costs ("Indirect Costs") that support project readiness are allowed during the first six months. For the purposes of the Conditions for Beginning Work Section (Exhibit A, Section 10A) of this agreement, Indirect Costs are not directly tied to grant-funded tasks related to the construction or modification of physical infrastructure. Examples of Indirect Costs may include, but are not limited to, programmatic activities such as research and community outreach, personnel costs for administrative, supervisory, legal, or executive staff, and expenses for support units such as clerical support and housekeeping.
   c. Readiness requirements include:
      i. CEQA compliance documentation if applicable.
      ii. A demonstration of site control. For Projects where the Grantee or one of its partners does not own the site, the Grantee must provide evidence of a legally binding commitment of the site owner(s) to transfer ownership or allow the Grantee and/or its partners to access the site as needed for the purposes of implementing the Project.
      iii. Documentation of all permits required to implement the Project. A list of all permits required to implement the Project must be included in the Work Plan included with this Agreement in Attachment 2.
      iv. Documentation of any other pre- implementation requirements identified in the Work Plan (Attachment 2).
   d. Grantee must demonstrate readiness within the first 6 months of the Grant Term. Readiness will be assessed and approved independently for each project.
   e. LCI has sole discretion to determine when the Grantee has demonstrated readiness for the Project. The Grantee and its partners may only expend Direct Costs on the Project once Grantee receives written notice from LCI.
   f. LCI will provide written notice regarding the readiness status of each Project in a Readiness Memo. The Readiness Memo will be updated as the Grantee submits additional readiness documentation.

B. Failure to meet Readiness Requirements
   a. If Grantee fails to meet all required readiness requirements within the 6 months of the Grant Term will be, the project will be deemed infeasible

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and ineligible for reimbursement, unless LCI gives written approval to extend the timeline to meet the readiness requirements.

b. Grantee may petition LCI for approval to extend the deadline to meet readiness requirements by submitting a written petition to LCI no later than one month prior to the readiness deadline. The written petition shall include information detailing the actions the Grantee and its partners have taken up to this point to attempt to meet the readiness deadline, the reason(s) that it is not feasible for the Grantee and its partners to meet the readiness deadline, and how much additional time is needed for the Grantee to fulfill all remaining readiness requirements.
c. If the Project is deemed infeasible and ineligible for reimbursement, Grantee may not allocate Project funds to any different project without written LCI approval.

C. CEQA Readiness Requirements

a. Grantee is responsible for complying with all applicable laws and regulations for the Project, including the California Environmental Quality Act (CEQA) (PRC § 21000 et seq.) if applicable. Documentation of CEQA compliance must be provided to LCI to establish readiness prior to Project implementation.
b. The following documentation is acceptable to demonstrate CEQA compliance:
    i. Documentation for projects to which CEQA does not apply
        1. A signed letter or similar document from the head of the administrative approving entity (e.g., Planning Director) of the lead agency stating that CEQA does not apply to the Project and the basis for that determination.
    ii. Documentation for projects that are categorically or statutorily exempt
        1. A CEQA Notice of Exemption (NOE) that has been approved by the appropriate body pursuant to their obligations under CEQA; or
        2. Other documentation confirming that the project is exempt from CEQA, including but not limited to:
            a. A resolution adopted by the legislative body of the lead agency (e.g., City Council, Board of Supervisors) confirming a project's exemption. If a resolution or similar mechanism is not available or does not exist, meeting minutes documenting the legislative body's consideration and approval of the project's CEQA compliance may be submitted.
            b. A signed letter or similar document from the head of an administrative approving entity (e.g., Planning Director) of the lead agency.
    iii. Documentation for all other projects subject to CEQA
        1. A file-stamped Notice of Determination

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D. Although not required to establish readiness for Project implementation, Grantee must inform LCI if any legal claims are filed challenging any of the approvals for the Project, including CEQA approvals, within 3 business days of service of the complaint.

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Exhibit B: Budget Detail and Payment Provisions

1. Fiscal Administration and Payment

A. The Grantee is responsible for maintaining records that fully disclose its activities to implement the Project. Adequate documentation for each reimbursable transaction shall be maintained to permit the determination, through an audit if requested by the LCI, of the accuracy of the records and the eligibility of the expenditures charged to EHCRP grant funds. If the eligibility of the expenditure cannot be determined because records or documentation are inadequate, the expenditure may be disallowed.
B. To receive payments of grant funds, Grantee must submit to LCI the documentation listed in Exhibit B, Section 2. LCI agrees to reimburse Grantee for actual costs incurred for work performed, in accordance with the rates specified in the Budget Detail Worksheet (Attachment 4).
C. LCI will withhold five percent (5%) of each invoice, to be paid once all terms of the Grant Agreement have been satisfied.
D. Payment shall be made within forty-five (45) days of receipt and approval of an invoice. Failure to comply with requirements may result in non-payment or delayed payment.
E. For additional payment principles, see Exhibit B, Section 5.
F. LCI does not currently have infrastructure to support administering advance payments. At its election, LCI may offer an advance payment process to Grantee through an amendment to this Agreement.

2. How to Submit Invoices

A. Grantee must email the Invoice (PDF) to AccountsPayable@OPR.CA.GOV and copy the Grant Manager and Senior Planner identified by LCI in Exhibit A, Section 5 on the email as well. The email must include the Grant Agreement number and Grantee's name in the subject line. Grantee shall submit invoices at least quarterly but no more frequently than monthly to the Grant Manager unless specified otherwise. A request for payment shall consist of:

   i. The Invoice on official letterhead and signed by the Authorized Signatory or authorized designee specified in this Agreement (Exhibit A, Section 3), certifying the expenditures are for actual expenses for the tasks performed under this Grant Agreement. While an example of the Invoice Template will be provided during training, a sample is included in Attachment 5.
   ii. Each cost category and task must correspond to a cost category and task identified in the Budget Detail Worksheet (Attachment 4).
   iii. Supporting documentation for all itemized costs. Documentation may include but is not limited to: copies of purchase orders, receipts, subcontractor invoices, and timesheets. These items must contain sufficient information to establish that the specific service was rendered, or purchase was made.
      a. Supporting documentation should be clearly labeled by task.
      b. Records documenting time spent performing the work shall identify the individual, the date on which the work was performed, the specific grant-related activities or objectives to which the individual's time was devoted, the hourly rate, and the amount of time spent.

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B. Supporting documentation (e.g., timesheets, activity logs, cancelled checks) for matching funds does not need to be submitted to LCI but should be retained by Grantee in the event of an audit (Exhibit C, Section 5).

C. At any time, LCI may request hard copies of invoices, reports, supporting documentation, and evidence of progress.

3. Invoice Dispute

In the event of an invoice dispute, see Exhibit D, Section 5.

4. Budget Contingency Clause

A. If the Budget Act of the current year and/or any subsequent years covered under this Grant Agreement does not appropriate sufficient funds for the program, this Grant Agreement shall have no further force nor effect. In this event, LCI shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, LCI shall have the option to either cancel this Grant Agreement or offer an amendment to reflect the reduced amount. In the event that LCI cancels the Grant Agreement, LCI shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Grant Agreement, and Grantee shall not be obligated to perform any provisions of this Grant Agreement.

5. Payment Provisions

A. All costs to be reimbursed must be consistent with the Guidelines and the Project (Exhibit E).

B. Partners must invoice Grantee before Grantee submits an invoice to LCI. All payments will be issued to the Grantee, who will be responsible for disbursing payment to Partners. All invoices submitted by Partners to the Grantee must be contain sufficient information for Grantee to be able to invoice LCI in accordance with Exhibit B, Sections 1 and 2.

C. All costs to be reimbursed must be reasonable, as defined below:

i. A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. In determining reasonableness of a given cost, consideration must be given to:

i. Whether the cost is of a type generally recognized as ordinary and necessary for the operation of the entity or the proper and efficient performance of this Agreement.

ii. The restraints or requirements imposed by such factors as: sound business practices; arm's-length bargaining; federal, state, local, tribal, and other laws and regulations; and terms and conditions of this Agreement.

iii. Market prices for comparable goods or services for the geographic area.

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iv. Whether the Grantee or Partner acted with prudence in the circumstances considering their responsibilities to their employees, the public at large, and the state.

v. Whether the cost significantly deviates from the acquiring entity's established practices and policies regarding the incurrence of costs.

ii. LCI has the sole discretion to determine if a cost is reasonable. Any costs that do not meet the requirements above may not be reimbursed by the State. The Grantee may file a Dispute to contest LCI's determination as set forth at Exhibit D, Section 5.

D. Indirect Costs exceeding twenty percent (20%) of the total grant award are not eligible for reimbursement, as defined in the Guidelines.

E. LCI will reimburse Grantee only for actual expenses incurred during the term of this Grant Agreement, as specified in the Budget Detail Worksheet (Attachment 4).

6. Travel Reimbursement

Travel expenses directly related to the performance of this Grant Agreement will be subject to the State of California travel reimbursement rates in effect during the Grant Term.

A. LCI will only reimburse for actual expenditures incurred for in-state travel with the exception of incidental costs, which are not reimbursable.

B. Grantee shall maintain, and submit upon request, detailed travel records and supporting documents (e.g., travel request and approval forms, expense claims, invoices, and receipts for lodging and transportation) showing the date and purpose of the grant-related travel, destination, and, in the case of travel by automobile, the number of miles driven.

C. Grantee shall ensure travel costs are included in the Budget Detail Worksheet (Attachment 4) and are tied to tasks and deliverables in the Work Plan (Attachment 2).

D. Grantee and any person traveling pursuant to this Grant Agreement indemnifies and holds harmless LCI and the State of California for any liabilities resulting from such travel.

7. **Work Plan and Budget Modifications**

A. Grantee must keep the Work Plan (Attachment 2) and Budget Detail Worksheet (Attachment 4) up to date as specified in this Section and Exhibit B, Section 8.

B. Changes of up to twenty percent (20%) of the cost description outlined in the Budget Detail Worksheet(Attachment 4) shall be made by providing a written request to LCI before submission of the affected invoice and shall be effective upon written approval from the Grant Manager. Total costs cannot exceed the maximum grant fund amount set forth in this Agreement. Once effective, the change shall be deemed incorporated into the Grant Agreement.

C. Moderate changes to deliverable due dates and minor changes to subtask descriptions in the Work Plan (Attachment 2) shall be made by providing a written request to LCI before submission of the affected invoice and shall be

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effective upon written approval from the Grant Manager. Once effective, the change shall be deemed incorporated into the Grant Agreement. Once effective, the change shall be deemed incorporated into the Grant Agreement.

D. Material changes to the Work and Budget shall follow the amendment process, specified in Exhibit B Section 8. Material changes include:
   i. Cost changes of more than twenty percent (20%) between cost descriptions in the Budget Detail Worksheet
   ii. Elimination or alteration of tasks or deliverables
   iii. Significant changes to deliverable due dates
   iv. Change in Partners, see Exhibit A, Section 1
   v. Other changes deemed material by the Grant Manager

8. Amendments

A. This section applies to all amendments to this Grant Agreement, except for the following:
   i. Changes to the Authorized Signatory Form (Attachment 1). For changes to the Authorized Signatory Form see Exhibit A, Section 3.
   ii. Changes to Party Representatives as set forth in Exhibit A, Section 4.
   iii. Non-Material changes to the Work Plan and Budget Detail Worksheet as set forth in Exhibit B, Section 7.

B. For all other amendments, Grantee must request and obtain prior written approval before any amendment to this Grant Agreement is valid.

C. Request for amendments must:
   i. Be prepared, in writing, on official letterhead and signed by the Authorized Signatory or designee for Grantee.
   ii. Be submitted to the Grant Manager at least two (2) months prior to when the amendment is needed.
   iii. Include the Grant Agreement number, a detailed explanation of the proposed amendment, reason for the proposed amendment, and the effect of not approving the request.
   iv. Include a copy of the document(s) requested for amendment that shows the requested changes.

D. The Grant Manager will make reasonable efforts to respond in writing within fifteen (15) working days from receipt of request to approve or deny the request for amendment, including the reason for the decision.

E. The Grant Manager will make reasonable efforts to process amendments within thirty (30) days of the approval date. The amendment will not be in effect until both Parties' Authorized Signatories or designees have signed the Grant Agreement amendment.

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Exhibit C, General Terms and Conditions

1. Approval

This Grant Agreement is of no force or effect until signed by both Parties. Grantee may not commence performance until such approval has been obtained.

2. Amendment

No change to this Grant Agreement shall be valid unless made in accordance with Exhibit B. No oral understanding or change not incorporated in this Grant Agreement is binding on any of the Parties.

3. Assignment

This Grant Agreement is not assignable by Grantee, either in whole or in part, without the consent of LCI in the form of an amendment.

4. Records Retention

A. Grantee shall establish an official file containing adequate documentation of all actions taken with respect to the Project, including copies of the Grant Agreement, changes, amendments, letters, email correspondence, invoices, financial records, and reports and other documentation for a minimum of four (4) years following the final payment of funds or until completion of any action and resolution of all issues which may arise as a result of an audit, whichever is later. Grantee further agrees to require co-applicants (see Exhibit A, Section 6G for partnership agreement requirements) and subcontractors to provide copies of all documentation of actions taken related to the Project to the Grantee for retention in compliance with this section.

B. Grantee shall adequately protect all records, physical and electronic, from loss, damage, or destruction during the four (4) year retention period.

C. Grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the Work Plan (Attachment 2) and Budget Detail Worksheet (Attachment 4). Separate bank accounts are not required. Grantee must maintain financial records of expenditures in accordance with generally accepted accounting principles.

D. Grantee must maintain documentation of its normal procurement policies and procedures.

5. Audit and Accounting

A. Grant funded projects are subject to audit by the State of California during the grant term and for up to four (4) years following the termination of the Grant Agreement. Grantee agrees that LCI, the Department of Finance, the Bureau of State Audits, or their designated representative(s) shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement. The audit may consist of examining and auditing pertinent books, documents, papers, and records including financial transactions and supporting documents, general accounting systems, internal controls, management practices, policies, and procedures pertaining to the performance of this Grant Agreement. Grantee shall be given advance notice when the grant-funded Project is selected for an audit or review by LCI, the

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Department of Finance, the Bureau of State Audits, or their designated representative(s). Grantee agrees to allow the auditor(s) access to such records during normal business hours, excluding State of California holidays, and to allow interviews of any employees who might reasonably have information related to such records.

B. Grantee further agrees to comply with Government Code section 8546.7 in its interactions with co-applicants and subgrantees and be aware of the penalties for violations of fraud and for obstruction of investigation as set forth in Public Contract Code section 10115.10.
C. Partners and subcontractors of the Grantee who are paid with grant funds under the terms of this Grant Agreement shall be responsible for maintaining accounting records as specified above. Grantee shall include a term in all contracts to that effect.

6. Indemnification

Grantee agrees to indemnify, defend, and hold harmless the State of California, its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all Grantees, partners, subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Grant Agreement.

7. Disputes

Grantee shall continue with the responsibilities under this Grant Agreement during any dispute.

8. Independent Grantee

Grantee, and the agents and employees of Grantee, in the performance of this Grant Agreement, shall act in an independent capacity and not as officers, employees, or agents of LCI.

9. Non-Discrimination Clause

During the performance of this Grant Agreement, Grantee and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, color, ancestry, national origin, religion, creed, age (over 40), mental disability, physical disability, sex, gender (including pregnancy, childbirth, breastfeeding, or related medical conditions), sexual orientation, gender identity, gender expression, medical condition, genetic information, marital status, and military and veteran status. Grantee and subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Grantee and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §§12990, subds. (a)-(f) et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs., tit. 2§, § 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990, set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Grant

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Agreement by reference and made a part hereof as if set forth in full. Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Grant Agreement.

Grantee shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Grant Agreement.

10. Timeliness

Time is of the essence in this Grant Agreement. LCI and Grantee will work collaboratively to ensure this Grant Agreement and the Project are administered in a timely fashion.

11. Governing Law

This Grant Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

12. Unenforceable Provision

If any provision of this Grant Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Grant Agreement have force and effect and shall not be affected thereby.

13. Revenue

All revenue generated as a part of the Project by Grantee, their partners or subcontractors must be used to further the Project to the extent reasonably possible. Grantee must keep records of revenue expenditures for audit purposes.

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Exhibit D, Special Terms and Conditions

1. Compliance with Laws and Regulations

By signing this Grant Agreement, Grantee certifies that it shall comply fully with all applicable federal, state, and local laws, ordinances, regulations, and permits and shall secure any new permits required by authorities having jurisdiction over the Project(s), and maintain all presently required permits.

Grantee is responsible for complying with all applicable requirements, if any, of the California Environmental Quality Act (CEQA) (Pub. Resources Code, §§ 21000 et seq.). LCI's selection of a Project for a planning grant does not foreclose appropriate consideration of alternatives or mitigation measures that would reduce or eliminate adverse environmental effects of any project during the CEQA review process. Nor does it foreclose the possibility that the project may be denied due to its significant environmental effects, if any. No work that is subject to CEQA may proceed until clearance is given by all lead and responsible agencies.

2. Subcontractors and Partners

LCI 's contractual relationship is with Grantee, and not any of its Partners or subcontractors. Grantee is entitled to make use of its own staff, Partners, and subcontractors, as identified in the Budget Detail Worksheet (Attachment 4), and will comply with its own competitive bidding and sole sourcing requirements for subcontracts that arise out of or in connection with this Grant Agreement. Grantee shall manage, monitor, and accept responsibility for the performance of its own staff, Partners, and subcontractors, and will conduct Project activities and services consistent with professional standards for the industry and type of work being performed under this Grant Agreement.

Nothing contained in this Grant Agreement or otherwise shall create any contractual relationship between LCI and any Partners or subcontractors, and no subcontract shall relieve Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to LCI for the acts and omissions of Partners and subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay Partners and subcontractors is an independent obligation from LCI's obligation to make payments to Grantee. As a result, LCI shall have no obligation to pay or to enforce the payment of any moneys to any Partner or subcontractor.

3. No Third-Party Beneficiaries

This Grant Agreement is not intended for the benefit of any person or entity other than the Parties, and no one other than the Parties themselves may enforce any of the rights or obligations created by this Grant Agreement.

4. Project Monitoring and Oversight

A. Project monitoring and oversight is essential to ensure the Project stays within scope and is completed on schedule and within budget in accordance with this Grant Agreement. It is the responsibility of the Grantee to monitor the Project to ensure that it is completed in accordance with this Grant Agreement.

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B. Grantee agrees that LCI has the right to visit the site of the Project described in the Application (Exhibit G) and the Project Area (Exhibit G).
C. Grantee agrees that LCI has the right to conduct a final inspection of completed Projects, as determined by LCI. For any construction projects which require certification by the appropriate registered professional (such as a California Registered Civil Engineer or Geologist) that the Project has been completed in accordance with any final plans and specifications, Grantee must notify the LCI Grant Manager of the inspection date at least (10) working days prior to the inspection in order to provide LCI the opportunity to participate.
D. The LCI Grant Manager has the right to request phone calls or in-person meetings with the Grantee's Party Representatives to discuss the progress of the Project. Grantee must work with the LCI Grant Manager to accommodate monitoring requests.

5. Dispute Resolution

A. Invoice Disputes

i. In the event of an invoice dispute, the Grant Manager will notify Grantee by phone and follow up in writing using the Invoice Dispute Notification Template (Attachment 6) within ten (10) working days of receipt of the disputed invoice.

ii. During the dispute, both parties shall deal in good faith to resolve the dispute. Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement.

iii. If Grantee contests the decision made by the Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

B. General Disputes

i. In the event of a dispute unrelated to the dispute of an invoice, Grantee shall first attempt to resolve the dispute with the Grant Manager.

ii. Both parties shall deal in good faith and attempt to resolve the dispute informally.

iii. Grantee shall continue to meet its responsibilities and obligations under the terms of this Grant Agreement during a dispute.

iv. If Grantee contests the decision made by the Grant Manager, Grantee shall submit a written "Notice of Dispute" on official letterhead, according to Subsection C below.

C. Contesting a Dispute Decision

i. If Grantee contests a decision made by the Grant Manager, Grantee may submit a written "Notice of Dispute" on official letterhead. The "Notice of Dispute" shall include:

- The Grant Agreement number
- A complete description of the basis for the dispute

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- Legal authority or pertinent facts, supporting arguments and documentation
- Action requested for resolution

The "Notice of Dispute" shall be sent to the following address, with copies sent via email to the LCI contacts in Exhibit A, Section 4:

Governor's Office of Land Use and Climate Innovation
EHCRP
Attn: EHCRP Program Manager
1400 Tenth Street
Sacramento, CA 95814

ii. Within 30 days after receipt of the "Notice of Dispute," the LCI EHCRP Program Manager shall review the dispute and submit a written decision to Grantee, which shall include:

- The decision made
- An explanation for the decision

iii. The written dispute decision of the LCI EHCRP Program Manager is considered final and cannot be disputed further by the Grantee.

6. Termination

A. Completion of Project. This Grant Agreement shall terminate upon completion of the Project and payment of the last invoice, except those provisions which survive termination.

B. Early Termination. Either Party may terminate this Grant Agreement upon thirty (30) days advance written notice by certified mail to the other Party. The notice shall specify the reason for early termination and may permit Grantee or LCI to rectify any deficiency(ies) prior to the early termination date.

i. Conditions of early termination:

a. Upon any termination, Grantee must deliver all invoices, reports, and other deliverables required by this Grant Agreement up to the time of termination. Grantee must deliver all materials within sixty (60) calendar days of the termination date.

b. Upon receipt of notice from LCI of Termination for Convenience, or upon sending the notice of early termination to LCI, Grantee shall immediately take action to ensure neither it nor any Partner or Subcontractor incur any additional obligations, costs or expenses, except as may be reasonably necessary to terminate its activities.

c. LCI will examine the extent of Grantee compliance for work partially completed and reasonably determine costs eligible for reimbursement based on final invoices submitted and compliance with this Grant Agreement.

ii. The rights and remedies of LCI and Grantee provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Grant Agreement.

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7. Waiver of Rights

A. Grantee waives any and all rights to any type of express or implied indemnity or right of contribution from LCI, its officers, agents, or employees for any liability arising from, growing out of, or in any way connected with this Grant Agreement.
B. Grantee waives all claims and recourses against LCI, including the right to contribution for loss or damage to persons or property arising from, growing out of, or in any way connected with or incident to this Grant Agreement, except claims arising from the gross negligence of LCI, its officers, agents, and employees.
C. None of the provisions of this Grant Agreement shall be deemed waived unless expressly waived in writing.

8. Insurance Requirements

A. A Grantee that is a governmental organization may provide evidence of sufficient self-insurance to satisfy the insurance requirements below.
B. If Grantee is not a governmental organization or is a governmental organization that is unable to provide evidence of sufficient self-insurance, then the following are the insurance requirements:

C. Grantee must ensure the following insurance policies are obtained and kept in force for the term of this Grant Agreement, with no lapses in coverage, that cover any acts or omissions of Grantee or its employees engaged in carrying out any tasks specified in this Grant Agreement:
   i. Workers' Compensation Insurance in an amount of not less than the statutory requirement of the State of California (Labor Code, § 3700 et seq.).
   ii. Commercial general liability insurance in an amount of not less than $1,000,000 per occurrence for bodily injury and property damage combined.
   iii. Motor vehicle liability with limits not less than $1,000,000 per accident for bodily injury and property damage combined. Such insurance shall cover liability arising out of a motor vehicle including owned or hired, and non-owned motor vehicles.

D. Insurance policies must name the State of California, its officers, agents, employees, and servants as additional insured parties for the commercial general liability and automobile liability insurance, but only with respect to work performed under this Grant Agreement.

E. Grantee is responsible for guaranteeing that a copy of each Certificate of Insurance is submitted LCI within sixty (60) calendar days of the Grant Agreement signature. The grant number must be included on each submitted Certificate of Insurance.
F. Grantee must notify LCI prior to any insurance policy cancellation or substantial change of policy, including lapse of coverage, change in coverage amount, or change in carrier. Grantee shall submit proof of new or updated policy based on insurance requirements within thirty (30) days of policy cancellation or substantial policy change. Failure to provide proof of insurance may result in termination of this Grant Agreement.

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9. Stop Work

If it is determined, at the sole discretion of LCI, that Grantee is not meeting the terms and conditions of this Grant Agreement, immediately upon receiving a written notice through certified mail from LCI to stop work, Grantee shall cease all work under this Grant Agreement. LCI has the sole discretion to determine that Grantee meets the terms and conditions of this Grant Agreement after a stop work order, and to send a written notice to Grantee to resume work under this Grant Agreement.

10. Remedies of Nonperformance

Grantee's failure to comply with any of the terms and conditions of this Agreement shall constitute a breach of this Agreement. LCI will give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.

In addition to the other remedies that may be available to LCI in law or equity for breach of this Agreement, LCI may at its discretion exercise the following remedies:

A. Undertake the dispute resolution process set forth at Exhibit D, Section 5;
B. Issue a stop work order pursuant to Exhibit D, Section 9;
C. Disqualify the Grantee from applying for future EHCRP funds or other LCI administered grant programs;
D. Revoke existing EHCRP grant funds to the Grantee;
E. Require the repayment of EHCRP grant funds disbursed and expended under this Agreement;
F. Seek a court order for specific performance of the obligation defaulted upon, or the appointment of a receiver to complete the obligations in accordance with the EHCRP Guidelines and this Agreement;
G. Other remedies available by law, or by and through this Agreement. All remedies available to LCI are cumulative and not exclusive.

11. Publicity

Grantee agrees that it will acknowledge LCI in all publications, websites, signage, invitations, and other media-related and public-outreach products related to the EHCRP. LCI staff will provide LCI logo files and guidance on their usage directly to Grantee. Grantee agrees to adhere to the Communications Kit provided by LCI (Exhibit H). If Grantee is planning an event or announcement, needs sample materials, or needs assistance or advice, Grantee shall contact the Grant Manager.

A. Long-Form Materials: Long-form written materials, such as reports, must include the following standard language about LCI, EHCRP, and the Integrated Climate Adaptation and Resiliency Program (ICARP):

   The Extreme Heat and Community Resilience Program supports a growing practice of extreme heat relief and long-term resilience to extreme heat across California. Extreme heat will impact every county in California. However, there are many actions we can take to reduce or prevent heat-related impacts to public health, our ecosystems, and the economy. EHCRP is dedicated to supporting a statewide movement to build resilience to extreme heat through job creation, placemaking, place-keeping, and protecting and improving health outcomes of Californians who are disproportionately impacted, exposed to, or

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at risk of harm from extreme heat.

- *The EHCRP is an initiative of the Integrated Climate Adaptation and Resiliency Program (ICARP) housed within the Governor's Office of Land Use and Climate Innovation. ICARP advances statewide climate adaptation and resilience by coordinating investments, partnerships and climate science to ensure people, natural systems, and the built environment are protected, prepared, and thrive in the face of climate change. Learn more: https://opr.ca.gov/climate/icarp/*
- *Press Releases, Flyers, and Visual Materials: Any informational materials that do not qualify as long-form, but that include at least a paragraph of text, such as press releases, media advisories, short case studies, flyers, etc., must include either of the following messages:*

Long version:

"[Project Name] is supported by the Extreme Heat and Community Resilience Program at the Governor's Office of Land Use and Climate Innovation (LCI). The Extreme Heat and Community Resilience Program is an initiative of LCI's Integrated Climate Adaptation and Resiliency Program (ICARP). ICARP advances climate adaptation and resilience in California by coordinating investments, partnerships and climate science to ensure people, natural systems, and the built environment are protected, prepared, and thrive in the face of climate change.

Short version:

"[Project Name] is supported by the Extreme Heat and Community Resilience Program implemented by the Governor's Office of Land Use and Climate Innovation."

Grantee may at times produce promotional materials that are primarily visual in nature, such as banners, signage, certain flyers, and sharable images for social media. In such cases, when including the above boilerplate language acknowledging ICARP and LCI support is not practical, Grantee should instead include the official LCI logo, preceded by the words "Funded by."

B. Media Inquiries: Grantees must distribute a press release after grant decisions are presented during ICARP Technical Advisory Council (TAC) Meetings, and may be requested to present before the TAC and release communications materials for other major milestones throughout the lifecycle of the grant. All press releases must be approved by the LCI Communications and External Affairs prior to distribution and LCI must be alerted to all press events related to the grant.

C. Communications Materials and Photos: Grantee shall share between 8-12 high-resolution, color photos with LCI during the Grant Term. These photos should include pictures of people involved with the Project, the Project area, and/or

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activities conducted during the Grant Term. LCI reserves the right to use these photos across its communications platforms.

D. Social media: Grantee is encouraged to use social media to share and inform the public of activities under this Grant Agreement. We are present in LinkedIn, Facebook, Instagram, Snapchat, and X. .

12. Drug-Free Workplace Certification

In signing this Grant Agreement, Grantee certifies that it will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

A. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

B. Establish a Drug-Free Awareness Program to inform employees about:

i. The dangers of drug abuse in the workplace.

ii. The person's or organization's policy of maintaining a drug-free workplace.

iii. Any available counseling, rehabilitation, and employee assistance programs.

iv. Penalties that may be imposed upon employees for drug abuse violations.

C. Every employee who works on this Grant Agreement will:

i. Receive a copy of the company's drug-free workplace policy statement.

ii. Agree to abide by the terms of the company's statement as a condition of employment on this Grant Agreement.

Failure to comply with these requirements may result in suspension of payments under this Grant Agreement or termination of this Grant Agreement or both, and Grantee may be ineligible for award of any future State of California agreements if LCI determines that any of the following has occurred: Grantee has made false certification, or violated the certification by failing to carry out the requirements as noted above (Gov. Code, § 8350 et seq.).

13. Americans with Disabilities Act

Grantee will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 U.S.C. 12101 et seq.).

14. Air/Water Pollution Violation Certification

Under State of California laws, Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the California Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

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15. Payee Data Record Form - STD 204

This form must be completed by all Grantees that are not another state agency or other governmental entity.

16. Equipment

A. The cost to lease equipment to use in the grant project area may be charged to the grant. Cost of leased equipment charged to the grant must be substantiated with receipts identifying equipment was leased, lease rate and total cost.

B. Use of equipment owned by the Grantee but not purchased with grant funds, may be charged to the grant at a rate set by the California Department of Transportation Labor Surcharge and Equipment Rental Rate Guide. Use of Grantee equipment must be substantiated with an equipment usage log that identifies the equipment used, rate, and total rental cost.

C. Purchase of equipment using grant funds is allowable only with prior approval by the LCI Grant Manager. The Grantee must provide to LCI a cost-benefit analysis to justify the cost of purchasing equipment as opposed to leasing the same equipment.
   i. The cost of equipment purchased shall be substantiated by purchase receipt.
   ii. Any equipment purchased with grant funds with LCI approval that is reimbursable as a Direct Cost of the Project must be solely owned on the title by the Grantee or Partner.
   iii. Each grant-funded piece of equipment must be dedicated to the same use described in proportion in scope as in the Grant Agreement, unless LCI otherwise approves in writing, for the useful life of the equipment.
   iv. If the owner of the grant-funded equipment determines that it no longer has need for the grant-funded equipment before the end of the equipment's useful life, the owner shall donate the grant-funded equipment to a public entity or nonprofit organization that will use the grant-funded equipment for purposes that are similar to the purpose intended in the Grant Agreement or to a public entity or nonprofit that serves the project area.
   v. For the duration of the useful life of each grant-funded piece of equipment, the grantee shall maintain a record identifying each piece of grant-funded equipment, the expected useful life of each item, and the ultimate disposition (disposal or donation). The requirements of this section will survive termination of this agreement.

D. Grantee will assume all risk including cost for maintenance, repair, loss, destruction, and damage to all equipment until disposition of equipment. LCI may, at its discretion, repair any damage or replace any lost or stolen items and deduct the cost thereof from Grantee's invoice to the State, or require Grantee to repair or replace any damaged, lost, or stolen equipment to the satisfaction of LCI with no expense to the State.

E. In the event of theft, a report must be filed immediately with the California Highway Patrol (State Administrative Manual § 8643 [Lost, Stolen, or Destroyed Property]).

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F. Grantee must maintain an inventory record for grant-funded equipment purchased or built with funds provided under this Grant Agreement. In addition, items of grant-funded equipment or supplies that are prone to theft, loss, and misuse and may contain sensitive data (e.g., computers, printers, smartphones, tablets, cameras, GPS devices, etc.) must be inventoried. This equipment inventory record must be updated within mid-term reports and reports accompanying quarterly invoices, and upon request [reference reporting requirements section].

17. Infrastructure

A. Grantee must ensure all necessary rights of way, property ownership, or leases have been secured prior to construction for at least the useful life of the Project. Purchases of all real property required for the Project must be free and clear of liens, conflicting easements, obstructions, and encumbrances. Any property acquisition by Grantee must not involve eminent domain proceedings or threat of eminent domain proceedings. Grantee must record deed restrictions on Project property, as applicable.
B. For any rights of way, real and personal property, leases, improvements, and infrastructure funded as a reimbursable direct cost of the Project, the Grantee, Partner, or public agency, as approved in writing by the LCI Grant Manager, must be the sole owner of the title or leasehold. Each site acquired or improved upon with funding provided under this Grant Agreement must remain permanently dedicated to the described use in the same proportion and scope as was in the Grant Agreement, unless LCI agrees otherwise in writing. If the ownership or use of the property changes to a use not in accordance with the Grant Agreement, Grantee may be required to reimburse the State in a manner determined by LCI.
C. Grantee, Partner, or Subcontractor, as applicable, is obligated to continue operation and maintenance of the physical aspects of the Project for its full useful life, which, for the purpose of this Grant Agreement, includes any extensions of that life achievable by reconstruction, rehabilitation or enhancements, in accordance with the described use in the same proportion and scope as in the Grant Agreement, unless LCI agrees in writing. Grantee may be excused from its obligations for operation and maintenance of the Project site only upon written approval from LCI. The Project and its facilities must be maintained, supervised, and inspected by adequate and well-trained staff and/or professionals and technicians as the project reasonably requires.

18. Debt Security

Grantee will not use or allow the use of any portion of real property purchased solely with EHCRP grant funds as security for any debt.

19. Force Majeure

Neither the State nor Grantee will be responsible hereunder for any delay, default, or nonperformance of this Grant Agreement, to the extent that such delay, default, or nonperformance is caused by an act of God, weather, accident, enemy or hostile governmental action, civil commotion, strikes, lockouts, labor disputes, fire or other casualty, or other contingencies unforeseen by the State or Grantee, its

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Partners, Subcontractors, or vendors, and beyond the reasonable control of such party.

20. Expatriate Corporations

Grantee hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Sections 10286 and 10286.1, and is eligible to contract with the State of California.

21. Corporation Qualified to do Business in California

When work under this Grant Agreement is to be performed in California by a corporation, the corporation must be in good standing and currently qualified to do business in the state. "Doing business" is defined in Revenue and Taxation Code Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit.

22. Self-Dealing and Arm's Length Transactions

All expenditures for which reimbursement pursuant to this Grant Agreement is sought must be the result of arm's-length transactions and not the result of, or motivated by, self-dealing on the part of Grantee or any employee or agent of Grantee.

23. Relocation

If a project is subject to State Relocation Law and a relocation plan is required by State Relocation Law (Gov. Code, § 7260 et seq.) and Section 6038 of the Relocation Assistance and Real Property Guidelines (25 Cal. Code of Regulations, div. 1, ch. 6, § 6000 et seq.) for the Project Area, Grantee must provide a copy of the relocation plan.

24. Child Support Compliance Act

Grantee recognizes the importance of child and family support obligations and must fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Family Code Section 5200 et seq.; and

Grantee, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

25. Environmental Justice

In the performance of this Grant Agreement, Grantee must conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of California, consistent with Government Code section 65040.12, subdivision (e).

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26. Union Organizing

By signing this Grant Agreement, Grantee hereby acknowledges the applicability of Government Code Sections 16645, 16645.2, 16645.8, 16646, 16647, and 16648 to this Grant Agreement and hereby certifies that:

A. No grant funds disbursed by this Grant Agreement will be used to assist, promote, or deter union organizing by employees performing work under this Grant Agreement.

B. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee must maintain records sufficient to show that no state funds were used for those expenditures, and that Grantee must provide those records to the Attorney General upon request.

27. Prevailing Wages and Labor Compliance

Grantee certifies that it will comply with all prevailing wage requirements under California law, pursuant to Section 1720 et seq. of the California Labor Code. The California Labor Code requires payment of locally prevailing wages to workers and laborers on state government contracts in excess of $1,000 for public works projects. A "public work" is the construction, alteration, demolition, installation, repair, or maintenance work done under contract and paid for in whole or in part out of public funds. The definition applies to private contracts when certain conditions exist. Grantee can identify additional stipulations and exceptions under Cal. Labor Code § 1720 et seq.

A. Grantee must ensure the following on "public work" activities under this Grant Agreement:

   i. Prevailing wages are paid;

   ii. The project budget and invoices for labor reflects these prevailing wage requirements, or if exempt, provide the applicable exemption to EHCRP with the project budget; and

   iii. The project complies with all other requirements of prevailing wage law including but not limited to keeping accurate payroll records and complying with all working hour requirements and apprenticeship obligations.

B. Grantee must ensure that its Partners and Subcontractors, if any, also comply with prevailing wage requirements. Grantee must ensure that all agreements with its Partners and Subcontractors to perform work related to the EHCRP Project contain the above terms regarding payment of prevailing wages on public works projects.

C. The Department of Industrial Relations (DIR) is the primary resource for consultation on the requirements of California prevailing wage law.

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i. Grantee can identify the rates for prevailing wage on the DIR website at http://www.dir.ca.gov. Grantee may contact DIR for a list of covered trades and the applicable prevailing wage.

ii. If Grantee is unsure whether the EHCRp Project or individual projects receiving this award is a "public work" as defined in the California Labor Code, it may wish to seek a timely determination from the DIR or an appropriate court.

iii. If Grantee has questions about this contractual requirement, recordkeeping, apprenticeship, or other significant requirements of California prevailing wage law, it is recommended Grantee consult DIR and/or a qualified labor attorney before accepting this grant award.

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Exhibit E, EHCRP Guidelines

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Exhibit F, Award Letter

Governor's Office of
Land Use and
Climate Innovation

State of California Governor's Office of Land Use and Climate Innovation
1400 10th Street. Sacramento, California, 95814
lci.ca.gov

December 5, 2024
Chamberlain Segrest
chamberlain-segrest@scusd.edu

RE: Award Notification – Extreme Heat and Community Resilience Program Round 1, Large Planning Grant Award, Chamberlain, Sacramento City Unified School District Community Solar and Resiliency Project

Dear Chamberlain Segrest and partners,

The Governor's Office of Land Use and Climate Innovation is pleased to inform you that Chamberlain has been selected as a Round 1 Grantee for the Extreme Heat and Community Resilience Program award of $750,000.00 for the project Sacramento City Unified School District Community Solar and Resiliency Project. The Extreme Heat and Community Resilience Program funds planning and implementation projects to mitigate the impacts of extreme heat. The Program will build frameworks for change and invest in local, regional, and tribal projects that strengthen communities that are vulnerable to extreme heat. Congratulations on your successful application!

In the coming weeks, staff from the Extreme Heat and Community Resilience Program (EHCRP) will schedule a kickoff meeting to discuss and address any outstanding issues identified by staff and an interagency review panel, as well as to finalize the partnership and grant agreement. Grantees and Partners will need to work closely and collaboratively with staff to address all issues prior to grant execution. Please note, this is a preliminary award, and LCI reserves the right to rescind or make changes to awards before the agreement is executed. This award is contingent on the execution of a grant agreement.

We ask that you keep the awards announcement confidential until LCI posts the information publicly on our website.

We look forward to our partnership in the coming years. If you have any questions, please contact Braden Kay, EHCRP Program Manager, at braden.kay@opr.ca.gov; and Kelly Meza Prado, EHCRP Senior Adaptation and Resilience Planner, at kelly.mezaprado@opr.ca.gov.

Sincerely,

Sam Assefa
Director, Governor's Office of Land Use and Climate Innovation

Governor's Office of Land
Use & Climate Innovation
1400 Tenth Street
Sacramento, CA 95814

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Exhibit G, Grant Application

CA Gov. OPR - Extreme Heat and Community Resilience Program Powered by Submittable

Title	**Sacramento City Unified School District Community Solar and Resiliency Project** by **Joanna Wagner** in **EHCRP - Full Application Form (2024/25)** joanna@buildmomentum.io	05/03/2024 id. 46425102

Original Submission 05/03/2024

Score	n/a
Application Label	Sacramento City Unified School District Community Solar and Resiliency Project
Would you like to add anyone (e.g., Co-Applicants) to this form to (1) help you respond to these questions, (2) be able to view and access your response later, and (3) have EHCRP staff cc in future communications with you?	Yes
	Project Overview
What is the project name?	Sacramento City Unified School District Community Solar and Resiliency Project
What type of grant are you applying for?	Large Planning Grant
	Lead and Partners Summary Lead Applicant
Name of entity acting as Lead Applicant	Sacramento City Unified School District
Lead Applicant's entity type	Academic Institution
	If awarded, academic institutions should provide a letter or other document approved by the governing body or leadership of the institution committing to the execution of the project proposed in the application.

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Attachment 1: Authorized Signatory Form

I hereby verify that I am an authorized Grantee representative and signatory and, as such, can sign and/or delegate authorization to sign and bind Grantee as it relates to the above-referenced Grant Agreement and grant related documents.

Grantee Authorized Signatory:

Name: Janea Marking *(Type or Print Name)* **Title:** Central Business Officer

Signature: _____ **Date:** _____

Delegated Authorized Signatories:

1. **Name:** _____ *(Type or Print Name)* **Title:** _____

   Signature: _____ **Date:** _____

   Document(s) Authorized to sign:

   - ❑ All Grant Related Documents
   - ❑ Grant Agreement
   - ❑ Grant Amendments
   - ❑ Budget Amendments
   - ❑ Reports
   - ❑ Invoices
   - ❑ Other _____

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2. **Name:** _____ *(Type or Print Name)* **Title:** _____

   Signature: _____ **Date:** _____

   Document(s) Authorized to sign:

   - ❑ All Grant Related Documents
   - ❑ Grant Agreement
   - ❑ Grant Amendments
   - ❑ Budget Amendments

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- ❑ Reports
- ❑ Invoices
- ❑ Other _____

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Attachment 2: Work Plan

Project Name:

Work Plan	
Instructions: 1. Fill out the rows and columns with the requested information. 2. All required activities must be addressed in this workplan. The workplan is a set of capacity building strategies that align with program objectives and collectively work to achieve the project vision. 3. For the eligible activities listed in the Guidelines, applicants must develop at least one strategy that includes a description of tasks and subtasks, timeline for completion of key tasks and deliverables, and members involved in implementing each task and subtask. 4. The workplan should provide a sufficient description of tasks to provide reviewers with an understanding of how specific tasks advance project objectives and goals. 5. Applicants are not limited to 5 strategies as exemplified in this workplan - include more strategies as needed. 6. To view an example go to tab #5 "Example Work Plan"	
Proposal Name:	Community Solar and Resiliency Project
Lead Applicant:	Sacramento City Unified School District
Project Description: (500 character limit)	The Community Solar and Resiliency Project (CSR) is a multifaceted initiative aimed at understanding and addressing extreme heat impacts through collaborative, community-centered planning to support the deployment of innovative clean energy solutions and community resilience strategies. CSR will: • Engage the community to understand its needs and incorporate community members into the planning process. o Develop implementation plans based on community engagement to create educational programs for members of the community to mitigate and reduce the effects associated with extreme heat. • Provide workforce development related to clean energy jobs. • Identify measures to mitigate the effects of extreme heat in the communities served by SCUSD. • Evaluate identified measures for efficacy and cost-effectiveness. • Evaluate and quantify the needs, costs, and benefits of creating a community resilience center at Hiram Johnson High School (HJHS). • Evaluate and quantify the needs, costs, and benefits of implementing resiliency measures at SCUSD's Central Kitchen (kitchen) and potentially the electric bus fleet depot (depot). • Design and engineer a 100% renewable microgrid at HJHS to serve as a community energy hub providing reliable, climate-controlled refuge during heat events during non-school hours and activities. • Design energy resilience measures at the kitchen to ensure continuity of nutrition services during power outages. CSR will deliver its benefits by leveraging deep, highly functional partnerships to deliver direct community-focused benefits while contributing safer, more healthful, and more robust district services.
Character Count	**242**

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Task 1: Grant Management (SCUSD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 1.1 - Overall Project Management	Grant Manager will ensure that the CSR Project is meeting its timeline, budget, and scope. Grant Manager will develop a communication plan in the first month of the Period of Performance. This includes but is not limited to regular meetings with project partners to track, receive, and comment on all Deliverables and Milestones.	Communication Plan One monthly meeting lasting one hour for each Project Partner. Meeting notes emailed to attendees after each meeting.	Month 1-24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.2 - Kick-Off Meeting	Plan and attend a "Kick-off" meeting between LCI Extreme Heat and Community Resilience Program and representatives from all the Project Partners. The administrative and technical aspects of the Project will be discussed at the meeting. Prior to the meeting, an agenda will be provided to all potential meeting participants, as well as meeting notes following the meeting. Following the meeting, within the first month of the project, subcontracts between SCUSD and all the project partners will be drafted and signed. The meeting may take place by electronic conferencing.	Agenda prior to kick off meeting. Completion of Meeting Completion of Meeting Notes Completion of Subcontracts between Prime Applicant and Subcontractors	Month 1	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.3 - Quarterly Project Updates	Prepare brief (approximately 1/2 page) updates summarizing project progress and deliver them to LCI .	Nine written, emailed updates	Ongoing, every quarter of performance period	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.4 - Mid-term Progress Report	Prepare and submit a report tracking and detailing the work completed during the first half of the grant term.	One written, emailed report	Month 12 - 13	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.5 - Final Progress Report	Prepare and submit a report on the overall status of the grant and track the work completed during the entire grant term. This Report will compile Final Reports from all subtasks and their leads.	One written, emailed report	Month 24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.6 - Case Study	Create document capturing lessons learned and effective practices through this project.	One Case Study Report and a Case Study Presentation.	Month 24	SCUSD	SMUD, UL, GRID	Program Administration
Subtask 1.7 - Final Meeting	Project Partners will meet with LCI staff to present project findings, conclusions, recommendations, and outcomes. This meeting will be attended by the SMUD and LCI staff, at a minimum, and ideally by the entire project team. SMUD will provide an agenda and final follow up notes for the meeting. The meeting will be hosted using electronic conferencing.	Agenda prior to kick off meeting. Completion of meeting Completion of Meeting Notes	Month 24	SCUSD	SMUD, UL, GRID	Program Administration

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Task 2: Community Outreach and Engagement (United Latinos)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metric used to demonstrate success*	**Timeline** *Indicate month of project th activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activitie Addressed**
Subtask 2.1 - Community Advisory Board	United Latinos will establish a diverse and inclusive Community Advisory Committee -consisting of local stakeholders and community members responsible for providing insights and feedback on project initiatives while ensuring that the community's needs and perspectives are effectively represented. Members will be recruited based on their expertise, community involvement, and commitment to the project's goals. United Latinos will organize initial meetings, set a regular schedule for future engagements, and define the roles and responsibilities of all committee members.	List of Community Advisory Committee Members. Meeting schedule for up to four meetings, meeting agendas, and meeting summaries.	Months 3, 8, 15, 20	UL	SMUD, SCUSD	Large Planning Grant
Subtask 2.2 - Community Engagement Plan, Creation	United Latinos will create a comprehensive Community Engagement Plan to effectively involve community stakeholders in the development and execution of project work. The plan will identify key community groups and stakeholders, determine the best methods for engagement, and set clear objectives for community involvement. This will include scheduling and organizing meetings, workshops, and other events to facilitate communication and feedback. The plan will also outline strategies supplementing the Community Advisory Committee for ongoing communication to keep the community informed and involved throughout the project's lifecycle. The plan will include mechanisms for evaluating the effectiveness of the engagement strategies and making adjustments as necessary. The Plan will incorporate critical Community Engagement questions that were identified by AECOM through their initial Needs Assessments.	One draft Community Engagement Plan	Months 1-4	UL	SMUD, Subcontractor: AECOM	Large Planning Grant
Subtask 2.3 - Community Engagement Plan, Implementation	United Latinos will execute the final Community Engagement Plan.	Six (6) high quality photographs of the Community Advisory Committee Meetings and virtual copies of all flyers and posters that were created.	Months 4-18	UL	SMUD	Large Planning Grant
Subtask 2.4 - Community Engagement Final Report	United Latinos will prepare and submit a report on all of the work and findings relating to community engagement of the grant.	One final Community Engagement Plan One Community Engagement Final Report	Month 20	UL	SMUD	Large Planning Grant

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Task 3: Workforce Development (Grid)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 3.1 - Needs Assessment through HJHS engagement	GRID will inform and support United Latinos' community engagement efforts to identify the specific skills and knowledge gaps within the target workforce (the community surrounding Hiram Johnson High School). GRID will gain insight into the needs of HJHS and the District by engaging 3-5 SCUSD administrators and staff.	1 page results memo of the needs of the HJHS teachers, community, and district staff.	Months 1-5	GRID	SCUSD, SMUD	Large Planning Grant
Subtask 3.2 - Needs Assessment through Research	GRID will conduct a literature review to identify the specific skills and knowledge gaps within the target workforce and its relations to the target community of this project (the community surrounding Hiram Johnson High School). GRID will evaluate current "Green Jobs" workforce needs and capabilities of the Hiram Johnson High School students and community versus the skills needed for future sector-related projects or roles in Sacramento. GRID will work with and through the District's Career Technical Education Department to assess the needs and capabilities of Hiram Johnson School students.	2 page summary of the literature review and a Work Force Development Plan Outline.	Months 1-5	GRID	N/A	Large Planning Grant
Subtask 3.3 - Workforce Development Plan, Draft Creation	GRID will engage SCUSD administrators, and SMUD project team for feedback on the draft Workforce Development Plan Outline to ensure that it speaks to the identified needs and that future employees are equipped with necessary skills and knowledge to adapt to an evolving labor landscape.	One draft Workforce Development Plan	Months 5-6	GRID	SMUD, Subcontractor: AECOM	Large Planning Grant
Subtask 3.4 - Workforce Development Plan, Final Creation	The final plan will aim to prepare participants for the green economy. Strategies for training, recruitment, and professional development will be formulated to address these needs effectively. The plan will also outline timelines, budget specifics, and responsibilities for implementation. The plan may include but is not limited to School Career Day events, Green Economy Career Development workshops, resume building activities, interview skills workshops, and more to prepare young adults for successful careers. Some specific activities to prepare community members and others for highly skilled "Green Jobs" may include knowledge building of electrical engineering, microgrids, circuitry, and line worker training. Additionally, it will include evaluation metrics used to monitor progress and the effectiveness of the development initiatives. GRID will work with and through the District's Career Technical Education Department in relation to any events geared toward students.	One final Workforce Development Plan	Months 7-8	GRID	N/A	Large Planning Grant
Subtask 3.5 - Workforce Development Plan, Implementation	GRID will implement the final Workforce Development Plan.	Six (6) high quality photographs workforce development scoping meetings with community members and staff.	Months 9-20	GRID	SCUSD, SMUD	Large Planning Grant
Subtask 3.6 - Workforce Development Plan, Evaluation	GRID will evaluate the challenges and successes in implementing the Workforce Development Plan.	One Lessons learned report on the implementation and evaluation of the Workforce Development Plan	Month 21	GRID	N/A	Large Planning Grant
Subtask 3.7 - Workforce Development Final Report	GRID will prepare and submit a report on all of the work and findings relating to workforce development under the grant.	Workforce Development Final Report	Month 22	GRID	SCUSD, SMUD	Large Planning Grant
Task 4: Extreme Heat Assessments and Research (SMUD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 4.1 - Kickoff and Outreach Coordination	Task Kickoff A one hour virtual task kick off between SMUD and AECOM to confirm scope, timeline, expectations, and research objectives. Following this meeting AECOM will create a detailed timeline with milestones and dates for draft and final deliverables. Community Engagement Questions AECOM will work with project partners to identify potential touchpoints with the CSR's community engagement task. The touchpoints will help inform project understanding into community vulnerabilities, needs, and preferences around heat-mitigation solutions, and will help guide strategy development. After the meeting, AECOM will draft four community engagement questions that can be incorporated by UL and GRID in community engagement and outreach activities.	One (1) virtual one-hour kick-off meeting, agenda, notes, and schedule (Draft and Final; Word and Excel) Four (4) community engagement questions (Draft and Final; Word and PDF)	Months 1-2	SMUD	Subcontractor: AECOM	Large Planning Grant

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Subtask 4.2 - Heat Vulnerability Research	Confirm Data Sources AECOM will review ongoing and existing research on extreme heat projections for the Sacramento region. We will leverage AECOM's ongoing climate vulnerability assessment for SMUD, as well as other completed work in the project area to efficiently evaluate future warming trends in the SCUSD area. These include the California Heat Assessment Tool (CHAT), the Capital Region Urban Heat Island Mitigation Project, and the City of Sacramento's Urban Heat Island assessment, among others. Notably, AECOM's current work for SMUD will help to identify heat vulnerabilities for electrical infrastructure under future warming conditions. Future heat trends will be assessed for a mid-century timeframe (e.g., 2030-2060) under a business-as-usual global warming scenario, which reflects best practices in adaptation planning. To identify vulnerable communities, we will coordinate with the project partners to identify their preferred methodology in alignment with the larger project. Potential methodologies include CHAT, CalEnviroScreen 4.0, Healthy Places Index, Senate Bill 535, and the California Climate Investments Priority Populations. Conduct Research AECOM will conduct research on how extreme heat can affect schools, infrastructure, education, youth, and communities. In combination with the confirmed data sources, this research will help identify the neighborhoods and communities in Sacramento that are likely to face more impactful vulnerabilities from extreme heat. The research will describe potential impacts from heat and highlight their key vulnerabilities. The results will be summarized in a memo.	Extreme heat projections and impacts memo (Draft and Final; Word and PDF)	Months 1-4	SMUD	Subcontractor: AECOM	Large Planning Grant
Subtask 4.3 - Evaluate Strategies	AECOM will develop an initial list of 12 strategies for the client team to review and select eight (8) strategies for additional research and development. Each of the eight selected strategies will be developed at a high-level, rather than tailored to an individual location or site. AECOM will research the likely effectiveness and describe co-benefits of each strategy, with a focus on how each relates to disadvantaged communities. Due to the complex and interactive nature of heat-mitigation strategies, effectiveness will be evaluated qualitatively and presented as order of magnitudes. Additionally, AECOM will describe each strategy's key implementation considerations, including potential timeframes, implementation steps, and the use cases or types of locations for which the strategy is best suited. To understand cost-effectiveness, AECOM will analyze rough order of magnitude (ROM) costs to implement up to three (3) strategies selected based on data availability and discussions with the project partners. For the remaining five (5) strategies, costs will be evaluated qualitatively. A technical memo will describe the methodology for cost-estimations.	Initial heat mitigation strategy matrix for twelve (12) strategies Draft and Final; Excel) One virtual 1-hour meeting to review and discuss strategy selection, including agenda and notes (Draft and Final; Word) List of eight (8) selected strategies with ROM cost estimates to implement up to three (3) strategies, qualitative cost assessments for five (5) strategies, and a technical memo to describe methodology (Draft and Final; Excel, Word, and PDF)	Months 4-7	SMUD	Subcontractor: AECOM	Large Planning Grant

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Subtask 4.4 - Final Report	AECOM will combine the outcomes of the prior subtasks into a final report that summarizes research findings from this project. The report will describe future trends in extreme heat for the SCUSD area, potential heat impacts on SCUSD facilities and infrastructure, such as SCUSD's electric bus fleet depot (depot) and district central kitchen (kitchen). and the surrounding communities. Additionally, the final report will also describe strategies that are likely to be highly effective to reduce extreme heat exposure and protect communities and facilities from extreme heat. AECOM will give one public presentation at a select SCUSD public Board of Education meeting in partnership with Recipients to share results and highlight top recommendations.	Final report (Draft and Final; Word and PDF) One presentation from AECOM to the SCUSD Board	Month 7-8	SMUD	Subcontractor: AECOM	Large Planning Grant
Task 5: Energy Resilience Design and Engineering (SMUD)						
Subtask	**Description** *Include detail of activities or deliverables*	**Deliverables / Milestones** *Major outcomes and/or metrics used to demonstrate success*	**Timeline** *Indicate month of project that activity will take place*	**Task Lead** *Which project partner is responsible for this task?*	**Partners Involved** *If the partners are not identified include future plans to engage*	**EHCRP Eligible Activities Addressed**
Subtask 5.1 - Project Management, Planning, and Scoping	Included in this Subtask is SMUD PM labor to manage progress and deliverables need to complete Task 5. The SMUD Project Manager will develop a Project Management Plan and budgets, as well as the ongoing modifications of these documents as the project progresses. Also included is project scoping ranging from early stage planning and development, through the life cycle of the Task and ensuring the development of final Design and Engineering plans/drawings and completion of all deliverables of this Task.	Project Management Plan and Monthly Meetings Development of Budgets	Months 1-2	SMUD	SCUSD	Large Planning Grant
Subtask 5.2 - Concept Development	SMUD's Distribution Planning, System Operators, Research and Development, and other groups will assess the infrastructure needs at HJHS, Central Kitchen, and potentially the Bus Depot to function as a coordinated Microgrid Resiliency Center. SMUD will use reports provided by AECOM from Task 4 and utilize data provided by previous tasks to inform needs and constraints of the community. Potential decision points include the configuration of the microgrid elements, such as solar array, battery storage system, and interconnection between the three sites.	(1) Outline for Concept Development and Feasibility Assessment	Months 1-10	SMUD	SCUSD, UL, GRID, Subcontractor: AECOM	Large Planning Grant
Subtask 5.3 - Preliminary Design and Engineering	Project Team will develop initial engineering designs and specifications for the microgrid elements, such as solar array, battery storage system, and interconnection equipment. SMUD distribution planners and designers will create draft single line diagrams to be included in a roughly 50% complete draft.	(1) 50% Complete Draft Design and Engineering Report	Months 10-12	SMUD	SCUSD	Large Planning Grant
Subtask 5.4 - Modeling and Theoretical Performance Testing	Project team will analyze the behavior of the proposed energy system under different scenarios, including extreme heat events. This will include developing models to predict system responses to disruptions, performance periods using tiered loads, assessing potential improvements, and optimizing designs for greater resilience. The results will guide final engineering decisions to ensure robust and reliable energy infrastructure.	(1) 75% Complete Report on Designs Proposed and Anticipated Performance	Months 10-12	SMUD	SCUSD	Large Planning Grant
Subtask 5.5 - Final Design and Engineering	Project Team will refine all design and engineering products and the configuration of the Microgrid Resiliency Center. This will include a final report and the potential single line diagrams of solar arrays, battery storage system, and interconnection equipment.	(1) Final Design and Engineering Report	Months 12-18	SMUD	SCUSD	Large Planning Grant

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Attachment 3, Budget Detail Worksheet

Project Name:

Budget

1. Applicants should fill in the cells labeled "N/A" only. Do not edit any shaded cells, headers, or cells with formulas included, specifically the entire Indirect Cap Check, "Total EHCRP Grant Funds", and "Check" columns.
2. Populate each Task from the workplan into the "Task" columns
3. Total EHCRP Grant Funds will calculate based on the "Cost per Unit" and "Number of Units". Use the "Task" columns to allocate each budget line item. The sum of the Task columns should equal the "Total EHCRP Grant Funds".
4. To add a Task Column, right click on "Task[X], and "Insert Table Columns to the Left." This will ensure that the formulas properly extend across all tasks.
5. Cost per Unit and Number of Units may correspond to supplies, staff hours and rates, or estimated subcontracts (where the "unit" may equal "1")
6. The cells in column L will highlight red if the sum of the Tasks is different than the "Cost per Unit" x "Number of Units"
7. Cost Descriptions for personnel should clearly identify organizations and positions. For example: "City of [Example] – Outreach Specialist"
8. To view an example go to tab #6 "Example - Budget". For an explanation of "Cost Type" go to tab #7 "Reference".

Proposal Name:	Community Solar and Resiliency Pro
Lead Applicant:	SCUSD

Table	Direct Costs	Indirect Costs
Cap/Threshold	80-100%	0-20%
Calculated	100.0%	0.0%
Total	$ 750,000.00	$ -

Cost Description	Cost Type	Cost per unit (Examples: Hourly rates, fees, etc.)	Number of Units (Example: Hours work fee cost, etc.)	**Total EHCRP Funds**	Task 1: Grant and Project Administration	Task 2: Community Outreach and Engagement	Task 3: Workforce Development	Task 4: Extreme Heat Assessments and Research	Task 5: Energy Resilience Des and Engineering	Total EHCRP Fund [Cross Check]
SCUSD Grant Management Costs (Unit: Hours)	Grantee Staff Costs	$ 100.00	646	$ 64,613.00	$ 64,613.00	$ -	$ -	$ -	$ -	$ 64,613.00
United Latinos Subcontractor Staff Costs	Subcontractor Staff Costs	$ 115.00	1,000	$ 115,000.00	$ -	$ 115,000.00	$ -	$ -	$ -	$ 115,000.00
GRID Alternatives Subcontractor Staff Costs	Subcontractor Staff Costs	$ 150.00	1,000	$ 150,000.00	$ -	$ -	$ 150,000.00	$ -	$ -	$ 150,000.00
Sacramento Municipal Utility District Subcontractor Staff Costs	Subcontractor Staff Costs	$ 200.00	2,102	$ 420,387.00	$ -	$ -	$ -	$ 99,905.00	$ 320,482.00	$ 420,387.00
Totals				**$ 750,000.00**	$ 64,613.00	$ 115,000.00	$ 150,000.00	$ 99,905.00	$ 320,482.00	$ 750,000.00

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Attachment 4, Invoice

Grant Admin Manager Approval

_____

_____

CA Governor's Office of Planning and Research
1400 Tenth Street
Sacramento, CA 95814

ICARP GRANTEE INVOICE COVER SHEET

_____
Invoice #

_____
Contractor Name

_____
Agreement Number

_____
Mailing Address ***This address must match payment remittance address****

_____
Invoice Period (Month, Date, Year)

_____
City, State, and Zip Code

A. STAFF COSTS SUBTOTAL	$
B. EXPENSES COSTS SUBTOTAL	$
C. TOTAL	$
D. 5% RETENTION	$
E. TOTAL REQUESTED	$

By my signature below, I certify that I have full authority to execute this payment request on behalf of the Grantee. I declare under penalty of perjury, under the laws of the State of California, that this invoice for reimbursement, and any accompanying supporting documents, are true and correct to the best of my knowledge, an all disbursements have been made for the purposes and conditions as outlined in the Grant Agreement.

_____
Authorized Signature

_____
Date

_____
Printed Name of Authorized Signature

_____
Title

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ICARP Grants
Rev 4/24

1400 Tenth Street
Sacramento,
CA 95814

ICARP GRANTEE INVOICE

Grantee Name And Address:	Agreement Number:	Invoice #:
	Invoice Period:	Terms: NET 45

COST DESCRIPTION	COST TYPE	TASK, SUB-TASK, DESCRIPTION	BUDGETED TASK AMOUNT	AMOUNT CLAIMED	TOTAL	BALANCE REMAINING
STAFF COSTS						
					$0.00	$ -
					$0.00	$ -
Grantee/Subcontractor/Co-Applicant/Partner Staff Subtotals:			**$0.00**	**$0.00**	**$0.00**	**$ -**
EXPENSES COSTS						
					$0.00	$ -
					$0.00	$ -
Project Expenses Subtotals:			**$0.00**	**$0.00**	**$0.00**	**$ -**
TOTALS						
TOTAL						$ -
5% RETENTION						$ -
TOTAL REQUESTED						**$ -**

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Cost Description	Task & Subtask	Description of Sub-Task Services Performed
		Please refer to specific deliverables in the Budget and Work Plan.

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Attachment 5, Invoice Dispute Notification

INVOICE DISPUTE NOTIFICATION

GRANTEE **ADDRESS**	INVOICE DATE INVOICE NUMBER INVOICE AMOUNT $ DATE INVOICE RECEIVED GRANT AGREEMENT NUMBER

The invoice referenced above is disputed for the following reasons:

- ☐ Request reimbursement for expenses not in the Budget Detail
- ☐ Invoiced for indirect cost reimbursement above 10% cap
- ☐ Invoiced for incidental costs or travel costs outside of CA
- ☐ Work performed prior to the Grant start or end date
- ☐ Insufficient evidence of progress made or task completion
- ☐ Invoice submitted without using required templates
- ☐ Insufficient supporting document for reimbursement
- ☐ Progress Report or Final Report not included with invoice
- ☐ Request reimbursement through another funding source
- ☐ Other not listed above:

Comments:

THIS NOTIFICATION IS A FOLLOW UP TO A PHONE CONVERSATION WITH THE GRANTEE OR DESIGNEE WHOSE NAME APPEARS BELOW.

NAME	DATE OF CONVERSATION

IF YOU HAVE ANY QUESTIONS REGARDING THIS DISPUTE, CONTACT:

NAME	TELEPHONE NUMBER (include Area Code)

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RETURN A COPY OF THIS NOTIFICATION WITH THE CORRECTED INVOICE TO:

STATE OF CALIFORNIA USE ONLY	
DATE DISPUTE RESOLVED	INITIALS
RESOLUTION	

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Sacramento City Unified School District

Reference Number: MOU0000051
Date Filled Out: 12/02/2025

MOU Tracking Form

A Memorandum of Understanding (MOU) is used when a site or department is working with an outside organization, but no financial obligation from the district is required.

MOU Details

School Site/Department: 0517 - HEALTH PROFESSIONS HIGH SCHOOL	MOU With: UC Merced
Period of Agreement Start Date: 01/02/2026 TERM OF AGREEMENT MUST NOT EXCEED FIVE YEAR Period of Agreement End Date: 06/30/2026	Board Approval Date: 02/05/2026
Provide a brief description of the MOU: UC Merced MOU extension request for the Spring Semester from January 2, 2026 through June 30, 2026	
This MOU consists of the following documents: 1 MOU Agreement	
Cancelation Terms: MAY BE TERMINATED AT ANY TIME WITH WRITTEN NOTICE	
Have you reviewed insurance requirements with Risk Management?	Yes
Has the scope been reviewed by Labor Relations?	Yes
Has the scope been reviewed by Legal Counsel?	Yes
Has the other party signed the MOU Agreement?	Yes
Are these services being utilized at a school?	Yes
Does this MOU require access to student and/or staff data?	No
Will the District receive any revenue as part of this MOU?	Yes
Budget Code:	Revenue Amount:

Leadership Approval and Signatures

I have read and agree with the terms of this agreement:

Approver:	Name:	Signature:	Date:
Dept. Manager/Principal	Holly Buckley	Holly Buckley	12/08/2025
IAS or Chief Name	Jerad Hyden	Jerad Hyden	12/08/2025
Labor Relations	Dan Schallock	Dan Schallock	12/18/2025
Legal Services	Utieyin Etchie	Utieyin Etchie	01/15/2026
Risk Management	Keyshun Marshall	Keyshun Marshall	01/21/2026
Purchasing/Contracts Manager	Robert Aldama	Robert Aldama	01/21/2026
Delegated Authorized Signer	Mary Hardin Young	Mary Hardin Young	01/21/2026

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UNIVERSITY OF CALIFORNIA

First Amendment to Agency Agreement

This Amendment #1 to Agency Agreement, executed on June 2, 2025 ("Agreement"), is entered into between The Regents of the University of California (UC) and Sacramento City Unified School District.

The Parties agree to replace in 1 "Fall 2025" with "Spring 2026".

The Parties agree to replace in 1 (c) "August 18, 2025 through December 31, 2025" with "January 2, 2026 through June 30, 2026".

All other terms, conditions and provisions of the Agreement shall remain in full force and effect.

This Amendment is signed by the parties' duly authorized representatives, and shall be effective as of the date of last signature below.

	SACRAMENTO CITY UNIFIED SCHOOL DISTRICT	THE REGENTS OF THE UNIVERSITY OF CALIFORNIA ON BEHALF OF ITS MERCED CAMPUS
By:	Signed by: Mary Hardin Young 618444F325E34F2...	Anna Coffman Digitally signed by Anna Coffman Date: 2025.11.24 09:51:55 -08'00'
Name:	Mary Hardin Young	Anna Coffman
Title:	Deputy Superintendent	Contract Administrator
Date:	01/23/2026	11/24/2025

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Professional & Continuing Education

THIRD PARTY PAYMENT AGREEMENT

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, ON BEHALF OF ITS MERCED CAMPUS
(UNIVERSITY OF CALIFORNIA, MERCED PROFESSIONAL AND CONTINUING EDUCATION)
AND
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
FOR ACADEMIC COOPERATION IN COLLEGE AND CAREER READINESS

The objective of this Memorandum of Understanding (MOU) is to create a college and career preparatory pathway for students in California. Thus, UNIVERSITY OF CALIFORNIA, MERCED PACE and SACRAMENTO CITY UNIFIED SCHOOL DISTRICT have agreed that in support of their mutual interests in equitable and accessible public education:

1) The UNIVERSITY OF CALIFORNIA, MERCED PACE will offer two (2) non-credit certificate courses, approved by the Dean of UC Merced PACE, in public health totaling eighty (80) hours of content that lead to a UC Merced PACE Certificate of Completion to SACRAMENTO CITY UNIFIED SCHOOL DISTRICT students in Fall 2025. The terms will be as follows:
   a) Courses will be taught by a highly qualified teacher approved by the UNIVERSITY OF CALIFORNIA, MERCED PACE. "Highly qualified" will be defined as an earned master's degree in related field, and demonstrated success of instruction, minimum of five (5) years of experience preferred. The Dean of PACE may approve exceptions to the qualifications based on justification within University policy.
   b) Course textbooks and electronic learning materials will be the responsibility of SACRAMENTO UNIFIED SCHOOL DISTRICT and not the responsibility of UNIVERSITY OF CALIFORNIA, MERCED PACE. Costs associated with student textbooks and electronic learning materials will be the responsibility of SACRAMENTO CITY UNIFIED SCHOOL DISTRICT and not the responsibility of UNIVERSITY OF CALIFORNIA, MERCED PACE.
   c) Courses will be offered beginning August 18, 2025 through December 31, 2025 at the following structure:
      (1) PH 823.1 Role of a Community Health Worker – 9 weeks
      (2) PH 823.2 Skills and Competencies of a CHW – 9 weeks
   d) Courses will be offered as distinct and independent elective class sections [hereafter, "electives"] to a maximum of thirty (30) students in good academic standing per section. It is at the discretion of SACRAMENTO CITY UNIFIED SCHOOL DISTRICT in determining good academic standing of each student.
   e) UNIVERSITY OF CALIFORNIA, MERCED PACE holds full discretion to cancel a course at any time for reasons due to not meeting student enrollment requirements.
   f) Student completion of the electives will result in transferable undergraduate academic credit. Institutions of higher education are sovereign in their decisions to confer transfer credit. Students will receive a distinct and independent grade for the course. Student completion of the elective will not constitute admission, matriculation, or promise of early admission to any degree program at the UNIVERSITY OF CALIFORNIA, MERCED or other institutions of higher education.
2) The financial terms of the third-party payment agreement will be as follows:
   a) UNIVERSITY OF CALIFORNIA, MERCED PACE will provide a reservation ticket number and course registration instructions to SACRAMENTO CITY UNIFIED SCHOOL DISTRICT for up to 30 student seats. UNIVERSITY OF CALIFORNIA, MERCED PACE will reserve the above listed number of student seats until the course start date.

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b) SACRAMENTO CITY UNIFIED SCHOOL DISTRICT will provide UNIVERSITY OF CALIFORNIA, MERCED PACE with compensation in the amount of $400 per student enrolled.
c) UNIVERSITY OF CALIFORNIA, MERCED PACE will provide SACRAMENTO CITY UNIFIED SCHOOL DISTRICT with an invoice in the specified amount above upon execution of this agreement.

3) SACRAMENTO CITY UNIFIED SCHOOL DISTRICT shall defend, indemnify, and hold UNIVERSITY OF CALIFORNIA, MERCED, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of SACRAMENTO CITY UNIFIED SCHOOL DISTRICT, its officers, employees or agents. UNIVERSITY OF CALIFORNIA, MERCED shall defend, indemnify, and hold SACRAMENTO CITY UNIFIED SCHOOL DISTRICT its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY OF CALIFORNIA, MERCED, its officers, employees or agents.

The aim of this Memorandum of Understanding shall be to maximize student success, retention, readiness for college, and preparation for gainful employment. The collaboration shall be subject to periodic review by both parties. SACRAMENTO CITY UNIFIED SCHOOL DISTRICT shall not hold UNIVERSITY OF CALIFORNIA, MERCED PACE liable for any damage that is caused, whether directly or indirectly. UNIVERSITY OF CALIFORNIA, MERCED PACE shall not hold SACRAMENTO CITY UNIFIED SCHOOL DISTRICT liable for any damage that is caused, whether directly or indirectly. This agreement will take effect August 2025 and shall be valid until the termination date of July 2026 unless sooner terminated, revoked or modified by mutual written agreement between the parties, and may be extended by mutual written agreement. Either party may terminate this Memorandum of Understanding at any time by the provision of four weeks written notice to the other party.

---- signatures to follow ----

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4) SIGNATURES

Signed for, and on behalf of
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, ON BEHALF OF ITS MERCED CAMPUS

Anna Coffman Digitally signed by Anna Coffman Date: 2025.05.30 09:34:05 -07'00' — 5/30/2025

Representative of UC Merced Procurement — Date

6/3/25

_ Annette Roberts Webb, Dean of UC Merced PACE — Date

Signed for, and on behalf of
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Janea Marking, Chief Business & Operations Officer — 06/02/2025

Print Name — Date

Signed by:
Janea Marking
D2972921888C416...

Signature

Docusign Envelope ID: B8501479-5870-4987-8938-ABFA0ADF344F

University of Phoenix

AFFILIATION AGREEMENT
COUNSELING PROGRAMS

This AFFILIATION AGREEMENT ("Agreement") effective the 14th day of November 2025 is made and entered by and between The University of Phoenix, Inc., an Arizona for profit corporation, hereinafter referred to as the "University" and Sacramento City Unified School District, an entity domiciled in the State of California referred to as the "Agency."

PART I.
PURPOSE OF AGREEMENT

The purpose of this Agreement is to provide Educational Experiences at the Agency under the supervision of an Agency Supervisor provided by the Agency for Students enrolled in the University's Counseling Programs.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement, Agency and University agree as follows:

PART II.
DEFINITIONS

1. **Agency Supervisor** shall mean the designated, qualified agency professional who works for the Agency (as an employee or independent contractor) and who will mentor and supervise the Student according to the educational guidelines provided by the University. Agency supervisor must meet all state requirements including licensure and requisite experience, and industry standards as a counseling supervisor.

2. **University Representative** shall mean the member of the University faculty or Administration designated by the University who coordinates a Student's Educational Experience.

3. **University Personnel** shall mean employee and other agents of the University, including, but not limited to, the University's Representative and faculty members associated with evaluation of the Student's Educational Experience.

4. **Student** shall mean the individual enrolled in the University's Counseling Program who is participating in his/her Educational Experience.

5. **Client** shall mean the individuals to whom Agency provides its services in the course of its operations.

6. **Agency** shall mean the social service agency, clinic, or mental health office or facility where the Student will participate in his/her Educational Experience under the supervision of the qualified Agency Supervisor.

7. **University** shall mean the University of Phoenix.

8. **Educational Experience** shall mean that portion of the Counseling Program in which the Student receives training under the supervision of the qualified Agency Supervisor.

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PART III.
RIGHTS AND OBLIGATIONS OF THE UNIVERSITY

1 **Responsibility for Educational Experience**. University is responsible for providing educational programs accredited by appropriate agencies that include the Educational Experience; and for determining the hours, standards, administration, matriculation and promotion of the Educational Experience. University is responsible for the selection, testing, placement, and/or removal, and final grading of each Student placed with the Agency.

2. **Student Placements**. University will plan with the Agency, in advance, its schedule of Student placement to the designated areas, including dates and numbers of Students.

3. **Advise Students of Their Obligations**. University agrees to inform Students that Students shall be responsible for following Agency regulations, policies, and procedures.

4. **Program Objectives and Program Handbook**. University agrees to provide to Agency a copy of the course objectives and skills checklist (if appropriate) for the Educational Experience and a copy of the appropriate Program Handbook.

5. **Health and Onboarding Requirements**. Participating University Personnel and Students shall comply with the minimum lawful health standards set forth in writing by the Agency and provided to the University. Students shall also satisfy any Agency-required onboarding screenings, including background checks and fingerprinting. All required health and onboarding documentation shall be submitted directly to the Agency by the Student as a condition of placement.

6. **Availability of University Personnel**. University shall ensure that University Personnel are reasonably available to the Agency for consultation during a Student Educational Experience in a manner that is acceptable to both parties. University shall designate a University Representative and shall give Agency notice of the name of the University Representative.

PART IV.
RIGHTS AND OBLIGATIONS OF AGENCY

1. **Learning Experiences**. Agency agrees to cooperate with University in providing learning experiences for Students that meet State agencies' standards and the standards of professional accrediting agencies as provided by the stated objectives of the University's Educational Experiences. Agency will effectively facilitate the Students' learning process, including the ability to allow audio/video recording with client permission, and in addition to the development of individual counseling skills, opportunities to lead a counseling or psychoeducational group.

2. **Supervision**. Agency agrees that all Educational Experiences will be under the supervision of a qualified Agency Supervisor, who meets all state requirements including licensure and requisite experience, and industry standards as a counseling supervisor. Agency shall provide an Agency Supervisor and other personnel approved by the Agency to supervise Students. The Agency Supervisor will be the resource person for the Students in the educational setting and will: (a) supervise and observe the Educational Experience of the Student; (b) instruct the Student regarding all applicable Agency policies and programs; (c) facilitate adequate exchange of information between University Personnel and Agency staff;(d) instruct Students regarding changes in Agency regulations, policies and procedures; and (e) sign a Supervisor/Student contract provided by the University. University may request the removal and replacement of an Agency Supervisor for reasonable cause. Agency agrees to remove and replace an Agency Supervisor within five (5) days of University's written request.

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3. **Notice of Changes in Health Standards**. Agency shall promptly provide to University written notice of any changes in Agency's minimum health standards for Students participating in the Educational Experience at the Agency.

4. **Compliance with Agency Policy and Procedures**. Students are subject to the authority, policies, and regulations of the University, provided, however, that during the Educational Experience Students also are subject to applicable Agency regulations, policies, and procedures. Agency agrees to provide to University Personnel and Students the Agency's policies, procedures and other relevant materials that will allow Students to safely and effectively participate in the treatment of Agency clients. Agency policies, procedures, and/or regulations will govern in the event that such policy, procedure, and/or regulation conflicts with a University policy, procedure and/or regulation until such time as the parties develop a mutually agreeable policy, procedure and/or regulation.

5. **Access to Library Facilities**. If applicable, Agency shall permit Students access to library facilities available to Agency personnel. Students may not remove materials from the Agency without appropriate approval.

6. **Client Care**. Agency understands and agrees that it is solely responsible for providing counseling services for all of its clients including those clients involved in the Educational Experience with Students. Agency shall not approve or allow any direct, hands-on client care by any Student without the approval and consent of the client and unless said care is provided under the direct supervision of the Agency Supervisor and in conformance with all applicable laws, rules, regulations, statutes, ordinances, and policies. Agency shall be responsible for providing adequate staffing necessary to maintain the highest level of quality client care.

7. **Place of Direct Service Delivery.** Agency understands and agrees that direct service to Clients includes face-to-face interactions between the Student and Client under the supervision of a qualified Agency Supervisor. Client services may be located at an Agency's location, clinic, hospital, care facility, or a client's home. If Client services are to be provided in-home, the Agency agrees to make the Student's Educational Experience safe by implementing formalized written policies and procedures that at a minimum include: (i) Student training on in-home services; (ii) providing check-in/check-out procedures, which includes a written log for verification and compliance, for students after each in-home service; (iii) a process for Client screening and pre-approval for in-home services; (iv) inclusion of an accompanying Agency Supervisor or a qualified licensed mental health professional from the Agency to all in-home sessions; and (v) permitting mobile phone use. Under no circumstances should Students be providing any in-home services without an Agency Supervisor. Agency must provide to the Student all written policies and procedures and all applicable training prior to the Student providing in-home services. The Student must sign a statement of acknowledgement indicating receipt of the Agency's written policies and procedures and all applicable training to be provided to the supervising University faculty member prior to engaging in the practice of in-home services. Agency shall be responsible for any claims or damages brought by any Student, Client or third party arising out of in-home care.

8. **Non-Liability of University**. Agency shall be solely responsible for counseling services rendered by individuals who contract with the Agency (either as employees or as independent contractors). Agency will assume and maintain sole and complete control and supervision over all its administrative and staff personnel. University shall not be liable for any claims or damages arising from any Client care provided by Agency, including all in-home counseling services, whether or not Students have participated in the care at issue in the claim or suit.

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9. **Inspection for Accreditation**. Agency shall, upon reasonable request, permit the University or its accrediting agencies to inspect Agency facilities, records and other items pertaining to the educational program.

10. **Student Progress**. Agency agrees to submit to University an evaluation, according to the guidelines provided by the University, of each Student's performance during the Educational Experience.

11. **Removal from Premises**. Agency shall retain the right, in its sole discretion, to request the removal from Agency premises of any University Personnel or Students and such individuals shall promptly and without protest leave any area whenever requested to do so by the Agency.

12. **Inspection for Quality Assurance.** Agency shall, upon reasonable request, permit the University or its accrediting agencies to inspect Agency facilities, records, and other items pertaining to the Educational program.

PART V.
TERM OF AGREEMENT

1. **Term**. This Agreement shall become effective on November 14, 2025 and shall remain in effect until terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving thirty (30) days prior written notice to the other party of its intention to terminate. Notwithstanding any such termination, all Students already enrolled in and participating in the Educational Experience at the time of the notice of termination shall be given a period of time not to exceed six (6) months from the date of the notice of termination during which to complete the current course in their Educational Experience at Agency.

2. **Request for Withdrawal of Unsatisfactory Students**. Agency may request that the University withdraw from the Educational Experience any Student: (a) whose conduct or appearance inhibits desirable relationships within Agency, (b) whose health status is a detriment, despite a reasonable accommodation, to the Student's successful completion of the Educational Experience, or (c) whose performance after appropriate instruction and counseling continues to fall below the level required to maintain appropriate practice standards. University agrees to withdraw such Student at the Agency's request.

PART VI.
RECORDS

1. **Confidentiality of Student Records**. Agency shall keep confidential and shall not disclose to any person or entity (a) Student applications; (b) Student health records or reports; and/or (c) any student records as defined in the Family Educational Rights and Privacy Act, 20 U.S.C. § 123G, concerning any Student participating in the Educational Experience, unless such disclosure is authorized by the Student or is ordered by a court of competent jurisdiction. Agency shall adopt and enforce policies and procedures necessary to protect the confidentiality of Student records as defined herein.

2. **Maintenance of Records**. University will maintain documentation on each Student's Educational Experience for a period of at least six (6) years after said Student has completed his/her Educational Experience.

3. **Confidentiality of Client Records**. University shall direct Students and University Personnel to respect the confidential nature of all health or personnel information relating to the Agency. The University shall advise all Student and University Personnel of the importance of complying with

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all relevant state and federal confidentiality laws, including the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), to the extent applicable.

PART VII.
INDEMNIFICATION

1. **Indemnification**. University (the "Indemnifying Party") shall indemnify, hold harmless, and, at the request of Agency, defend Agency (the "Indemnified Party") from and against any and all claims, losses, liabilities, costs, and expenses including reasonable attorney's fees, established by judgment or alternative resolution award (collectively referred to as "Claims"), arising from (a) any material breach of any provision of this Agreement or (b) the negligence or willful misconduct in the performance of obligations hereunder by the Indemnifying Party or any employee, agent, or other representative of the Indemnifying Party.

2. **Indemnification**. Agency (the "Indemnifying Party") shall indemnify, hold harmless, and, at the request of University, defend University (the "Indemnified Party") from and against any and all Claims arising from (a) any material breach of any provision of this Agreement; (b) the negligence or willful misconduct in the performance of obligations hereunder by the Indemnifying Party or any employee, agent, or other representative of the Indemnifying Party; (c) any third party claim arising out of client in-home services.

3. **Mutual Cooperation**. University and Agency shall provide prompt notification to one another and, to the extent allowed by law, shall reasonably cooperate with one another in the defense of, any lawsuits, claims, or threatened claims that pertain to services provided pursuant to this Agreement.

PART VIII.
INSURANCE

1. **University and Agency Insurance**. University and Agency each shall maintain, as a minimum, Commercial General Liability Insurance written on an occurrence basis with insurance companies acceptable to the other party for limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate, as assurance of its accountability for any such losses, claims, liabilities, or expenses.

2. **Student Insurance**. The University requires each Student assigned to the Agency to provide evidence of professional liability insurance coverage of not less than $1,000,000 per occurrence and $3,000,000 in the aggregate.

3. **Evidence of Coverage**. Upon written request, any party shall provide the other party with a certificate evidencing such insurance coverage.

4. **Self Insurance**. All insurance required by University to be maintained hereunder may be provided under: (a) an individual policy; (b) a blanket policy or policies which may include other liabilities, properties and locations of University or its affiliates; (c) a plan of self-insurance, provided that University or any guarantor of University's obligations under this Agreement maintains, during the period of such self-insurance, a net worth of at least Fifty Million Dollars ($50,000,000); or (d) a combination of any of the foregoing insurance programs. To the extent any deductible is permitted or allowed as a part of any insurance policy carried by University in compliance with this section, then University shall be deemed to be covering the amount thereof under an informal plan of self-insurance;

PART IX.

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REPRESENTATIONS AND WARRANTIES

1. Each party to this Agreement represents and warrants that (i) it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated hereby applicable to it; and (ii) it has taken all action necessary to authorize the execution, delivery and performance of this Agreement, and this Agreement has been duly executed and delivered to such party.

PART X.
GENERAL TERMS AND CONDITIONS

1. **Student and University Personnel Status**. This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, landlord/tenant, or association between the University and the Agency and their employees, Students, or agents, but rather is an agreement by and between two independent contractors. Each Student is placed with the Agency to receive Educational Experience as part of his/her academic curriculum; duties performed by a Student are not performed as an employee of Agency but rather in fulfillment of the academic requirements of his/her Educational Experience and are performed exclusively under direct supervision by Agency personnel. To the extent allowed under state law, neither the Agency nor the University is required to provide workers' compensation coverage for the Students participating in the Clinical Educational Experience. University acknowledges that nothing in this Agreement shall be construed to confer any right upon the University or University Personnel to participate in, control, or direct operations at the Agency.

2. **Employment of Student by Agency**. If a Student is also an employee of Agency, such employment shall be separately negotiated by Agency and each Student. The parties agree that a Student cannot earn hours toward his/her Educational Experience during the same hours he/she is working as an Agency employee and must have a different supervisor during the Educational Experience.

3. **Non-Discrimination**. Each party shall be separately responsible for compliance with all laws, including anti-discrimination laws, which may be applicable to their respective activities during the Educational Experience.

4. **Accreditation, Licensing and Credentials**. Each party to this Agreement shall be responsible for accreditation, licensing, and credentials of its entities and employees, as applicable, and each party agrees to furnish to the other evidence of such accreditation, licensing and credentials upon written request by the other.

5. **No Compensation for Services** Each party shall pay all of its own costs associated with its participation in the Educational Experience, and supervisors may not charge the Student for their services.

6. **Interpretation**. This Agreement constitutes the entire agreement as to the rights and obligations of the parties hereto and supersedes all prior and contemporaneous agreements and undertakings of the parties pertaining to the referenced subject matter.

7. **Amendment and Assignment**. Mutually agreed upon amendments to this Agreement may be made at any time, provided, however, that any amendments, modifications, or alterations shall be made only in writing and shall become effective only upon the written approval of both the Agency and the University. The parties may assign this Agreement and any of its rights and/or obligations hereunder without the consent of the other party.

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8. **Waiver**. No waiver of any breach of any term or provision of this Agreement shall be construed to be, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.

9. **Severability**. In the event that any provision of this Agreement shall be held void, voidable, or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

10. **No Establishment of Third-Party Rights**. This Agreement is not intended to create any rights or interests for any other person or entity other than the Agency or the University.

11. **Applicable Law**. This Agreement will be governed by the laws of the State of Arizona and shall in all respects be interpreted, enforced, and governed by Arizona laws.

12. **Disputes**. In the event a controversy, claim or dispute ("Dispute") arising out of or relating to this Agreement arises between the Parties, either Party may request by notice to the other Party that the dispute be escalated to the Parties' respective senior management personnel. Upon request, each Party's respective senior management personnel will conference by telephone or in person with the other Party's senior management personnel within a reasonable period of time not to exceed fifteen (15) calendar days of such notice to determine if the dispute may be resolved. If such senior management personnel are unable to resolve the dispute within thirty (30) calendar days of such meeting, either Party may resort to alternate dispute resolution such as mediation or otherwise seek recourse from the courts. Either Party may seek injunctive or other urgent equitable relief at any time.

13. **Counterparts and Electronic Signatures**. The Agency and the University may execute this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. This Agreement may be executed by facsimile or PDF. Said facsimile or PDF shall be deemed an original and fully enforceable and admissible in any legal proceeding. Delivery of an executed counterpart signature page by facsimile or PDF is as effective as executing and delivering this Agreement in the presence of the other party to this Agreement. This Agreement is effective upon delivery of one executed counterpart from each party to the other party(ies). In proving this Agreement, the Agency or the University must produce or account only for the executed counterpart of the party to be charged.

    Notwithstanding the foregoing, the Agency and the University may consent to the use of electronic signatures for the purpose of executing this Agreement by email or other electronic means, subject to compliance with any applicable laws, rules or regulations. Any such documents that are delivered electronically and accepted are deemed to be "in writing" to the same extent and with the same effect as if the Agreement had been signed manually. In no event will electronic execution expand such assent to include any terms other than those explicitly set for in this Agreement.

14. **Notices**. Any notice given under this Agreement may be given by personal delivery, overnight air express, email, or certified United States mail. Notice shall be deemed to be given (a) upon actual receipt; (b) upon delivery confirmation if by email; or (c) five (5) business days after mailing, if the notice is by United States mail, return receipt requested. Notice under this Agreement shall be given to the parties at the following addresses or to such other persons or places as either party may from time to time designate by written notice to the other party.

If to the University:	University of Phoenix College of Social and Behavioral Sciences 4035 S. Riverpoint Parkway Phoenix, AZ 85040
With a copy to:	University of Phoenix

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University Legal Services
4035 S. Riverpoint Parkway
Phoenix, AZ 85040

If to the Agency Mailing Address:
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

Agency Physical Address: Same

Additional Location(s) (If Applicable):
All SCUSD administrative and school sites

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first subscribed above.

UNIVERSITY:

Signature

Christina Neider or University Representative

Name

Dean, College of Social and Behavioral Sciences

Title

602-557-3002

Phone

Date

Christina.Neider@phoenix.edu

E-Mail address

AGENCY:

Signed by:
Mary Hardin Young
618444F325E34F2...

Signature

Mary Hardin Young

Name (Print or Type)

Deputy Superintendent

Title

(916) 643-9055

Phone Fax

01/23/2026

Date

mary-hardinyoung@scusd.edu

E-Mail address

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Cobbs, Allen & Hall, Inc.
115 Office Park Drive
Birmingham AL 35223

License#: 79319

CONTACT NAME: Kelly McLamb
PHONE (A/C, No, Ext): 205-874-1283 **FAX (A/C, No):** 205-414-8105
E-MAIL ADDRESS: kmclamb@cacgroup.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Reinsurance Company	26921
INSURER B : Everest Indemnity Insurance Co	10851
INSURER C : Everest National Ins. Co.	10120
INSURER D : Lexington Insurance Co.	19437
INSURER E :	
INSURER F :	

INSURED
University of Phoenix, Inc
Apollo Education Group, Inc
4035 S. Riverpoint Pkwy
Phoenix AZ 85040

APOLEDU-01

COVERAGES **CERTIFICATE NUMBER:** 1267341962 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR X Sexual Abuse & [ ] Molestation(SAM) GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			RM8GL00001251	9/1/2025	9/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG SAM LIMIT	$ 1,000,000 $ 1,000,000 $ 10,000 $ 1,000,000 $ 5,000,000 $ 2,000,000 $ 1,000,000
B	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS			RM8CA00003251	9/1/2025	9/1/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
B	X **UMBRELLA LIAB** [ ] OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			XW3EX00230251	9/1/2025	9/1/2026	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $
C C C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below			RM8WC00004251 RM8WC00005251 RM8WC00047251	9/1/2025 9/1/2025 9/1/2025	9/1/2026 9/1/2026 9/1/2026	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D D	Healthcare Prof. Liab. Excess Healthcare Prof. Liab.			6798371 6798372	9/1/2025 9/1/2025	9/1/2026 9/1/2026	Per Claim/Aggregate Per Claim/Aggregate	$1,000,000 $4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Students and Interns are included in the Health Care Professional Liability Policy.
Certificate holder shall be additional insured as respects General Liability and Auto Liability as required by written contract.
Waiver of Subrogation applies in favor of certificate holder as respects General Liability, Auto Liability and Workers Compensation as required by written contract. Subject to policy terms, conditions, and exclusions

CERTIFICATE HOLDER

Sacramento City Unified School District
5735 47th Avenue
& all administrative and school sites
Sacramento CA 95824
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Sacramento City Unified School District

Reference Number: MOU0000013
Date Filled Out: 08/25/2025

MOU Tracking Form

A Memorandum of Understanding (MOU) is used when a site or department is working with an outside organization, but no financial obligation from the district is required.

MOU Details

School Site/Department: 0746 - COUNSELING SERVICES	MOU With: Point Loma Nazarene School of Education
Period of Agreement Start Date: 08/05/2025 Period of Agreement End Date: 08/04/2030 TERM OF AGREEMENT MUST NOT EXCEED FIVE YEAR	Board Approval Date: 02/05/2026
Provide a brief description of the MOU: SCUSD counselors provide educational development and fieldwork experience to university students for curriculum requirements.	
This MOU consists of the following documents: 1 MOU Agreement 1 Certificate of Insurance	
Cancelation Terms: MAY BE TERMINATED AT ANY TIME WITH WRITTEN NOTICE	
Have you reviewed insurance requirements with Risk Management?	No
Has the scope been reviewed by Labor Relations?	No
Has the scope been reviewed by Legal Counsel?	No
Has the other party signed the MOU Agreement?	Yes
Are these services being utilized at a school?	Yes
Does this MOU require access to student and/or staff data?	Yes
Will the District receive any revenue as part of this MOU?	No
Budget Code:	Revenue Amount:

Leadership Approval and Signatures

I have read and agree with the terms of this agreement:

Approver:	Name:	Signature:	Date:
Dept. Manager/Principal	Christina Espinosa	Christina Espinosa	08/25/2025
IAS or Chief Name	Mary Hardin Young	Mary Hardin Young	08/25/2025
Labor Relations	Dan Schallock	Dan Schallock	12/05/2025
Legal Services	Nia Franklin	Nia Franklin	01/12/2026
Risk Management	Keyshun Marshall	Keyshun Marshall	01/14/2026
Purchasing/Contracts Manager	Robert Aldama	Robert Aldama	01/15/2026
Delegated Authorized Signer	Mary Hardin Young	Mary Hardin Young	01/15/2026

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POINT LOMA NAZARENE UNIVERSITY
SCHOOL OF EDUCATION

Fieldwork Placement Agreement with Cooperating School District

This Fieldwork Placement Agreement ("Agreement") is entered into between Point Loma Nazarene University ("PLNU" or "University") and **Sacramento City Unified School District** (the "District").

Whereas, the University's curriculum requires its Pupil Personnel Services (PPS)/ Counseling Credential candidates to complete a fieldwork experience working under the supervision of a University site supervisor ("collectively, "Fieldwork Candidates""");

Whereas, the District wishes to aid in the educational development of the University's Fieldwork Candidates and is willing to make its premises, faculty, staff, and students available for fieldwork practice; and

Whereas, the parties wish to document the guidelines, policies, and procedures for the placement of the University Fieldwork Candidates completing fieldwork experiences within the District;

Now, therefore, the parties agree as follows:

I. General Terms

A. The District will accept Fieldwork Candidates for fieldwork practice for the times and durations set forth by the University and agreed to by the District. The District reserves the right to accept only the number of Fieldwork Candidates it deems to be feasible in light of available District staff at any given time.

B. The Fieldwork Candidate's duties may include, but are not limited to, development, planning, implementation, and evaluation of school counseling and guidance programs that include academic, career, personal, social and emotional development. Assisting in advocacy for the high academic achievement and social development of all students. Assisting in the development of schoolwide prevention and intervention strategies and counseling services. Assisting in the provision of consultation, training, and staff development to teachers and parents regarding students' needs. Assisting in the implementation of a district-approved advisory program as described in California Assembly Bill 2508.

C. Fieldwork Candidates are required to follow the academic calendar of the District.

D. The District shall appoint a credentialed Counselor to supervise each Fieldwork Candidate ("District Site Supervisor"). District Site Supervisors shall meet the following criteria:

1. The District Site Supervisor shall be a full-time member of the District.

2. The District Site Supervisor must have a minimum of 3 years counseling experience and have been employed by the District for at least one year.

3. The District Site Supervisor must hold a valid PPS credential.

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4. The District Site Supervisor must approve of having a Fieldwork Candidate assigned to them.

5. The District Site Supervisor must meet all requirements of applicable credentialing agencies, including the California Commission on Teacher Credentialing ("CTC").

E. The University's Dean of the School of Education shall also designate an appropriate person to supervise the Fieldwork Candidate (the "PLNU Site Supervisor") in accordance with all CTC requirements. The PLNU Site Supervisor will guide, counsel, instruct, and supervise Fieldwork Candidates. The PLNU Site Supervisor's major responsibilities include, but are not limited to:

1. Conferencing with District Site Supervisors to whom the Fieldwork Candidates are assigned about the expectations of the University and District.

2. Providing the District Site Supervisor with University resources for supervising a Fieldwork Candidate.

3. Serving as the first point of contact for the University.

4. Monitoring the Fieldwork Candidate's progress.

5. Observing, critiquing, and conferencing with the Fieldwork Candidate at least three times during the Fieldwork placement.

6. Providing frequent feedback to the Fieldwork Candidate and District Site Supervisor regarding progress, problems, and recommendations.

7. Being available to address the needs of both the Fieldwork Candidate and the District Site Supervisor.

8. Following consultation with the District Site Supervisor, issuing a final grade to the Fieldwork Candidate.

F. To the extent permitted by Federal, State, and local laws and regulations, and in a manner consistent with the District's confidentiality requirements and policies, the District shall allow the Fieldwork Candidate access to information, including relevant documentation and reports.

G. Fieldwork Candidates shall not be considered employees of the District and are not covered by any District compensation program or other insurance.

II. Removal of Fieldwork Candidates

The District will notify the University in writing, prior to taking any action against a Fieldwork Candidate regarding any concerns or complaints about a Fieldwork Candidate's performance or unsatisfactory conduct in the field placement. In such cases, the District will cooperate with the University to address the issues, including without limitation steps to further train the Fieldwork Candidate and remediate the concerns. Except in circumstances where a Fieldwork Candidate presents an immediate threat to the health and safety of the District's students or personnel, the

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District shall not remove a Fieldwork Candidate from its facilities or fieldwork without engaging in the process described above.

III. FERPA

Prior to the start of their placement, the University shall provide training to Fieldwork Candidates concerning the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and its implementing regulations. As part of this training, the University shall instruct Fieldwork Candidates about their legal obligation to comply with FERPA and its implementing regulations with respect to confidential information the Fieldwork Candidate encounters during his/her fieldwork placement.

IV. Background Checks

For each Fieldwork Candidate, the University shall cause to be performed a criminal background check that complies with the minimum requirements set by the State of California. Prior to a Fieldwork Candidate beginning their field experience, the University shall review the results and exclude from participation any candidate whose background check would preclude the candidate from serving in the planned field experience. Additionally, all Fieldwork Candidates will be required to obtain and maintain a valid and current Certificate of Clearance from the CTC before beginning their field experience and for the duration of their field experience.

V. Non-Discrimination

The parties agree that neither will unlawfully discriminate in the selection of, or acceptance or participation by, any Fieldwork Candidate pursuant to this Agreement on the basis of race, creed, color, national origin, religion, sex, disability, age, veterans' status, marital status, citizenship, or any other characteristic protected by law.

VI. Compliance with Other Laws

The University and District shall comply with all Federal, State, and local laws and regulations that are applicable to the subject matter of this Agreement.

VII. General Liability Insurance

Both parties shall maintain in force during the term of this Agreement, bodily injury, property damage, and professional liability insurance, with coverage of at least $1,000,000 per occurrence and an annual aggregate of $3,000,000 per occurrence, insuring itself and its agents and employees for their acts, failures to act, or negligence rising out of, or caused by, the activity which is the subject of this Agreement. Each party will provide the other proof of such insurance upon request.

VIII. Mutual Indemnification

Each party shall indemnify, defend and hold harmless the other party, the other party's affiliates, and their respective trustees, directors, officers, employees, students, faculty, agents, representatives, successors and assigns (collectively "Indemnified Parties") against all damages, claims, actions, liabilities, losses and other expenses, including without limitation reasonable attorney's fees, expert witness fees, consultant fees and other costs, incurred by or asserted against Indemnified Parties, whether or not a lawsuit or other proceeding is filed ("Claims"), that in any way arise out of or relate to (a) the indemnifying party's acts, omissions, negligence or willful

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misconduct with respect to its performance under this Agreement; and/or (b) the indemnifying party's non-compliance with any applicable Federal, State or local laws, rules or regulations with respect to its performance under this Agreement; provided, however, that an indemnifying party's indemnity hereunder shall not apply or extend to any acts or omissions of the other party or its representatives.

IX. Applicable Law

This Agreement shall be governed by and construed in accordance with the law of the State of California.

X. Severability

In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.

XI. Term/Termination

The initial term of this Agreement will be for three (3) academic years and shall extend from **March 13, 2025 through August 31, 2028**. This Agreement may be extended for successive one (year) academic year periods by mutual written consent of the parties.

Either party may terminate this Agreement, with or without cause, by providing 60 days' written notice to the other party. However, in the event either party terminates the Agreement, Fieldwork Candidates that have already been placed shall be permitted to complete their placement unless the Fieldwork Candidate is otherwise removed pursuant to Section II of this Agreement.

XII. Additional Terms

A. This Agreement is not intended to create any rights or interests for any other person or entity other than the University or District.

B. Neither party may assign this Agreement, nor the duties and responsibilities contained herein, without the prior written consent of the other party.

C. The University and District are independent entities and neither shall have, nor exercise, any control over the means, manner, or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship, or joint venture between the parties. Neither party may use the other's name in a manner that is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations.

D. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous communications, negotiations, and agreements, written or oral, regarding the subject matter hereto. No modification of or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.

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E. Failure by either party at any time to require strict performance of any provision of this Agreement shall not constitute a waiver of that provision nor in any way limit enforcement of the provision. [signatures on following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

For Point Loma Nazarene University:

Name: G. James Daichendt, Ed.D.

Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

J. James Daichendt Date: 8/5/2025
Authorized Signature

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

For the District:

Name (Print): Sacramento City Unified School District, Mary Hardin Young

Address (Print): 5735 47th Avenue, Sacramento CA 95824

Title: Deputy Superintendent

Signed by:
Mary Hardin Young Date 01/15/2026
618444F325E34F2...
Authorized Signature

Docusign Envelope ID: A120B392-2AFD-4028-B9E0-CB7ABD03A687

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/12/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, LLC
500 N Brand Boulevard, Suite 100
Glendale CA 91203

License#: 0D69293

CONTACT NAME: Alyssa Best
PHONE (A/C, No, Ext): 818-539-1288 **FAX (A/C, No):** 818-539-2301
E-MAIL ADDRESS: Alyssa_Best@ajg.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : United Educators Ins, a Reciprocal Risk Retention	10020
INSURER B : The Travelers Indemnity Company of CT	25682
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Point Loma Nazarene University
3900 Lomaland Drive
San Diego CA 92106
POINLOM-01

COVERAGES **CERTIFICATE NUMBER:** 1268854688 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY**			N68-37P	4/1/2025	4/1/2026	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X Deduct: $10,000						MED EXP (Any one person)	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	$ Included
	X POLICY PRO-JECT LOC						GENERAL AGGREGATE	$ 3,000,000
	OTHER:						PRODUCTS - COMP/OP AGG	$ Included
								$
B	**AUTOMOBILE LIABILITY**			810-4W733018-25-14-G	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	X OWNED AUTOS ONLY SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Subject to all policy terms, conditions and exclusions.
Certificate Holder is included as an Additional Insured for General Liability coverage as required by virtue of a written contract or agreement and to the extent insurable as respects their interest in the operations of the Named Insured.

CERTIFICATE HOLDER

Sacramento City Unified School District
5735 47th Ave.
Sacramento CA 95824-4528

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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Purchasing Services
5735 47th Avenue,
Sacramento, CA 95824
(916) 643-9460

Lisa Grant-Dawson, Chief Business and Operations Officer
Robert Aldama, Purchasing Manager II

January 14, 2026

Notice of Intent to Award
Bid #26-0824
Industrial Floor Cleaning Machines

This Bid was lawfully advertised on December 19, and December 23, 2025.

On January 13, 2026, at 2:00 p.m., the Sacramento City Unified School District ("District") opened responsive electronic bid submissions via Planet Bids in response to Bid #26-0824 from the following Entities:

MoeClean, LLC, Auburn CA
Blue Group, LLC, Twin Falls, ID

Please take notice, that pursuant to the General Conditions stated in the Bid, issued by the District in connection with the above referenced solicitation, this shall constitute the District's **Notice of Intent to Award Bid #26-0824, in the amount of $230,860.00** (plus sales tax) **to MoeClean, LLC** as the lowest responsible and responsive bidder for all products and conditions specified in the Bid.

Approval of the Award will be considered by the District's Board of Education at the anticipated **February 5, 2026,** Board of Education meeting.

The District may, in its sole discretion, withdraw this Notice of Intent to Award. The District reserves the right to reject all Bids, or to contract for only a portion of the bid.

Respectfully,

Robert Aldama, Purchasing Manager II
Sacramento City Unified School District

Section 00 42 00 - BID FORM

PROPOSAL FOR: Sacramento City Unified School District

TO: Sacramento City Unified School District
5735 47th Avenue, Sacramento, California 95824

COVERING BID PACKAGE: **0350-411 Genevieve Didion Telecenter**

SUBMITTED BY: Vanden Bos Electric, Inc.
Name of Bidder
502 Giuseppe Ct, Ste 5, Roseville, CA 95678
Address
916-773-1500
Phone #/Fax #:

B, C-7, C-10

License number: 627898. License type: ____. License expiration date: 09/30/2027.

Public Works Contractor DIR Registration # 1000000279 Expiration date: 6/30/2026

Average EMR (past 5 years): 0.764 Total "serious" and "willful" OSHA violations (past 5 years): 0

Bidder: Vanden Bos Electric, Inc.

On behalf of Bidder, the undersigned represents that Bidder's authorized representative attended the full duration of the Pre-Bid Conference, and that Bidder has carefully examined the Site, the proposed Contract Documents consisting of the Notice to Bidders, the Instructions for Bidders, the Proposal Form, the Agreement for Construction, the Bid Bond, the Performance Bond, the Payment Bond, the General Conditions, the Special Provisions, the General Requirements, Exhibits, the Technical Specifications, the Contract Drawings and Plans, any and all Addenda prepared by the Architect pertinent to the construction of the above-referenced Project, the Contractor's Guarantee and Bond, the Hazardous Materials Requirements (if any), and the Construction Forms Manual, and further, being reasonably familiar with all other conditions affecting the Work, Bidder hereby proposes and agrees to furnish and provide all labor, materials, supervision, transportation, tools, equipment, services and other facilities necessary and required for the expeditious completion of the Work included in the Bid Package indicated above, in strict conformity with said conditions and Contract Documents. Bidder agrees to comply with all requirements of the Project Labor Agreement.

Bidder has reviewed the Work outlined in the Bid Package and fully understands the Scope of Work encompassed by this Bid, and acknowledges that its Bid includes the Work of all trades within the Bid Package covered in the Bid and understands that, if awarded the Contract, Bidder shall be the Prime Contractor to the District and agrees that its Bid, if accepted by the District, will be the basis for a contract with the District in accordance with the intent of the Contract Documents.

Bidder agrees to complete the Work required within the Bid Package within the time indicated in the Special Provisions, subject to liquidated damages as specified in the Special Provisions.

The undersigned has the authority to so bind Bidder to these representations and agreements.

_____ 01/14/2026 ***Affix Corporate Seal Here***
Signed Date
Berkeley Bodine
Print Name
President
Title

Enclosed is a certified check, cashier's check, or bid bond for ten percent (10%) of the amount of the Base Bid including additive Alternates (if any), made payable to the District to be left in escrow with the District as a guarantee that Bidder will enter into a contract and will furnish specified insurance and bonds. It is understood that refusal to do so will result in the forfeit of this guarantee. If this Bid is not accepted within the time set for acceptance of bids, or any extension thereof, or if the contract is fully executed with another Bidder, or if the District elects not to award a contract, then the check or bid bond shall be returned to the Bidder.

Bidder has notified the District of any discrepancies, ambiguities, inconsistencies, errors or omissions in the Bidding Documents, Contract Documents, applicable Federal, State, and local regulations or requirements, and/or of any doubt about the meaning of any of the Contract Documents, and has contacted the District before bid date to verify the issuing of any clarifying Addenda.

The undersigned further acknowledges receipt of the following Addenda, which are a part of the Contract Documents:

NO. 1 DATE 1/5/2026	NO. 2 DATE 1/8/2026
NO.____ DATE____	NO.____ DATE____
NO.____ DATE____	NO.____ DATE____
NO.____ DATE____	NO.____ DATE____

(Include All Addenda)

Signed

Berkeley Bodine
Print Name

President
Title

BID PACKAGE: 0350-411 Genevieve Didion Telecenter

1. **TOTAL BID: Lump Sum (in words)** THREE HUNDRED NINETY-NINE THOUSAND SEVEN HUNDRED

_____ **Dollars**

Lump Sum (in figures) $ 399,700

2. Allowance for unforeseen conditions; equal to ten percent (10%) of TOTAL BID. $ 39,970

TOTAL BASE BID equals sum of Items 1 and 2 above. The undersigned proposes to provide and construct the Work required for the above listed Bid Package in accordance with said Contract Documents for the amount of:

TOTAL BASE BID (in words): FOUR HUNDRED THIRTY-NINE THOUSAND SIX HUNDRED SEVENTY

_____ **DOLLARS**

TOTAL BASE BID (in figures): $ 439,670

_____
Signed (Signature of Bidder)

Vanden Bos Electric, Inc.
Name of Firm

AGREEMENT

It is understood and agreed that if written notice of the District's acceptance of this Bid is mailed, emailed, or otherwise delivered to the undersigned Bidder after the opening of the Bid, and within the time in which the District may accept the Bid, the undersigned Bidder will execute and deliver to the District a contract in the form included with the Bidding Documents within ten (10) days after receipt of the Notice of Intent to Award or other notification of award, and that the Work under the Contract shall be commenced by the undersigned Bidder, if awarded the Contract, on the date to be stated in a Notice to Proceed and shall be completed in the time specified in the Contract Documents. In the event the Bidder to whom an award is made fails or refuses to timely execute the Contract, the District may declare the Bidder's bid security forfeited.

Enclosed herewith is a listing of Subcontractors and major materials suppliers in accordance with Sections 4100 to 4114 of the California Public Contract Code and the Instructions to Bidders and a listing of Disabled Veteran Business Enterprises, including any DVBE acting as a material supplier, lower tier subcontractor, or other entity not required to be listed by the Subletting and Subcontracting Fair Practices Act.

Also enclosed herewith are the Non-Collusion Affidavit, Iran Contracting Act certification, and Certification regarding Russian Sanctions, as required by law. Site Visit Certification shall also be enclosed herewith if pre-bid site visit was mandatory.

The undersigned Bidder agrees that the information and representations provided herein are made under penalty of perjury.

NOTE: If Bidder is a corporation, the legal name of the corporation shall be set forth below, together with the signatures of authorized officers or agents, who shall be either a) the president or b) any vice president and the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer. If Bidder is a partnership or limited liability company, the true name of the firm shall be set forth below together with the signature of a partner or member authorized to sign contracts on behalf of the partnership or LLC. If Bidder is an individual, his/her signature shall be placed below.

NAME OF BIDDER:

Vanden Bos Electric, Inc.

BY: _____ President
Signature Title
Berkeley Bodine
Type/Print Name

_____ _____
Signature Title

_____
Type/Print Name

_____ _____
Signature Title

_____
Type/Print Name

DATE: January 14, 2026

Section 00 42 00 - BID FORM

PROPOSAL FOR: Sacramento City Unified School District

TO: Sacramento City Unified School District
5735 47th Avenue, Sacramento, California 95824

COVERING BID PACKAGE: **0350-411 Genevieve Didion Telecenter**

SUBMITTED BY: K S Telecom Inc.
Name of Bidder
PO Box 330 Penryn, CA 95663
Address
916-652-4735, Fax: 916-652-4296
Phone #/Fax #:

License number: 790922. License type: C-7. License expiration date: 02/28/2027.

Public Works Contractor DIR Registration # 1000000120 Expiration date: 06/30/2028

Average EMR (past 5 years): 0.96 Total "serious" and "willful" OSHA violations (past 5 years): 0

Bidder:

On behalf of Bidder, the undersigned represents that Bidder's authorized representative attended the full duration of the Pre-Bid Conference, and that Bidder has carefully examined the Site, the proposed Contract Documents consisting of the Notice to Bidders, the Instructions for Bidders, the Proposal Form, the Agreement for Construction, the Bid Bond, the Performance Bond, the Payment Bond, the General Conditions, the Special Provisions, the General Requirements, Exhibits, the Technical Specifications, the Contract Drawings and Plans, any and all Addenda prepared by the Architect pertinent to the construction of the above-referenced Project, the Contractor's Guarantee and Bond, the Hazardous Materials Requirements (if any), and the Construction Forms Manual, and further, being reasonably familiar with all other conditions affecting the Work, Bidder hereby proposes and agrees to furnish and provide all labor, materials, supervision, transportation, tools, equipment, services and other facilities necessary and required for the expeditious completion of the Work included in the Bid Package indicated above, in strict conformity with said conditions and Contract Documents. Bidder agrees to comply with all requirements of the Project Labor Agreement.

Bidder has reviewed the Work outlined in the Bid Package and fully understands the Scope of Work encompassed by this Bid, and acknowledges that its Bid includes the Work of all trades within the Bid Package covered in the Bid and understands that, if awarded the Contract, Bidder shall be the Prime Contractor to the District and agrees that its Bid, if accepted by the District, will be the basis for a contract with the District in accordance with the intent of the Contract Documents.

Bidder agrees to complete the Work required within the Bid Package within the time indicated in the Special Provisions, subject to liquidated damages as specified in the Special Provisions.

The undersigned has the authority to so bind Bidder to these representations and agreements.

Signed — 01/14/2026 Date

Affix Corporate Seal Here

Eric Vander Linden
Print Name

President
Title

Enclosed is a certified check, cashier's check, or bid bond for ten percent (10%) of the amount of the Base Bid including additive Alternates (if any), made payable to the District to be left in escrow with the District as a guarantee that Bidder will enter into a contract and will furnish specified insurance and bonds. It is understood that refusal to do so will result in the forfeit of this guarantee. If this Bid is not accepted within the time set for acceptance of bids, or any extension thereof, or if the contract is fully executed with another Bidder, or if the District elects not to award a contract, then the check or bid bond shall be returned to the Bidder.

Bidder has notified the District of any discrepancies, ambiguities, inconsistencies, errors or omissions in the Bidding Documents, Contract Documents, applicable Federal, State, and local regulations or requirements, and/or of any doubt about the meaning of any of the Contract Documents, and has contacted the District before bid date to verify the issuing of any clarifying Addenda.

The undersigned further acknowledges receipt of the following Addenda, which are a part of the Contract Documents:

NO. 1 DATE 01/05/2026	NO.____ DATE_____
NO. 2 DATE 01/08/2026	NO.____ DATE_____
NO.____ DATE_____	NO.____ DATE_____
NO.____ DATE_____	NO.____ DATE_____

(Include All Addenda)

Signed

Eric Vander Linden
Print Name

President
Title

BID PACKAGE: 0350-411 Genevieve Didion Telecenter

1. **TOTAL BID: Lump Sum (in words)** Three-Hundred Seventy-Three Thousand and Six Hundred Dollars

Dollars

Lump Sum (in figures) $ $373,600

2. Allowance for unforeseen conditions; equal to ten percent (10%) of TOTAL BID. $ $37,360

TOTAL BASE BID equals sum of Items 1 and 2 above. The undersigned proposes to provide and construct the Work required for the above listed Bid Package in accordance with said Contract Documents for the amount of:

TOTAL BASE BID (in words): Four-Hundred Ten Thousand and Nine-Hundred and Sixty

DOLLARS

TOTAL BASE BID (in figures): $ $410,960

Signed (Signature of Bidder)

K S Telecom Inc.

Name of Firm

AGREEMENT

It is understood and agreed that if written notice of the District's acceptance of this Bid is mailed, emailed, or otherwise delivered to the undersigned Bidder after the opening of the Bid, and within the time in which the District may accept the Bid, the undersigned Bidder will execute and deliver to the District a contract in the form included with the Bidding Documents within ten (10) days after receipt of the Notice of Intent to Award or other notification of award, and that the Work under the Contract shall be commenced by the undersigned Bidder, if awarded the Contract, on the date to be stated in a Notice to Proceed and shall be completed in the time specified in the Contract Documents. In the event the Bidder to whom an award is made fails or refuses to timely execute the Contract, the District may declare the Bidder's bid security forfeited.

Enclosed herewith is a listing of Subcontractors and major materials suppliers in accordance with Sections 4100 to 4114 of the California Public Contract Code and the Instructions to Bidders and a listing of Disabled Veteran Business Enterprises, including any DVBE acting as a material supplier, lower tier subcontractor, or other entity not required to be listed by the Subletting and Subcontracting Fair Practices Act.

Also enclosed herewith are the Non-Collusion Affidavit, Iran Contracting Act certification, and Certification regarding Russian Sanctions, as required by law. Site Visit Certification shall also be enclosed herewith if pre-bid site visit was mandatory.

The undersigned Bidder agrees that the information and representations provided herein are made under penalty of perjury.

NOTE: If Bidder is a corporation, the legal name of the corporation shall be set forth below, together with the signatures of authorized officers or agents, who shall be either a) the president or b) any vice president and the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer. If Bidder is a partnership or limited liability company, the true name of the firm shall be set forth below together with the signature of a partner or member authorized to sign contracts on behalf of the partnership or LLC. If Bidder is an individual, his/her signature shall be placed below.

NAME OF BIDDER:

K S Telecom Inc.

BY: _____ President
Signature Title

Eric Vander Linden
Type/Print Name

_____ _____
Signature Title

_____
Type/Print Name

_____ _____
Signature Title

_____
Type/Print Name

DATE: 01/14/2026

Sacramento Office
1631 Alhambra Blvd, Ste 140
Sacramento, CA 95816
T. 916.553.5800 | F. 916.553.5900
oneworkplace.com/sacramento

Quotation 759794-1
Quote Date 10/2/2025
Customer Order
Project 254362
Customer 192081
Terms Net 30
Account Representative Taylor Herrick

Quote To
SACRAMENTO CITY USD
Accounts Payable
5735 47TH AVE
Sacramento, CA 958244528

Contact
916 643 7400
invoices@scusd.edu
InvoicesOracle@oneworkplace.com

Ship To
Bowling Green Elementary School
Chris Ralston
4211 TURNBRIDGE DR
Sacramento, CA 958231929

Contact
+1 (916) 320-9266
chris-ralston@scusd.edu

PROJECT NAME:Bowling Green Adds
CONTRACT INFORMATION:AMQ SPA-22-Omnia-3197

The prices included in this quote are based on current governmental laws and regulations. In the event of any changes in laws, regulations, tariffs, taxes, or other governmental mandates that increase the cost of goods, materials, or services, the seller reserves the right to adjust pricing accordingly. Any such price adjustments will be communicated in writing and supported by relevant documentation.

Approximate lead times for the products are included on this quote, but this estimate is dependent upon textile availabilities at the time the order is placed. Due to global supply chain volatility lead-times are subject to change without notice. Your support team will work with you on a solution in this event.

Please note 30 days of storage at our warehouse is included. Any additional storage is subject to monthly storage charges.

All prices are guaranteed for 30 days from date of quotation unless otherwise specified in a Master Services Agreement (MSA).

Sales taxes shown are at current rates, but subject to change without notice to those rates applicable at the time of invoicing.

A signed copy of this quote (last page requires signature) and/or purchase order is required to place an order. Products specified below/per our Project Validation Packages may be made to order; and as such would be non-returnable and non-refundable. Signature of this document accepts all products and finishes contained herein. Please review quote carefully.

Unless special terms apply, all orders over $25,000 require a 50% deposit of the order total before the order can be placed.

Product and Labor may be invoice separately. Please discuss with your Sales contact.

Once a delivery/installation date is determined, 72 hour notice is required for any changes without incurring a fee.

	Description		General Tagging	Quantity	Unit Price	Extended Price
Chacon						
1	**22846** SMITH SYSTEM	Numbers 4-Leg Stack Chair - Size 2(12") Frame Finish: Smith System Paint PLT - PLATINUM	BF07 CH NUMBERS	4	$90.37	$361.48

		Shell Finish: Smith System Plastic FRSTGREN - FOREST GREEN Glide: Standard Nylon Base Glide				
2	**22847** SMITH SYSTEM	Numbers 4-Leg Stack Chair- Size 3(14") Frame Finish: Smith System Paint PLT - PLATINUM Shell Finish: Smith System Plastic FRSTGREN - FOREST GREEN Glide: Standard Nylon Base Glide	BF12 CH NUMBERS	12	$90.37	$1,084.44
3	**911W00000** SMITH SYSTEM	Cascade Mega-Tower - Open, Shelves, Casters, Whiteboard Back Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN	BF17,BF3, BF5,BF16,BF6,BF17,BF11,BF8,BF14,BF13,BF4,BF12,BF9BF15,BF10,BF2,BF7 CH 43/43-T	23	$911.06	$20,954.38
4	**921W00000** SMITH SYSTEM	Cascade Mega-Tower - Door, Shelves, Casters, Whiteboard Back Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN	BF3,BF16,BF6,BF17,BF11,BF14,BF13,BF4,BF9,BF15,BF10,BF7 MC 61/43-S	25	$1,104.94	$27,623.50
6	**EL4872** SMITH SYSTEM	Elemental Kidney Table, 48" Depth X 72" Width Worksurface Finish: Smith System Laminate 822060 - FRENCH PEAR LAMINATE Edge: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold FGR - FOREST GREEN T MOLD Leg Finish: Smith System Paint PLT - Platinum Height: EA - Adjustable Height Eng Qte Info (): kidney	BF16 CH 36/72-EJ	1	$494.65	$494.65
7	**3580-Y1-**	Tori - Mesh Back High	BF18 CH 3580-Y1-A57-MB	3	$332.49	$997.47

	A57-MB 9 TO 5 SEATING	Back - Height Adjustable Arms FABRIC GRADE SELECTION GRADE-A Fabric Grade A PAULY 9to5 - Nautilus - Pauly THUNDER Thunder MESH SELECTION M62 M62 - Gray Mesh FRAME COLOR SELECTION PBK Black Frame ~ Black BA26B 27" Low-Profile Nylon Base - Black C6 60mm Hoodless Accented Casters - Black CYLINDER SELECTION CY20 CY20 - Standard Cylinder (Seat Height: 16.5"-20.5") SEAT SLIDER SELECTION ~ No Seat Slider LUMBAR SELECTION LB w/ Lumbar				
8	**2T-LX-C48-30** FELLOWES INC	Triumph Series Electric Table Base w/ Adjustable Cross Channel (43.3"-70.9") w/30" C-Feet, Quick-Connect Columns Finish SLV Silver Finish Eng Qte Info (): Triumph Series, 2-Leg, HAT Base, 48"-72" x 30" (Silver)	BF18 CH 2VT-LX-C48-30	1	$341.75	$341.75
9	**964-42** WORK RITE	Modesty Panel with Built-In Cable Management-Black	BF18 CH 964-42	1	$94.60	$94.60
10	**M00022** SMITH SYSTEM	60" X 30" WORK SURFACE TOP Work Surface Finish: 822060 - French Pear Edge 3/8" Bmpr T-Mold Edge Finish FGR - Forest Green T-Mold	BF18 CH 964-42	1	$209.13	$209.13
11	**55014** SMITH SYSTEM	FLEXSCREEN-LEAVES Screen Finish: Smith System PET SMGR - MOSS GREEN Foot Finish: Smith	BF18 CH 964-42	1	$1,068.71	$1,068.71

		System Paint PLT - PLATINUM				
12	**42750** CARPET FOR KIDS	Tranquil Mountains Round Rug 6' Dia	Chacon	1	$151.71	$151.71
13	**55000** SMITH SYSTEM	Soft Rocker Surface Finish: Alphabet SLIM - LIMONCELLO	BF19 also known as CR13 new portable FLOWFORM	2	$440.47	$880.94
14	**CRLS2HD** Steelcase	Low Storage-Two-High, Cabinet Size Option: Modular Depth: 18.87500 Width: 36.00000 Top: With Top Application: Full Top Surface Finish: Woodgrain LPL 2LAW - ASH WENGE (LPL) Edge Finish: Plastic - PG1 6703 - ASH WENGE Case Finish: Woodgrain LPL 2LAW - ASH WENGE (LPL) Headset Finish: Woodgrain LPL 2LAW - ASH WENGE (LPL) Lock Finish: Polished Chrome 9201 - POLISHED CHROME Keys: Key Plug Pull: Ledge Pull Finish: Smooth Metallic 4799 - PLATINUM METALLIC Worksurface Thickness: 1.12500	Office CH D/2/36	1	$510.75	$510.75
15	**LOCKFR** Steelcase	FIELD INSTALLED LOCK PLUGS & KEYS, FR Lock Finish: Polished Chrome 9201 - POLISHED CHROME Key: KEY RANDOM	Office CH D/2/36	1	N/C	N/C
16	**01670** SMITH SYSTEM	Silhouette Single-Student Desk, Laminate Top, Adjustable Height, 24" Depth X 27" Worksurface Finish: Smith System Laminate 822060 - FRENCH PEAR LAMINATE	BF05 CH 24/27	2	$163.29	$326.58

		Edge: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold FGR - FOREST GREEN T MOLD Frame Finish: Smith System Paint PLT - Platinum Eng Qte Info (): 60" X 30" WORK SURFACE TOP Work Surface Finish: 822060 - French Pear Edge 3/8" Bmpr T-Mold Edge Finish FGR - Forest Green T-Mold				
17	**30933** SMITH SYSTEM	SW House w/ Tote Tote: Clear	BF05 CH BB	2	$60.24	$120.48
18	**TS2PBF22MC** Steelcase	Pedestal-Mobile, Box / file, Seat cushion, 22 1/4D BASIC :7225 SAND UPHLSTRY:5F16 GREY KEYS :SK PLUG OPTIONS * * OPTIONS * * CASTER *OPT:CASTERS STANDARD STANDARD SMALL CASTER TRIM OPT *OPT:TRIM STRIP PULL OPTION NO TRIM STD:NO TRIM PULLS *OPT:PULL OPTIONS LEDGE LEDGE PULL PULL PULL METALLIC *PULL:METALLIC PAINT 4799 PLATINUM METALLIC	BF17 CH MBF/22/C	2	$379.48	$758.96
19	**LOCKFR** Steelcase	FIELD INSTALLED LOCK PLUGS & KEYS, FR Lock Finish: Polished Chrome 9201 - POLISHED CHROME Key: KEY RANDOM	BF17 CH MBF/22/C	2	N/C	N/C
Sub Total						$55,979.53

Estimated Tax						$4,338.42
Total						**$60,317.95**
McCoy						
20	**910W36000** SMITH SYSTEM	Cascade Mega-Tower - Open, 36-3" Standard Width Totes, Casters, Whiteboard Back Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN Tote: Clear	WW9 CH 43/43-T	3	$1,476.71	$4,430.13
21	**610W24000** SMITH SYSTEM	Cascade Mega-Cabinet - Open, 24-3" Standard Width Totes, Casters, Whiteboard Bac Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN Tote: Clear	G105,G106,WW8,WW6, WW3 CH 43/43-T	5	$1,148.24	$5,741.20
22	**911W00000** SMITH SYSTEM	Cascade Mega-Tower - Open, Shelves, Casters, Whiteboard Back Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN	Bldg C Room 5,Room 3 C103 MC 61/43-S	4	$911.06	$3,644.24
23	**921W00000** SMITH SYSTEM	Cascade Mega-Tower - Door, Shelves, Casters, Whiteboard Back Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN	WW4 MC 61/43-S	5	$1,104.94	$5,524.70
24	**511000000** SMITH SYSTEM	Cascade Mid-Cabinet - Open, Shelves, Casters	WW6 MC 43/29-S	1	$502.12	$502.12

		Edge Panel Config: P- Pltnm Body w/Solid End Pnls End Panel Finish: Smith System Paint FO - FOREST GREEN				
25	**EL3060** SMITH SYSTEM	Elemental Rectangle Table, 30" Depth X 60" Width Worksurface Finish: Smith System Laminate 798760 - PALISADES OAK LAMINATE Edge: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold FGR - FOREST GREEN T MOLD Leg Finish: Smith System Paint PLT - Platinum Height: EA - Adjustable Height	G106,WW4,WW9,Room 3(c103),WW6, MC 30/60-EJ	5	$280.47	$1,402.35
26	**NL3060** SMITH SYSTEM	Elemental Table 30" Depth X 60" Width Nest and Fold, With Casters Worksurface Finish: Smith System Laminate 798760 - PALISADES OAK LAMINATE Edge: 1 1/4in Top w 3/8in Bmpr TMld Edge Finish: Smith System T-Mold FGR - FOREST GREEN T MOLD Leg Finish: Smith System Paint PLT - Platinum Height: EJ - Adjustable Height	ASES (WW Office) MC 30/60-EJ	6	$585.88	$3,515.28
27	**BODICHAIR** AMQ Solutions	Bodi Task Chair Frame: Black Frame Seat Cover Finish: Buzz2 5G51 - Sable Back Finish: Air Mesh AR02 - BLACK Armrest: 1-D ARM Packaging: Fully Assembled	ASES (WW Office) MC 30/60-EJ	1	$311.98	$311.98
28	**2T-LX-C48-30** FELLOWES INC	Triumph Series Electric Table Base w/ Adjustable Cross	ASES (WW Office) MC 30/60-EJ	1	$341.75	$341.75

		Channel (43.3"-70.9") w/30" C-Feet, Quick-Connect Columns Finish SLV Silver Finish				
29	**964-42** WORK RITE	Modesty Panel with Built-In Cable Management-Black	ASES (WW Office) MC 30/60-EJ	1	$94.60	$94.60
30	**M00022** SMITH SYSTEM	60" X 30" WORK SURFACE TOP Work Surface Finish: - Pallisaid Oak Edge 3/8" Bmpr T-Mold Edge Finish FGR - Forest Green T-Mold	ASES (WW Office) MC 30/60-EJ	1	$209.13	$209.13
31	**TS2PBF22MC** Steelcase	Pedestal-Mobile, Box / file, Seat cushion, 22 1/4D BASIC :7238 FIELDSTONE UPHLSTRY:5G51 SABLE KEYS :SK PLUG OPTIONS * * OPTIONS * * CASTER *OPT:CASTERS STANDARD STANDARD SMALL CASTER TRIM OPT *OPT:TRIM STRIP PULL OPTION NO TRIM STD:NO TRIM PULLS *OPT:PULL OPTIONS LEDGE LEDGE PULL PULL PULL METALLIC *PULL:METALLIC PAINT 4799 PLATINUM METALLIC	ASES (WW Office) MC 30/60-EJ	2	$379.48	$758.96
32	**LOCKFR** Steelcase	FIELD INSTALLED LOCK PLUGS & KEYS, FR Lock Finish: Polished Chrome 9201 - POLISHED CHROME Key: KEY RANDOM	ASES (WW Office) MC 30/60-EJ	2	N/C	N/C
33	**22848** SMITH SYSTEM	Numbers 4-Leg Stack Chair- Size 5(16") Frame Finish: Smith	ASES (WW Office) MC 30/60-EJ	31	$94.42	$2,927.02

		System Paint PLT - PLATINUM Shell Finish: Smith System Plastic CHARCOAL - CHARCOAL Glide: Standard Nylon Base Glide			
Sub Total					$29,403.46
Estimated Tax					$2,278.79
Total					**$31,682.25**
34	**25090723T** ONEWORKPLACE - SACRAMENTO	OWP Labor to receive the product at the OWP warehouse, deliver, and install: 3 mega towers w/totes, 23 mega towers w/doors, 31 mega towers, 10 doors, 4 peds, 5 mid cabinets, 5 elemental tables, 47 stack chairs, 1 teachers desk, 5 task chairs, 1 kidney table, 2 student desks, height adjustable teachers desk, 1 currency cabinet, 2 lounges, 1 rug, 1 screen. To occur in one continuous phase during normal business hours - standard wage. *Long Push	1	$10,644.00	$10,644.00
35	**PROJECT MANAGEMENT** ONEWORKPLACE - SACRAMENTO	Project Management Services	24	$105.00	$2,520.00
36	**FREIGHT** CARPET FOR KIDS	Freight - Carpets for Kids	1	$64.93	$64.93
37	**FREIGHT** 9 TO 5	Freight - 925	1	$85.71	$85.71

	SEATING				
39	**FREIGHT** AMQ Solutions	Freight - AMQ	1	$142.86	$142.86
41	**FREIGHT** WORK RITE	Freight - Workrite	1	$23.79	$23.79
42	**FREIGHT** SMITH SYSTEM	Freight - Smith Systems	1	$8,653.91	$8,653.91

Quotation Totals	
Sub Total	$107,518.19
Estimated Tax(7.75 % for zip code 95823)	$8,332.68
Grand Total	**$115,850.87**

Accepted by_____ **Title**_____ **Date**_____

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STANDARD TERMS AND CONDITIONS

1. QUOTATIONS AND ORDERS

TERM: All prices are guaranteed for 30 days from date of quotations.

a. **PAYMENT TERMS:** Balance is due in full net thirty (30) days from date of invoice. For open punch list items, an amount commensurate to items in question and no greater than 10% may be withheld until completion as per standard industry practice.
b. **DELAYS:** If, for any reason, Buyer is unable to receive product at the job site on the mutually agreed upon delivery date, product will be deemed delivered and will be invoiced as if delivered.
c. **CANCELLATIONS:**
All product is manufactured to customer specifications and, therefore, cannot be canceled once produced or in production, or returned. Restocking programs are not available.
d. **EXTRA HANDLING DUE TO SITE CONDITIONS:** Charges will be assessed to the Buyer for excessive handling, storage and transportation incurred because of site conditions, activity of other trades, or other reasons beyond Seller's control not specifically identified in the price quotation at a standard hourly rate or actual charges if performed by a third party.

2. DELIVERY AND INSTALLATION

a. **SELLER'S RESPONSIBILITIES:** Seller assumes responsibility to receive, inspect, stage, deliver and install Buyer's goods. All furnishings will be clean and put into good working order. Cartoning and packing materials will be removed and premises left in good order. When applicable, Seller may direct shipments directly to the job site.
b. **FREIGHT CLAIMS:** Claims for product damaged in transit, other than drop shipments, will be processed by Seller and damaged product will be repaired or replaced to the reasonable satisfaction of Buyer.
c. **WARRANTIES:**
SELLER MAKES NO WARRANTIES OF PRODUCT SOLD HEREUNDER WHATSOEVER, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR WARRANTY THAT THE FURNITURE IS FIT FOR ANY PARTICULAR PURPOSE.

FORCE MAJEURE

Neither Party will be liable for a delay in performing its obligations under this Agreement or any Order to the extent that delay is caused by insurrection, war, terrorism, riot, explosion, nuclear incident, fire, flood, earthquake, or other catastrophic event or Act of God beyond the reasonable control of the affected Party.

These terms apply unless an alternative MSA has been agreed upon.

To view our full Terms and Conditions, visit www.oneworkplace.com/owp_tc

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item#8.1c

Meeting Date: February 5, 2026

Subject: Approve Contracts Report >$15,000

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale:

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. Contracts Reports > $15,000
   Bid threshold $119,100

Estimated Time of Presentation:	N/A
Submitted by:	Lisa Grant-Dawson, Interim Chief Business and Operations Officer
	Tina Alvarez Bevens, Contract Analyst
Approved by:	Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Contracts Report >$15,000

Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Cabinet Member	New Contract?	Term	Description	Funding Resource	Resource Code	Amount	PRC Approved
S26-00052	Covelo Group	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	7/1/25-6/30/26	**RATIFY INCREASE $2,400,199.08 to pay Quarter 2 invoices; Original contract amount $1,477,980.** Designated Instructional Aides as requested by the Special Education Dept.	Special Education	6500	$3,878,179.08	1/12/2026
S26-00044	New Directions Solutions	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	7/1/25-6/30/26	**RATIFY INCREASE $2,359,880.04 to pay Quarter 2 invoices; Original contract amount $995,760.** Designated Instructional Aides as requested by the Special Education Dept.	Special Education	6500	$3,355,640.04	1/12/2026
R26-03722	Syreberus Inc ELD	Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	Yes	2/5/26-12/31/26	Construction services for the LED Lighting Retrofit Phase 4 project	Measure H	9811	$2,736,792.00	1/26/2026
S26-00040	New Directions Solutions	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	7/1/25-6/30/26	**RATIFY INCREASE $1,133,745.75 to pay Quarter 2 invoices; Original contract amount $792,006.80.** Speech and Language Pathologist services as requested by the Special Education Dept.	Special Education	6500	$1,925,752.55	1/12/2026
S26-00035	Jabbergym	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	7/1/25-6/30/26	**RATIFY INCREASE $1,035,048.75 to pay Quarter 2 invoices; Original contract amount $804,000.** Speech and Language Pathologist services as requested by the Special Education Dept.	Special Education	6500	$1,839,048.75	1/12/2026
SA26-00506	Premier Management Group	Service Agreement	Facilities	Chris Ralston	Lisa Grant-Dawson	Yes	12/19/25-4/1/28	Construction management services for the Modernization project at Earl Warren ES	Measure H	9810	$1,400,000.00	1/26/2026
S26-00037	Learning Solutions Kids	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $809,770.50 to pay Quarter 2 invoices; Original contract amount $405,000.** Designated Instructional Aides as requested by the Special Education Dept.	Special Education	6500	$1,214,770.50	1/12/2026
S26-00054	Jabbergym	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $415,825.50 to pay Quarter 2 invoices; Original contract amount $427,868.45.** Augmented and Alternate Communications services as requested by the Special Education Dept.	Special Education	6500	$843,693.95	1/12/2026
S26-00055	Jabbergym	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $271,839.75 to pay Quarter 2 invoices; Original contract amount $232,794.** Occupational Therapy services as requested by the Special Education Dept.	Special Education	6500	$504,633.75	1/12/2026
S26-00061	Northern CA Rehab	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $237,869.13 to pay Quarter 2 invoices; Original contract amount $134,755.79.** Occupational Therapy services as requested by the Special Education Dept.	Special Education	6500	$372,624.92	1/12/2026
R26-03455	SAC Basketball Holdings	Purchase Order	Deputy Superintendent	Mary Hardin Young	Mary Hardin Young	Yes	6/7/26-6/10/26	Venue for 2026 Graduations at GoldenOne Center	General	0000	$300,000.00	1/12/2026
S26-00050	Jabbergym	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $248,238.00 to pay Quarter 2 invoices; Original contract amount $11,731.** Speech and Language Assistant services as requested by the Special Education Dept.	Special Education	6500	$259,969.00	1/12/2026

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Contracts Report >$15,000

Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Cabinet Member	New Contract?	Term	Description	Funding Resource	Resource Code	Amount	PRC Approved
SA26-00040	Alright Holding Company	Service Agreement	Human Resources	Monica Garland	Cancy McArn	Yes	7/1/25-6/30/26	Employee on/offboarding District training Pro for SY 2025-2026	Educator Effectiveness	6266	$250,000.00	1/12/2026
SA26-00490	Kitchell CEM	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	2/5/26-12/31/26	Construction management services for the Parking Lot Solar Canopy project at JFK HS	Measure H	9811	$199,787.00	1/12/2026
R26-03306	Klein Educational Systems	Purchase Order	Career & Technical	Erin Findley	Mary Hardin Young	Yes	1/8/26-6/30/26	Green building and construction trades pathway at LBHS	Strong Workforce Program	6388	$194,393.89	1/12/2026
SA26-00491	Kitchell CEM	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	2/5/26-12/31/26	Construction management services for the Parking Lot Solar Canopy project at Rosemont HS	Measure H	9811	$169,314.00	1/12/2026
SA26-00489	Kitchell CEM	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	2/5/26-12/31/26	Construction management services for the Parking Lot Solar Canopy project at LBHS	Measure H	9811	$153,327.00	1/12/2026
SA26-00492	Matthew Fabian	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	2/5/26-11/1/26	DSA-inspection services for the Campus Renewal project at CA Montessori	Measure H	9811	$133,650.00	1/12/2026
A26-00020	Musical Instru N Kids Hands	Service Agreement	Bowling Green	Enrique Flores	Mary Hardin Young	No	8/18/25-1/21/26	Music program during afterschool hours at Bowling Green. **ORIG Cont Amt: $70,125; INCREASE of $44,635 for adding additional day to afterschool program**	Expanded Learning	2600	$114,760.00	1/26/2026
R26-00771	Lincoln Aquatics	Blanket Purchase Order	Buildings & Grounds	Chris Ralston	Mary Hardin Young	No	7/1/25-6/30/26	Swimming pool chemicals for all HS pools as requested by the Buildings & Grounds Dept. **ORIG Cont Amt: $75,000; INCREASE of $30,000 for additional supplies/pay invoices**	General	0000	$105,000.00	1/12/2026
SA25-00676	James Warrick dba Take Flight Coaching	Service Agreement	Superintendent	Lisa Allen	Lisa Allen	No	7/1/25-6/30/26	**Ratify** Board Governance services as requested by the Superintendent's Office. **Orig Cont Amt: $102,550; INCREASE of $2,265 to pay final invoice**	General	0000	$104,815.00	1/12/2026
SA26-00484	Kitchell CEM	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	2/5/26-12/31/26	Construction management services for the New School at Miwok	Measure D	9812	$100,000.00	1/12/2026
R26-03684	County of Sacramento	Blanket Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	Yes	12/17/25-6/30/25	City of SAC fees for the Modernization project at Fern Bacon MS	Measure H	9809	$100,000.00	1/12/2026
R26-03874	Virco Inc.	Purchase Order	Charles A Jones	Marla Clayton Johnson	Erin Findley	Yes	1/16/26-6/30/26	Classroom furniture as requested by Charles A Jones	CalWORKs ROCP/Adult Ed	6371	$94,481.58	1/26/2026
R26-03918	Perkins Electric	Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/13/26-6/30/26	Network upgrade services at Umoja as requested by Facilities Support Services	Measure H	9809	$74,900.00	1/12/2026
R26-04033	Illuminated Creations Inc	Purchase Order	Charles A Jones	Marla Clayton Johnson	Erin Findley	Yes	1/16/26-6/30/26	Custom signage as requested by Charles A Jones	CalWORKs ROCP/Adult Ed	6371	$74,717.74	1/26/2026
R26-03911	Perkins Electric	Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/13/26-6/30/26	Network upgrade services at The Met HS as requested by Facilities Support Services	Measure H	9809	$74,500.00	1/12/2026
R26-03914	Perkins Electric	Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/13/26-6/30/26	Network upgrade services at George Washington Carver as requested by Facilities Support Services	Measure H	9809	$74,300.00	1/12/2026

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Contracts Report >$15,000

Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Cabinet Member	New Contract?	Term	Description	Funding Resource	Resource Code	Amount	PRC Approved
R26-03659	Virco	Purchase Order	Charles A Jones	Marla Johnson	Mary Hardin Young	Yes	1/8/26-6/30/26	Furniture for the rotunda as requested by Charles A Jones	CAJ-CTE Federal Aid/Fees	9579	$61,128.36	1/12/2026
R26-04118	Waxie's Enterprises, LLC	Purchase Order	Bldgs & Grounds	Chris Ralston	Lisa Grant-Dawson	Yes	1/26/26-6/30/26	Backpack vacuum for sites as requested by Bldgs & Grnds Dept	General	0000	$60,312.33	1/26/2026
SA26-00479	AP Construction Services	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/15/26-12/1/26	DSA inspection services for the JFK Solar Parking Lot project	Measure H	9811	$55,600.00	1/12/2026
S26-00032	Covelo Group	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $33,840 to pay Quarter 2 invoices; Original contract amount $21,700.** Speech and Language Pathologist services as requested by the Special Education Dept.	Special Education	6500	$55,540.00	1/12/2026
SA26-00508	Studio W Associates	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/16/26-12/31/26	Architectural services for the Fencing project at West Campus HS	Measure H	9811	$50,000.00	1/26/2026
CH26-00381	Office Depot	Chargeback Blanket Purchase Order	Youth Development	Manpreet Kaur	Erin Findley	Yes	1/8/26-6/30/26	Student supplies for 2026 Summer Matters Programs	Extended Learning	2600	$50,000.00	1/26/2026
R26-00274	TUCS Equipment, Inc	Blanket Purchase Order	Nutrition Services	Diana Flores	Lisa Grant-Dawson	No	7/1/25-6/30/26	Increase by $33,000 for Central Kitchen parts and accessory needs during SY 2025-26. Original amount $17,000.	Child Nutrition	5310	$50,000.00	1/26/2026
R26-04143	Mountain View Fruit Sales	Blanket Purchase Order	Nutrition Services	Diana Flores	Lisa Grant-Dawson	Yes	1/26/26-6/30/26	Purchase fresh fruit and vegetables as requested by the Nutrition Services Dept	Child Nutrition Schl Progrm	5310	$50,000.00	1/26/2026
R26-03717	Iron Mountain Inc	Blanket Purchase Order	Special Education	Becky Bryant	Erin Findley	Yes	7/1/25-6/30/26	Document shredding and storage as needed during SY 2025-26	Special Education	6500	$48,000.00	1/12/2026
S26-00031	CARE Inc.	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $25,874.25 to pay Quarter 2 invoices; Original contract amount $18,000.** Designated Instructional Aides as requested by the Special Education Dept.	Special Education	6500	$43,874.25	1/12/2026
S26-00043	New Directions Solutions	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	7/1/25-6/30/26	**RATIFY INCREASE $21,000 to pay Quarter 2 invoices; Original contract amount $21,000.** Speech and Language Pathologist services as requested by the Special Education Dept.	Special Education	6500	$42,000.00	1/12/2026
R26-03725	Wolters Kluwer Health	Purchase Order	Charles A Jones	Marla Johnson	Mary Hardin Young	Yes	1/8/26-6/30/26	CAJCEC FALL25 LPNDGTL NCLEX Preview Studio and Review	CAJ-CTE Federal Aid/Fees	9579	$40,500.00	1/12/2026
SA26-00483	Terracon Consultants	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/8/26-3/1/26	Materials testing for the Alice Birney Campus Renewal project. SA26-00483 is too pay for SA24-00737 that was closed due to year end	Measure H	9811	$38,162.50	1/12/2026
S26-00051	Covelo Group	Non Public School	Special Education	Erin Findley	Mary Hardin Young	No	8/18/25-6/11/26	**RATIFY INCREASE $22,902.60 to pay Quarter 2 invoices; Original contract amount $14,700.** Speech and Language Assistant services as requested by the Special Education Dept.	Special Education	6500	$37,602.60	1/12/2026

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Contracts Report >$15,000

Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Cabinet Member	New Contract?	Term	Description	Funding Resource	Resource Code	Amount	PRC Approved
R25-06066	Precision Communications	Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	No	7/1/25-6/30/26	Install cameras at Tahoe ES for the District-wide CCTV project. **ORIG Cont Amt: $22,916.70; INCREASE of $14,390.52 to pay invoice**	Measure H	9809	$37,307.22	1/26/2026
R26-04153	SitelogIQ Inc.	Purchase Order	Facilities	Chris Ralston	Lisa Grant-Dawson	Yes	1/26/26-6/30/26	Reimbursement of DSA Fees for the LBHS Parking Lot Solar Canopy project	Measure H	9810	$36,970.52	1/26/2026
R26-03689	James Harris Painting	Purchase Order	Facilities Maintenance	Chris Ralston	Mary Hardin Young	Yes	1/8/26-6/30/26	Prep, patch, paint in Room #6 at C.K. McClatchy HS as requested by Facilities Maintenance Dept	Ongoing & Major Maintenance	8150	$36,000.00	1/12/2026
R26-01832	Hillyard	Purchase Order	Facilities	Chris Ralston	Mary Hardin Young	Yes	12/15/25-6/30/26	Ratify. R26-03633 was submitted in error of R26-01832 (1/15/26 BD). Garbage cans for the Chavez/Kemble New Construction project. **ORIG Cont Amt: $4,439.13; INCREASE of $30,755.28 for additional garbage cans**	Measure H	9810	$35,194.41	1/12/2026
SA26-00480	KCB Investments	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	1/15/26-12/1/26	DSA inspection services for the LBHS Solar Parking Lot project	Measure H	9811	$35,000.00	1/12/2026
R26-03711	Tahoe Adventure Company	Purchase Order	Bowling Green Chacon	Enrique Flores	Erin Findley	Yes	7/1/25-6/30/26	6th grade Science Camp	Expanded Learning	2600	$32,855.00	1/12/2026
R26-04037	WhyBuyNewAutos.com	Purchase Order	Facilities Maintenance	Chris Ralston	Mary Hardin Young	Yes	1/16/26-6/30/26	2015 Ford F350 Super Duty truck for the Plumbing Dept	Ongoing & Major Maintenance	8150	$32,759.03	1/26/2026
R26-03715	A.D. (parent)	Blanket Purchase Order	Special Education	Becky Bryant	Erin Findley	Yes	7/1/25-6/30/26	Parent settlement for student "E.D." as requested by the Special Education Dept	Special Education	6500	$30,000.00	1/12/2026
SA26-00495	School Services of CA	Service Agreement	Business Services	Lisa Grant-Dawson	Lisa Grant-Dawson	Yes	1/1/26-12/31/26	Legislative advocacy services	General	0000	$30,000.00	1/12/2026
R26-03858	Virco Inc.	Purchase Order	Charles A Jones	Marla Clayton Johnson	Erin Findley	Yes	1/16/26-6/30/26	Lounge furniture as requested by Charles A Jones	CAJ-CTE Federal Aid/Fees	9579	$25,815.64	1/26/2026
R26-04194	Avalon Transportation LLC	Blanket Purchase Order	Rosemont	Tuan Duong	Erin Findley	Yes	1/26/26-6/30/26	Spring Athletics Transportation as requested by Rosemont HS	General	0000	$25,171.90	1/26/2026
R26-03980	Waxie's Enterprises, LLC	Blanket Purchase Order	Buildings & Grounds Operations	Chris Ralston	Mary Hardin Young	Yes	1/15/26-6/30/26	Toilet tissue and liners for District school sites as needed during SY 2025-26	General	0000	$25,000.00	1/26/2026
SA26-00436	Kadiant	Service Agreement	Special Education	Erin Findley	Mary Hardin Young	Yes	1/12/26-6/30/26	Comp Ed LSH for 26 students for missed services as requested by the Special Education Dept	Special Education	6500	$24,730.30	1/12/2026
R26-03948	Apple Inc	Purchase Order	Leataata Floyd	Aprille Shafto	Erin Findley	Yes	1/16/26-6/30/26	Apple Macbook as requested by Leataata Floyd ES	Donations - Special Funds	0812	$22,378.25	1/26/2026
R26-03384	Office Depot	Purchase Order	Luther Burbank HS	Tuan Duong	Mary Hardin Young	Yes	1/8/26-6/30/26	Teachers class supplies for SY 2025-2026	LCFF Free & reduced	0007	$22,201.74	1/12/2026
SA26-00496	Terracon Consultants	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	Yes	7/1/24-6/2/1/26	Materials testing for the CKM New Base/Softball Field Improvements project. SA26-00496 is to pay for SA24-00639 that was closed due to year end	Measure H	9809	$20,133.65	1/12/2026

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Contracts Report >$15,000

Requisition	Vendor Name	Requisition Type	Department/School	Director/Instr. Asst. Supt.	Cabinet Member	New Contract?	Term	Description	Funding Resource	Resource Code	Amount	PRC Approved
SA26-00070	Dannis Woliver Kelley	Service Agreement	Facilities	Chris Ralston	Mary Hardin Young	No	7/1/25-6/30/26	2025-2026 General Counsel as requested by the Facilities Support Services. **ORIG Cont Amt: $10,000; INCREASE $10,000 to pay invoices**	Developer Fees	9130	$20,000.00	1/12/2026
R26-02840	Parent or Student	Blanket Purchase Order	Counseling Services	Christina Espinosa	Erin Findley	No	7/1/25-6/30/26	Increase by $8,250 for Parent/Student College application fee reimbursement for Seniors. Original amount $10,000.	LCFF-Districtwide Supports	0011	$18,250.00	1/12/2026
R26-00717	Ferguson Enterprises	Blanket Purchase Order	Facilities Maintenance	Chris Ralston	Mary Hardin Young	No	7/1/25-6/30/26	Plumbing Equipment Rentals as requested by Facilities Maintenance. **ORIG Cont Amt: $7,000; INCREASE $10,000 for additional services**	Ongoing & Major Maintenance	8150	$17,000.00	1/12/2026
R26-03773	Curriculum Associates	Purchase Order	Susan B Anthony	Enrique Flores	Erin Findley	Yes	1/26/26-6/30/26	Online Educator Learning Site License as requested by Susan B Anthony ES	IASA-Title I Basic Grants-Low	3010	$15,320.00	1/26/2026

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1d

Meeting Date: February 5, 2026

Subject: Approve Personnel Transactions

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Human Resources Services

Recommendation: Approve Personnel Transactions

Background/Rationale: N/A

Financial Considerations: N/A

LCAP Goal(s): Graduation Outcomes, Academic Outcomes, and Welcoming and Safety Outcomes

Documents Attached:

1. Certificated Personnel Transactions Dated February 5, 2026
2. Classified Personnel Transactions Dated February 5, 2026

Estimated Time of Presentation: N/A

Submitted by: Cancy McArn, Chief Human Resources Officer and Lead Negotiator

Approved by: Lisa Allen, Superintendent

Attachment 1: CERTIFICATED 2/5/2026

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/ REEMPLOY							
AUTHI	RAMANDEEP	B	Teacher, Middle School	FERN BACON MIDDLE SCHOOL	1/14/2026	6/30/2026	EMPLOY PROB 1/14/26
BALLARD	ALF	B	School Psychologist	SPECIAL EDUCATION DEPARTMENT	1/14/2026	6/30/2026	REEMPL PROB 1/14/26
CHASAN	MIA	0	Teacher, K-8	A. M. WINN - K-8	1/22/2026	6/30/2026	EMPLOY PROB 1/22/26
DUGGA	ARUNA	B	Teacher, Middle School	WILL C. WOOD MIDDLE SCHOOL	1/14/2026	6/30/2026	EMPLOY PROB 1/14/26
GALINDO	MARY	0	Teacher, Elementary	SUY:U ELEMENTARY	1/12/2026	6/30/2026	EMPLOY PROB 1/12/26
LANGFORD	JESSICA	B	School Nurse	HEALTH SERVICES	1/13/2026	6/30/2026	EMPLOY PROB 1/13/26
LAYUGAN	JANICE	0	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
REED	ROCHELLE	E	Teacher, Elementary	JOHN CABRILLO ELEMENTARY	1/5/2026	6/30/2026	REEMPL TC 1/5/26
RONALD-RITCHIE	JESSICA	0	Teacher, Elementary	ISADOR COHEN ELEMENTARY SCHOOL	1/20/2026	6/30/2026	EMPLOY PROB 1/20/26
VARGAS	ELIZABETH	B	School Psychologist	SPECIAL EDUCATION DEPARTMENT	1/20/2026	6/30/2026	EMPLOY PROB 1/20/26
LEAVES							
ABIMBOLA	SAMANTHA	A	Teacher, Elementary	WASHINGTON ELEMENTARY SCHOOL	10/22/2025	1/28/2026	LOA AMEND (PD) 10/22-1/28/26
ANTON	SHI	C	Teacher, Elementary	JOHN CABRILLO ELEMENTARY	1/5/2026	6/30/2026	LOA (PD) 1/5-6/30/26
AVIS	HEIDI	A	Teacher, Elementary	CAROLINE WENZEL ELEMENTARY	1/8/2026	6/30/2026	LOA ADMIN (PD) 1/8/26
AYALA	REBECCA	A	Teacher, Resource, Special Ed.	BG CHACON ACADEMY	12/20/2025	3/8/2026	LOA (PD) FMLA/CFRA 12/20/25-3/8/26
BREMMER	AMBER	C	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/9/2026	6/30/2026	LOA ADMIN (PD) 1/9/26
BUSTAMANTE	STEPHANIE	B	Teacher, Elementary Spec Subj	VAPA SECTION	4/26/2026	6/30/2026	LOA (PD) 4/26/26-7/5/26
CONSOLE	AYLA	A	Teacher, K-8	A. M. WINN - K-8	12/1/2025	3/9/2026	LOA (PD) FMLA/CFRA 12/1-3/9/26
ELLIOTT	DANIELLE	B	Teacher, Spec Ed	SUY:U ELEMENTARY	1/19/2026	2/16/2026	LOA EXT (PD) 1/19-2/16/26
FRANK	ADAM	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	1/22/2026	2/23/2026	LOA (PD) FMLA/CFRA 1/22/26-2/23/26
GONZALEZ	MAYA	B	Teacher, Elementary	ETHEL PHILLIPS ELEMENTARY	12/23/2025	6/30/2026	LOA RTN (PD) 12/23/25
GRAVES	JEREMIAH	0	Teacher, Elementary	BOWLING GREEN ELEMENTARY	1/5/2026	3/2/2026	LOA (UNPD) 1/5-3/2/26
HARRIS	JILL	A	Teacher, Reading Intervention	JAMES W MARSHALL ELEMENTARY	1/6/2026	6/30/2026	LOA RTN (PD) 1/6/26
HOLLOMAN	TATUM	C	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	3/9/2026	5/7/2026	LOA (PD) 3/9-5/7/26
ISAGUIRRE	REY	A	Teacher, Elementary	SUTTERVILLE ELEMENTARY SCHOOL	1/20/2026	3/27/2026	LOA (PD) FMLA/CFRA 1/20-3/27/26
JUSTICE	MONICA	B	Teacher, Elementary Spec Subj	BRET HARTE ELEMENTARY SCHOOL	12/5/2025	1/19/2026	LOA (PD) 12/5/25-1/19/26
JUSTICE	MONICA	B	Teacher, Elementary Spec Subj	VAPA SECTION	12/5/2025	1/19/2026	LOA (PD) 12/5/25-1/19/26
LEE	NGAOKALA	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	1/21/2026	3/4/2026	LOA (PD) 1/21-3/4/26
MERRYFIELD	HEATHER	A	Teacher, Elementary	TAHOE ELEMENTARY SCHOOL	1/23/2026	4/17/2026	LOA (PD) FMLA/CFRA 1/23-4/17/26
NEWMAN	MINDEN	A	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	1/5/2026	1/21/2026	LOA (PD) FMLA/CFRA 1/5-1/21/26
NEWMAN	MINDEN	A	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	1/22/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 1/22/26
NONATO FRANCO	LINDA	A	Teacher, Elementary (TK)	NEW JOSEPH BONNHEIM	1/2/2026	3/13/2026	LOA (PD) 1/2/26-3/13/26
PICKARD	JASON	0	Teacher, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/7/2026	6/30/2026	LOA ADMIN (UNPD) 1/7/26
RAMIREZ	GABRIEL	A	Teacher, Elementary	SUTTERVILLE ELEMENTARY SCHOOL	1/12/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 1/12/26
ROOS	KAREN	A	Teacher, K-8	ALICE BIRNEY WALDORF - K-8	1/2/2026	3/1/2026	LOA EXT(PD) 1/2-3/1/26
ROZAKIS	ANTONIA	A	Teacher, Elementary (TK)	DAVID LUBIN ELEMENTARY SCHOOL	12/20/2025	4/21/2026	LOA AMEND (PD) FMLA/CFRA 12/20-4/21/26
SANCHEZ	LEANA	A	Specialist, Community Schools	LUTHER BURBANK HIGH SCHOOL	11/1/2025	3/1/2026	LOA (PD) 11/1-3/1/26
SAUNDERS	MICHELLE	A	Teacher, High School	ROSEMONT HIGH SCHOOL	1/10/2026	6/30/2026	RTN LOA (PD) FMLA/CFRA 1/10/26
STOVALL IV	EUGENE	B	Principal, Elementary School	MATSUYAMA ELEMENTARY SCHOOL	12/20/2025	6/30/2026	LOA RTN (PD) FMLA/CFRA 12/20/25
TAYROS	CLARO GREGORY	B	Teacher, Elementary Spec Subj	PACIFIC ELEMENTARY SCHOOL	1/1/2026	2/1/2026	LOA EXT (PD) 1/1-2/1/26
TAYROS	CLARO GREGORY	B	Teacher, Elementary Spec Subj	SUTTERVILLE ELEMENTARY SCHOOL	1/1/2026	2/1/2026	LOA EXT (PD) 1/1-2/1/26
VALLE	IRENE	A	School Nurse	HEALTH SERVICES	1/6/2026	6/30/2026	LOA (UNPD) 1/6/26-6/30/26
VIDOVICH	PETER	A	Teacher, High School	HIRAM W. JOHNSON HIGH SCHOOL	1/1/2026	2/15/2026	LOA ADMIN (PD) FMLA/CFRA 1/1-2/15/26
VIVANCO	NATHAN	B	Teacher, High School	ENGINEERING AND SCIENCES HS	1/14/2026	6/30/2026	LOA ADMIN (PD) 1/14/26
YUNG	ERIC	A	Teacher, Resource, Special Ed.	SUTTERVILLE ELEMENTARY SCHOOL	1/6/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 1/6/26
RE-ASSIGN/STATUS CHANGE							
AULT	BRITAINIE	B	Asst Principal, Supt Pr Sch K8	REASSIGNED	12/1/2025	6/30/2026	REA 12/1/25
RAMIREZ	CATHERINE	A	Teacher, Adult Ed, Hourly	A.WARREN McCLASKEY ADULT	7/1/2025	6/30/2026	REA 7/1/25
SMITH	TIFFANY	C	Assistive Technology Spec	SPECIAL EDUCATION DEPARTMENT	1/14/2026	6/30/2026	REA 1/14/26
TASABIA	CELENA	B	Teacher, Adult Ed, Hourly	CHARLES A. JONES CAREER & ED	1/5/2026	6/30/2026	STCHG 1/5/26
SEPARATE / RESIGN / RETIRE							
HOPPER	LARRY	A	Teacher, Middle School	MIWOK MIDDLE SCHOOL	7/1/2025	6/30/2026	SEP/RETIRE 6/30/26
JACKMAN	OWEN	A	Teacher, Spec Ed	WILL C. WOOD MIDDLE SCHOOL	7/1/2025	6/12/2026	SEP/RETIRE 6/12/26

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
LEGG	MELANIE	A	Teacher, K-8	A. M. WINN - K-8	7/1/2025	6/17/2026	SEP/RETIRE 6/17/26
PHILIPPS	THERESA	A	Teacher, Middle School	CALIFORNIA MIDDLE SCHOOL	7/1/2025	6/12/2026	SEP/RETIRE 6/12/26
ROMERO	MITZIE	A	Teacher, High School	JOHN F. KENNEDY HIGH SCHOOL	7/1/2025	6/12/2026	SEP/RETIRE 6/12/26
SANDERS	THURRELL	A	Teacher, Elementary	PACIFIC ELEMENTARY SCHOOL	10/1/2025	1/1/2026	SEP/RETIRE 1/1/26
WARREN	NANCY	A	Teacher, Spec Ed	O. W. ERLEWINE ELEMENTARY	7/1/2025	6/12/2026	SEP/RETIRE 6/12/26
WEINRICH	MADELEINE	A	Teacher, K-8	ROSA PARKS MIDDLE SCHOOL	7/1/2025	6/12/2026	SEP/RETIRE 6/12/26
TRANSER							
CAMACHO	ADRIANNE	A	Teacher, Elementary Spec Subj	JAMES W MARSHALL ELEMENTARY	1/5/2026	6/30/2026	ADMIN TR 1/5/26
DIX	ROGER	A	Teacher, Elementary Spec Subj	DAVID LUBIN ELEMENTARY SCHOOL	1/5/2026	6/30/2026	ADMIN TR 1/5/26
SANDBERG	MELISSA	A	Counselor, High School	LUTHER BURBANK HIGH SCHOOL	1/26/2026	6/30/2026	TR 1/26/26
SANDBERG	MELISSA	A	Counselor, High School	ROSEMONT HIGH SCHOOL	1/26/2026	6/30/2026	TR 1/26/26

O=Zero Yr Probationary; A=Permanent; B=First Yr Probationary; C=Second Yr Probationary; E=Temp Contract; I=Long Term Temp; J=Short Term Temp; Q=Limited Term Assignment-Evaluated; R=Limited Term Assignment-Not Evaluated

Attachment 1: CLASSIFIED 2/5/2026

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
EMPLOY/ REEMPLOY							
AJDARI	MITRA	B	Yard Monitor	ISADOR COHEN ELEMENTARY SCHOOL	1/7/2026	6/30/2026	EMPLOY PROB 1/7/26
ALEMI	MIRWAIS	B	Bus Driver	TRANSPORTATION SERVICES	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
AVILA	KARON	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
BOBRYASHOVA	OLENA	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/12/2026	6/30/2026	EMPLOY PROB 1/12/26
BUCHANAN	SHANTEA	B	School Office Manager III	JOHN F. KENNEDY HIGH SCHOOL	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
CARRILLO VICENTE	DANIELLA	B	Inst Aid, Spec Ed	THE MET	1/12/2026	6/30/2026	EMPLOY PROB 1/12/26
CASILLAS	ALEJANDRA	B	Inst Aid, Spec Ed	JOHN CABRILLO ELEMENTARY	12/15/2025	6/30/2026	EMPLOY PROB 12/15/25
FAAOLOAGA	TIMOTI	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	12/17/2025	6/30/2026	EMPLOY PROB 12/17/25
FLORES PEREZ	KARL		Inst Aid, Spec Ed	WEST CAMPUS	1/7/2026	6/30/2026	EMPLOY PROB 1/7/26
FRANCO	FRANCISCO	B	Fiscal Services Tech I	PAYROLL OPERATIONS	12/1/2025	6/30/2026	EMPOY PROB 12/1/25
GISIN	MEGAN	B	Inst Aid, Spec Ed	ROSA PARKS MIDDLE SCHOOL	1/7/2026	6/30/2026	EMPLOY PROB 1/7/26
GRAHAM	GEORGIA	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	1/14/2026	6/30/2026	EMPLOY PROB 1/14/26
GRANT-DAWSON	LISA	B	Chief Business and Ops Officer	BUSINESS SERVICES	1/5/2026	6/30/2026	INTERIM EMPLOY PROB 1/5/26-6/30/26
GUERRERO RAMIREZ	PERLA	B	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	1/12/2026	6/30/2026	EMPLOY PROB 1/12/26
HABIBI	RAQEEB	B	Bus Driver	TRANSPORTATION SERVICES	1/12/2026	6/30/2026	EMPLOY AMEND PROB 1/12/26
HADLEY VAUGHN	JOSHUA	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	1/20/2026	6/30/2026	EMPLOY PROB 1/20/26
HUNT	VICTORIA	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
JACKSON	DENNIS	B	Inst Aide/Computer Lab Asst	ISADOR COHEN ELEMENTARY SCHOOL	1/20/2026	6/30/2026	EMPLOY PROB 1/20/26
JONES	MAIA	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	12/18/2025	6/30/2026	EMPLOY PROB 12/18/25
LOMBA	TEIGHA	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	1/20/2026	6/30/2026	EMPLOY PROB 1/20/26
MADUCHUKWU	TOBECHI	B	Inst Aid, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	12/2/2025	6/30/2026	EMPLOY PROB 12/2/25
MAPANAO	ALYSSA	B	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	1/20/2026	6/30/2026	EMPLOY PROB 1 1/20/26
MARTIN	TATIANA	B	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
MELCHOR	LEONARDO	B	Bus Driver	TRANSPORTATION SERVICES	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
MELCHOR	MOISES	B	Bus Driver	TRANSPORTATION SERVICES	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
NAVARRETTE	EILEEN	B	Yard Monitor	MARTIN L. KING JR ELEMENTARY	1/6/2026	6/30/2026	EMPLOY PROB 1/6/26
NELSON	DOMINIQUE	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	1/7/2026	6/30/2026	EMPLOY PROB 1/7/26
NIEBLAS SERRANO	WENDY	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	12/17/2025	6/30/2026	EMPLOY PROB 12/17/25
PERINO	DEVIN	B	Campus Monitor	JOHN F. KENNEDY HIGH SCHOOL	1/7/2026	6/30/2026	EMPLOY PROB 1/7/26
RAMSEY	MAURISSA	J	School Community Liaison	HIRAM W. JOHNSON HIGH SCHOOL	1/14/2026	6/30/2026	EMPLOY 1/14/26
RATLIFF JR	RICARDO	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	12/15/2025	6/30/2026	EMPLOY PROB 12/15/25
RODRIGUEZ	CHRISTIAN	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	2/2/2026	6/30/2026	EMPLOY PROB 2/2/26
SANDERSON	AMY	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
SHARMA	AMIT	B	Bus Driver	TRANSPORTATION SERVICES	1/5/2026	1/20/2026	EMPLOY PROB 1/5/26
TRYGG	ROBERT	B	Inst Aid, Spec Ed	ENGINEERING AND SCIENCES HS	1/12/2026	6/30/2026	EMPLOY PROB 1/12/26
VANG	KIA	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	1/8/2026	6/30/2026	REEMPL PROB 1/8/26
WAGERS	SCOTT	A	Applications Spec III	TECHNOLOGY SERVICES	1/5/2026	6/30/2026	REEMPLOY 39MO RR 1/5/26
WESELY	BRITTANY	B	Parent Advisor	MARK TWAIN ELEMENTARY SCHOOL	1/5/2026	6/30/2026	EMPLOY PROB 1/5/26
YANG	CHEE	B	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	12/17/2025	6/30/2026	EMPLOY PROB 12/17/25
YEE	LOVELYN	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	2/2/2026	6/30/2026	EMPLOY PROB 2/20/26
ZAN	SWE	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	2/2/2026	6/30/2026	EMPLOY PROB 2/2/26
LEAVES							
AKULYAN	ANNA	A	Speech-Lang Pathology Asst	SPECIAL EDUCATION DEPARTMENT	12/16/2025	1/28/2026	LOA EXT (PD) 12/16/25-1/28/26
ALMANZA	DANITA	A	Child Care Attendant, Chld Dev	EARLY LEARNING & CARE PROGRAMS	12/25/2025	1/31/2026	LOA EXT (PD) 12/25/25-1/31/26
AVILES	MIRNA	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	11/5/2025	12/17/2025	LOA (PD) 11/5/25-12/17/25
AVILES	MIRNA	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	12/18/2025	1/28/2026	LOA EXT (PD) 12/18/25-1/28/26
AYERS	GERALD	B	Security Officer	SECURITY SERVICES	1/6/2026	4/30/2026	LOA RTN ADMIN (PD)1/6/26
CHEATHAM	BRENDA	A	Pers Tech II	HUMAN RESOURCE SERVICES	1/15/2026	1/19/2026	LOA EXT (PD) FMLA/CFRA 1/15/26-1/19/26
CHEATHAM	BRENDA	A	Pers Tech II	HUMAN RESOURCE SERVICES	1/20/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 1/20/26
COLE-OWENS	EBONY	A	School Plant Ops Mngr I	AMERICAN LEGION HIGH SCHOOL	7/1/2025	6/30/2026	LOA (PD) FMLA/CFRA (INTERM) 12/4-1/30/26
CRUZ	MARY JEAN	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	1/12/2026	6/30/2026	LOA EXT (PD) 1/12/26-7/12/26
DEWITT	INDIA	A	Bus Driver	TRANSPORTATION SERVICES	12/22/2025	1/18/2026	LOA (PD) 12/22/25-1/18/26
DEWITT	INDIA	A	Bus Driver	TRANSPORTATION SERVICES	1/19/2026	6/30/2026	LOA RTN (PD) 1/19/26
GARCIA	LOUISE	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	11/28/2025	2/1/2026	LOA (PD) 11/28/25-2/1/26
GRAVES	JEANNIE	A	Yard Monitor	GENEVIEVE DIDION ELEMENTARY	1/6/2026	2/15/2026	LOA EXT (PD) 1/6-2/15/26
HENG	VEASNA	A	Custodian	JOHN H. STILL - K-8	1/17/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 1/17/26
JARQUIN MARTINEZ	SOLIMAR	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	1/18/2026	6/30/2026	LOA RTN (PD) 1/18/26
JIMENEZ	DIANA	A	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	12/16/2025	6/30/2026	LOA RTN (PD) 12/16/25
JONES-DAY	MELISSA	B	Instructional Aide (TK)	CESAR CHAVEZ INTERMEDIATE	12/19/2025	6/30/2026	LOA ADMIN (PD) 12/19/25
LANCIEGO	ROSA	A	Yard Monitor	SUTTERVILLE ELEMENTARY SCHOOL	1/5/2026	3/27/2026	LOA (PD) CFRA 1/5-3/27/26
LI	WAN	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	1/15/2026	1/19/2026	LOA EXT (PD) 1/15/26-1/19/26

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
LI	WAN	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	1/20/2026	6/30/2026	LOA RTN (PD) 1/20/26
MONTANEZ-BARRERA	LIZETTE	B	Inst Aid, Spec Ed	C. K. McCLATCHY HIGH SCHOOL	1/4/2026	1/23/2026	LOA (PD) 1/4-1/23/26
MONTANEZ-BARRERA	LIZETTE	B	Inst Aid, Spec Ed	C. K. McCLATCHY HIGH SCHOOL	1/24/2026	6/30/2026	RTN LOA (PD) 1/24/26
MOUA	CHRISTINA	A	Health Services Clerk	HEALTH SERVICES	12/22/2025	6/30/2026	LOA RTN (PD) FMLA/CFRA 12/22/25
PAYAN	PATRICIA	B	Educational Assistant	JOHN MORSE THERAPEUTIC	1/8/2026	1/28/2026	LOA (PD) EXT 1/8-1/28/26
PERRY	AARON	A	Coord I Learning Support Srvs	STUDENT SUPPORT&HEALTH SRVCS	7/1/2025	6/30/2026	LOA (PD) FMLA/CFRA (INTERM) 1/19-3/27/26
RASHADA	BRAJONA	B	Benefits Analyst	RISK MANAGEMENT	1/1/2026	1/30/2026	LOA (PD) 1/1/26-1/30/26
SAGRERO LEDEZMA	BYANCA	A	Fiscal Services Tech I	ACCOUNTING SERVICES DEPARTMENT	2/5/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 2/5/26
SERRATO LOZANO	CLAUDIA	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	2/9/2026	6/30/2026	LOA RTN (PD) 2/9/26
SPENCE	LYNN	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	1/3/2026	1/31/2026	LOA (PD) 1/3/26-1/31/26
SWIESO	CHERIE	A	Inst Aid, Spec Ed	SAM BRANNAN MIDDLE SCHOOL	12/4/2025	3/1/2026	LOA (PD) 12/4-3/1/26
TAO	CINDY	A	Asst Supt, Business Services	BUSINESS SERVICES	1/8/2026	6/30/2026	LOA ADMIN (PD) 1/8/26-6/30/26
THOMAS	AN-MARIE	A	Campus Monitor	WEST CAMPUS	1/5/2026	6/30/2026	LOA RTN (PD) 1/5/26
VALDEZ MARTINEZ	RUBEN	B	School Plant Ops Mngr I	THE MET	1/17/2026	2/14/2026	LOA EXT (PD) 1/17-2/14/26
VALENZUELA	KIRSTEN		Registered Behavior Technician	SPECIAL EDUCATION DEPARTMENT	1/5/2026	1/16/2026	LOA (PD) FMLA/CFRA 1/5/26-1/16/26
VALENZUELA	KIRSTEN		Registered Behavior Technician	SPECIAL EDUCATION DEPARTMENT	1/17/2026	1/31/2026	LOA RTN (PD) FMLA/CFRA 1/17/26
WRIGHT	ALAN	A	Warehouse Worker	DISTRIBUTION SERVICES	1/14/2026	6/30/2026	LOA RTN (PD) FMLA/CFRA 1/14/26
ZEPEDA	VANESSA	B	Inst Aid, Spec Ed	BRET HARTE ELEMENTARY SCHOOL	1/9/2026	6/30/2026	LOA ADMIN (PD) 1/9/26
RE-ASSIGN/STATUS CHANGE							
BARRANCO-SHAWVER	BERENICE	A	Inst Aid, Spec Ed	WOODBINE ELEMENTARY SCHOOL	1/7/2026	2/28/2026	REA 1/7/26
FOSTER	APRIL	A	Clerk II	CROCKER/RIVERSIDE ELEMENTARY	1/5/2026	6/30/2026	STCHG 1/5/26
FRY	JAMES	A	Custodian	JOHN F. KENNEDY HIGH SCHOOL	1/5/2026	6/30/2026	REA/STCHG 1/5/26
LYMAS	GAIL	A	Van Driver	TRANSPORTATION SERVICES	1/8/2026	6/30/2026	STCHG 1/8/26
RUIZ	JOE	A	Custodian	HIRAM W. JOHNSON HIGH SCHOOL	1/5/2026	6/30/2026	REA/STCHG 1/5/26
SHARMA	AMIT	B	Bus Driver	TRANSPORTATION SERVICES	1/21/2026	6/30/2026	STCHG 1/21/26
SEPARATE / RESIGN / RETIRE							
AGUELE	SHADRACH	A	Inst Aid, Spec Ed	ALBERT EINSTEIN MIDDLE SCHOOL	11/22/2025	12/19/2025	SEP/RESIGN 12/19/25
COBIAN	ANIELA	A	Campus Monitor	SUCCESS ACADEMY	9/1/2025	1/30/2026	SEP/RESIGN 1/30/26
DAWIDCZIK	MARY	A	Food Service Lead, School Site	NUTRITION SERVICES DEPARTMENT	7/1/2025	1/30/2026	SEP/RETIRE 1/30/26
FRED	JOSEPH	B	Yard Monitor	PACIFIC ELEMENTARY SCHOOL	12/1/2025	1/12/2026	SEP/TERM 1/12/26
GREENE	VANESSA	B	Inst Aid, Spec Ed	JOHN D SLOAT BASIC ELEMENTARY	7/1/2025	1/14/2026	SEP/RESIGN 1/14/26
HER	ELAINE	B	Health Aide	HEALTH SERVICES	10/21/2025	1/23/2026	SEP/RESIGN 1/23/26
HILL	RONALD	A	Dir I, Transportation Services	TRANSPORTATION SERVICES	7/1/2025	2/28/2026	SEP/RETIRE 2/28/26
KARKIEWICZ	GABRIEL	B	Inst Aid, Spec Ed	AMERICAN LEGION HIGH SCHOOL	7/1/2025	1/20/2026	SEP/RESIGN 1/20/26
KAUR	HARMEN		Budget Analyst	BUDGET SERVICES	8/27/2025	1/23/2026	SEP/RESIGN 1/23/26
LAYTON	RENEE	A	Administrative Asst-EIS	AREA ASSISTANT SUPERINTENDENTS	7/1/2025	5/6/2026	SEP/RETIRE 5/6/26
MAYHEW	ALYSSA	B	Campus Monitor	HIRAM W. JOHNSON HIGH SCHOOL	8/18/2025	1/30/2026	SEP/RESIGN 1/30/26
NGUYEN	SEAN	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	8/18/2025	12/19/2025	SEP/TERM 12/19/25
ORTIZ VALDEZ	EMIGDIO	A	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	1/1/2026	1/25/2026	SEP/RESIGN 1/25/26
SALAUN	KATHY	A	Bus Driver	TRANSPORTATION SERVICES	7/1/2025	12/28/2025	SEP/TERM DECEASED 12/28/25
STEPHENS II	DERRICK	B	Inst Aid, Spec Ed	JOHN F. KENNEDY HIGH SCHOOL	12/2/2025	1/16/2026	SEP/TERM 1/16/25
STEWART	JENIFER	A	Health Services Clerk	HEALTH SERVICES	7/1/2025	1/30/2026	SEP/RETIRE 1/30/26
YANG	SUE	B	Speech-Lang Pathology Asst	SPECIAL EDUCATION DEPARTMENT	7/1/2025	8/15/2025	SEP/RESIGN 8/15/25
PAYAN	PATRICIA	B	Educational Assistant	JOHN MORSE THERAPEUTIC	1/8/2026	1/28/2026	SEP/39 MO RR 1/28/26
TRANSFER							
CHRIN	LIMENG	A	Custodian	TAHOE ELEMENTARY SCHOOL	1/5/2026	6/30/2026	TR 1/5/26
FRY	JAMES	A	Custodian	JOHN F. KENNEDY HIGH SCHOOL	1/5/2026	6/30/2026	TR 1/5/26
ROJAS	MARIA	A	Inst Aid, Spec Ed	SPECIAL EDUCATION DEPARTMENT	1/5/2026	6/30/2026	TR 1/5/26
RUIZ	JOE	A	Custodian	HIRAM W. JOHNSON HIGH SCHOOL	1/5/2026	6/30/2026	TR 1/5/26

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1e

Meeting Date: February 5, 2026

Subject: Adoption of Resolution No. 3549 – Delegation of Project Authorized Signer

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Department: Facilities Support Services

Recommendation: Board approval of a resolution authorizing limited signatory authority and limited financial signatory authority, including approval of mandatory permit and plan-check applications with fee associated for work, for select facilities-related documents required by other public agencies. This authorization is intended to improve efficiency and reduce project delays while maintaining full Board oversight of all matters requiring formal Board action.

Background/Rationale: The District regularly undertakes facilities projects that require coordination with utilities, state agencies, cities, counties, public works departments, and other mandatory regulatory entities. These agencies frequently require timely execution of permits, plans, and approval of routine mandatory fees as a condition of project approval.

Financial Considerations: There is no new fiscal impact associated with approval of this resolution. Any permit or plan-check fees authorized pursuant to this resolution are routine, mandatory, and paid from existing appropriated project budgets.

LCAP Goal (s): Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. Resolution No. 3549

Estimated Time of Presentation: N/A
Submitted by: Chris Ralston, Assistant Superintendent, Facilities Support Services
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

BOARD OF EDUCAITON

Resolution No. 3549

A RESOLUTION AUTHORIZING LIMITED SIGNATORY AUTHORITY FOR CERTAIN FACILITIES PROJECT DOCUMENTS

WHEREAS, the Sacramento City Unified School District ("District") undertakes facilities projects requiring coordination with other public agencies, including utilities, state agencies, cities, counties, public works departments, and other regulatory entities;

WHEREAS, such agencies require timely execution of permits, plans, applications, certifications, and approval of mandatory permit and plan-check fees as a condition of project approval;

WHEREAS, many of these documents and fees are routine, ministerial, non-discretionary, and do not require individual Board action;

WHEREAS, delays in execution of such documents or payment of mandatory fees may adversely impact project schedules and increase costs;

WHEREAS, the Board desires to delegate limited signatory authority to expedite processing of routine facilities-related documents while preserving full Board oversight of contracts, expenditures, and policy decisions;

WHEREAS, the Board further desires to ensure such authority is limited to Board-approved and General Obligation Bond projects, existing appropriated budgets, and subject to annual review;

NOW, THEREFORE, BE IT RESOLVED

1. The Board of Education authorizes Chris Ralston, Assistant Superintendent, Facilities Support Services, to execute permits, plans, applications, certifications, acknowledgements, and similar ministerial documents required by other public agencies in connection with Board-approved District facilities projects.

2. This authorization includes approval and payment of routine, mandatory permit and plan-check fees required by such agencies, provided that the underlying project has been approved by the Board or a General Obligation Bond Project and sufficient funds exist within an existing, Board-approved project budget.

3. This resolution does not authorize execution of contracts, agreements, bids, change orders, or any action requiring Board approval, nor does it permit the incurrence of new financial obligations beyond approved budgets.

4. This authorization is separate from and does not modify any Board-approved resolutions related to financial signatory authority or contractual matters.

5. This resolution shall be effective upon adoption, shall remain in effect for one (1) year, and shall expire unless renewed by action of the Board of Education.

PASSED AND ADOPTED this ____ day of _____, 20___, by the following vote:

AYES: ____ NOES: ____ ABSTAIN: ____ ABSENT: ____

ATTESTED TO:

_____	_____
Tara Jeane President of the Board of Education	Lisa Allen Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1f

Meeting Date: February 5, 2026

Subject: Approve Resolution No. 3550: Resolution of Intention to Convey Public Utility Easements to Sacramento Municipal Utility District at Fern Bacon Middle School

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Facilities Support Services

Recommendation: Approve Resolution No. 3550, which provides notice of a Public Hearing and the adoption of the Sacramento Municipal Utility District Entitlements Resolution at its regularly scheduled Board Meeting on Thursday, February 19th, at 6:00 PM.

Background/Rationale: Pursuant to Education Code 17557, the district must adopt a Resolution of Intention to dedicate or convey any District property prior to the adoption of a Resolution which dedicates or conveys property and provide notice to a Public Hearing.

Pursuant to Education Code 17558, copies of the adopted Resolution of Intention must be posted in three public places within the District not less than 10 days before the date of the meeting and publish the notice in a newspaper of general circulation not less than 5 days before the date it plans to provide a Public Hearing and adopt the Resolution.

Financial Considerations: N/A

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. Resolution No. 3550
2. Grant of Easement and Exhibits A & B
3. Notary Acknowledgments & Certificates of Acceptance for SMUD Easements

Estimated Time of Presentation: N/A

Submitted by: Ben Wangberg, Manager, Facilities Planning;

Nathaniel Browning, Director of Facilities Planning and Property Management

Approved by: Chris Ralston, Assistant Superintendent of Facilities Support Services;

Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 3550

RESOLUTION OF INTENTION TO CONVEY PUBLIC UTILITIES EASEMENT TO SACRAMENTO MUNICIPAL UTILITY DISTRICT AT FERN BACON MIDDLE SCHOOL

WHEREAS, the Sacramento City Unified School District ("District") owns the property at Fern Bacon Middle School located at 4140 Cuny Avenue, in the County of Sacramento;

WHERAS, District's request for Sacramento Municipal Utility District Electric Service at Fern Bacon Middle School requires installation in accordance with Sacramento Municipal Utility District's rules and regulations;

WHEREAS, Sacramento Municipal Utility District is seeking to acquire one (1) permanent easement ("Permanent Easement") for the Utility Access, which will consist of the installation of utility access facilities, described in the attachment as a 7 feet wide strip of land extending from Cunty Avenue South for approximately 262.72 feet terminating at a 55 feet by 18 feet section totaling approximately 2,829 square feet;

WHEREAS, Sacramento Municipal Utility District's design team has drafted one (1) Grant of Easement document;

WHEREAS, pursuant to the Education Code § 17537, the District must adopt this Resolution of Intention, by a two-thirds vote, and establish a time at a subsequent Board meeting to hold a public hearing in order to consider adoption of a resolution, by the same vote, for the actual approval of the easement entitlements (the "*Easement Entitlements Resolution*");

WHEREAS, utilities are necessary for the provision of adequate school housing;

WHEREAS, the Utility Easement totals approximately 2,829 square feet and includes necessary utility facilities and infrastructure required by Sacramento Municipal Utility District;

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct.

2. Pursuant to Education Code 17557, hereby determines that the Board will hold a public hearing and consider the adoption of the Sacramento Municipal Utility District Grant Easement Resolution at its regularly scheduled Board meeting on Thursday February 19th at 6:00 p.m., or as soon thereafter as the matter may be heard on the agenda.

3. Authorizes the Superintendent, or their designee, to provide notice of the Board meeting set forth above as required by law.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of February 2026, by the following vote:

AYES: ____
NOES: ____

ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

_____	_____
Tara Jeane	Lisa Allen
President of the Board of Education	Superintendent

SMUD0065
RECORD AT REQUEST OF AND RETURN TO:
Sacramento Municipal Utility District
Attention: Real Estate Services – B 209
P. O. Box 15830
Sacramento, CA 95852-1830

No Fee Document – Per Govt. Code Sec. 6103 & 27383
No County Transfer Tax Per R & T Code 11922

SMUD BY: _____ KLK

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

APN: 039-0100-002-0000

R/W:U-2025/210
SO: 30197738

GRANT OF EASEMENT

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT, Grantor, hereby grants to SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district, Grantee, its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, and all other necessary fixtures and appurtenances within the following described route.

The easement being granted herein is contained and located on that certain real property, situated in Sacramento County, California, designated by the above referenced Assessor's Parcel Number and more fully described as follows:

In that certain Grant Deed dated July 22, 1955, and recorded in the office of the Recorder of Sacramento County on August 5, 1955, in Book 2890 of Official Records at Page 597.

Said right includes the trimming and removal by Grantee of any trees or foliage along the Easement Area considered necessary for the complete enjoyment thereof and the right of ingress to and egress from said Easement Area for the purpose of exercising and performing all rights and privileges granted herein. In addition, the Easement Area shall be kept clear of any building or other structure and Grantor will not drill or operate any well within the Easement Area.

The route of said easement is described in EXHIBITS A and B attached hereto and made a part hereof.

Dated: _____, 20____

Grantor: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

BY: _____

Name: _____

Title: _____

LEGAL DESCRIPTION
EXHIBIT A

All that real property situated in unincorporated County of Sacramento, State of California, located in the Northwest Quarter of Section 32, Township 8 North, Range 5 East, Mount Diablo Base and Meridian, and more particularly described in the following 3 routes:

1. Within a strip of land 7 feet in width, the northerly sideline of which is described as follows: **Commencing** at the southeast corner of Parcel K as shown on that certain *Parcel Map* filed for record on September 19, 1967 in Book 2 of Parcel Maps, at Page 5, Sacramento County Records; said point also being in the northerly right-of-way line of Cuny Avenue as shown on said *Parce Map*; thence, along the south line of said Parcel K, coincident with said northerly right-of-way line, South 89°50'40" West a distance of 50.31 feet; thence, leaving said northerly right-of-way line at a right angle, South 00°09'20" East a distance of 54.00 feet a point in the southerly right-of-way line of said Cuny Avenue; said point being the **Point of Beginning**;

   Thence, along said southerly right-of-way line, North 89°50'40" East a distance of 71.88 feet to a point hereinafter referred to as Point "A".

2. Within a strip of land 7 feet in width, the centerline of which is described as follows: **Beginning** at said Point "A"; thence, South 00°00'18" West a distance of 262.72 feet to a point hereinafter referred to as Point "B".

3. Within a strip of land 55 feet in width, lying 19.5 feet west and 35.5 feet east of the following described line: **Beginning** at said Point "B"; thence, South 00°00'18" West a distance of 18.00 feet.

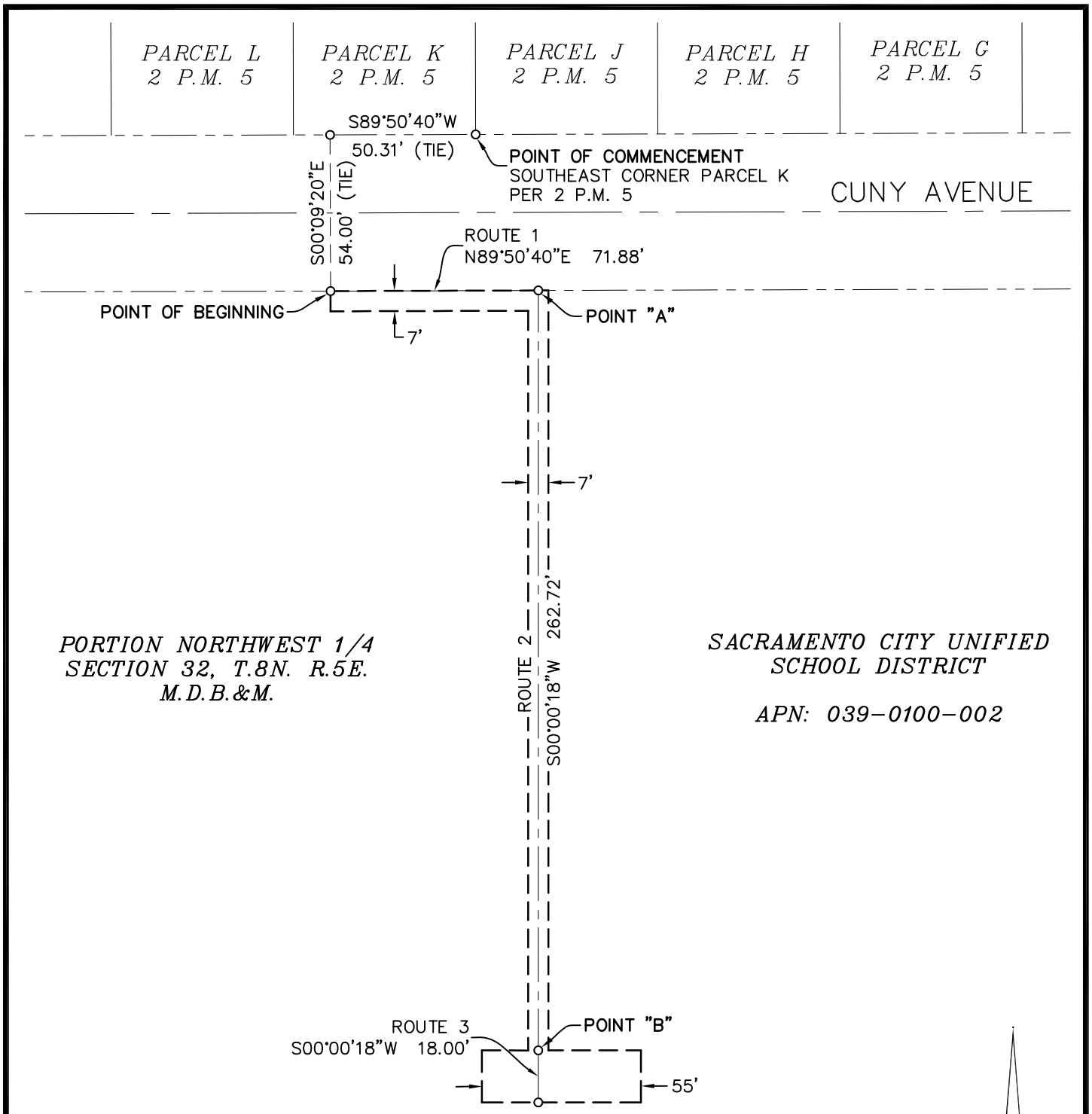
The sidelines of said strips shall be lengthened or shortened to meet at angle points and to terminate in the southerly right-of-way line of Cuny Avenue.

A plat entitled "Exhibit B" is attached hereto and by this document made a part hereof.



Shane Anderson, LS 8568

Date: December 9, 2025



LICENSED LAND SURVEYOR
SHANE M. ANDERSON
8568
STATE OF CALIFORNIA

P.M. = PARCEL MAPS
APN = ASSESSOR'S PARCEL NUMBER
o = DIMENSION POINT, NOTHING FOUND OR SET

DATE 12/9/25	TITLE		SO 30197733
SCALE 1"=50'	**EXHIBIT B**		SMUD
DR. SMA			
SHEET 1 OF 1	DWG. NO. R/W U-2025/246		REV.

Z:\Project_Unclassified\30197733 - 4140 Cuny Ave\Dwg\30197733_2025-048.dwg Dec 09, 2025 - 1:42pm

CALIFORNIA ALL-PURPOSE
CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA }

COUNTY OF }

On _____ before me,_____ , Notary Public
Date (here insert name and title of the officer)

personally appeared_____,

_____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/ are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Notary Public

This is to certify that SACRAMENTO MUNICIPAL UTILITY DISTRICT, a municipal utility district, hereby accepts for public purposes the interest in real property conveyed by the foregoing deed or grant and consents to the recordation thereof. The undersigned officer is authorized to execute this acceptance and consent pursuant to authority conferred by Resolution No. 89-6-11, adopted by said District's Board of Directors on June 20, 1989.

_____ _____

Rachel V. Del Rio Supervisor Date
Real Estate Services

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1g

Meeting Date: February 5, 2026

Subject: Approve Resolution No. 3551: Resolution Regarding Board Stipends

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3551: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Resolution No. 3551: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A
Submitted by: Board Office
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 3551

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District ("District") authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;

2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and

3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of February, 2026, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

Lisa Allen	Tara Jeane
Secretary of the Board of Education	President of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3551

1. Absence Due to Other Duties: Stipends are authorized to the following Board member(s) due to hardship:
    a. Board member Michael Benjamin for the Special Board meeting on January 22, 2026.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1h

Meeting Date: February 5, 2026

Subject: Approve Resolution No. 3552: Resolution Regarding Board Stipends

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3552: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Resolution No. 3552: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A
Submitted by: Board Office
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 3552

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District ("District") authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;

2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and

3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of February, 2026, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

Lisa Allen	Tara Jeane
Secretary of the Board of Education	President of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3552

1. Absence Due to Other Duties: Stipends are authorized to the following Board member(s) due to hardship:
    a. Board member Chinua Rhodes for the Special Board meeting on January 22, 2026.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1i

Meeting Date: February 5, 2026

Subject: Approve Resolution No. 3553: Resolution Regarding Board Stipends

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3553: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Resolution No. 3553: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A
Submitted by: Board Office
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 3553

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District ("District") authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;

2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and

3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of February, 2026, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

Lisa Allen	Tara Jeane
Secretary of the Board of Education	President of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3553

1. Absence Due to Other Duties: Stipends are authorized to the following Board member(s) due to hardship:
    a. Board member Jasjit Singh for the Special Board meeting on January 22, 2026.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 8.1j

Meeting Date: February 5, 2026

Subject: Approve Resolution No. 3554: Resolution Regarding Board Stipends

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board of Education

Recommendation: Approve Resolution No. 3554: Resolution Regarding Board Stipends.

Background/Rationale: Education Code section 35120 fails to define hardship which has led to uncertainty regarding payment of stipends for Board members who may be deserving of payment due to absence resulting from hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting. All stipend payments will be based on an attendance sign-in sheet as well as any Board resolution(s) excusing absences in compliance with law. A Board member who is absent from a meeting may be eligible for payment by reporting the excused absence to the Board Office. A Board resolution will be periodically placed, as needed, on the Board agenda to state that the reason for the absence complies with Education Code section 35120 and shall be reflected in the minutes.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:
1. Resolution No. 3554: Resolution Regarding Board Stipends

Estimated Time of Presentation: N/A
Submitted by: Board Office
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

RESOLUTION NO. 3554

RESOLUTION REGARDING BOARD STIPENDS

WHEREAS, Education Code section 35120 and Board Bylaw 9250 of the Sacramento City Unified School District ("District") authorize Board members to be paid stipends for meetings they were unable to attend due to illness, hardship or other duties such as jury duty or performing duties or services for the District at the time of a Board meeting; and

WHEREAS, the Board finds that the Board members may be paid, or retain, stipends for meetings they were unable to attend as stated in Attachment A.

NOW, THEREFORE, BE IT RESOLVED by the Sacramento City Unified School District Board of Education which finds and determines as follows:

1. Adopts the foregoing recitals as true and correct;

2. Authorizes stipends for meetings the Board members were unable to attend pursuant to Attachment A; and

3. Incorporates herein by reference Attachment A.

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 5th day of February, 2026, by the following vote:

AYES: ____
NOES: ____
ABSTAIN: ____
ABSENT: ____

ATTESTED TO:

Lisa Allen	Tara Jeane
Secretary of the Board of Education	President of the Board of Education

ATTACHMENT A

RESOLUTION NO. 3554

1. Absence Due to Other Duties: Stipends are authorized to the following Board member(s) due to hardship:
    a. Board member Jose Navarro for the Special Board meeting on January 29, 2026.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.1

Meeting Date: February 5, 2026

Subject: Black History Month Celebration

X Information Item Only
☐ Approval on Consent Agenda
☐ Conference (for discussion only)
☐ Conference/First Reading (Action Anticipated: _____)
☐ Conference/Action
☐ Action
☐ Public Hearing

Division: Academic Office

Recommendation: N/A

Background/Rationale: This presentation is designed to honor Black History Month as a living, year-round commitment rather than a single moment in February. Through ancestral acknowledgment, community voice, student experience, and educator perspective, the presentation highlights the resilience, brilliance, and enduring contributions of Black communities. It centers the importance of African American Studies in fostering student belonging, confidence, and academic engagement, particularly for Black students, while strengthening cultural understanding for all learners. By amplifying student experiences and educator reflections, the presentation demonstrates how African American Studies is not only about understanding the past, but about shaping a more inclusive, affirming, and just educational future for our district.

Financial Considerations: N/A

LCAP Goal(s):

Goal 3 - Creating the Sense of Being Welcomed and Safe

Documents Attached:

Estimated Time of Presentation: 10 minutes
Submitted by: Erin Findley, Interim Chief Academic Officer
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 10.2

Meeting Date: February 5, 2026

Subject: African American Studies Update

X Information Item Only
☐ Approval on Consent Agenda
☐ Conference (for discussion only)
☐ Conference/First Reading (Action Anticipated: _____)
☐ Conference/Action
☐ Action
☐ Public Hearing

Division: Academic Office, Curriculum and Instruction

Recommendation: N/A

Background/Rationale: This presentation provides a progress update on the development of the African American U.S. History course planned for implementation in the 2026- 2027 academic year. The presentation will feature voices from Rosemont High School students who have actively advocated for the creation of this course and will address the anticipated impact and importance of its presence within their school community. Curriculum and Instruction will share the project's strategic roadmap, including the development timeline and instructional materials review process to ensure successful implementation.

Financial Considerations: Adoption of specialized curriculum will be funded by annual State Lottery Funds.

LCAP Goal(s):
Goal 2 - Academic Outcomes
Goal 3 - Creating the Sense of Being Welcomed and Safe

Documents Attached: N/A

Estimated Time of Presentation: 10 minutes
Submitted by: Erin Findley, Interim Chief Academic Officer
Approved by: Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.1

Meeting Date: February 5, 2026

Subject: **Fiscal Solvency Plan Update**

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- X Action
- ☐ Public Hearing

Division: Business Services

Recommendation: It is recommended that the Board review the update on the Fiscal Solvency Plan progress, Cash Flow Projection with actuals through December 2025 as requested from the Sacramento County Office of Education (SCOE), in addition to staff's recommended revised 2025-26 First Interim Multi-Year Projection.

Background/Rationale: On November 20, 2025, the Board adopted a Fiscal Solvency Plan for 2025-26 and 2026-27 via Agenda Item 12.1. The District will provide an update on the progress of the Fiscal Solvency Plan which will include the following request from the SCOE as communicated in the First Interim Letter dated January 15, 2025:

- *We request that the district provide us with a report listing the solutions the district has implemented and savings achieved to date, the solutions the district has determined cannot be achieved, and the additional potential solutions it has identified by January 31, 2026.*

- *We further request that the district provide us with updates to this report by the end of each month beginning in February 2026.*

- *We also request that the district provide us updated cash flow projections with actual expenditures through December 2025 by January 31, 2026.*

- *We further request that the district provide us updated cash flow projections with actual expenditures through the prior month and by the end of the second week of each month beginning in February 2026.*

The District was scheduled to send this information to the Sacramento County Office of Education by January 31, 2026, but received a request from Board Leadership to share it with the Board prior to submission, and requested an extension from the SCOE.

The District has provided previous updates to the Board on January 15 and 29th.

During the January 28, 2026 Board Meeting, the Board reviewed the updates and supported a discussion regarding the following areas of clarity sought by staff:

1. *Use of Other Post Retirement Benefits (OPEB) Balance*
    a. The District clarified that the District's interpretation and strategy for the use of $20M in OPEB for Cash Flow Purposes to offset reduced revenue projections and affirmed that the OPEB balance can be used to pay current year retirement benefits, which offsets current year expenditures.
2. *Freeze Hiring Non-Classroom Positions*
    a. The Board clarified that positions in other Funds that do not impact the General Fund, especially the Unrestricted General Fund fall into a different category that is not specifically the area of focus; albeit, retaining the expectation of conscious decision making in staffing and spending. Four specific positions which were previously posted were highlighted and although they fell within the 270 FTE, which is the requested cap on Non-Represented staffing for 2026-27, the Board requested that the consideration to move forward with these positions return on the Thursday, February 8, 2026 Board meeting.
3. *Freeze Per Diems Unless Required for Operational Purpose*
    a. Staff communicated that the "Freeze language" has triggered a clog in the system regarding compensation payments. As additional work is required and assignments for employees working out of class by filling other roles within the District, the collective bargaining agreements dictate the manner in which compensation and differential is paid. The District shared that payments for such work that may have been performed prior to the adoption of the Fiscal Solvency Plan on November 20, 2026 and have not been paid as a result of the interpretation of the "freeze language." The discussion and clarification was achieved and the Board affirmed what was anticipated by the Interim CBO that employees in these scenarios are expected to be compensated timely. As stated above, the principles of decisions in spending are still expected, despite the funding source, with clarity on fiscal solvency and operational sustainability as the focus.

The Board also adopted revisions to the fiscal solvency plan with the request that these amendments also be incorporated in the revised fiscal solvency plan to be presented on February 5, 2026.

Financial Considerations: Review and adopt the revised Fiscal Solvency Plan update and assess the plan's progress to avoid further intervention. Discuss impacts and process moving forward regarding responses to the SCOE regarding the FSP updates to include revised Cash Flow report.

LCAP Goal(s): Goal I – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

SCOE First Interim Report Letter
January 29, 2026 Motion Regarding the Fiscal Solvency Plan
Revised Fiscal Solvency Plan
SCUSD Response to First Interim Letter
Revised 2025-26 First Interim Multi-Year Comparison
Revised 2025-26 Cash Flow Projection
Revised 2025-26 First Interim Multi-Year Projection

Estimated Time: 20 minutes

Submitted by: Lisa Grant-Dawson, Interim Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent

Sacramento County Office of Education
EDUCATION EMPOWERS

David W. Gordon
Superintendent

Board of Education

Mariana Corona Sabeniano
President

Paul A. Keefer, MBA, Ed.D.
Vice President

O. Alfred Brown, Sr.

Vanessa D. Caigoy, MBA

Heather Davis

Harold Fong, MSW

Bina Lefkovitz

(916) 228-2500
www.scoe.net

January 15, 2026

Lisa Allen, Superintendent
Sacramento City Unified School District
5735 47th Avenue
Sacramento, CA 95824

SUBJECT: **2025-2026 First Period Interim Report**

Dear Superintendent Allen:

After submission of the First Period Interim Report, the County Superintendent of Schools is required to review the report for adherence to the State-adopted Criteria and Standards pursuant to Education Code sections 42130-31 and 33127. The district filed a First Period Interim Report with a **Negative** certification. Based on the multi-year projections and assumptions provided by the district, it appears the district will **not** meet its 2% Unrestricted Reserve requirement for the current fiscal year and two subsequent fiscal years. We concur with the district's **Negative** certification with the following comments.

- The district is projecting that its unrestricted General Fund balance will decrease by $96,521,811 in 2025-2026, decrease by $37,671,416 in 2026-2027, and decrease by $37,519,253 in 2027-2028.
- The district will have a negative unrestricted General Fund ending balance of ($34,167,427) for 2025-2026, of ($71,838,843) for 2026-2027, and of ($109,358,096) for 2027-2028.
- The district is projecting a negative Cash Balance on June 30, 2026.
- The district is projecting a decrease of 301 ADA in 2025-2026, a decrease of 299 ADA in 2026-2027, and a decrease of 296 in 2027-2028.
- It is noted that the classified salary negotiations have not been settled for 2025-2026.

In our letter dated October 10, 2025, the Sacramento County Office of Education determined that the district is a lack of going concern in the current fiscal year in accordance with the provisions of Education Code Section 42127.6(a) and we requested that the district submit a Fiscal Recovery Plan to us by December 1, 2025. In our letter dated November 5, 2025, we determined district's loss of its Chief Business Officer to be a significant fiscal event that will have an immediate severe fiscal impact, and as a result we took the following additional actions pursuant to Education Code Section 42127.6(e):

- Stay or rescind any action that is determined to be inconsistent with the ability of the school district to meet its obligations for the current or subsequent fiscal year.

- Assist in developing a multi-year financial recovery plan that will enable the school district to meet its future obligations.

- Assist in developing a budget for the subsequent fiscal year.

- Appoint fiscal advisors to perform the above duties on behalf of the County Superintendent. In our letter dated December 12, 2025, we appointed Luz Cázares and Ron Carruth to this role.

The district provided a Fiscal Solvency Plan to us on November 25, 2025. The Plan is estimated to achieve a savings of $70.7 million in the current year and $59.3 million in 2026-2027. We note that there are additional actions included in the Plan for 2025-2026 and 2026-2027 for which the district is unable to estimate the savings that would be achieved.

In our December 12, 2025, response to the Fiscal Solvency Plan, we noted that it is unclear whether the revenue and savings from the Fiscal Solvency Plan will be sufficient, many of the Plan's solutions may be difficult to fully implement, and the anticipated savings less than hoped for. Given the district's negative First Period Interim Report certification and that it is projecting to be cash insolvent by June 30, 2026:

- **The district must work with its Fiscal Advisors to fully implement the solutions currently included in its Fiscal Solvency Plan and identify and implement additional solutions sufficient to ensure its fiscal solvency**.

- We request that the district provide us with a report listing the solutions the district has implemented and savings achieved to date, the solutions the district has determined cannot be achieved, and the additional potential solutions it has identified

by January 31, 2026. We further request that the district provide us with updates to this report by the end of each month beginning in February 2026.

- We also request that the district provide us updated cash flow projections with actual expenditures through December 2025 by January 31, 2026. We further request that the district provide us updated cash flow projections with actual expenditures through the prior month and by the end of the second week of each month beginning in February 2026.

In addition, we note that the Plan includes significant reductions in positions which will require layoffs. Education Code specifies a notification date of March 15th for both certificated and classified positions. With the complexities of credentialing needs, seniority lists, bumping rights, enrollment projections by school sites, master schedules, and so on, it is imperative that reductions in force and notifications to employees by March 15th exceed the total amount of reductions needed for the following fiscal year.

Before the district's board of education takes any action on a proposed collective bargaining agreement, the district must meet the public disclosure requirements of Government Code section 3547.5. **Please submit the public disclosure of the collective bargaining agreement to the county office for review at least ten (10) working days prior to the date the governing board will take action on the proposed bargaining agreements.** Also, as provided by the State Criteria and Standards (CCR Section 15451(b)(C)) and Education Code section 42142, when labor contract negotiations are settled after the adoption of the district's budget, the district must provide the County Superintendent a fiscal analysis of the agreement and its effect on the budget and, within 45 days of adoption of the agreement, any revisions to the district's current budget necessary to fulfill the terms of the agreement.

Charter School Oversight

Education Code section 47604 states that an agency approving a petition to operate a charter school that is operated by a nonprofit public benefit corporation shall not be liable for the debts or obligations of the charter school, if the agency has complied with all oversight responsibilities required by law. Failure to fulfill oversight responsibilities can subject a school district to legal liability for the charter school's acts, errors or omissions. We would like to remind the district of the importance of performing adequate oversight reviews of its charters and request that any documentation of those reviews be forwarded to our office, if requested. We request to be advised if the district finds any reason to be

concerned with a charter and/or needs our assistance in supporting its oversight responsibilities.

We would like to thank your staff for their cooperation during our review process. If you have any questions or concerns regarding this review, please feel free to call Nicolas Schweizer, Associate Superintendent of Business Services, at (916) 228-2561.

Sincerely,

David W. Gordon
Sacramento County Superintendent of Schools

DWG/NS/tc

cc: Tara Jeane, Board President, SCUSD
Lisa Grant-Dawson, Interim Chief Business Officer, SCUSD
Tony Thurmond, State Superintendent of Public Instruction, CDE
Abel Guillen, Deputy Superintendent of Public Instruction, CDE
Dr. Linda Darling-Hammond, President, SBE
Brooks Allen, Executive Director, SBE
Michael Fine, Chief Executive Officer, FCMAT
Luz Cázares, Fiscal Advisor, SCOE
Ron Carruth, Fiscal Advisor, SCOE
Dr. Nancy Herota, Deputy Superintendent, SCOE
Nicolas Schweizer, Associate Superintendent, SCOE
Tara Clark, District Fiscal Services Director, SCOE

January 29, 2026, Special Board Meeting
Motion by Trustee Taylor Kayatta

Additions to the Fiscal Solvency Plan:

1. With respect to the existing action item to reduce management levels to 270 FTE, take the following additional action:
    a. Immediately transfer into classroom positions all credentialed management employees whose roles have been identified for reduction.
    b. Immediately release any non-permanent (probationary) classified management employees whose roles have been identified for reduction.
    c. Immediately initiate layoffs of all classified management employees whose positions are tied to an expired specially funded program and whose roles have been identified for reduction, consistent with Education Code section 45117(g).
2. Immediately freeze all professional services contracts for ongoing services that do not provide direct student support. A list of contracts for other ongoing services deemed mission critical should be brought to either the board budget subcommittee or the full board for approval before any services are resumed.
3. Increase the number of furlough days for non-represented and confidential staff from three total days to be used before May 30th, to a total of 12 days, with three days to be used in each month of February, March, April, and May. Any employees who have already taken a furlough day under previous direction should be credited against this new total of 12 furlough days.
4. Freeze all supply purchases, with the exception of janitorial supplies, in the central office and at school sites, for the remainder of the fiscal year, effective immediately. Exceptions may be made upon approval by the Superintendent, in consultation with the board budget subcommittee.
5. Document existing procedures around authorization to contract and pay invoices to require that all such contracts and payments must be approved by a member of the Superintendent's cabinet in addition to any other required approvals.

Direction to cooperate with labor:

- The Chief Business Officer and Superintendent, and others they may deem appropriate, are directed to meet no less than one time with the board budget subcommittee to provide a detailed, line-by-line progress report of the Fiscal Solvency Plan. The budget subcommittee shall be permitted to identify additional participants in this meeting, to at a minimum include representatives from the Sacramento City Teachers Association and SEIU Local 1021. Staff shall host that meeting and facilitate inviting the parties identified by the subcommittee. Staff should be prepared to describe the expected savings from each plan item approved at the time of the meeting, all additional plan items being considered, and revisions or updates to the multi-year projections. The meeting(s) shall occur no later than Wednesday, February 4th in order to allow for a comprehensive financial update to the full board at our February 5th meeting.

2025-26 FISCAL SOLVENCY PLAN ACTIONS			
	Original Plan	Proposed Revised Plan*	
Action	Adopted Fiscal Solvency Plan (11/20/25)	Revised Projection (as of 2/2/26)	
Summary Total	$67,700,000.00	$43,787,539.53	
Budget Reductions, Transfers/Contributions to Offset Expenditures (Increase 2025-26 Revenues)	*$40,000,000*	*$11,988,665*	Rationale
OPEB Disbursement	$20,000,000		$20M can be used for retiree benefits. Meet and Confer with Bargaining Units
Reclass restricted funding (i.e.MAA, FEMA)	$13,204,118	$11,988,665	MAA $2,300,000, FEMA $9,973,618
Adjustment for grants (no 45 day budget update)	$6,827,239	$0	Review in progress
Investigate options for attendance recovery		$0	This is the first year of the Attendance Recovery Grant. It's being piloted at 5 elementary sites. Funds recovered are determined when data is submitted on P2 in CalPads. Maximum we can recover is 10 days or less per student, with 4 hours equal to 1 day.
Reduce Unrestricted General Fund Expenditures (Reduce 2025-26 Supply Expenditures)	*$12,500,000*	*$19,263,162*	
Close out all supply blanket purchase orders already approved	$2,854,310	$0	Activity moved to AFSP #4
Reduce department supply budgets by 30% from adopted budget (except custodial)	$741,988	$0	Activity moved to AFSP #4
Delay purchase of adopted math curriculum until after July 1, 2027	$1,250,000	$0	$0
Delay purchase of chromebook refresh until after July 1, 2026	$2,500,000	$2,500,000	
Remove single use printers / discontinue ink and service	$186,065	$0	Activity moved to AFSP #4
Freeze supply purchases unless required for operational compliance	$1,120,240	$0	Activity moved to AFSP #4
Eliminate use of "blanket" purchase orders			
New: Expend Final Res 7388 COVID Funding		$196,853	
New: Arts Materials & Instructional Materials Grant (Res 6762) Contribution to the Unrestricted General Fund to Offset Operating Expenditures		$12,229,000	The District used this resource to adjust the budget and reduce H & W, but it never appeared on the FSP plan, but noted at First Interim. Resetting the use of it to contribute to the Unrestricted General Fund/Transfer expenses.
New: Balance Supplemental & Concentration Budget - Res 0011		$4,337,309	Budget is overspending the budgeted S & C and there is no carryover; thus, creating a deficit. Budget needs to be rebalanced after First Interim postion addtions. Other S & C Budgets need balancing, but impact smaller and not listed.
Reduce/Offset Compensation Expenditures (Reduce 2025-26 Salary Costs/New)	*$12,300,000*	*$10,047,552*	

2025-26 FISCAL SOLVENCY PLAN ACTIONS			
	Original Plan	Proposed Revised Plan*	
Action	Adopted Fiscal Solvency Plan (11/20/25)	Revised Projection (as of 2/2/26)	
Reconcile and resolve inaccuracies in the position control system		$0	Forthcoming: Revised Fiscal Solvency Plan - February 19th Board Agenda
No fall "true-up" for sites based on CBEDs enrollment		$47,552	The increase of student enrollment and correlated clerical/support staff not provided at fall "true up"
Identify and close non-represented vacancies	$2,969,479	$0	Lisa will research; 10 positions on Reconciliation tab
Freeze hiring non-classroom positions	$1,381,279	$0	1/29 Board discussion, delayed to 2/5
Freeze non-represented position reclassifications for current year	$18,389	$0	
Freeze overtime unless required for emergencies	$103,316	$0	
Re-assign management employees to classroom vacancies		$0	Activity moved to AFSP #1.a
Freeze per diems unless required for operational compliance		$0	On 1/29 Board agenda - Add message in FSP
Freeze sub release unless required for IEP meetings		$0	
Freeze new non-represented job descriptions for current year			There are no new non-represented job descriptions open for the year nor that will be open. No current budget exists for the creation of new positions.
Establish a system for all per diems to be pre-encumbered			Process has been established and is ready for implementation; cost to be determined once implemented
Discontinue use of compensatory "comp" time			The district does not recognize compensatory "comp" time
Establish protocol for classroom overage approvals - review at Serna			The district has established separate overage protocols for departments (Special Education, general classroom, counselor, variance of 3, etc) but will work to establish district-wide alignment for all overages.
Review policies for vacation accruals and establish maximums			In progress of review of most recent implementation and enforcement practices.
New: Reduce Self Insurance Factor for 2025-26 to absorb Fund Balance. All Funds pay into this fund based on salaries spent. The Unrestricted General Fund is the largest, but adjustments would have to be proportional.		$10,000,000	The District has carried a Fund Balance of $5M+ since 2022-23. *CSAM Procedure 775 allows the following: If amounts held in a self-insurance fund exceed amounts required as determined on an actuarial* basis (a surplus), current and/or future contributions may be reduced by adjusting the rates used to charge the contributing funds. May take more than two years to affect the Unrestricted GF.
Reduce 2025-26 Contracts & Services	*$2,500,000*		
Freeze non-required travel	$405,587	$0	Currently revieiwing and assessing travel expense status

2025-26 FISCAL SOLVENCY PLAN ACTIONS			
	Original Plan	Proposed Revised Plan*	
Action	Adopted Fiscal Solvency Plan (11/20/25)	Revised Projection (as of 2/2/26)	
Deactivate no-use cellular phones assigned to active employees	$215,208	$0	Begin Implemention in 2025-26 and Re-Assess allocations for 2026-27 prior tp budget adoption
Designate one primary law firm	$1,441,467	$0	The District is developing a new internal control process to modify the approval and accesss protocol with all law firms.
Cancel contract agreements that will not disrupt required operations		$0	Activity moved to AFSP #5
Discontinue USPS/hard copy information and replace with electronic delivery	$18,389	$0	Recommended full 2026-27 Implemention to determine which items will be electronically remitted
Freeze new contract agreements unless required for operational compliance		$0	Activity moved to AFSP #4
Reduce 2025-26 Program Costs	*$400,000*	$0	
Relocate classes from McClaskey to Charles A. Jones		$0	Adult Ed reduced their contribution for the 26-27 year by $2,100,000 at Budget Dev, that includes the McClaskey move for 26-27. Can't be counted as this year's reduction to program costs.
Agendize board workshop(s) for facilities optimization and consolidation planning		$0	No financial impact will be realized in 2025-26; however, the Board's decision on how they seek to engage on this subject has not been determined to date.
Emergency Procedures 2025-26			
Eliminate all supply and contracts budgets not encumbered by January 31	$3,000,000	$0	Update in February 2026 in addition to being correlated to ASP#4
TRANS (tax revenue anticipation notes) short-term loan		$0	This item should be removed from the Fiscal Solvency Plan.
Implement staggered furlough days for non-represented employees	$450,000/day	$0	Activity moved to ASP #3
Additions to the Fiscal Solvency Plan - 1.29.2026		$2,488,160	
1a. Immediately transfer into classrooms all credentialed management employees whose roles have been identified for reduction		$188,160	Currently Reviewing to assess operational and financial impact. Update February 19th Board Meeting.
1b. Immediately release any non-permanent (probationary) classified management employees whose roles have been identified for reduction			Currently Reviewing to assess operational and financial impact. Update February 19th Board Meeting.
1c. Immediately initiate layoffs of all classified management employess whose positions are tied to specially funded programs and whose roles have been identified for reduction			Currently Reviewing to assess operational and financial impact. Update February 19th Board Meeting.
2. Immediately freeze all professional services contracts for ongoing services that do not provide direct student support			Bringing contracts to Cabinet for discussion on 2/3
3. Increase furlough days for non-rep and confidential staff from 3 to 12			190 Total with 148 PERS, 42 STRS Cost per day:

2025-26 FISCAL SOLVENCY PLAN ACTIONS			
	Original Plan	Proposed Revised Plan*	
Action	Adopted Fiscal Solvency Plan (11/20/25)	Revised Projection (as of 2/2/26)	
4. Freeze all supply purchases (not janitorial) in central office and school sites for remainder of fiscal year		$2,300,000	Projected savings as of January 31, 2026
5. Document procedures around contracts and invoices approved by Cabinet			Current workflow and potential amendments - Update February 19th Board Meeting
Direction to Cooperate with labor			In Progress
2026-27 FISCAL SOLVENCY PLAN ACTIONS			
Updates in Progress			
Reduce Future Year Supply Expenditures			
Eliminate use of "blanket" purchase orders	$1,427,155		
Reduce total supply allocation to departments and school sites	$1,604,407		
Eliminate redundant technology hardware and software			
Eliminate general use CalCard accounts			
Reduce Future Year Salary and Benefits Costs			
Maintain accuracy of position control system			
Identify department consolidation plan for 2026-27 BDP			In progress of calculating as Budget Development is in active status.
Reduce the number of administrators to under 270 FTE per the S8c SACS budget report	$14,750,000		In progress of calculating as Budget Development is in active status.
Identify changes to 2027 benefit offerings to reduce overall district contribution			
Implement a system for all per diems to be pre-encumbered	$3,723,472		
Reduce Future Year Contracts and Services Costs			
Update travel procedures for cost containment | limit non-required travel			
Reduce total contract allocation to departments and school sites			
Eliminate contracts related to ineffective programs	$2,441,106		
Discontinue low/no usage platforms	$3,170,736		
Reduce Future Year Program Costs			
Reduce Parent Participation Preschool to one classroom at Tahoe Elementary		$238,420	District contribution was $238,420 for 24-25 as of 2/20/25. Teacher salary increases and decreased student participation would have to be figured into this calculation.
Eliminate before/after school non-ELOP "pay as you go" programs		$353,797	District contribution was $353,797 for 24-25 as of 2/20/25. Teacher salary increases and decreased student participation would have to be figured into this calculation.

2025-26 FISCAL SOLVENCY PLAN ACTIONS			
	Original Plan	Proposed Revised Plan*	
Action	Adopted Fiscal Solvency Plan (11/20/25)	Revised Projection (as of 2/2/26)	
Develop cost allocation plan	$2,500,000		
Eliminate contribution to Adult Education		$2,100,000	See line 46 above
Eliminate practice of Priority School designation and allocations	$2,300,000		Title I funded, Board will make final decision on 2/5
Discontinue sending College Going Packets after grant expires			
Revisit and study continuation of International Baccalaureate Programme			
Revisit and study implementation of GATE program			
Establish a Facilities Development Process for locating programs			
Review inclusive and co-teaching practices for consistency and effectiveness			
Consider school consolidation plan and boundary changes with timeline			
Evaluate methodology for determining IEP services to eliminate redundancies and maximize delivery in the least restrictive environment.			
Evaluate allocation method of TK classroom aides for AM/PM programs			
20% reduction to departments	$36,500,000		In progress of calculating as Budget Development is in active status.

Sacramento City Unified School District

OFFICE OF THE SUPERINTENDENT
5735 47th Avenue • Sacramento, CA 95824
Lisa Allen, Superintendent

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Subject: Response to 2025-26 First Interim Report Document Request

Dear Mr. Gordon:

In response to your letter dated **January 15, 2026,** we offer the following response to the three requests for action by the District.

1. *The District must work with its Fiscal Advisors to fully implement the solutions currently included in the Fiscal Solvency Plan and identify and implement additional solutions sufficient to ensure its fiscal solvency.*
    a. The District has begun the process of meeting and building a with Mr. Schweizer, Ms. Cázarez, and Mr. Carruth.

2. *We request that the district provide us with a report listing the solutions the district has implemented and savings achieved to date, the solutions the district has determined cannot be achieved, and the additional potential solutions it has identified by January 31, 2026. We further request that the district provide us with updates to this report by the end of each month beginning February 2026.*
    a. The District has presented updates to the Board on January 15 and January 29, 2026 and begun the evaluation and implementation plan of the 2025-26 solutions more specifically. The District is providing a revised Fiscal Solvency Plan update on February 5, 2026, to include updated projections and new solutions, recommendations, and strategies. We additionally appreciate the extension to submit this information to you in light of the Board's request to see this response and the information requested prior to submission to you.

3. *We request that the district provide us updated cash flow projections with actual expenditures through December 2025 by January 31, 2026. We further request that the district provide us updated cash flow projections with actual expenditures through the prior month and by the end of the second week of each month beginning in February 2026.*
    a. The District has attached the Cash Flow Report with actuals through December 31, 2025. The District has an internal cash flow model that was used as of First Interim and appears to have been used in the prior years. The Cash Flow Model that is being presented is using the FCMAT Cash Flow Projection Tool and reflects an ending cash flow balance of $3,086,391.75 as compared to the balance as of First Interim projection of ($1,056,530) as of June 2026. The current cash flow model also includes the reversal of several adjustments made using the Fiscal Solvency Plan projections, which decreased the projected budget.

       The District's Cash Flow template is a sound template; however, the model's design requires adjustments that are not clearly outlined for proper use. In addition to the budget adjustments at First Interim, it was clear that the District's Federal and State Revenues were grossly understated and included large accruals and adjustments as presented. More work needs to be done to update the current model and its formulas, but it is possible to improve the outcomes of this model and use the Projection Pro tool as a sound comparison and/or replacement going forward. The District has a 2024-25 current receivable balance of $10M for Special Education that has been retained until the Federal Program Monitoring (FPM) is completed. The District has also not submitted their 2025-26 Special Education reports to date, which also affect the cash flow. We are currently reviewing all prior year receivables as well as current year financial report submissions and cycle times for funds the District has earned and are owed. All of these efforts will improve the current year cash flow outcomes.

Lastly, to support restating the District's 2025-26 deficit amidst the modifications made in the First Interim Budget by including the Fiscal Solvency Plan strategies, it was imperative to revise the Multi-Year Projection absent these modifications. The FCMAT projection Pro tool was also used to model the First Interim Budget and the related revisions to the Budget; thus, resulting in a more accurate negative ending fund balance of ($115,961,578) as of October 31, 2026. The First Interim as reported in December

included the Fiscal Solvency Plan strategies, which were approved after the First Interim period on November 20, 2026. Fiscal Solvency Strategies of $68M, plus the use of restricted resources of $12M to offset Unrestricted Health and Welfare expenditures as included as budget adjustments as of First Interim, therefore resulting in a projected ending fund balance of ($34,167,427).

Attachments:
Fiscal Solvency Plan Update
Revised 2025-26 Cash Flow Report
Revised 2025-26 First Interim Multi-Year Projection

Regards,

Lisa

Comparison of 25-26 First Interim to 25-26 Adopted Budget (AB) & 24-25 Unaudited Actuals (UA) - Revised

	2025-26 Adopted Budget			2024-25 Unaudited Actuals			2025-26 First Interim			2025-26 First Interim Rev, No FSP		
Description	**Unrestricted**	**Restricted**	**Combined**	**Unrestricted**	**Restricted**	**Combined**	**Unrestricted**	**Restricted**	**Combined**	**Unrestricted**	**Restricted**	**Combined**
REVENUE AND OTHER FINANCING SOURCES												
LCFF/Revenue Limit Sources	485,862,174	2,688,064	488,550,238	485,687,777	2,985,183	488,672,960	479,855,565	2,688,064	482,543,629	479,855,565	2,688,064	482,543,629
Federal Revenues	-	52,969,003	52,969,003	9,129,356	48,166,973	57,296,329	-	51,472,813	51,472,813	-	51,472,813	51,472,813
Other State Revenues	12,464,964	116,141,142	128,606,106	11,970,752	123,346,351	135,317,103	8,001,560	150,199,463	158,201,023	8,001,560	150,199,463	158,201,023
Other Local Revenues	14,585,391	7,946,272	22,531,663	15,375,175	8,683,025	24,058,200	14,910,029	9,371,572	24,281,602	14,910,029	9,371,572	24,281,602
TOTAL REVENUES	**512,912,529**	**179,744,481**	**692,657,010**	**522,163,059**	**183,181,533**	**705,344,592**	**502,767,154**	**213,731,913**	**716,499,067**	**502,767,154**	**213,731,913**	**716,499,067**
EXPENDITURE AND OTHER FINANCING SOURCES												
Certificated Salaries	218,744,200	89,182,004	307,926,204	218,471,232	99,871,987	318,343,219	227,760,878	98,288,606	326,049,485	230,256,232	96,199,606	326,455,839
Classified Salaries	64,724,110	55,539,782	120,263,892	62,468,377	39,768,173	102,236,550	63,576,110	42,731,174	106,307,284	66,219,773	42,626,178	108,845,951
Employee Benefits	140,684,922	123,549,804	264,234,725	143,248,936	98,413,589	241,662,525	108,315,481	114,990,979	223,306,459	151,514,020	105,548,882	257,062,903
Books & Supplies	7,804,267	19,207,717	27,011,985	10,650,543	7,845,566	18,496,110	6,504,448	35,114,722	41,619,170	13,907,052	36,364,722	50,271,775
Services & Other Operating Expenses	28,936,153	34,865,144	63,801,296	42,774,523	113,582,324	156,356,847	31,099,277	122,783,066	153,882,343	53,982,386	122,783,066	176,765,452
Capital Outlay	1,684,909	7,069,361	8,754,270	2,060,365	8,828,475	10,888,840	1,720,773	6,398,506	8,119,279	1,720,773	6,398,506	8,119,279
Other Outgo (excluding Indirect Costs)	1,378,467	-	1,378,467	1,113,285		1,113,285	1,378,467	-	1,378,467	1,378,467	-	1,378,467
Other Outgo - Indirect Costs	(12,953,967)	10,719,860	(2,234,108)	(12,259,718)	10,048,293	(2,211,426)	(13,847,572)	11,450,270	(2,397,302)	(13,379,391)	10,974,354	(2,405,037)
TOTAL EXPENDITURES	**451,003,061**	**340,133,672**	**791,136,732**	**468,527,542**	**378,358,407**	**846,885,949**	**426,507,861**	**431,757,324**	**858,265,185**	**505,599,313**	**420,895,315**	**926,494,628**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES	**61,909,468**	**(160,389,191)**	**(98,479,722)**	**53,635,517**	**(195,176,874)**	**(141,541,357)**	**76,259,293**	**(218,025,411)**	**(141,766,118)**	**(2,832,158)**	**(207,163,402)**	**(209,995,561)**
OTHER FINANCING SOURCES/USES												
Interfund Transfers												
Transfers In	3,755,880	-	3,755,880	3,257,064	1,590	3,258,654	3,755,880	-	3,755,880	3,755,880	-	3,755,880
Transfers Out	-		-	3,418,774		3,418,774	-	-	-	-	-	-
Contributions	(147,081,944)	147,081,944	-	(163,124,806)	163,124,806	-	(176,536,984)	176,536,984	-	(176,536,984)	176,536,984	-
TOTAL, OTHER FINANCING SOURCES/USES	(143,326,064)	147,081,944	3,755,880	(163,286,517)	163,126,397	(160,120)	(172,781,104)	176,536,984	3,755,880	(172,781,104)	176,536,984	3,755,880
NET INCREASE (DECREASE) IN FUND BALANCE	**(81,416,596)**	**(13,307,246)**	**(94,723,842)**	**(109,650,999)**	**(32,050,478)**	**(141,701,477)**	**(96,521,811)**	**(41,488,427)**	**(138,010,238)**	**(175,613,263)**	**(30,626,418)**	**(206,239,681)**
FUND BALANCE, RESERVES												
Beginning Fund Balance	105,635,230	89,749,302	195,384,532	172,005,384	126,825,752	298,831,135	62,354,384	76,442,056	138,796,440	62,354,384	94,775,274	157,129,658
Ending Fund Balance	**24,218,634**	**76,442,056**	**100,660,690**	**62,354,384**	**94,775,274**	**157,129,658**	**(34,167,427)**	**34,953,629**	**786,202**	**(113,258,878)**	**64,148,855**	**(49,110,023)**
Components of Ending Fund Balance:												
Non-spendable-Revolving Cash	150,000		150,000	150,000		150,000	150,000		150,000	-		-
Stores	103,265		103,265	103,201		103,201	103,265		103,265	-		-
Restricted		76,442,056	76,442,056		94,775,274	94,775,274		34,953,629	34,953,629		64,148,855	64,148,855
Other Assignments - Estimated contribution to Fund 11	2,194,591		2,194,591			-			-			-
Reserve for Economic Uncertainties	15,822,735		15,822,735	17,006,094		17,006,094	17,165,304		17,165,304	-		-
Unassigned/Unappropriated	**5,948,044**	**-**	**5,948,044**	**45,095,089**	**-**	**45,095,089**	**(51,585,995)**	**-**	**(51,585,995)**	**(113,258,878)**	**-**	**(113,258,878)**
Unappropriated Percent			*0.75%*			*5.32%*			*-6.01%*			*-12.22%*

Changes between 25-26 First Interim & 24-25 Unaudited Actuals			Changes between 25-26 First Interim & 25-26 Adopted Budget		
Unrestricted	**Restricted**	**Combined**	**Unrestricted**	**Restricted**	**Combined**
(5,832,212)	(297,119)	(6,129,331)	(6,006,609)	-	(6,006,609)
(9,129,356)	3,305,840	(5,823,516)	-	(1,496,190)	(1,496,190)
(3,969,192)	26,853,112	22,883,920	(4,463,404)	34,058,321	29,594,917
(465,145)	688,547	223,402	324,638	1,425,300	1,749,939
(19,395,904)	**30,550,380**	**11,154,476**	**(10,145,375)**	**33,987,432**	**23,842,057**
9,289,646	(1,583,381)	7,706,265	9,016,678	9,106,602	18,123,280
1,107,733	2,963,001	4,070,734	(1,148,001)	(12,808,608)	(13,956,608)
(34,933,455)	16,577,389	(18,356,066)	(32,369,441)	(8,558,825)	(40,928,266)
(4,146,095)	27,269,156	23,123,061	(1,299,819)	15,907,005	14,607,186
(11,675,246)	9,200,742	(2,474,504)	2,163,124	87,917,922	90,081,046
(339,592)	(2,429,969)	(2,769,561)	35,864	(670,855)	(634,991)
265,182	-	265,182	-	-	-
(1,587,854)	1,401,978	(185,876)	(893,605)	730,410	(163,194)
(42,019,680)	**53,398,916**	**11,379,236**	**(24,495,199)**	**91,623,652**	**67,128,453**
22,623,776	**(22,848,536)**	**(224,760)**	**14,349,824**	**(57,636,220)**	**(43,286,396)**
498,816	(1,590)	497,226	-	-	-
(3,418,774)	-	(3,418,774)	-	-	-
(13,412,178)	13,412,178	0	(29,455,040)	29,455,040	-
(9,494,588)	13,410,587	3,916,000	(29,455,040)	29,455,040	-
13,129,188	**(9,437,949)**	**3,691,239**	**(15,105,215)**	**(28,181,180)**	**(43,286,396)**
(43,280,845)	(13,307,246)	(56,588,092)	(43,280,845)	(13,307,246)	(56,588,092)
(30,151,657)	**(22,745,195)**	**(52,896,852)**	**(58,386,061)**	**(41,488,427)**	**(99,874,487)**
-	-	-	-	-	-
64	-	64	-	-	-
-	(22,745,195)	(22,745,195)	-	(41,488,427)	(41,488,427)
-	-	-	(2,194,591)	-	(2,194,591)
159,209	-	159,209	1,342,569	-	1,342,569
(30,310,930)	**-**	**(30,310,930)**	**(57,534,039)**	**-**	**(57,534,039)**
		-266.37%			*-85.71%*

Sacramento City Unified
34-67439-0000000

Cashflow Report
SCUSD First Interim - Revised No FSP Adjustments
Base Year 2025-26; Actuals Through the Month of November

Fund 01
Projection# 29671

	Object Range	Budget/Beg. Balance	2025 July	August	September	October	November	December	2026 January	Feburary
A. BEGINNING CASH		**237,125,895.00**	**237,125,895.00**	**157,219,781.56**	**118,914,731.96**	**135,203,411.99**	**109,816,454.44**	**83,434,367.44**	**60,872,937.97**	**105,924,636.12**
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019	350,850,771.00	—	(1,694,380.00)	47,550,666.00	49,358,860.00	25,378,145.00	47,550,666.00	20,906,259.39	14,576,260.92
Property Taxes	8020-8079	146,828,343.00	—	—	—	(878,684.00)	516,364.00	—	77,156,461.00	1,371,721.00
Miscellaneous Funds & LCFF Transfers	8080-8099	(15,135,485.00)	—	(1,013,628.00)	(1,373,485.00)	(1,366,219.00)	(348,593.00)	(2,414,036.00)	(1,059,451.00)	1,652,738.00
Federal Revenue	8100-8299	51,472,813.22	672,062.00	25,431.00	1,183,461.79	9,004,547.00	47,595.00	12,041,006.00	9,000,000.00	8,000,000.00
Other State Revenue	8300-8599	158,201,023.23	2,779.00	24,656,745.00	14,652,064.02	23,141,974.23	12,573,826.00	11,314,851.00	7,401,484.26	7,401,484.26
Other Local Revenue	8600-8799	24,281,601.77	(3,555,869.00)	1,215,754.00	8,184,063.22	(2,016,392.00)	4,134,007.00	1,187,864.00	2,555,986.50	3,555,986.50
Interfund Transfers in	8910-8929	3,755,880.00	—	—	—	—	—	—	—	—
All Other Financing Sources	8930-8999	0.00	—	—	—	—	—	—	—	—
TOTAL RECEIPTS		**720,254,947.22**	**(2,881,028.00)**	**23,189,922.00**	**70,196,770.03**	**77,244,086.23**	**42,301,344.00**	**69,680,351.00**	**115,960,740.15**	**36,558,190.68**
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	326,455,838.87	3,018,554.44	30,333,962.60	27,996,884.00	29,037,158.78	30,454,526.00	30,239,926.00	29,848,661.00	30,239,926.00
Classified Salaries	2000-2999	108,845,951.07	5,399,650.00	9,412,874.00	8,988,340.00	8,889,002.00	8,834,583.00	9,393,012.00	8,834,583.00	8,834,583.00
Employee Benefits	3000-3999	257,062,902.57	5,241,820.00	21,294,030.00	20,836,051.00	21,008,532.00	19,870,305.00	21,338,349.00	21,338,349.00	21,338,349.00
Books and Supplies	4000-4999	50,271,774.76	(115,122.00)	504,321.00	621,776.00	1,132,897.00	730,696.00	1,015,040.00	1,789,059.00	1,060,807.00
Services	5000-5999	176,765,451.81	844,875.00	4,754,414.00	7,569,698.00	5,214,710.00	9,925,348.00	13,505,429.00	11,505,166.00	11,505,166.00
Capital Outlay	6000-6999	8,119,278.81	34,718.00	29,543.00	975,488.00	2,775,322.00	(2,667,824.00)	1,279,976.00	43,974.00	53,894.00
Other Outgo	7000-7499	(1,026,569.73)	—	142,303.00	93,415.00	97,535.00	99,696.00	97,535.00	(766,091.00)	(1,781,999.00)
Interfund Transfers Out	7600-7629	0.00	—	—	—	—	—	—	—	—
All Other Financing Uses	7630-7699	0.00	—	—	—	—	79,200.00	—	—	—
TOTAL DISBURSEMENTS		**926,494,628.16**	**14,424,495.44**	**66,471,447.60**	**67,081,652.00**	**68,155,156.78**	**67,326,530.00**	**76,869,267.00**	**72,593,701.00**	**71,250,726.00**
E. NET INCREASE/DECREASE (B - C + D)		**(286,235,917.94)**	**(79,906,113.44)**	**(38,305,049.60)**	**16,288,680.03**	**(25,386,957.55)**	**(26,382,087.00)**	**(22,561,429.47)**	**45,051,698.15**	**(12,660,535.44)**
F. ENDING CASH (A + E)			**157,219,781.56**	**118,914,731.96**	**135,203,411.99**	**109,816,454.44**	**83,434,367.44**	**60,872,937.97**	**105,924,636.12**	**93,264,100.68**
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

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Cashflow Report
SCUSD First Interim - Revised No FSP Adjustments
Base Year 2025-26; Actuals Through the Month of November

Fund 01
Projection# 29671

	Object Range	Budget/Beg. Balance	2026 March	April	May	June	Accruals	Adjustments	TOTAL	Variance
A. BEGINNING CASH		**237,125,895.00**	**93,264,100.68**	**82,688,712.95**	**43,194,229.64**	**9,576,384.32**	—	—	—	—
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019	350,850,771.00	44,216,010.92	14,576,260.92	14,576,260.92	44,216,010.92	29,639,750.00	—	350,850,771.00	—
Property Taxes	8020-8079	146,828,343.00	4,418,300.00	18,033,624.00	17,658,908.00	26,877,367.00	1,674,282.00	—	146,828,343.00	—
Miscellaneous Funds & LCFF Transfers	8080-8099	(15,135,485.00)	(4,118,977.00)	(810,133.00)	130,745.00	(1,365,835.00)	(3,048,611.00)	—	(15,135,485.00)	—
Federal Revenue	8100-8299	51,472,813.22	4,000,000.00	1,000,000.00	1,000,000.00	1,000,000.00	4,498,710.43	—	51,472,813.22	—
Other State Revenue	8300-8599	158,201,023.23	9,664,654.26	7,401,484.26	7,401,484.26	38,455,868.26	(5,867,675.58)	—	158,201,023.23	—
Other Local Revenue	8600-8799	24,281,601.77	3,555,986.50	2,555,986.50	3,555,986.50	3,555,986.50	(4,203,744.45)	—	24,281,601.77	—
Interfund Transfers in	8910-8929	3,755,880.00	—	—	3,755,880.00	—	—	—	3,755,880.00	—
All Other Financing Sources	8930-8999	0.00	—	—	—	—	—	—	—	—
TOTAL RECEIPTS		**720,254,947.22**	**61,735,974.68**	**42,757,222.68**	**48,079,264.68**	**112,739,397.68**	**22,692,711.40**	—	**720,254,947.22**	—
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	326,455,838.87	29,601,534.00	31,630,367.00	31,630,367.00	30,566,536.25	(8,142,564.20)	—	326,455,838.87	—
Classified Salaries	2000-2999	108,845,951.07	8,834,583.00	8,834,583.00	9,834,583.00	10,000,000.00	2,755,575.07	—	108,845,951.07	—
Employee Benefits	3000-3999	257,062,902.57	21,338,349.00	21,338,349.00	21,338,349.00	21,338,349.00	19,443,721.57	—	257,062,902.57	—
Books and Supplies	4000-4999	50,271,774.76	1,484,719.00	1,461,233.00	2,000,000.00	23,000,000.00	15,586,348.76	—	50,271,774.76	—
Services	5000-5999	176,765,451.81	13,463,958.00	12,573,875.00	16,573,875.00	16,573,875.00	52,755,062.81	—	176,765,451.81	—
Capital Outlay	6000-6999	8,119,278.81	117,065.00	17,155.00	15,411.00	479,213.00	4,965,343.81	—	8,119,278.81	—
Other Outgo	7000-7499	(1,026,569.73)	2,298,329.00	(903,856.00)	1,106,329.00	10,332,567.00	(11,842,332.73)	—	(1,026,569.73)	—
Interfund Transfers Out	7600-7629	0.00	—	—	—	—	—	—	—	—
All Other Financing Uses	7630-7699	0.00	—	—	—	—	(79,200.00)	—	—	—
TOTAL DISBURSEMENTS		**926,494,628.16**	**77,138,537.00**	**74,951,706.00**	**82,498,914.00**	**112,290,540.25**	**75,441,955.09**	—	**926,494,628.16**	—
E. NET INCREASE/DECREASE (B - C + D)		**(286,235,917.94)**	**(10,575,387.73)**	**(39,494,483.32)**	**(33,617,845.32)**	**(6,489,992.57)**	**(52,196,414.69)**	—	**(286,235,917.94)**	
F. ENDING CASH (A + E)			**82,688,712.95**	**43,194,229.64**	**9,576,384.32**	**3,086,391.75**	—	—	—	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									**(49,110,022.94)**	

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Cashflow Report
SCUSD First Interim - Revised No FSP Adjustments
Base Year 2025-26; Actuals Through the Month of November

Fund 01
Projection# 29671

	Object Range	Budget/Beg. Balance	2025 July	August	September	October	November	December	2026 January	Feburary
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not in Treasury	9111-9199	1,625,917.00	164,427.00	(129,361.00)	(105,162.00)	1,562,778.00	(1,333,409.00)	(59,271.88)	(16,001.00)	31,999.88
Accounts Receivable	9200-9299	57,821,101.00	6,370,119.00	777,196.00	11,084,327.00	(7,689,315.00)	1,166,006.00	(57,262.59)	52,773.00	20,000,000.00
Due From Other Funds	9310	9,448,386.00	—	—	9,448,386.00	—	—	—	—	—
Stores	9320	103,201.00	21.00	238.00	71.00	43.00	28.00	996.00	—	—
Prepaid Expenditures	9330	0.00	—	—	—	—	—	—	—	—
Other Current Assets	9340	0.00	—	—	—	—	—	—	—	—
Deferred Outflows of Resources	9490	0.00	—	—	—	—	—	—	—	—
SUBTOTAL		**68,998,605.00**	**6,534,567.00**	**648,073.00**	**20,427,622.00**	**(6,126,494.00)**	**(167,375.00)**	**(115,538.47)**	**36,772.00**	**20,031,999.88**
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	140,073,514.00	69,135,157.00	(4,328,403.00)	(1,631,360.00)	28,653,335.00	1,188,526.00	15,256,975.00	(1,647,887.00)	(2,000,000.00)
Due To Other Funds	9610	6,082,311.00	—	—	6,082,311.00	—	—	—	—	—
Current Loans	9640	0.00	—	—	—	—	—	—	—	—
Unearned Revenues	9650	2,839,017.00	—	—	2,803,109.00	(303,942.00)	1,000.00	—	—	—
Deferred Inflows of Resources	9690	0.00	—	—	—	—	—	—	—	—
SUBTOTAL		**148,994,842.00**	**69,135,157.00**	**(4,328,403.00)**	**7,254,060.00**	**28,349,393.00**	**1,189,526.00**	**15,256,975.00**	**(1,647,887.00)**	**(2,000,000.00)**
Nonoperating										
Suspense Clearing	9910	0.00	—	—	—	—	—	—	—	—
TOTAL BALANCE SHEET ITEMS		**(79,996,237.00)**	**(62,600,590.00)**	**4,976,476.00**	**13,173,562.00**	**(34,475,887.00)**	**(1,356,901.00)**	**(15,372,513.47)**	**1,684,659.00**	**22,031,999.88**
E. NET INCREASE/DECREASE (B - C + D)		**(286,235,917.94)**	**(79,906,113.44)**	**(38,305,049.60)**	**16,288,680.03**	**(25,386,957.55)**	**(26,382,087.00)**	**(22,561,429.47)**	**45,051,698.15**	**(12,660,535.44)**
F. ENDING CASH (A + E)			**157,219,781.56**	**118,914,731.96**	**135,203,411.99**	**109,816,454.44**	**83,434,367.44**	**60,872,937.97**	**105,924,636.12**	**93,264,100.68**
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

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Cashflow Report
SCUSD First Interim - Revised No FSP Adjustments
Base Year 2025-26; Actuals Through the Month of November

Fund 01
Projection# 29671

	Object Range	Budget/Beg. Balance	2026 March	April	May	June	Accruals	Adjustments	TOTAL	Variance
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not in Treasury	9111-9199	1,625,917.00	709,917.00	200,000.00	200,000.00	400,000.00	—	—	1,625,917.00	
Accounts Receivable	9200-9299	57,821,101.00	6,117,257.59	2,500,000.00	2,500,000.00	—	15,000,000.00	—	57,821,101.00	
Due From Other Funds	9310	9,448,386.00	—	—	—	—	—	—	9,448,386.00	
Stores	9320	103,201.00	—	—	101,804.00	—	—	—	103,201.00	
Prepaid Expenditures	9330	0.00	—	—	—	—	—	—	—	
Other Current Assets	9340	0.00	—	—	—	—	—	—	—	
Deferred Outflows of Resources	9490	0.00	—	—	—	—	—	—	—	
SUBTOTAL		**68,998,605.00**	**6,827,174.59**	**2,700,000.00**	**2,801,804.00**	**400,000.00**	**15,000,000.00**	**—**	**68,998,605.00**	
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	140,073,514.00	2,000,000.00	10,000,000.00	2,000,000.00	7,000,000.00	14,447,171.00	—	140,073,514.00	
Due To Other Funds	9610	6,082,311.00	—	—	—	—	—	—	6,082,311.00	
Current Loans	9640	0.00	—	—	—	—	—	—	—	
Unearned Revenues	9650	2,839,017.00	—	—	—	338,850.00	—	—	2,839,017.00	
Deferred Inflows of Resources	9690	0.00	—	—	—	—	—	—	—	
SUBTOTAL		**148,994,842.00**	**2,000,000.00**	**10,000,000.00**	**2,000,000.00**	**7,338,850.00**	**14,447,171.00**	**—**	**148,994,842.00**	
Nonoperating										
Suspense Clearing	9910	0.00	—	—	—	—	—	—	—	
TOTAL BALANCE SHEET ITEMS		**(79,996,237.00)**	**4,827,174.59**	**(7,300,000.00)**	**801,804.00**	**(6,938,850.00)**	**552,829.00**	**—**	**(79,996,237.00)**	
E. NET INCREASE/DECREASE (B - C + D)		**(286,235,917.94)**	**(10,575,387.73)**	**(39,494,483.32)**	**(33,617,845.32)**	**(6,489,992.57)**	**(52,196,414.69)**	**—**	**(286,235,917.94)**	
F. ENDING CASH (A + E)			**82,688,712.95**	**43,194,229.64**	**9,576,384.32**	**3,086,391.75**	**—**	**—**	**—**	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									**(49,110,022.94)**	

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Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Combined

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	482,543,629.00	0.00%	482,543,629.00	0.00%	482,543,629.00
2. Federal Revenues	8100-8299	51,472,813.22	0.00%	51,472,813.22	0.00%	51,472,813.22
3. Other State Revenues	8300-8599	158,201,023.23	2.63%	162,368,812.64	3.72%	168,403,265.60
4. Other Local Revenues	8600-8799	24,281,601.77	1.29%	24,595,814.30	1.38%	24,934,194.57
5. Other Financing Sources						
a. Transfers In	8900-8929	3,755,880.00	0.00%	3,755,880.00	0.00%	3,755,880.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6.Total(Sum lines A1 thru A5)		**720,254,947.22**	**0.62%**	**724,736,949.16**	**0.88%**	**731,109,782.39**
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries		326,455,838.87	- - -	326,455,838.87	- - -	336,051,853.57
b. Step & Column Adjustment		- - -	- - -	4,570,381.69	- - -	0.00
c. Cost-of-Living Adjustment		- - -	- - -	6,028,242.83	- - -	0.00
d. Other Adjustment		- - -	- - -	(1,002,609.82)	- - -	0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	326,455,838.87	2.94%	336,051,853.57	0.00%	336,051,853.57
2. Classified Salaries (for charter schools Noncertificated Salaries)						
a. Base Salaries		108,845,951.07	- - -	108,845,951.07	- - -	109,607,872.74
b. Step & Column Adjustment		- - -	- - -	761,921.67	- - -	0.00
c. Cost-of-Living Adjustment		- - -	- - -	0.00	- - -	0.00
d. Other Adjustment		- - -	- - -	0.00	- - -	0.00
e. Total Classified/Noncertificated Salaries (Sum lines B2a thru B2d)	2000-2999	108,845,951.07	0.70%	109,607,872.74	0.00%	109,607,872.74
3. Employee Benefits	3000-3999	257,062,902.57	3.95%	267,210,706.50	0.19%	267,718,861.35
4. Books and Supplies	4000-4999	50,271,774.76	1.85%	51,200,679.13	2.75%	52,608,697.82
5. Services and Other Operating Expenditures	5000-5999	176,765,451.81	2.96%	182,004,180.55	2.78%	187,057,140.95
6. Capital Outlay	6000-6999	8,119,278.81	0.00%	8,119,278.81	0.00%	8,119,278.81
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,378,467.00	0.00%	1,378,467.00	0.00%	1,378,467.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(2,405,036.73)	2.89%	(2,474,543.42)	0.00%	(2,474,543.42)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments		- - -	- - -	0.00	- - -	0.00
11. Total (Sum lines B1-B10)		**926,494,628.16**	**2.87%**	**953,098,494.88**	**0.73%**	**960,067,628.82**
C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)		**(206,239,680.94)**	**- - -**	**(228,361,545.72)**	**- - -**	**(228,957,846.43)**

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Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Combined

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
D. FUND BALANCE						
1. Beginning Fund Balance	9791-9795	157,129,658.38	-131.25%	(49,110,022.56)	465.00%	(277,471,568.28)
2. Ending Fund Balance		(49,110,022.56)	- - -	(277,471,568.28)	- - -	(506,429,414.71)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00	0.00%	0.00	0.00%	0.00
b. Restricted	9740	64,148,855.49	-72.81%	17,441,490.75	-203.37%	(18,028,546.10)
c. Committed						
1. Stabilization Arrangements	9750	0.00	0.00%	0.00	0.00%	0.00
2. Other Commitments	9760	0.00	0.00%	0.00	0.00%	0.00
d. Assigned						
1. Other Assignments	9780	0.00	0.00%	0.00	0.00%	0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00	0.00%	0.00	0.00%	0.00
2. Unassigned/Unappropriated	9790	(113,258,878.05)	160.39%	(294,913,059.03)	65.61%	(488,400,868.61)
E. AVAILABLE RESERVES						
1. From Components of Ending Fund Balance						
a. Stabilization Arrangements	9750	0.00	- - -	0.00	- - -	0.00
b. Reserve for Economic Uncertainty	9789	0.00	- - -	0.00	- - -	0.00
c. Unassigned/Unappropriated	9790	(113,258,878.05)	- - -	(294,913,059.03)	- - -	(488,400,868.61)
d. Negative Restricted Ending Balances (negative resources 2000-9999)	979Z	0.00	- - -	(53,322,382.03)	- - -	(109,942,859.06)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00	- - -	0.00	- - -	0.00
b. Reserve for Economic Uncertainty	9789	0.00	- - -	0.00	- - -	0.00
c. Unassigned/Unappropriated	9790	0.00	- - -	0.00	- - -	0.00
3. Total Available Reserves - by Amount		(113,258,878.05)	- - -	(348,235,441.06)	- - -	(598,343,727.67)
4. Total Available Reserves - by Percent		-12.22%	- - -	-36.54%	- - -	-62.32%
F. RECOMMENDED RESERVES						
1. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		926,494,628.16	- - -	953,098,494.88	- - -	960,067,628.82
b. Plus: Special Education Pass-through Funds		0.00	- - -	0.00	- - -	0.00
c. Total Expendiutres and Other Financing Uses (Line F1a plus line F1b)		926,494,628.16	- - -	953,098,494.88	- - -	960,067,628.82

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Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Combined

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
d. Reserve Standard Percentage Level		2.00%	- - -	2.00%	- - -	2.00%
e. Reserve Standard - By Percent (Line F1c times F1d)		18,529,892.56	- - -	19,061,969.90	- - -	19,201,352.58
f. Reserve Standard - By Amount		0.00	- - -	0.00	- - -	0.00
g. Reserve Standard (Greater of F1e or F1f)		18,529,892.56	- - -	19,061,969.90	- - -	19,201,352.58
h. Available Reserves (Line E3) Meet Reserve Standard (Line F1g)		NOT MET	- - -	NOT MET	- - -	NOT MET

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Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Unrestricted

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	479,855,565.00	0.00%	479,855,565.00	0.00%	479,855,565.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	8,001,560.00	13.47%	9,079,140.35	20.52%	10,941,885.91
4. Other Local Revenues	8600-8799	14,910,029.36	2.11%	15,224,241.89	2.22%	15,562,622.16
5. Other Financing Sources						
a. Transfers In	8900-8929	3,755,880.00	0.00%	3,755,880.00	0.00%	3,755,880.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(176,536,984.08)	-4.95%	(167,803,738.00)	6.98%	(179,521,503.62)
6.Total(Sum lines A1 thru A5)		**329,986,050.28**	**3.07%**	**340,111,089.24**	**-2.80%**	**330,594,449.45**
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries		230,256,232.44	- - -	230,256,232.44	- - -	237,655,072.35
b. Step & Column Adjustment		- - -	- - -	3,223,587.25	- - -	0.00
c. Cost-of-Living Adjustment		- - -	- - -	4,175,252.66	- - -	0.00
d. Other Adjustment		- - -	- - -	0.00	- - -	0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	230,256,232.44	3.21%	237,655,072.35	0.00%	237,655,072.35
2. Classified Salaries (for charter schools Noncertificated Salaries)						
a. Base Salaries		66,219,772.65	- - -	66,219,772.65	- - -	66,683,311.07
b. Step & Column Adjustment		- - -	- - -	463,538.42	- - -	0.00
c. Cost-of-Living Adjustment		- - -	- - -	0.00	- - -	0.00
d. Other Adjustment		- - -	- - -	0.00	- - -	0.00
e. Total Classified/Noncertificated Salaries (Sum lines B2a thru B2d)	2000-2999	66,219,772.65	0.70%	66,683,311.07	0.00%	66,683,311.07
3. Employee Benefits	3000-3999	151,514,020.17	4.20%	157,873,930.81	0.21%	158,209,890.70
4. Books and Supplies	4000-4999	13,907,052.31	3.08%	14,335,389.53	2.75%	14,729,612.74
5. Services and Other Operating Expenditures	5000-5999	53,982,386.24	2.81%	55,497,717.46	2.86%	57,084,523.17
6. Capital Outlay	6000-6999	1,720,772.72	0.00%	1,720,772.72	0.00%	1,720,772.72
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,378,467.00	0.00%	1,378,467.00	0.00%	1,378,467.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(13,379,390.72)	0.00%	(13,379,390.72)	0.00%	(13,379,390.72)
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments		- - -	- - -	0.00	- - -	0.00
11. Total (Sum lines B1-B10)		**505,599,312.81**	**3.20%**	**521,765,270.22**	**0.44%**	**524,082,259.03**
C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)		**(175,613,262.53)**	**- - -**	**(181,654,180.98)**	**- - -**	**(193,487,809.58)**

Sacramento City Unified
34-67439-0000000

Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Unrestricted

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
D. FUND BALANCE						
1. Beginning Fund Balance	9791-9795	62,354,384.48	-281.64%	(113,258,878.05)	160.39%	(294,913,059.03)
2. Ending Fund Balance		(113,258,878.05)	- - -	(294,913,059.03)	- - -	(488,400,868.61)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00	0.00%	0.00	0.00%	0.00
b. Restricted	9740	0.00	0.00%	0.00	0.00%	0.00
c. Committed						
1. Stabilization Arrangements	9750	0.00	0.00%	0.00	0.00%	0.00
2. Other Commitments	9760	0.00	0.00%	0.00	0.00%	0.00
d. Assigned						
1. Other Assignments	9780	0.00	0.00%	0.00	0.00%	0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00	0.00%	0.00	0.00%	0.00
2. Unassigned/Unappropriated	9790	(113,258,878.05)	160.39%	(294,913,059.03)	65.61%	(488,400,868.61)
E. AVAILABLE RESERVES						
1. From Components of Ending Fund Balance						
a. Stabilization Arrangements	9750	0.00	- - -	0.00	- - -	0.00
b. Reserve for Economic Uncertainty	9789	0.00	- - -	0.00	- - -	0.00
c. Unassigned/Unappropriated	9790	(113,258,878.05)	- - -	(294,913,059.03)	- - -	(488,400,868.61)
d. Negative Restricted Ending Balances (negative resources 2000-9999)	979Z	0.00	- - -	(53,322,382.03)	- - -	(109,942,859.06)
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00	- - -	0.00	- - -	0.00
b. Reserve for Economic Uncertainty	9789	0.00	- - -	0.00	- - -	0.00
c. Unassigned/Unappropriated	9790	0.00	- - -	0.00	- - -	0.00
3. Total Available Reserves - by Amount		(113,258,878.05)	- - -	(348,235,441.06)	- - -	(598,343,727.67)

Sacramento City Unified
34-67439-0000000

Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Restricted

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	2,688,064.00	0.00%	2,688,064.00	0.00%	2,688,064.00
2. Federal Revenues	8100-8299	51,472,813.22	0.00%	51,472,813.22	0.00%	51,472,813.22
3. Other State Revenues	8300-8599	150,199,463.23	2.06%	153,289,672.29	2.72%	157,461,379.69
4. Other Local Revenues	8600-8799	9,371,572.41	0.00%	9,371,572.41	0.00%	9,371,572.41
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	176,536,984.08	-4.95%	167,803,738.00	6.98%	179,521,503.62
6.Total(Sum lines A1 thru A5)		**390,268,896.94**	**-1.45%**	**384,625,859.92**	**4.13%**	**400,515,332.94**
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries		96,199,606.43	- - -	96,199,606.43	- - -	98,396,781.22
b. Step & Column Adjustment		- - -	- - -	1,346,794.44	- - -	0.00
c. Cost-of-Living Adjustment		- - -	- - -	1,852,990.17	- - -	0.00
d. Other Adjustment		- - -	- - -	(1,002,609.82)	- - -	0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	96,199,606.43	2.28%	98,396,781.22	0.00%	98,396,781.22
2. Classified Salaries (for charter schools Noncertificated Salaries)						
a. Base Salaries		42,626,178.42	- - -	42,626,178.42	- - -	42,924,561.67
b. Step & Column Adjustment		- - -	- - -	298,383.25	- - -	0.00
c. Cost-of-Living Adjustment		- - -	- - -	0.00	- - -	0.00
d. Other Adjustment		- - -	- - -	0.00	- - -	0.00
e. Total Classified/Noncertificated Salaries (Sum lines B2a thru B2d)	2000-2999	42,626,178.42	0.70%	42,924,561.67	0.00%	42,924,561.67
3. Employee Benefits	3000-3999	105,548,882.40	3.59%	109,336,775.69	0.16%	109,508,970.65
4. Books and Supplies	4000-4999	36,364,722.45	1.38%	36,865,289.60	2.75%	37,879,085.08
5. Services and Other Operating Expenditures	5000-5999	122,783,065.57	3.03%	126,506,463.09	2.74%	129,972,617.78
6. Capital Outlay	6000-6999	6,398,506.09	0.00%	6,398,506.09	0.00%	6,398,506.09
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	10,974,353.99	-0.63%	10,904,847.30	0.00%	10,904,847.30
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments		- - -	- - -	0.00	- - -	0.00
11. Total (Sum lines B1-B10)		**420,895,315.35**	**2.48%**	**431,333,224.66**	**1.08%**	**435,985,369.79**
C. NET INCREASE (DECREASE) IN FUND BALANCE (line A6 minus line B11)		**(30,626,418.41)**	**- - -**	**(46,707,364.74)**	**- - -**	**(35,470,036.85)**

Sacramento City Unified
34-67439-0000000

Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Restricted

Fund 01
Projection# 29671

Description	Object Codes	2025-26 Projected Year Totals (A)	% Change (Cols. C-A/A) (B)	2026-27 Projection (C)	% Change (Cols. E-C/C) (D)	2027-28 Projection (E)
D. FUND BALANCE						
1. Beginning Fund Balance	9791-9795	94,775,273.90	-32.31%	64,148,855.49	-72.81%	17,441,490.75
2. Ending Fund Balance		64,148,855.49	---	17,441,490.75	---	(18,028,546.10)
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00	0.00%	0.00	0.00%	0.00
b. Restricted	9740	64,148,855.49	-72.81%	17,441,490.75	-203.37%	(18,028,546.10)
c. Committed						
1. Stabilization Arrangements	9750	0.00	0.00%	0.00	0.00%	0.00
2. Other Commitments	9760	0.00	0.00%	0.00	0.00%	0.00
d. Assigned						
1. Other Assignments	9780	0.00	0.00%	0.00	0.00%	0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	0.00	0.00%	0.00	0.00%	0.00
2. Unassigned/Unappropriated	9790	0.00	0.00%	0.00	0.00%	0.00
E. AVAILABLE RESERVES						
1. From Components of Ending Fund Balance		---	---	---	---	---
a. Stabilization Arrangements	9750	---	---	---	---	---
b. Reserve for Economic Uncertainty	9789	---	---	---	---	---
c. Unassigned/Unappropriated	9790	---	---	---	---	---
d. Negative Restricted Ending Balances (negative resources 2000-9999)	979Z	---	---	---	---	---
2. Special Reserve Fund - Noncapital Outlay (Fund 17)		---	---	---	---	---
a. Stabilization Arrangements	9750	---	---	---	---	---
b. Reserve for Economic Uncertainty	9789	---	---	---	---	---
c. Unassigned/Unappropriated	9790	---	---	---	---	---
3. Total Available Reserves - by Amount		---	---	---	---	---
4. Total Available Reserves - by Percent		---	---	---	---	---

Sacramento City Unified
34-67439-0000000

Multiyear Projection
SCUSD First Interim - Revised No FSP Adjustments
Assumptions

Fund 01
Projection# 29671

Description	2025-26 Base Year	2026-27 Year 2	2027-28 Year 3
State Rates			
State Categorical COLA	2.3000%	2.4100%	3.0600%
Special Education COLA	2.3000%	2.4100%	3.0600%
Mandate Block Grant	2.3000%	2.4100%	3.0600%
California CPI	3.3700%	3.0800%	2.7500%
California Lottery - Base	$190.00	$190.00	$190.00
Applied Change Rate		0.0000%	0.0000%
California Lottery - Instructional Materials	$82.00	$82.00	$82.00
Applied Change Rate		0.0000%	0.0000%
Interest Rate Trend for 10-Year Treasuries	4.2300%	4.3600%	4.5000%
Applied Change Rate		3.0733%	3.2110%
STRS Rate Change	19.1000%	19.1000%	19.1000%
Applied Change Rate		0.0000%	0.0000%
PERS Rate Change	26.8100%	26.4000%	26.9000%
Applied Change Rate		-1.5293%	1.8939%
Federal COLA	0.0000%	0.0000%	0.0000%
ESSA: Title I, Part A, Basic Grants Low-Income and Neglected	0.0000%	0.0000%	0.0000%

Description	2025-26 Base Year	2026-27 Year 2	2027-28 Year 3
Local Rates			
LCFF Sources - State Aid, Current Year	$0.00	$0.00	$0.00
LCFF Sources - Education Protection Account, Current Year	$0.00	$0.00	$0.00
LCFF Sources - Local Revenue	0.0000%	0.0000%	0.0000%
LCFF Sources - Local Revenue, ERAF Adjustments	$0.00	$0.00	$0.00
LCFF Sources - Charter In-Lieu of Property Tax Transfer	$0.00	$0.00	$0.00
Certificated Staff Step & Column	0.0000%	1.4000%	0.0000%
Certificated COLA	0.0000%	2.0000%	0.0000%
Certificated COLA - One-time Off Schedule Bonus %	0.0000%	0.0000%	0.0000%
Classified Staff Step	0.0000%	0.7000%	0.0000%
Classified COLA	0.0000%	0.0000%	0.0000%
Classified COLA - One-time Off Schedule Bonus %	0.0000%	0.0000%	0.0000%
Certificated Management COLA	0.0000%	0.0000%	0.0000%
Certificated Management COLA - One-time Off Schedule Bonus %	0.0000%	0.0000%	0.0000%
Classified Management COLA	0.0000%	0.0000%	0.0000%
Classified Management COLA - One-time Off Schedule Bonus %	0.0000%	0.0000%	0.0000%
Certificated Health & Welfare Percent Change	0.0000%	8.0000%	0.0000%
Classified Health & Welfare Percent Change	0.0000%	8.0000%	0.0000%
OASDI/Medicare/Alternative Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%

Description	2025-26 Base Year	2026-27 Year 2	2027-28 Year 3
Local Rates			
Certificated OASDI/Medicare/Alternative Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%
Classified OASDI/Classified Medicare/Alternative Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%
State Unemployment Insurance Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%
Workers Compensation Insurance Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%
OPEB, Allocated Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%
Average Cash Balance	$0.00	$0.00	$0.00
Applied Change Rate		0.0000%	0.0000%
Community Redevelopment Funds, % Adjustment	0.0000%	0.0000%	0.0000%
Community Redevelopment Funds, $ Adjustment	$0.00	$0.00	$0.00

Description	2025-26 Base Year	2026-27 Year 2	2027-28 Year 3
User-defined Rates and Values			
Certificated Other Benefits Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%
Classified Other Benefits Rate Change	0.0000%	0.0000%	0.0000%
Applied Change Rate		0.0000%	0.0000%

Description	2025-26 Base Year	2026-27 Year 2	2027-28 Year 3
Other Adjustments			
Other Adjustments - Unrestricted - Expenditures	$0.00	$0.00	$0.00
Other Adjustments - Unrestricted - Other Financing Uses	$0.00	$0.00	$0.00
Other Adjustments - Restricted - Expenditures	$0.00	$0.00	$0.00
Other Adjustments - Restricted - Other Financing Uses	$0.00	$0.00	$0.00

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.2

Meeting Date: February 5, 2026

Subject: Early Learning & Care Update

X Information Item Only
☐ Approval on Consent Agenda
☐ Conference (for discussion only)
☐ Conference/First Reading (Action Anticipated: _____)
☐ Conference/Action
☐ Action
☐ Public Hearing

Division: Academic Office

Recommendation: Information Item Only

Background/Rationale:

This presentation will outline the fiscal landscape of the District's Early Learning & Care (ELC) programs and detail the structural deficit threatening their sustainability.

As a 100% grant-funded entity, ELC faces rising operational costs and personnel obligations that exceed grant revenue. Staff will share measures being taken to stabilize the program in the short-term and to build long-term sustainability.

The ELC Department must submit its annual federal refunding application by March 6. Preliminary consultation with funders indicates that failing to resolve the current structural deficit risks a non-compliance finding from the Office of Head Start. Such a finding would jeopardize all future funding.

Because skeletal staffing is not a viable long-term path to meeting federal operational mandates, the District must implement a strategic reduction in programming. This right-sizing aligns staffing levels with current enrollment—which has decreased by two-thirds—to ensure long-term legal and fiscal standing.

While these measures stabilize the program for the immediate school year, the current model is not sustainable. Program staff will utilize this transition year to examine current

staffing and operational structures and shift focus from internal competition with Universal TK to higher-demand infant and toddler services.

Financial Considerations:

LCAP Goal(s):
Goals 1 & 2

Documents Attached: N/A

Estimated Time of Presentation: 10 minutes	
Submitted by:	Erin Findley, Interim Chief Academic Officer
	Mikako Fisher-Hill, Asst Supt, ELC
Approved by:	Lisa Allen, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.3

Meeting Date: February 5, 2026

Subject: Dependent Charter Fiscal Distress and Potential Closure

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☒ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Deputy Superintendent's Office

Recommendation: Staff recommend that the Board take action on two questions:

- Whether to initiate closure proceedings for dependent charter schools projected to have insufficient funds for the duration of the 2026-27 school year.
- Which options for addressing the financial sustainability of the other dependent charter schools should staff pursue.

Background/Rationale:

In December 2025, staff presented the Board with a First Interim fiscal analysis of all dependent charter schools, explicitly notifying the Board that multiple schools were experiencing, or were projected to experience, fiscal distress. That analysis evaluated each school's 2025–26 First Interim position as of October 31 and then incorporated anticipated Second Interim adjustments, including the application of mandatory District costs, targeted expenditure reductions, restricted fund realignments, and one-time revenue associated with the Fund 09 clean-up. While these adjustments temporarily stabilized all schools in 2025–26, forward projections indicated that some of the Dependent Charters were likely to end the 2026–27 fiscal year with negative unrestricted fund balances, essentially running out of funds to meet their financial obligations.

Concurrently, District staff have been negotiating a comprehensive Dependent Charter School Memorandum of Understanding to formally define the ongoing financial relationship between the District and its dependent charter schools, including required cost structures, fiscal oversight expectations, and the allocation of financial

responsibility. The terms of this MOU have a significant effect on the financial health of the schools.

As both authorizer and governing board for dependent charter schools, the Board was advised in December that, should fiscal insolvency persist, it may elect to provide financial support or pursue self-closure rather than revocation. This item represents the next step in that process, bringing forward decisions regarding school closure and final MOU terms based on previously noticed fiscal conditions, established timelines for corrective action, and the Board's dual fiduciary responsibilities.

Financial Considerations:
The MOU terms will have significant financial implications for the Dependent Charter Schools but relatively small financial implications for the District. The details of this are discussed in the attached executive summary.

LCAP Goal(s):
While all LCAP goals are relevant within the context of the District intent to provide students with the maximum amount of post-secondary options, the immediate issue directly speaks to Goal 3 – Community sense of welcome and safety.

Documents Attached:
1. Executive Summary with Financial Projections
2. MOU Draft A
3. MOU Draft B

Estimated Time of Presentation: 10 minutes	
Submitted by:	Mary Hardin Young, Deputy Superintendent
	Amanda Goldman, Director Innovative Schools
Approved by:	Lisa Allen, Superintendent

Dependent Charter Fiscal Distress and Potential Closure
EXECUTIVE SUMMARY

FRAMING: AN OPPORTUNITY TO LEAD

This item presents the Board with an opportunity to lead decisively at a moment when clarity and timeliness are needed to reduce harm and mitigate community unrest. Early, deliberate action can limit confusion and uncertainty for families, staff, and students, while ensuring stronger long-term outcomes—even when the immediate decisions are difficult. When fiscal distress is allowed to persist without resolution, uncertainty compounds, options narrow, and the eventual impact on students and staff becomes more disruptive and traumatic.

Staff have framed this work using a Framing-Fact-Feeling-Fair Request organization method. In this section, we encourage the Board to consider the following guiding questions:

1) Under what conditions can hard decisions be made in a manner that limits trauma to students and the community?
2) What information does the Board need in order to feel confident that a school's financial situation can or cannot be repaired?
3) What decisions can preserve the value these schools bring without further impacting the District's financial crisis?

In this framework, the decision to initiate a school closure should be guided primarily by questions 1 and 2. An informed, timely decision about closure allows staff to focus on ensuring that all students, staff, and community members are supported and cared for through a challenging transition.

Question 3 would guide decisions around the terms of the *Dependent Charter School MOU*. The terms of the MOU establish the baseline conditions under which schools either remain financially healthy or gradually decline. Clear, sustainable MOU terms—particularly those governing cost structures—can stabilize schools before distress becomes acute or recurring. Conversely, unresolved or misaligned terms increase the likelihood that schools will cycle toward emergency conditions.

The Board has previously asked for clear options and defined decision points. This item responds directly to that request by distinguishing between emergency decisions related to potential school closure and preventive, system-level decisions regarding MOU terms that affect the health of the broader dependent charter portfolio. The decisions before the Board today are guided by both facts and values.

FACTS – DECISION 1: SCHOOL CLOSURE

In determining whether a closure decision is warranted at this time, staff present three data points.

Is there enough money this year (2025-26)?

The analysis demonstrates that, while sufficient funds exist to operate all dependent charter schools in the current year, at least two schools will end the year with insufficient funds to meet its reserve requirements. The table below provides a summary; a more detailed financial analysis appears at the end of the document.

Staff completed this analysis using the following assumptions:

- Revenue based on the enrollment submitted to CDE for P1
- Current year expenditures and encumbrances are accurate in Escape
- Using the "MOU Version A" calculations for SPED, Admin, Oversight, and Facility Costs

Table 1	BG Chacon	BG McCoy	New Joseph	Carver	New Tech	The MET
End 25-26 with funds	**YES**	**YES**	**YES**	**YES**	**YES**	**YES**
End 25-26 with adequate reserve	**NO***	**YES**	**YES**	**NO**	**YES**	**YES**

*As a combined entity (which they legally are), Bowling Green Elementary will have an adequate reserve.

Is there likely to be enough money next year (2026-27)?

The analysis indicates that, under current assumptions, George Washington Carver will not have sufficient funds to complete the 2026-27 school year. The same may be true for Bowling Green Chacon, however, as a single budget unit combined with Bowling Green McCoy, the LEA will have sufficient funds. Sacramento New Technology may not meet its reserve requirements, but is unlikely to run out of funds. The table below provides a summary; a more detailed financial analysis appears at the end of the document.

Staff completed this analysis using the following assumptions:

- Revenue based on historical enrollment patterns, current student intent to return, and students already registered for next year
- An assumption of at least 6% personnel cost increase across the board
- Other budget decisions as made at each school's budget development meeting
- Using the "MOU Version A" calculations for SPED, Admin, Oversight, and Facility Costs

Table 2	BG Chacon	BG McCoy	New Joseph	Carver	New Tech	The MET
End 26-27 with funds	**NO***	**YES**	**YES**	**NO**	**YES**	**YES**
End 26-27 with adequate reserve	**NO***	**YES**	**YES**	**NO**	**NO**	**YES**

*As a combined entity (which they legally are), Bowling Green Elementary will have an adequate reserve.

What timeline constraints impact when to make this decision?

Timing is a material constraint. Decisions regarding closure directly affect certificated and classified staffing timelines, labor notice requirements, and families' ability to secure enrollment at other schools. Delayed action reduces available options, increases operational risk, and shifts transitions from planned to reactive. It may also increase the District's financial woes if positions are not closed at the appropriate time.

FACTS – DECISION 2: MOU TERMS AND OTHER DIRECTIONS

Four of the six dependent charter schools are not presently in acute fiscal crisis; however, the financial analysis demonstrates that all are on a trajectory toward distress absent structural intervention. In this context, the Dependent Charter School MOU establishes the baseline conditions under which schools can budget to remain financially stable and avoid emergency intervention.

Whether schools maintain solvency is materially affected by MOU provisions on District chargebacks, labor requirements, and cost allocation, as well as by external factors such as enrollment variability and State budget decisions. Clear, sustainable MOU terms can stabilize schools before fiscal distress becomes acute, while unresolved or misaligned terms increase the likelihood that schools will require emergency-level intervention in future years.

The Board's decisions regarding MOU terms, therefore, serve not only as contractual determinations but as preventative, system-level actions that shape the long-term health of the dependent charter portfolio.

Financial Outlook Under Two Scenarios

Table 3 shows the 2-year financial outlook under 2 scenarios. Scenario A is presented in version A of the MOU and follows the assumptions from the projections above. It is effectively the status quo. Scenario B follows a different calculation model outlined in Version B of the MOU. Both are legally and financially appropriate, but represent different values and priorities. Version B gives the solvent charter schools more time to increase enrollment and stabilize costs. The table below provides a summary; a more detailed financial analysis appears at the end of the document.

Staff completed this analysis using the following assumptions:

- Stable enrollment, revenue, and basic costs
- The depletion of one-time or single-use, restricted funds
- The same overall excess/deficit amount for 27-28 as projected for 26-27

Table 3	BG Chacon	BG McCoy	New Joseph	Carver	New Tech	The MET
Version A End 26-27 with funds	**NO* ($294,347)**	**YES $387,588**	**YES $275,912**	**NO ($445,547)**	**YES $66,199**	**YES $181,240**
Version A End 27-28 with funds	**NO ($964,694)**	**NO ($687,824)**	**NO ($284,230)**	**NO ($914,962)**	**NO ($267,096)**	**NO ($158,796)**
Version B End 26-27 with funds	**NO* ($161,710)**	**YES $521,795**	**YES $360,084**	**NO ($404,542)**	**YES $122,947**	**YES $266,032**
Version B End 27-28 with funds	**NO* ($699,421)**	**NO ($419,409)**	**NO ($23,233)**	**NO ($832,953)**	**NO ($153,598)**	**YES $10,789**

*As a combined entity (which they legally are), Bowling Green Elementary will have adequate funds in 2026-27 but not in 2027-28.

Details of the Two MOU Versions

As a Dependent Charter, the terms of the relationship by which the Charter School purchases services (Special Education, Administrative, etc.) are not defined by law. Instead, those cost structures are determined through practice and mutual agreement. The base language in the Dependent Charter MOU is intended to be neutral with respect to the calculation method, but the included exhibits define that method. Both versions are legal and ensure revenue to the District for the services rendered to the Dependent Charters. However, version A prioritizes ease of calculation, while version B prioritizes the fiscal solvency of the Charter Schools.

Table 4	Version A	Version B	Difference	Notes
Special Education Contribution	Per Student amount capped at **18%** of LCFF Revenue	Per Student amount capped at **15%** of LCFF Revenue	$318,724	Version B insulates Dependent Charters from disproportionately bearing the weight of increasing SPED costs.
Administrative Chargeback	Simplified calculation of a per-student amount for **all general fund expenses** in specific departments	Complex per student calculation only including **expenses tied to charter use** in specific departments	$261,168	Version A is much simpler to calculate and understand. Version B is more nuanced and requires significant understanding to execute.

One important clarification is that the District does not currently include this revenue in its budgeting process. While the MOU should allow that to change, at this time, neither scenario represents a loss of already budgeted revenue. The only question is the amount of that revenue.

Further Direction Could Provide Additional Pathways to Solvency

In addition to the MOU Terms, the Board could encourage staff to work on the following fiscal stabilization tools:

1. Consider returning to negotiations with labor partners regarding non-classroom contractually mandated positions. Adjusting these ratios at small schools could save up to $1M per year with minimal disruption to current programming.*
2. Revisit District (not charter) funding of Reading Intervention Teachers.*
3. Continue strict expenditure controls and maximize the use of one-time funds through disciplined budgeting and accounting practices.
4. Evaluate shared and networked program models, including co-location and consolidation of duplicate services.
5. Further integrate dependent charter schools into District-wide enrollment and outreach strategies to stabilize enrollment.
6. Continue to seek additional revenue in the form of grants and donations.

Staff fully recognize that items 1 and 2 represent areas where collaboration and engagement with labor partners are required. They are included here simply to uplift possibilities. The financial analysis of those items is included at the end of this document.

Feelings: Reducing Harm Through Proactive Decisions

While the fiscal facts inform what is possible, the Board's decisions also shape how those outcomes are experienced by students, families, staff, and the broader system.

Proactive decision-making regarding potential school closure reduces uncertainty and limits the accumulation of stress across the system. Earlier, deliberate action allows transitions to be planned thoughtfully, decreasing the likelihood that sadness escalates into chaos or trauma. Conversely, delayed decisions often prolong anxiety for families and staff and increase the risk that transitions occur under crisis conditions. Moreover, no one wants the churning of the rumor mill to be the source of community understanding Proactive decision making allows for clear, accurate communication.

Decisions regarding the Dependent Charter School MOU similarly carry values-based implications. MOU terms signal how the District balances fiscal stewardship with its commitment to small schools and specialized programs. Clear, sustainable terms can provide stability and predictability for school leaders and staff, while also reducing the likelihood that additional schools experience acute distress in future years.

Taken together, these decisions influence not only fiscal outcomes, but the level of trust, clarity, and care experienced by the communities the District serves. They model the type of leadership and decision-making needed to weather current and future crises.

FAIR REQUESTS

Based on the fiscal analysis, operational timelines, and system-level considerations outlined in this report, staff respectfully requests that the Board take the following actions:

1. Motion to initiate self-closure proceedings on the basis of fiscal insolvency.

> If the Board believes that any one of the dependent charter schools is demonstrably unlikely to turn around its financial position and end the 2026-27 School Year solvent, the Board should take action to initiate closure proceedings for [School X], in order to support an orderly and well-planned transition for students, families, and staff.

2. Motion to direct staff on MOU implementation.

> In order for staff to immediately begin implementation of the MOU, the Board may direct staff to move forward with Version X of the Dependent Charter School MOU, and to finalize and implement the agreement consistent with the Board's direction.

In addition to these action items, Board Members are respectfully encouraged to provide guidance on any additional items described here.

FINANCIAL DETAILS

This section should be considered like an appendix. It provides the same information as the tables above, but in deeper financial detail.

- Ending Fund Balance = Total Amount of Unrestricted Dollars left at the end of the year
- Required Reserve: Under the MOU, Charter Schools must maintain a Fund Balance of at least 5% of total expenditures to cover any unexpected expenses.

A Disclaimer on the Numbers

The fiscal figures and timelines presented in this report are projections, based on the best information available at the time of analysis. Second Interim official numbers will not be available until March, but staff have attempted to make meaningful estimates.

Some assumptions are of high confidence, including known contractual obligations. Other assumptions involve greater variability, including final 2026–27 enrollment, State budget and LCFF funding decisions, the pace of site-level corrective actions, and the outcome of any labor negotiations affecting staffing flexibility.

Note: These numbers were provided prior to the 26-27 BDP meetings. Should anything change as a result of those meetings, updated information will be provided at the Board Meeting.

Table 1 Details - 2025-26 Projections

	BG Chacon	BG McCoy	New Joseph	Carver	New Tech	The MET
2025-26 Excess / Deficit (Offset by Fund 09 clean up)	$ (161,607)	$ 402,199	$ 199,589	$ 102,961	$ 140,298	$ 352,861
2025-26 Ending Fund Balance	$ 203,507	$ 2,440,516	$ 865,113	$ 130,804	$ 268,929	$ 552,402
Meets Reserve Requirement?	No	Yes	Yes	Yes	Yes	Yes

* Reserve Requirements are 5% of total expenditures

Table 2 Details - 2026-27 Projections

	BG Chacon	BG McCoy	New Joseph	Carver	New Tech	The MET
2026-27 Excess / Deficit	$ (670,347)	$ (1,075,412)	$ (560,142)	$ (469,415)	$ (333,295)	$ (340,036)
2026-27 Ending Fund Balance	$ (294,347)	$ 387,588	$ 275,912.00	$ (445,547)	$ 66,199	$ 181,240
Meets Reserve Requirement?	No		Yes	Yes	No	Yes

* Reserve Requirements are 5% of total expenditures

Table 4 Details - Summary of All Charges in the MOU Versions A and B by School (25-26)

MOU Terms		BG Chacon	BG McCoy	NewJoseph	Carver	New Tech	The MET
SPED Contribution	A	$682,248.00	$800,900.00	$693,947.00	$333,179.00	$372,304.00	$497,648.00
	B	$595,424.46	$698,976.54	$548,271.60	$289,975.35	$314,737.65	$359,276.10
Admin Fees	A	$283,815.25	$333,174.42	$257,912.90	$150,875.45	$130,463.75	$169,332.53
	B	$212,179.46	$249,080.23	$192,814.94	$112,794.05	$97,534.32	$126,592.51
Facility Use	Both	$119,650.47	$115,963.08	$97,199.88	$52,587.84	$52,354.17	$66,207.42
Charter Oversight	Both	$31,755.97	$37,278.75	$29,241.15	$15,465.35	$16,786.01	$19,161.39

Table 5 Details - Analysis of Proposed Stabilization Measures (2026-27 & 2027-28)

The table is on the following page.

Proposed Stabilization Measures:

1. Reduce charter oversight fee from 1% to 0.8% (already included in all projections)
2. MOU Version B - SPED Cap at 15%
3. MOU Version B - Adjusted Admin Chargeback
4. Fund Balance Restored for 25-26 Cost of RIT teachers, less waiver penalty
5. Elementary Dependent Charters funds only 1 of 2 RIT Teachers (the other 1 is funded by the District or closed).
6. Elementary Dependent Charters do not fund RIT positions moving forward (entirely District funded)

7. Negotiate adjustments to ratios or conditions around social workers, nurses, and counselors to all for more stable and less piecemeal staffing (assume reduction of overall .2FTE at high schools and .4 FTE at elementary schools).

			Expenses									
	Beginning Fund	Projected	Projected	Projected Cost	Projected Cost	Projected SPED	Projected Admin	Projected	Projected	Other Expenses	Total Projected	Required
	Adjusted to			RIT positions		2) Lower Cap;	3) Use Method		4)Go back to 2%		Check	Check
Schools	Unadjusted Beginning Fund Balance 2026-27	Unadjusted Excess / Deficit 2026-27	Change 1 - Reduce Oversight Fee (already Implemented)	Change 2 - Reduce SPED Cap to 15%	Change 3 - Adjusted Admin Chargeback	Change 4 - Elementary Charters repaid for 25-26 RIT positions less waiver amount	Change 5 - Moving forward, elementary charters fund only 1 RIT position	Change 6 - Elementary Schools do not fund any RIT positions	Change 7 - Negotiate Adjustments to non-classroom staffing ratios	Adjusted Excess / Deficit with all Adjustments	Total Reduction in Deficit	26-27 Ending Fund Balance with all adjustments
			Savings	Savings	Savings	Savings	Savings	Savings	Savings			
Bowling Green Chacon	$376,000.00	-$670,347.00	$8,152.59	$70,803.45	$55,953.49	$57,947.00	$0.00	$228,397.00	$75,000.00	-$240,193.06	$430,153.94	$193,753.94
Bowling Greem McCoy	$1,463,000.00	-$1,075,412.00	$9,570.44	$83,117.15	$46,007.79	$198,790.00	$228,397.00	$456,794.00	$75,000.00	-$186,096.06	$889,315.94	$1,475,693.94
BG Combined	$1,839,000.00	-$1,745,759.00	$17,723.03	$153,920.60	$101,961.28	$256,737.00	$228,397.00	$685,191.00	$150,000.00	-$426,289.12	$1,319,469.88	$1,669,447.88
New Joseph Bonnheim	$836,054.00	-$560,142.00	$8,331.38	$69,093.35	$74,266.55	$325,067.00	$228,397.00	$456,794.00	$75,000.00	$343,408.90	$903,550.90	$1,504,529.90
GWC	$23,868.00	-$469,415.00	$4,221.18	$16,590.20	$17,075.36	$0.00	$0.00	$0.00	$40,000.00	-$395,749.45	$73,665.56	-$371,881.45
Sacramento New Tech	$399,494.00	-$333,295.00	$4,534.48	$32,217.85	$25,040.11	$0.00	$0.00	$0.00	$40,000.00	-$236,037.04	$97,257.96	$163,456.96
The Met	$521,276.00	-$340,036.00	$6,009.94	$46,902.50	$61,296.74	$0.00	$0.00	$0.00	$40,000.00	-$191,836.76	$148,199.24	$329,439.24

DEPENDENT CHARTER MEMORANDUM OF UNDERSTANDING

BETWEEN Sacramento City Unified School District and its authorized Dependent (locally-funded) Charter Schools

Including: Bowling Green Elementary, George Washington Carver School of Arts and Sciences, New Joseph Bonnheim Community Charter, Sacramento New Technology Early College High School, The Met

MOU Term: January 15, 2026 – June 30, 2028

1. PURPOSE OF THE MEMORANDUM

This Memorandum of Understanding ("MOU") is entered into by and between the Sacramento City Unified School District ("SCUSD" or "District") and its Dependent Charter School ("Charter School"), locally-funded charter schools governed by the Sacramento City Unified School District Board of Education pursuant to Education Code sections 47600 et seq. This MOU outlines the roles, responsibilities, and expectations of each party to ensure the effective operation, oversight, and governance of the Charter School.

2. DEFINITIONS

"Negotiated Terms" refers to the most current board-approved collective bargaining agreement with labor partners

3. TERM

This MOU shall be effective upon execution by both parties, beginning January 1, 2026, and shall remain in effect through June 30, 2028, unless terminated or amended.

4. GOVERNANCE AND ADMINISTRATION

A. District Governance and Administration
   a. The Charter School is a dependent charter of the District governed by the SCUSD Board of Education.
      i. The policies adopted by the District Board shall apply to the Charter School.
   b. The SCUSD Superintendent or designee shall directly supervise the Charter School's operations, as is the case for traditional District schools.
      i. An Instructional Assistant Superintendent (IAS) shall be assigned to the Charter School. The IAS will supervise and work collaboratively with

the Charter School and site leadership in a manner comparable to traditional District schools.

c. A site-level principal or director shall oversee the Charter School's day-to-day operations in collaboration with SCUSD departments.
    i. The District may negotiate with appropriate labor partners a position description and/or a salary schedule specific to Dependent Charter Principals. Charter School leaders will be consulted in this process. The Charter School shall be responsible for all costs associated with the Principal position.

B. Charter School Site Council (SSC)
    a. The Charter School shall establish an advisory body to provide input on the school program. The SCUSD Board retains final decision-making authority in all matters except allocation of Title 1 resources.
    b. The Charter SSC shall maintain compliance with the Greene Act (Education Code 35147).
    c. The Charter SSC shall, at a minimum, maintain and follow updated by-laws that describe:
        i. Composition, term-lengths, and voting rights of SSC members consistent with guidance on School Site Councils requirements for Federal Compliance.
        ii. Process for nominating and electing SSC members
        iii. Statement(s) declaring the SC bylaws do not supersede language in the school's charter, SCUSD board policy, MOUs with SCUSD, or SCUSD MOUs with employees.
        iv. If applicable, language around how/when the SC acts as the ELAC or SSC.
    d. The Charter SSC shall, at a minimum, be responsible for:
        i. LCAP (Mid-Year, Annual, and Local Indicators (Review and Recommend Approval)
        ii. Annual Budget (Review and Recommend Approval)
        iii. Title 1 Budget (Review and Approve)
        iv. Dashboard Data (Review)
        v. Bylaws (Review, Update, and Re-Adopt every 2 years)
        vi. Charter Petition (Review and Approved to Submit before renewal)
        vii. Major purchases, contributions, spending from *reserve accounts*, or a request for district contribution
        viii. The LEA is entering into a significant contract (above $112K), MOU, or similar (Review and Recommend Approval)

5. CHARTER SCHOOL EXPECTATIONS

The Charter School is expected to pursue the education program and goals outlined in its charter, in alignment with SCUSD Board Policies and collective bargaining agreements. The Charter School shall not commit a material violation of any of the conditions, standards, or procedures in its charter, fail to meet or pursue pupil outcomes, or violate any provision of law. The Charter

School will cooperate with the District in providing documentation reasonably required for audit and compliance purposes, and may rely on District-provided systems and templates where applicable. The Charter School will comply with all requirements related to its Local Control Accountability Plan.

6. OVERSIGHT, RENEWAL, AND CHARTER-SPECIFIC SUPPORT

A. The District (via the Innovative Schools Department) will conduct annual oversight, including, but not limited to:
    a. Visiting the site at least once annually
    b. Reviewing governance, fiscal, and programmatic documents
    c. Compiling an annual report on charter performance and compliance
B. The District (via the Innovative Schools Department) will review charter petitions and bring appropriate decisions to the SCUSD Board.
C. The District (via the Innovative Schools Department) will provide guidance to Charter leaders on charter-specific matters, including but not limited to:
    a. LCAP development and adoption
    b. Budget development and adoption
    c. Renewal processes
        i. The Innovative Schools Department will initiate the charter renewal process no later than August 1 of the calendar year preceding the current charter term's expiration. The Charter School will have a timeline, technical support, and guidance aligned to the Education Code. The District and Charter School will collaborate to ensure all required documents are submitted and reviewed in a timely manner to support uninterrupted operations.
    d. Changes to charter law
D. The Charter School may not add grade levels or grow to exceed 20% of its approved enrollment without a material revision to its charter.

Charter School	Approved Enrollment	Growth Max
Bowling Green Elementary	750	900
New Joseph Bonnheim	350	420
George Washington Carver	250	300
SNTECHS	250	300
The Met	250	300

E. The Charter School will pay the District (Innovative Schools Department) a fee (not to exceed 0.8% of annual LCFF revenue) for oversight, renewal, and charter-specific support services, plus an additional fee for back office services. See Exhibit A for details.

6. FACILITIES SUPPORT SERVICES

A. The District shall provide facilities-related services consistent with traditional district schools and shall adhere to basic service standards, including response timelines for repairs and supply fulfillment. They shall be considered for and included in deferred maintenance in a manner consistent with traditional schools, and be updated on this process periodically.

B. If any additional programs or school sites are co-located on the Charter School campus, the District shall develop and share a cost allocation plan with the Charter School to ensure equitable cost distribution.

C. Equipment and Asset Ownership - All equipment and non-consumable materials purchased with Charter School funds or grants (including Chromebooks, furniture, instructional materials, and technology) shall be inventoried annually by the Charter School and identified in the District's asset management system. Charter school shall retain documentation of ownership.
    a. If the MOU is terminated or not renewed, the District and Charter School shall collaborate to determine which assets remain with the Charter School and which return to the District, based on source of funds, usage, and legal restrictions.
    b. Equipment purchased with federal or restricted grant funds shall comply with the granting agency's rules.

D. The Charter School will, at a minimum, employ a Plant Manager (SPOM) consistent with collective bargaining agreements.

E. The Charter School will pay the following (see Exhibit A for details):
    a. A facility use fee for RRM and Facilities Admin Cost, as calculated in Exhibit A
    b. Actual cost of utilities (Water, Waste, Electrical…)
    c. Actual cost of custodial supplies
    d. Actual personnel costs for custodial coverage are commensurate with traditional district schools, as outlined above.
    e. If the Charter School shares space with another school or District program, the facility use and utilities fees will be adjusted accordingly. The Charter School will only be responsible for the percentage of the property it occupies.

7. NUTRITION SERVICES, WAREHOUSE, AND DISTRICT MAIL

A. The charter school will be treated as a traditional district school for all nutrition services, warehouse, and District mail purposes.
    a. The Charter School shall follow all applicable laws regarding student meals.

B. Nutrition Services will serve as the charter school's school food authority (SFA) and provide meals in accordance with state/federal laws and District policy. Nutrition Services will retain all revenue from meal reimbursements for meals served at the Charter School.
    C. If the charter school maintains the traditional SCUSD Board-approved work student attendance calendar, there will be no additional fees for Nutrition Services.
        a. If the Charter School is using an alternative Board-approved calendar that requires Central Kitchen staff to work additional days, a flat

administrative charge of $ 5,000/year will compensate the department for the added costs.

8. TRANSPORTATION

A. The Charter School shall not provide transportation to and from school, except as required by law (e.g., homeless students, foster youth, and special education students). Except as described in the "Special Education Services" section of the MOU and the charter, the Charter School shall be solely responsible for the direct cost of any and all transportation services provided by the Charter School for its pupils enrolled in the Charter School.
B. The Charter School will pay for actual use of transportation for field trips, as with traditional schools (see Exhibit A for details).

9. BUSINESS SERVICES

A. The Charter School's finances shall be tracked within Fund 09 and separated by LEA. The Charter School must utilize the District's preferred budget and purchasing tools (i.e., Escape).
B. Charter School Revenue - The following revenues awarded to the Charter School's specific CDS code will be awarded for the exclusive use of the Charter School:
    i. LCFF State Apportionment
        1. Full LCFF Apportionment (Including Base, Grade Span Adjustment, Supplemental & Concentration)
        2. EPA
        3. In-Lieu of Property Tax
    ii. State Revenue
        1. Lottery (Unrestricted & Restricted)
        2. Mandated Block Grant
        3. Grant Apportionment
        4. Grant Awards
    iii. Local Revenue
        1. Grant Awards
        2. Donations
C. Charter School Revenue - The following revenues awarded to the District's CDS code on behalf of the Charter School's specific CDS code will be allocated and used centrally:
    i. Federal Revenue
        1. Title 1 - allocated centrally, distributed to Charter Schools
        2. All other Federal Allocations - allocated and used centrally
    ii. Special Education Restricted Funds - allocated and used centrally
    b. The Charter Schools will receive calculations, allocation formulas, and summaries upon request.
D. The District shall provide comprehensive business services.
    a. The following services shall be provided to the Charter Schools as provided to traditional district schools:
        i. Budget
        ii. Accounting

iii. Payroll Operations
iv. Contracts
v. Risk Management

b. The following services shall be provided to the Charter School as provided to traditional district schools, except for the areas described:
   i. **Purchasing** - When purchasing items that do not need to integrate with District systems, the Charter School has discretion to purchase items of its choosing. The District's Procurement, California Education Code, California Public Contract Code, and California Federal Regulation Policies and Requirements must be followed.
   ii. **Position Control** - No positions will be created, reduced, modified, or removed without the approval of the Charter School leader.
   iii. **Grant Seeking and Reporting** - The Charter School will be free to pursue grant funding opportunities, with the understanding that the Charter School remains responsible for monitoring and reporting. District staff will establish appropriate accounts to receive and use awarded grants. District staff will provide Charter School staff with expenditure reports.

E. Financial Audit Protocol - The Charter School shall be included in the District's annual audit process as a separate Fund 09 entity, consistent with Ed. Code. The District shall provide the Charter School with a copy of its audit findings specific to Fund 09 operations.
   a. If the Charter School secures grant funding that requires a supplemental audit, the Charter may contract with an independent auditor at its own expense, provided the auditor meets Education Code requirements.

F. Budget Development - The District and the Charter School shall collaborate to ensure that each annual budget is based on accurate data, reflects realistic assumptions, and complies with applicable fiscal requirements. Budget development shall follow a three-phase process: pre-planning, active development, and post-adoption updates.
   a. **Pre-Planning Phase -** Before budget development meetings, the following data will be prepared and reviewed by the appropriate parties:
      i. **District Responsibilities:**
         1. Provide accurate salary projections based on required staffing and projected average cost increases.
         2. Provide estimated utility costs based on historical usage and rate adjustments.
         3. Calculate projected Title I allocations and any anticipated carryover.
      ii. Charter School Responsibilities:
         1. Submit enrollment projections grounded in historical trends and known local conditions.
         2. Submit other assumptions and budgeting preferences
      iii. Innovative Schools Responsibilities:

1. Provide revenue projections based on state apportionment schedules.
2. Verify current grant balances.
3. Prepare fund balance and multi-year financial projections.
4. Manage Budget Development Spreadsheets and accompanying documentation.

b. Budget Development Phase: During the collaborative budget development meeting(s), the following shall occur:

i. All District departments anticipating staffing allocation at the Charter School must participate and present cost estimates (i.e., Nursing, Counselor, Social Worker, and Custodial).

ii. Charter School and District staff will review and agree upon rates for all applicable District-provided services, including administrative chargeback, facility fee, SELPA fee, and oversight fee, consistent with this MOU.

iii. Any pending expenses or new obligations must be disclosed and included in the projections.

iv. Staffing proposals will be reviewed to ensure they meet all minimum programmatic and labor agreement compliance requirements.

v. Staffing costs will be projected using the following method:

1. Assume a minimum of 2% increase per position for step and column adjustments based on the current year's total cost.
2. Assume a minimum of 2% increase per position for overall salary scale adjustments based on the current year's total cost (unless the existing labor agreement specifies a different amount).
3. Assume a minimum of $20,000 for unexpected paid leaves of absence coverage, unexpected overage fees, or other unanticipated staffing costs.
    a. Charter School should plan for these costs wherever possible.
4. Assume a minimum of 6 days of substitute costs per general education teacher.

vi. A "hold harmless" agreement shall be established, documenting that the Charter School will not be held liable for material deviations in projections provided by District staff, provided that the Charter School adheres to the assumptions agreed upon during the budget development process.

1. Assuming the Charter School has met the budget assumptions described above and that no other positions were identified during Budget Development, the District will cover any new costs arising from changes to collective bargaining agreements made after the Budget Development meeting until the subsequent budget year.

c. **Post-Development and Adoption Phase:** Following the conclusion of budget development, no revisions to staffing or service agreements may be made without mutual written agreement between the Charter School and the relevant District departments. The Innovative Schools team will work with Business Services to ensure that the Fund 09 portion of the Budget is complete for Board adoption. The Charter School is responsible for ensuring that its SSC approves the Title 1 portion of the Budget and that the rest of the Budget is recommended for approval by the District Board.

d. **Contributions**: If the Charter School requires financial support from the District to meet its financial obligations, the governing board must approve that contribution. Requests for contributions may be considered as a consent item.

   i. The Board must approve a resolution that specifies the requested amount, the rationale, the fiscal impact, and the root causes of insolvency. The resolution should specify whether the intent is for the contribution to be repaid by the Charter School, and, if so, under what conditions.

G. Division of Responsibility: A detailed breakdown of roles and responsibilities in Business Services and the budget development process (as outlined above) is provided in **Exhibit B**. This exhibit identifies fiscal responsibilities assigned to the Charter School, the Innovative Schools Department, and the District's Business Services Department.

H. The cost of these services will be part of the annual administrative services chargeback (see Exhibit A for details).

10. INFORMATION TECHNOLOGY SERVICES

A. The District shall provide comprehensive information technology and data services.

   a. The following services shall be provided to the Charter Schools as provided to traditional district schools:

      i. IT Support and Assistance comparable to and in the manner of traditional schools

      ii. Network and Infrastructure

   b. The Student and Data systems shall be provided to the Charter School as provided to traditional district schools, except for the areas described:

      i. The District will complete all State-required reporting under the Ed Code.

      ii. Before submission of State-required Data that may affect outcomes reported on the California School Dashboard or fiscal apportionment, the Charter School leader may review and correct the data (as appropriate). Charter School leaders will be expected to be responsive to Tech Services reporting deadlines.

      iii. As attendance and other data reporting systems evolve, when the Charter School has a request that is fundamentally different from the system for the rest of the District, agreements need to be in place well in advance (before the start of the impacted term) to accommodate those needs.

B. Where integration with District systems is necessary, the Charter School must use the district's operational technology, student information system (as system of record), and network platforms (i.e., Escape, Outlook, Infinite Campus, Informed K-12).
C. Curriculum and Instructional Technology (Software and Programs)
    a. If the Charter School operates on an attendance calendar different from the District's, it does so with the understanding that instructional technology may not be available until five calendar days before the start of the traditional attendance calendar.
    b. Charter Schools are required to pay for their use of instructional technology (software and programs) either through direct purchase or administrative chargeback.
        i. By May 1, before the start of each school year, the Director of Innovative Schools will work with Charter leaders to provide a comprehensive list of which applications the Charter School pays for and which should subsequently be turned on for the coming year.
        ii. Any instructional technology programs must integrate with the District's platform management system (i.e., Classlink) and have a student data privacy agreement in place.
D. Instructional Technology (Hardware)
    a. The Charter School will be responsible for purchasing its own student and staff computers and classroom technology (projectors, TVs, etc.) for use in the general education setting, unless those devices are purchased under a budget included in the Administrative Charge-Back fee (see Exhibit A).
    b. If and when the District is engaged in a technology refresh, surplus, or similar overhaul, the District may include the Charter School in that purchase or donate excess hardware to the Charter School. These decisions would be made in collaboration with the Charter School leader.
E. The Charter School will be supported and held accountable for maintaining appropriate network and cybersecurity measures in alignment with the District's expectations.
F. The cost of these services will be part of the annual administrative services chargeback (see Exhibit A for details).

11. COMMUNICATIONS

A. The charter school will be treated as a traditional district school for all Communications purposes.
B. The Charter School is required to use the same website and communication platforms as traditional District schools. It will adhere to the District's strategic communications plan and its manual and standard operating procedures.
C. The cost of these services will be part of the annual administrative services chargeback (see Exhibit A for details).

12. HUMAN RESOURCES

A. Sacramento City Unified School District is the sole public employer of all Charter School employees. All eligible Charter School employees are part of District labor units. All Charter employees are expected to follow policy and procedures and complete mandated

training as required of all District employees. The Charter School will comply with Board-approved collective bargaining agreements (CBAs).

B. The District shall provide comprehensive human resources services. The charter school is required to use the same human resources management platforms as traditional District schools.
    a. The following services shall be provided to the Charter Schools as provided to traditional district schools:
        i. Recruitment, Hiring, and Retention
        ii. Employee Records & Compliance
        iii. Compensation and Benefits: Health, retirement, and leave benefit management
        iv. Performance Management
        v. Training and Professional Development Opportunities
        vi. Health, Safety & Wellness: Employee's safety & assistance programs and Wellness initiatives
        vii. Strategic HR and Workforce Planning: Diversity, equity, and inclusion initiatives
        viii. Employee Relations: Complaint and Investigation
            1. The Charter School shall comply with Title IX and maintain up-to-date information on its website.
        ix. Employee Assignments consistent with adopted collective bargaining agreements.
            1. Employees can be placed into an open position at a Dependent Charter only if the employee agrees to the placement (no involuntary placement). The Charter School will be responsible for the cost of that employee.

C. The District shall provide comprehensive labor relations services as provided to traditional schools. In addition, District Staff will:
    a. Support the negotiation of specific terms (e.g., alternative calendars) described in the approved charter petition.
    b. Provide up-to-date information regarding position and salary requirements for budget development.
    c. Representation in Collective Bargaining—Charter School leadership shall be included in the District's internal bargaining caucus when negotiations begin with any labor union whose agreements will apply to dependent charter schools.
        i. Before finalizing any collective bargaining agreement, the District shall:
            1. Consult with Charter leadership regarding the operational and fiscal impacts of proposed terms, and
            2. Consider carve-outs, delayed implementation, or alternative arrangements for dependent charter schools, where appropriate.
            3. The Charter School may submit formal position statements and cost analyses for consideration during the negotiation process. The District agrees to make a good faith effort to identify when

agreements impose mandates that are misaligned with the Charter School's instructional model, bell schedule, staffing structure, or programmatic design as outlined in its charter petition.

D. Staff Evaluation and Supervision

a. The Charter School Principal shall have authority to conduct formal evaluations for all site-based certificated and classified staff in alignment with applicable collective bargaining agreements.
b. For the Charter School Principal role, the assigned Instructional Assistant Superintendent shall conduct evaluations in consultation with the Superintendent and relevant district leaders. Evaluations shall reflect both District standards and Charter-specific goals (e.g., project-based learning, early college implementation, internships, etc.).

E. The cost of these services will be part of the annual administrative services chargeback (see Exhibit A for details).

13. DEPARTMENTS UNDER THE ACADEMIC OFFICE

A. For the following departments, the Charter School will be treated as a traditional district school receiving all the same services and being responsible for the same expectations:
    a. Attendance & Engagement
        i. The District shall provide the Charter School with access to the same supports, services, and resources related to student attendance and engagement that are available to traditional SCUSD schools. These include, but are not limited to:
            1. Access to staff training, implementation tools, and technical assistance related to attendance and engagement;
            2. Use of the District's Student Information System (SIS), the EveryDay Pro platform, and other SCUSD-approved systems for daily attendance tracking, chronic absence monitoring, and documentation;
            3. District-led collaborative structures such as supporting facilitating site lead Attendance MTSS meetings, District-wide professional learning, and the Quarterly Peer Learning Network;
            4. Support with implementation of tiered attendance interventions and adherence to District policies, procedures, and applicable sections of the California Education Code.
        ii. The Charter School shall:
            1. Comply with all SCUSD Board Policies, Administrative Regulations, and Education Code provisions related to attendance;
            2. Use District-approved systems to track daily attendance and monitor chronic absenteeism (defined as missing 10% or more of

enrolled school days for any reason) and document all communications and actions;
3. Monitor and identify students at risk of chronic absenteeism using District-provided data dashboards;
4. Implement a multi-tiered system of attendance interventions, including:
    a. Tier I: School-wide strategies to promote the importance of daily attendance;
    b. Tier II: Targeted outreach for students with 3–5 absences, including communication with families and school-based check-ins;
    c. Tier III: Intensive support for students with 7 or more absences or persistent attendance concerns, which shall include:
        i. Conducting a family meeting and developing an Engagement Support Plan (ESP);
        ii. Utilizing District-level referral pathways, including:
        iii. Home visits;
        iv. Referral to District Tier III case management; and
        v. Participation in a Family Attendance Conference/SARB

b. District Athletics
c. Multi-Lingual Development
    i. The Charter School is expected to meet all State requirements pertaining to English Learners and English Language Development
d. Parent/Student Handbook and Annual Notifications
e. Strategy and Continuous Improvement
    i. The District will facilitate the Charter School's compliance with State assessment requirements.
    ii. The Charter School will ensure that students complete State assessments as appropriate.
f. Summer School
    i. The District will allow students enrolled in the Charter School to participate in centralized summer school programs at other sites.
    ii. The District will not place summer school programs at the Charter School site.
    iii. The Charter School may choose to offer summer school, but it will be responsible for all associated costs.
g. Youth Development Support Services (YDSS)
    i. The YDSS department will include the Charter School when applying for applicable Expanded Learning and other enrichment program grants

(e.g., ASES and ASSETs). If awarded, YDSS will transfer the appropriate amount to the Charter School accounts.

ii. The YDSS department and the Charter School may decide to include the Charter School on contracts with primary and supplementary enrichment program providers. If so, the amounts and services specific to the Charter School will be indicated in the contract.

iii. While the YDSS department may offer guidance, the Charter School is expected to use all expanded learning and enrichment grants in accordance with grant guidelines. The Charter School is responsible for grant reporting.

B. Student Support and Health Services (SSHS)
   a. The Charter School will meet minimum negotiated staffing requirements for social workers and nurses and be responsible for all associated personnel costs (Starting in 26-27).
      i. The specific requirements regarding Mandatory Services that Nursing Staff must provide are outlined in Appendix D (which may be updated to reflect changes in CBA or Ed Code).
   b. The SSHS department will provide the same level of support, training, resources, and crisis response as provided to traditional district schools, including but not limited to:
      i. 504 and Health Care Plan Support, Medication Administration Management
      ii. Short-term Crisis Support following Suicide Risk Assessment and Mental Health Crisis Response Policies or other directly relevant Board-approved policies.
      iii. Homeless and Foster Youth Services
         1. The Charter School understands that it must meet all legal requirements under the McKinney-Vento Act regarding homeless and foster youth.

C. Curriculum and Instruction (C+I)
   a. Culture and Climate: The Culture and Climate department will provide the same level of support, training, and resources as provided to traditional district schools
      i. Arts and Music in Schools (AMS) Funding/ Arts Education:
         1. The Charter School will receive, allocate, and manage its allocation of AMS Funds. No AMS Funds will be allocated or spent without the Charter School Principal's approval.
         2. The District will facilitate the annual Board approval of the use of those funds in conjunction with its own AMS Funding plan approval. The Charter School will pay a fee for this service or 1% of the AMS award annually (see Exhibit A for details).
   b. Curriculum Adoption: The Charter School is empowered to make its own decisions regarding curriculum adoption so long as those decisions are permissible under the Education code, aligned with the Charter petition, and reported appropriately.

i. Should the Charter School decide to join the District in curriculum adoption, it will be responsible for the per-student curriculum cost at the same rates as the District.
ii. Should the Charter School decide to adopt a curriculum independently, it will be responsible for adhering to all required procedures and reporting requirements.
iii. Should a Charter School lack an adopted curriculum for a required subject, C+I and Innovative Schools staff will provide guidance on adopting and purchasing the curriculum of the Charter School's choice. The Charter School must, at a minimum, adopt a curriculum consistent with negotiated agreements.
iv. The Charter School is expected to maintain a minimum 7-year curriculum review and adoption cycle, consistent with Board policy.

c. Educator and Leadership Development: The Charter School will be treated as a traditional district school and will have access to educator and leadership development programs.
    i. Charter School teachers will participate in District Teacher Induction and Pre-Induction programs. Charter Schools will be charged a fee of $2000/support provider to cover the cost of participation (provided that the District ensures the mentor meets all required responsibilities).
d. GATE Identification: The Charter School may participate in GATE identification services. If they choose to do so, the Charter School will be responsible for the per-pupil cost.
e. Advanced Placement Courses: If the Charter School offers Advanced Placement (AP) courses, that relationship will be agreed upon with the C+I department at Budget Development
    i. The C+I department will notify the Charter School before Budget Development if it intends to stop supporting or funding an existing AP program at a charter school site.
f. Library Services: The Charter School will be treated as a traditional school of the District for Library Services.
    i. The Charter School will notify the C+I department and Library Services if it is going through curriculum adoption.
g. Multi-Tiered Systems of Support: The Charter School will meet minimum negotiated staffing requirements for MTSS positions and be responsible for all associated personnel costs (Starting in 27-28).
    i. Any other items related to the MTSS program will be revisited as negotiated agreements on the subject unfold.
h. Reading Intervention Teachers: The Charter School will be responsible for the cost of Reading Intervention Teachers (RIT) at its site under the negotiated agreement. Those staff will receive the same access to training as support as provided to RITs at traditional sites.
i. Professional Learning: Charter school staff will have the same access to professional learning as similar employees in the District.

i. The Charter School will have access to Central Office professional learning staff at no additional cost.
ii. The Charter School will be responsible for sub- and per-diem costs for teachers attending professional development.
iii. An additional fee will be charged to the Charter School should it wish to receive extra or site-specific professional development.

D. College and Career Readiness (High Schools Only)
   a. The Charter School will be responsible for offering, at a minimum, all graduation requirements defined in the charter petition and A-G required courses on its campus through traditional enrollment. The Charter School will be responsible for its master scheduling, but may receive technical assistance from the District as needed.
      i. If there are any differences between charter and district graduations, the District represents the minimum, and the charter can include additional requirements based on the language in their charter petition.
      ii. Charters will, in collaboration with the CCR Department, develop a 4-year academic planner to ensure that the basics of schedule and staffing meet graduation and A-G requirements.
      iii. Students may also take Dual Enrollment courses.
   b. The Charter School will meet minimum negotiated counselor staffing requirements per school (as defined in CBA) and be responsible for all associated personnel costs. The CCR department will provide the same level of support, training, resources, and data analysis as provided to traditional district schools.
   c. If the Charter School offers Career Technical Education (CTE) courses, that relationship will be agreed upon with the CCR department.
      i. The CCR department will notify the Charter School before Budget Development if it intends to stop supporting or funding an existing CTE program at a charter school site.

E. Unless specified above, the cost of these services will be part of the annual administrative services chargeback (see Exhibit A for details).

14. UNDER THE DEPUTY SUPERINTENDENT'S OFFICE

A. For the following departments, the Charter School will be treated as a traditional district school receiving all the same services and being responsible for the same expectations:
   a. Constituent Services
   b. State and Federal Programs
      i. The Charter School is expected to comply with all Title 1 Compliance requirements.
   c. Legal Services
      i. If a dispute arises between the Charter School and the District that necessitates legal action, the Charter School will be responsible for its own legal costs.

B. Admissions and Enrollment

a. The District may not place a student at a Charter School. If District departments feel that there would be a benefit to a student attending the Charter School, they may support that family in completing the application/admissions process. No student may be required to attend the Charter School against their will.
b. No student may be required to attend the Charter School. Students who reside within the District and choose not to continue attending the Charter School may attend another school within the District according to District policy. Enrollment at the Charter School shall not guarantee any student placement or enrollment in any program or school of the District.
c. The Charter School is expected to follow open and non-discriminatory enrollment processes as aligned with its charter petition. The Charter School may customize its timeline and process as appropriate, but must meet the criteria below. The Charter School will complete and process its own enrollments on-site.
    i. Students from outside District boundaries who wish to enroll in the Charter School will not be required to complete the inter-District permit process.
    ii. The Charter School will have a 3-stage enrollment process including: a) an application or request to attend from the student/family, b) confirmation of space or acceptance from the Charter School, and c) registration.
    iii. The Charter School will utilize the District's OLR "Enrollment Online Registration System" platform. The District will provide ongoing training and support in the use of this platform.
d. The Charter School must ensure that all students are correctly enrolled in the District's SIS system.
    i. The District will provide an updated application link annually, no later than October 15.
e. While families will not enroll students via the District Enrollment Center, Enrollment Center staff will endeavor to provide accurate and good-faith communication with and regarding families wishing to enroll in the Charter School.
f. The Charter School is free to advertise and promote itself. It may create promotional materials for distribution on both District and School channels.
g. The charter school will be assumed to participate in High School Specialty, Visitation, and other enrollment and engagement activities unless the Charter School opts out.

C. The Student Hearing and Placement Department (SHPD)
    a. The Charter School will adhere to District Board-adopted policies on suspension and expulsion, which are aligned with the Education Code to ensure due process for students.
        i. The Charter School may augment those policies with internal procedures (e.g., restorative practices) consistent with its charter petition.

ii. If a student who resides outside the District's boundaries is expelled from the Charter School after all appropriate due process, the student will be returned to their district of residence.

b. The District may not bypass the Charter School's enrollment process to place a student. However, the District may elect to work with the Charter School to determine whether an appropriate fit exists and then support the student and family during the enrollment process.

D. Safe Schools
   a. The Office of Safe Schools believes that increasing safety and reducing liability for all students and schools is a paramount responsibility.
   b. The Office of Safe Schools will provide structure and guidance for updating and approving the Comprehensive School Safety Plan, as well as access to the Rapid Responder system.
   c. The Office of Safe Schools will provide the same level of support, training, data analysis, and crisis response as provided to traditional district schools.
      i. The Executive Director of the Office of Safe Schools reserves the right to flexibly assign staff to meet the needs of students district-wide, including charter school students.
   d. The cost of these services will be part of the annual administrative services chargeback (see Exhibit A for details).

15. SPECIAL EDUCATION

A. The Charter School is considered a school of the District for Special Education purposes and is included under the District SELPA umbrella. The District SELPA and Special Education Department will provide service to the Charter School in a manner consistent with traditional District Schools.
   a. Staff assigned to these schools will work the board-adopted calendar of that school site to ensure that students receive services throughout the year.

B. The California Department of Education considers the charter school to be its own LEA for Special Education Compliance Monitoring purposes. District special education / SELPA staff will support the Charter School with CDE Small Schools Monitoring and complete other annual compliance requirements.

C. Special Education students may choose to apply to and enroll in the Charter School. The Charter School may not deny a student admission based on a Special Education need.
   a. When a student with an IEP enrolls in the charter school, the IEP team will hold an IEP meeting within 30 days to review the IEP's implementation in alignment with the charter instructional model.
      i. If the IEP team determines and agrees that the Charter School is not the appropriate setting for a student's educational needs, the District may offer FAPE at a different school.
         1. The IEP team would need to clearly document that the learning need, not school or student preference, is driving the placement change.

2. The student's enrollment would be moved from the Charter School and transferred to the District school where the offer of FAPE was made.

b. A student may not be placed at a Charter School, bypassing the enrollment process.

D. In the event of legal action against the Charter School regarding due process and student-specific Special Education matters, the District will handle the matter in a manner consistent with traditional District Schools. The District will absorb any associated costs.

E. Special Education Cost Structure

a. Fees for Service

i. The SELPA/Special Education department will retain all federal, state, and local funds and grants apportioned to the Charter School for Special Education.

ii. The Charter School will pay an additional annual contribution as outlined in Exhibit A

b. The fees described above will cover all services. This may include, but not be limited to:

i. Personnel costs for school and district-level Special Education staff

ii. Costs due to overages in special education staff case loads

1. The Charter School shall be responsible for overage (Special Education or otherwise) for its general education staff.

iii. Costs associated with related contracted services (including contracted services)

iv. Costs associated with non-public placements

v. Costs associated with litigation or settlements

vi. IEEs (Assessments, Specialized Materials and Equipment)

c. If the SELPA/Special Education Department is unable to provide staffing or services for students, it is the district's responsibility to address any findings of noncompliance or associated costs.

15. CLOSURE DUE TO FISCAL INSOLVENCY

A. Closure may be recommended when the Charter School is unable to meet its financial obligations, including payroll, or maintain a positive ending fund balance within the current or subsequent fiscal year. In such an event, the District shall take timely and coordinated action to ensure an orderly and transparent closure process, if necessary. A flow chart of this process is included in Exhibit C.

B. Notification and Preliminary Action

a. If the Charter School's ending fund balance is projected to be below the required reserve amount at the First Interim Budget Review, a District designee shall notify both the Charter Leader and the SCUSD Board of Education.

b. This notification shall outline the nature and scope of the fiscal concern, provide supporting documentation, and identify required corrective actions and timelines.

c. The Charter Leader is expected to communicate about this notification with educational partners.

d. The SCUSD Board, acting as the charter-authorizing body, shall provide direction to District Staff on the next steps. Options may include, but are not limited to, directing staff to issue a formal notice of correction and/or initiate a transfer of funds from District general funds to the Charter School.

e. The SCUSD Board, acting as the charter governing board, shall direct the Charter School to comply with any corrective action and/or prepare for a self-closure action.

f. If, after additional analysis and remediation efforts, the Charter School cannot reasonably restore fiscal solvency, the Superintendent or designee may recommend school closure, effective at the end of the current academic year. Unless exigent circumstances require earlier action, such recommendation shall be presented at least 90 calendar days before the proposed closure date. In this process, the SCUSD Board has two options.
    i. Acting as the Charter School Governing Board, initiate a self-closure action.
    ii. Acting as the Charter School Authorizing Board, initiate a revocation due to fiscal insolvency.

C. Coordination of Closure Activities
    a. Upon Board action to initiate closure, the Innovative Schools Department shall coordinate with Charter School leadership and relevant District departments to implement a closure plan. The plan shall refer to the language in the approved charter petition and include:
        i. Transition support for students and families, including placement into other SCUSD schools;
        ii. Communication protocols to ensure timely and accurate information to all stakeholders;
        iii. Notification to relevant agencies, including the California Department of Education, Sacramento County Office of Education, and SELPA, as applicable;
        iv. Fiscal closeout procedures, including final payroll processing, vendor payment, and reconciliation of all accounts and grants; reallocation of assets
        v. Secure storage and appropriate transfer of student records in accordance with law and District policy;
        vi. A final report to the Board summarizing closure activities, student outcomes, and financial reconciliation.
        vii. Communication to CDE and all relevant entities

D. Charter School Responsibilities—The Charter School shall cooperate fully with all aspects of the closure process. This includes, but is not limited to, providing access to records, participating in planning meetings, ensuring open communication with families and staff, and assisting with student and staff transition. Unless directed otherwise by the

District, the Charter School shall remain operational and continue to serve students through the end of the academic year.

16. DISPUTE RESOLUTION

Disputes between the Charter and the District shall be addressed collaboratively through a tiered approach involving the site leader, district designees, and, if needed, the Superintendent. Nothing in this section precludes immediate Board action if required by law.

17. TERMINATION OR NON-RENEWAL

This MOU shall terminate upon expiration of the Charter term, unless renewed. The Charter School may be closed pursuant to SCUSD Board action under Education Code §47607. A closure protocol shall be implemented per law.

18. EXECUTION

This MOU represents the entire agreement between the parties and supersedes all prior agreements.

For Sacramento City Unified School District	For the Charter Schools
By: _____	McCoy _____
Lisa Allen, Superintendent	Chacon _____
Date: _____	NJB _____
	GWC _____
	SNTECHS _____
	The MET _____

Exhibit A: Service Matrix / Cost Calculations

- "Actual Costs" based on the prior year unless otherwise noted
- "Per enrollment" based on prior year P2 certified enrollment
- Any other cost arrangements not listed here must be agreed to, in writing, before costs are accrued.
- Details of cost calculations are in additional tables.

Table A1: Mandatory "Fixed" Costs - Operations		
Service Area	**Cost Calculation / Amount**	**Where To**
Charter Oversight + Innovative Schools Fee*	0.8% of total LCFF based on prior year P2 certification (billed annually) Pro-rata share of prior year cost of Fund-Specialist position, divided between charter sites.	To Innovative Schools (location 0744)
Facility Use Fee*	3% of prior year site expenditures, excluding 3000s and 7000s object codes, based on unaudited actuals (billed annually; adjusted for shared space)	To Facilities Routine Restricted Maintenance
Utilities and Custodial Supplies	Actual Usage (current year, billed quarterly; adjusted for shared space)	To Vendor, via Facilities / Operations
SELPA Contribution*	Pro-rata share, per enrollment, of District-wide general fund contribution to Special Education, to be capped at 18% of total LCFF based on prior year P2 certification (billed annually)	To Special Education
Administrative Charge Back*	Pro-rata share, per enrollment, of District-wide general fund (01, resource 0000) prior year expenditures in listed locations, based on unaudited actuals (billed annually)	To the District general fund with an indication of which location generated those amounts.
Prop 28 Management Fee	1% the grant award + 2% for VAPA Library	To C&I Department
Grant Management Indirect Fees	As indicated by Grant	To District General Fund

Table A2: Oversight and Innovative Schools Fee - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted, and prior year P2 certified enrollment data is available.
2. Calculate 0.8% of the total prior year LCFF Revenue based on prior year P2 certified data.
3. Submit a journal entry to transfer funds from each location to the Innovative Schools location with appropriate backup and a clear description indicating that this is the oversight cost.
4. Run Escape Report Fiscal 02, by location, for the prior year's actual expense of the Innovative Schools Fund Specialist position.
5. Divide this amount by the total enrollment of all dependent charter schools to determine the per-enrollment amount. Each school's contribution would be the per-enrollment amount multiplied by the total enrollment at prior year P2.
6. Submit a journal entry to transfer funds from each location to the Innovative Schools location with appropriate backup, a clear description indicating that this is the fiscal management cost.
7. This task should be completed by February 1.

Table A3: Facility Use Fee Calculations - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted.
2. Run Escape Report Fiscal 02, by location, for actual prior year expenses in object codes 1, 2, 4, 5, and 6 (exclude 3 and 7).
3. Take 3% of the sum of those expenses by location.
4. If the Charter School shares space with another District Program, reduce the total cost by the percentage of space used by the other program.
5. Submit a journal entry to transfer funds from each location to the RRM location with appropriate backup.
6. This task should be completed by February 1.

Table A4: SPED Contribution Calculations - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted, and P2 certified enrollment data is available.
2. Calculate District wide per student cost of General Fund SPED Contribution
3. Calculate and compare 18% of the total current year LCFF Revenue based on prior year P2 certified data.
4. The Charter School SPED contribution will the lesser of the two amounts, with the 18% of LCFF representing a max contribution.
8. Submit a journal entry to transfer funds from each location to the RRM location with appropriate backup.
9. This task should be completed by February 1.

Table A5: Administrative Charge Back Calculations - Detail		
1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted, and prior year P2 certified enrollment data is available. 2. Run the Escape Report Fiscal 16A for the listed locations, actual prior year expenses in Fund 01, Resource 0000 only. 3. Divide the total amount by the total District enrollment to determine the per-enrollment amount. Each school's contribution would be the per-enrollment amount multiplied by its total enrollment at prior P2. 4. Submit a journal entry to transfer funds from each location to the general fund with appropriate backup. 5. Provide cabinet members with a listing of the funds generated by each department and a record of the transfers. 6. This task should be completed by February 1.		
Locations to include:	Communications 0704	Student Support 0708
Constituent Services 0710	IAS 0720	State and Federal 0725
Multi-Lingual 0727	College & Career Readiness 0732	School & Family Partnerships 0733
Curriculum and PD 0737	Counseling 0746	Attendance/Engagement 0748
Foster Youth 0763	Health Services 0764	Human Resources 0770
Payroll 0772	Strategy and Innovation 0780	Business Services 0800
Accounting 0802	Tech Services 0808	Safe Schools 0821
Purchasing 0830	Distribution 0835	Risk Management 0840

Table A6: Mandatory Personnel Costs		
Service Area	**Cost Calculation / Amount**	**Where To**
General Education Teaching and Administrative Positions	All Actual Position/FTE Costs, including substitute costs, per diems, and overages	To Employee
Required Non-Teaching Positions (i.e., Nurse, Social Worker, Counselor, RITs, Office Staff, Operations)	All Actual Position/FTE Costs, including substitute costs, per diems, and overages	To Employee

Plant Manager and Custodians	All Actual Position/FTE Costs, including substitute costs, per diems, and overages	To Employee

Table A7: Optional Add-On Costs as needed or requested		
Service Area	**Cost Calculation / Amount**	**Where To**
Field Trip Transportation	Actual Cost	To Transportation
Curriculum Adoption (opt in)	Actual Per Student Cost	To Department or Vendor
Instructional Technology Purchases (opt in)	Actual Per Student Cost	To Department or Vendor
Summer School (opt in)	Actual Position Costs	To Department or Vendor
GATE Identification (opt in)	Actual Per Student Cost	To Department or Vendor
Teacher Induction (as needed)	$2000 / Teacher	To Department
Nutrition Services extended calendar fee	$5000 flat fee for calendars with start or end dates more than 1 week ahead / behind the District	To Nutrition Services

Exhibit B: Business Services-Innovative Schools Division of Responsibility

	The Charter School Shall	Innovative Schools Budget Staff Shall	Business Services Staff Shall
Revenue Management	● Provide estimated enrollment and the assumption(s) behind that estimate ● Be familiar with the unrestricted and restricted resources and understand how they connected to each type of funds ● Understand LCFF revenue and how it connects to the expenditures outlined in the LCAP	● Set-up prior year revenue carryover, if applicable to the resource(s) ● Provide revenue projection during budget development ● Monitor and reconcile CDE's allocation to budgeted and actual revenue received for current year ● Make necessary adjustments in the District's system using journal entries ● Monitor and reconcile prior year LCFF actual revenue adjustments (accruals)	● Collaborate to Ensure revenues are posted to the correct resource and location ● Provide Charter's revenue allocation from Federal funds such as Title 1 ● Submit charter's actual enrollment, ADA and UPP reports to appropriate State Agency ● Notify Innovative Team of any new or unfamiliar revenue received from federal and state sources
Expenditures Management	● Create and monitor all requisitions until they reach "complete" status ● Be familiar with LCAP expenditures when making spending decisions to ensure all expenses align with the school's goals ● Monitor expense to ensure there is no overspending in both Unrestricted and Restricted funds. Since all funds have been budgeted, any changes in plans must be covered by reallocating from another category. -All	● Develop expenditure projections for staff, utilities, oversight fees, administrator fees, facility use fees, and all other anticipated costs during the budget development process. ● Ensure that all expenses are accurately assigned to the appropriate budget code strands ● Reconcile and ensure budget development is in align with Budget Adoption and District's Frontline System	● Provide average salary projections for all positions or an updated projection salary schedule for all positions ● Provide updated budget assumptions District used to make projections such as Statutory cost percentage, Health and Wellness cost per staff or an average percentage cost, and the COLA rate ● Support and provide necessary updated training to Innovative Teams during mandated

	funds has been budgeted ● Understand and apply the basic expenditure budget codes to proper cost and seek support from the Innovative fiscal team when needed.		reporting periods: Budget Development, Budget Adoption, Unaudited Actuals, First Interim, and Second Interim, and Year-End reportings ● Provide updated Federal and State information to Innovative Team to support with expenditure projection
Fund Balance	● Understand that Fund Balance is a "saving" account or a financial cushion. This should only be used to cover a one-time, unexpected cost such as a failed HVAC system, repairing a roof leak or an increased cost from labor negotiation. This should never be used for ongoing operational costs such as recurring instructional programs or non-essential spending.	● Track, monitor and reconcile fund balance from year to year. ● Ensure and/or support the charter school in maintaining an economic reserve equal to at least 5% of annual expenditures and will promptly notify the school if the reserve falls below this threshold. ● Collaborate with Business Services to ensure fund balance of each charter is accurately carryover and allocated to each location in District's system	● Collaborate with Innovative Schools to ensure fund balance of each charter is accurately carryover and allocated to each location in District's system
Grant reporting	● Responsible to meet and complete all required grant reporting	● Keep a record of the Awarded Grant ● Creating a tracking worksheet for reconciliation of budget to Actuals (Revenue & Expense) ● Ensures	● Create new SACS Account Components in the system, if applicable ● Collaborate toEnsure revenue is posted to correct resource and location

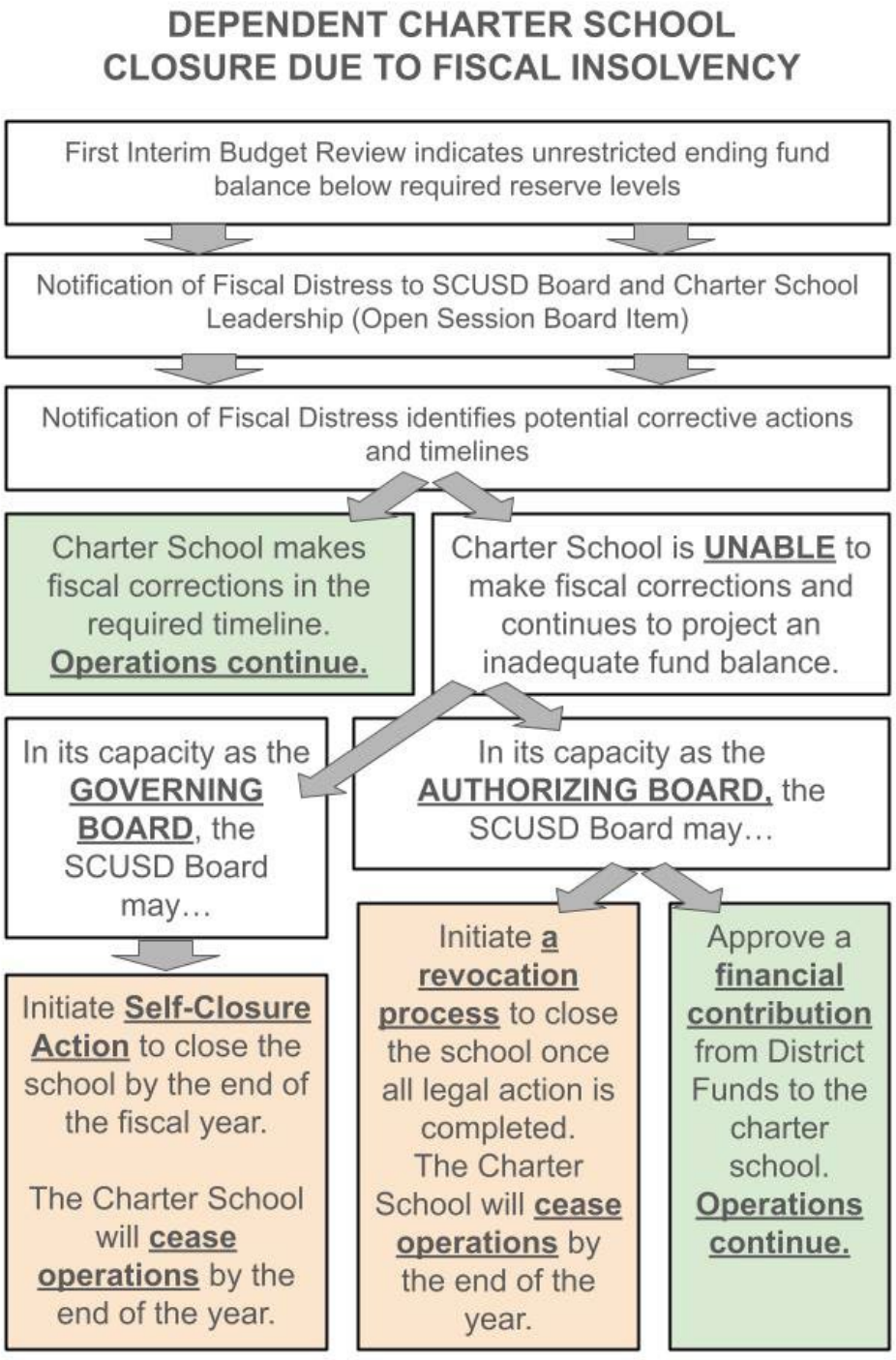
		expenditures is in compliance with the allowable use ● Ensure proper budget code is applied ● Provide expenditure report(s) as needed for reporting purposes or requests from Charter Leaders ● If allowable, ensure the carryover of funds are properly set up in the District's system. ● Provide needed support, guidance, and recommendation for expenditure reporting, budget codes, and fiscal related concerns.	
Grant Application	● Responsible to complete the application and submit it by or before the application deadline ● Notify Fiscal Staff of all Awarded grants and provide a copy of the supporting document such as submitted application and the Grant Award Notification once received. ● Responsible to provide a budget plan to Innovative fiscal staff before grant is set up for spending ● Responsible to use the funds according to the grant's required guidelines ● Track all expenses to prevent overspending.	● Setting up grants to be spent after receiving a budget plan and the Grant Award Notification. ● Make adjustments to restricted expenditure object codes (1000-3000) when there is a budget plan change that involves staffing ● Encumbered indirect cost, if applicable	● Sign the Grant Award Notification to indicate acceptance of the grant and return it to Grantor

	Charter's general fund will absorb the excess expense from all grants.		

Exhibit C: Nursing Related Responsibilities

School Nurses: Maintains a behavioral climate in her health room and school surroundings conducive to health and health education. Conducts health appraisals to evaluate the health and developmental status of the pupil in order to make a nursing diagnosis and establish a priority for action. Interprets to school personnel, parents, and students results of examinations and screening tests. Participates in planning the implementation of proper emergency care and first aid for sudden illness or accident, and gives general assistance when available. School Nurses will develop all emergency care plans(ECP's) for students and ensure staff are properly trained and communicates with and serves as a consultant for parents, school personnel, and pupils in regard to the health needs of pupils, and continues this communication to determine if necessary follow-up is completed. Assists persons responsible for the pupils' health to locate appropriate community resources. School Nurses will support with state mandates as Immunization compliance, Vision and hearing screenings and dental screenings(KOHA) and complete assessments and reports needed for IDEA compliance(IEP) and Section 504. School Nurses will also manage students' medication administration and forms associated with prescribed medications. Nurses will also support Charter schools with Emergency rescue medications and training in accordance with ED. Code.

Exhibit D: Closure Procedures Flow Chart



Dependent Charter MOU Version B

Identical to Version A above with changes made only in Exhibit A

Changes are **BOLD and UNDERLINE** for ease of use

Exhibit A: Service Matrix / Cost Calculations

- "Actual Costs" based on the prior year unless otherwise noted
- "Per enrollment" based on prior year P2 certified enrollment
- Any other cost arrangements not listed here must be agreed to, in writing, before costs are accrued.
- Details of cost calculations are in additional tables.

Table A1: Mandatory "Fixed" Costs - Operations		
Service Area	**Cost Calculation / Amount**	**Where To**
Charter Oversight + Innovative Schools Fee*	0.8% of total LCFF based on prior year P2 certification (billed annually) Pro-rata share of prior year cost of Fund-Specialist position, divided between charter sites.	To Innovative Schools (location 0744)
Facility Use Fee*	3% of prior year site expenditures, excluding 3000s and 7000s object codes, based on unaudited actuals (billed annually; adjusted for shared space)	To Facilities Routine Restricted Maintenance
Utilities and Custodial Supplies	Actual Usage (current year, billed quarterly; adjusted for shared space)	To Vendor, via Facilities / Operations
SELPA Contribution*	Pro-rata share, per enrollment, of District-wide general fund contribution to Special Education, to be capped at **15%** of total LCFF based on prior year P2 certification (billed annually)	To Special Education
Administrative Charge Back*	Pro-rata share, per enrollment, of District-wide general fund (01, resource 0000) prior year expenditures in listed locations, based on unaudited actuals, **limited by described parameters** (billed annually)	To the District general fund with an indication of which location generated those amounts.
Prop 28 Management Fee	1% the grant award + 2% for VAPA Library	To C&I Department
Grant Management Indirect Fees	As indicated by Grant	To District General Fund

Table A2: Oversight and Innovative Schools Fee - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted, and prior year P2 certified enrollment data is available.
2. Calculate 0.8% of the total prior year LCFF Revenue based on prior year P2 certified data.
3. Submit a journal entry to transfer funds from each location to the Innovative Schools location with appropriate backup and a clear description indicating that this is the oversight cost.
4. Run Escape Report Fiscal 02, by location, for the prior year's actual expense of the Innovative Schools Fund Specialist position.
5. Divide this amount by the total enrollment of all dependent charter schools to determine the per-enrollment amount. Each school's contribution would be the per-enrollment amount multiplied by the total enrollment at prior year P2.
6. Submit a journal entry to transfer funds from each location to the Innovative Schools location with appropriate backup, a clear description indicating that this is the fiscal management cost.
7. This task should be completed by February 1.

Table A3: Facility Use Fee Calculations - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted.
2. Run Escape Report Fiscal 02, by location, for actual prior year expenses in object codes 1, 2, 4, 5, and 6 (exclude 3 and 7).
3. Take 3% of the sum of those expenses by location.
4. If the Charter School shares space with another District Program, reduce the total cost by the percentage of space used by the other program.
5. Submit a journal entry to transfer funds from each location to the RRM location with appropriate backup.
6. This task should be completed by February 1.

Table A4: SPED Contribution Calculations - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted, and P2 certified enrollment data is available.
2. Calculate District wide per student cost of General Fund SPED Contribution
3. Calculate and compare 18% of the total current year LCFF Revenue based on prior year P2 certified data.
4. The Charter School SPED contribution will the lesser of the two amounts, with the 18% of LCFF representing a max contribution.
8. Submit a journal entry to transfer funds from each location to the RRM location with appropriate backup.
9. This task should be completed by February 1.

Table A5: Administrative Charge Back Calculations - Detail

1. To be calculated once the prior year's Unaudited Actuals have been closed and submitted, and prior year P2 certified enrollment data is available.
2. Run the Escape Reports Fiscal 16A and Position 20 for the listed locations, actual prior year expenses in Fund 01, Resource 0000 only.
    a. **Specify units 30, 60, and 65 in Object codes 1-3, and object code 5.**
    b. **Use actual costs either in Objects 1-3, Object 5, or both based on chart below.**
3. Divide the total amount by the total District enrollment to determine the per-enrollment amount. Each school's contribution would be the per-enrollment amount multiplied by its total enrollment at prior P2.
4. Submit a journal entry to transfer funds from each location to the general fund with appropriate backup.
5. Provide cabinet members with a listing of the funds generated by each department and a record of the transfers.
6. This task should be completed by February 1.

"People Only" Objects 1-3 All	"Leaders Only" Objects 1-3, Units 30, 60, 65	See Details
Communications 0704	**Student Support 0708**	**Tech Services 0808** **All General Fund Expenses in Object 5800** **Plus** **"Leaders Only" Objects 1-3, Units 30, 60, 65 in General Fund**
Constituent Services 0710	**IAS 0720**	
Human Resources 0770	**State and Federal 0725**	
Payroll 0772	**Multi-Lingual 0727**	
Strategy and Innovation 0780	**College & Career Readiness 0732**	
Accounting 0802	**Counseling 0746**	
Safe Schools 0821	**Attendance/Engagement 0748**	**Risk Management 0840** **Resource 0000 Object 5450 Only** **(Insurance Cost)**
Purchasing 0830	**School & Family Partnerships 0733**	
Distribution 0835	**Curriculum and PD 0737**	
	Foster Youth 0763	
	Health Services 0764	
	Business Services 0800	

Table A6: Mandatory Personnel Costs		
Service Area	**Cost Calculation / Amount**	**Where To**
General Education Teaching and Administrative Positions	All Actual Position/FTE Costs, including substitute costs, per diems, and overages	To Employee
Required Non-Teaching Positions (i.e., Nurse, Social Worker, Counselor, RITs, Office Staff, Operations)	All Actual Position/FTE Costs, including substitute costs, per diems, and overages	To Employee
Plant Manager and Custodians	All Actual Position/FTE Costs, including substitute costs, per diems, and overages	To Employee

Table A7: Optional Add-On Costs as needed or requested		
Service Area	**Cost Calculation / Amount**	**Where To**
Field Trip Transportation	Actual Cost	To Transportation
Curriculum Adoption (opt in)	Actual Per Student Cost	To Department or Vendor
Instructional Technology Purchases (opt in)	Actual Per Student Cost	To Department or Vendor
Summer School (opt in)	Actual Position Costs	To Department or Vendor
GATE Identification (opt in)	Actual Per Student Cost	To Department or Vendor
Teacher Induction (as needed)	$2000 / Teacher	To Department
Nutrition Services extended calendar fee	$5000 flat fee for calendars with start or end dates more than 1 week ahead / behind the District	To Nutrition Services

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 11.4

Meeting Date: February 5, 2026

Subject: Open Enrollment Presentation

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Enrollment Center and Matriculation Orientation Center (MOC)

Recommendation: N/A

Background/Rationale: TK-8th Open Enrollment date Feb.2-Feb.27. Applications will go live at 8:00am. On the website there are instructions on how to apply, the message center, and FAQ. We are having Open Enrollment and Registration Nights:
Wednesday, February 4, at California Middle-4:00-6:30PM
Wednesday, February 11, at Rosa Parks-4:00–6:30 PM
Wednesday, February 18, at Will C. Wood- 4:00–6:30 PM
Monday, February 23, at A. Einstein- 4:00–6:30 PM
Wednesday, February 25, Genevieve Didion -4:00–6:30 PM

Assistance is available at the Enrollment Center and the MOC Mondays-Fridays 8-5pm. Language support: Spanish, Cantonese & Mandarin, Vietnamese, Hmong, Farsi, Pashto, Dari, Russian, and Ukrainian

Financial Considerations: N/A

LCAP Goal(s): N/A

Documents Attached:
1. Open Enrollment and Registration Night flyer

Estimated Time of Presentation: 5 minutes	
Submitted by:	GioVonna Washington Woodfy, Director
	Mary Hardin Young, Deputy Superintendent
Approved by:	Lisa Allen, Superintendent



Attend an Open Enrollment & Registration Night

Sacramento City Unified is hosting regional enrollment events across the district to help families with general registration and to apply for Open Enrollment, Transitional Kindergarten (TK), and Kindergarten.

These events offer hands-on technology support, including access to computers and assistance navigating the online enrollment system. Staff will be available to help families create or log into accounts, upload required documents, and complete applications step by step. Translators will also be available to support families in their preferred language.

To register for kindergarten, families will need to provide photo identification, address verification, proof of birth documentation, and the child's immunization record.

All events provide support for all Open Enrollment, TK, Kindergarten, and school of residence locations across the district.

EVENT DATES AND LOCATIONS

- **Wednesday, February 4, 4:00–6:30 PM**
  at California Middle School, 1600 Vallejo Way, Sacramento, CA 95818
- **Wednesday, February 11, 4:00–6:30 PM**
  at Rosa Parks K-8 School, 2250 68th Ave, Sacramento, CA 95822
- **Wednesday, February 18, 4:00–6:30 PM**
  at Will C. Wood Middle School, 6201 Lemon Hill Ave, Sacramento, CA 95824
- **Monday, February 23, 4:00–6:30 PM**
  at Albert Einstein Middle School, 9325 Mirandy Dr, Sacramento, CA 95826
- **Wednesday, February 25, 4:00–6:30 PM**
  at Genevieve Didion TK-8 School, 6490 Harmon Dr, Sacramento, CA 95831

Sacramento City
UNIFIED SCHOOL DISTRICT

If you have questions about the events or enrollment,
please contact the Enrollment Center at (916) 643-2400.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 12.1

Meeting Date: February 5, 2026

Subject: **Second Reading of Revised BP 5123 Acceleration, Promotion and Retention**

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Academic Office

Recommendation: The Board Policy Committee is seeking approval for BP 5123: Acceleration, Promotion and Retention

Background/Rationale: The Board Policy Committee is seeking feedback on the following board policy related to the district process for retaining or accelerating students beyond their age-assigned grade level. Members of the Board Policy Committee are providing this second read and seeking Board approval in time for the district annual enrollment windows.

Financial Considerations: N/A

LCAP Goal(s): LCAP Goal 2

Documents Attached:

1. Revised BP 5123

Estimated Time of Presentation: 5 minutes
Submitted by: Erin Findley, Interim Chief Academic Officer;
Kari Lofing, Coordinator III GATE & AP Programs
Approved by: Lisa Allen, Superintendent

Board Policy Manual
Sacramento City Unified School District
Printed: 04/24/2025 12:57 PM
Status: ADOPTED

Policy 5123: Promotion/Acceleration/Retention
Original Adopted Date: 04/20/2001 | Last Reviewed Date: 04/20/2001

~~Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.~~

The Governing Board expects students to progress through each grade level within one school year. Towards this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and by meeting grade-level standards of expected student achievement.

When high academic achievement is evident, the teacher or parent/guardian may recommend a student to be assessed for acceleration into a higher grade level in accordance with procedures and timelines described in AR 5123. The student's maturity level shall be taken~~ing~~ into consideration in making a determination to accelerate a student.

When students are at risk of being retained to their current grade level, teachers shall make this recommendation as early as possible in the school year and as early in their school career as practicable. Parents/Guardians may also make a recommendation for retention should they believe it appropriate. Such students will be assessed for retention to their current grade level in accordance with procedures and timelines as described in AR 5123. In all cases, retention is the intervention of last resort.

Students may be identified for retention on the basis of failure to meet minimum levels of achievement as indicated by the following:

- Grades
- State Assessments
- District Assessments

Such students shall be identified for possible acceleration or retention in grades ~~K-~~TK-8. Students in TK are not eligible for retention, but may be considered for Acceleration via processes used in grades K-8. Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students

between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. .

~~The responsibility for determining acceleration or retention will be with a team comprised of the student's teacher(s), Parents/Guardians, Curriculum & Instruction staff, along with the school site administrator and the school's counselor, when available, and any other relevant members of the student support team.~~ Whenever the Superintendent or designee and the parents/guardians agree that a student shall continue in kindergarten for an additional year, the Superintendent or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300, 48011)

The final determination for retention is to be made by the student's regular classroom teacher with advisement from the Student Success Team. If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

When any student in grades ~~T~~K-8 is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of intervention instruction to assist the student in meeting grade-level expectations. (Education Code 48070.5)-8 is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of intervention instruction to assist the student in meeting grade-level expectations. (Education Code 48070.5)

The team's decision to accelerate or retain a student may be appealed in accordance with ~~AR 5123.~~ AR 5123 - Promotion/Acceleration/Retention.

~~The Governing Board of the Sacramento City Unified School District is committed to an education program that promotes success for all students, including English learners and special needs students. The guiding principals serve as the foundation for the implementation of the policy.~~

~~Guiding Principals~~

1. ~~Personal accountability on the part of students, parents/guardians, teachers and other staff.~~
1. ~~Everyone in the system must follow a common set of guidelines.~~
1. ~~Good teaching and instructional design help prevent learning difficulties and may be more cost-effective than intervention. The Sacramento City Unified School District will:~~
    a. ~~Provide professional development for teachers promoting the knowledge and skills to facilitate good teaching among diverse learners. Good teaching may include content expertise; knowledge of curriculum scope and sequence; implementing research based teaching strategies and using the data generated from evaluative practices; the ability to adjust instruction to students' needs~~

and instructional targets; and the capability to help all student groups internalize performance needs and externalize behavioral expectations.

a. Utilize classroom assessments to keep a record of achievement and failure to achieve. Students who are at risk for not attaining the necessary skills pertaining to the grade level standards are to be identified as early as possible. Interventions will be developed and implemented in an environment conducive to learning.

1. Students are responsible for performing curriculum tasks and complying with behavioral norms and academic progress towards Board approved academic standards. Students are to assist their schools and teachers who provide instruction, on-going monitoring and student assessment and interventions when required. Families and teachers are to monitor progress and will intervene when achievement falls below standard criteria.

1. Parents/guardians are vital to the overall success of the academic program. Families have the duty and obligation to support their children. Parents/guardians are expected to take an active role by committing to the following home-school practices; support for on-time/full-time attendance; homework completion; habits which promote the acquisitional states to make learning possible; and the attitudes that link education with future goals and roles. Effective interventions require a partnership between the parents/guardians and the school that clearly communicates and supports the needs of the student.

1. Multiple assessments are used to discern academic progress from grades one to two, three to four, six to seven and eight to nine. Grade level prerequisite content standards establish the mastery guidelines for all adopted curricula. Grades 1, 3, 6 and 8 are key grades for making critical decisions regarding retention.

1. Retention is only chosen when it is in the best interest of the child. A retention decision is accompanied by an intervention plan that promotes learning and supports the student socially and emotionally. Retention is facilitated in such a manner to engender student esteem, engage familial support, and provide teacher adaptations or accommodations to produce new learning experiences.

1. The district's regulations that specifically address promotion criteria and practices are reviewed and revised annually. Site principals will continue to refine the implementation of these regulations. Staff will monitor the effectiveness of the criteria used for retention. Considerations for special education students and English Learners are provided.

PROMOTION AND RETENTION

Standards and Assessment

Students will be promoted from Kindergarten through grade eight by meeting language arts and math content standards and demonstrating sufficient academic growth toward the prerequisite language arts and math content standards for success at the next grade level. Prerequisite standards are measured by grade level assessments. The Board adopted content standards for language arts and math drive all assessment procedures and provide

the evaluation rubric for all students. Students achievement is determined on the basis of objective data using multiple assessments.

The student's progress toward mastery of the grade level prerequisite content standards will be measured by curriculum embedded assessments, standardized scores (STAR) and current grade level achievement and progress. Grade level achievement reflects the necessary mastery of prerequisite standards along with other developmental factors (social, emotional, and physical). The student will be promoted if the established grade level criteria are met or exceeded.

Monitoring

Each school has the responsibility to provide frequent reviews of student performance. Progress is indicated when achievement is aligned with the grade level prerequisite language arts and math content standards. Academic feedback and planning for individual student success is the shared responsibility of students, parents/guardians and school site staff. Monitoring and implementing promotion and retention procedures is the site responsibility.

Parent/guardian Notification

Parent/guardian notification and involvement in the implementation of prescribed interventions and/or retention decisions are required in accordance with Education Code 48070.5(e). The support and approval of parents/guardians are important to a student's success.

PROMOTION/RETENTION DECISION MAKING

Promotion decisions are based upon multiple criteria as established by administrative regulations. Students who do not meet the prerequisite grade level standards for success at the next grade level in language arts and math will be strongly recommended to participate in extended programs, (e.g., after school tutorials, Saturday school and summer school). Students who are academically failing at grade eight will be assigned to an intensive reading and math program designed to rapidly improve academic performance and prepare them for enrollment in the ninth grade in a comprehensive high school.

Acceleration

In the Kindergarten through the eighth grade levels, the Superintendent or designee may recommend a student for acceleration (double promotion) into a higher grade level when high academic achievement is evident. The student's social and emotional growth will be taken into consideration in making a recommendation to accelerate a student.

In the high school grades, the students may accelerate the acquisition of credits through established district procedures

Retention

The Promotion and Retention Policy has elements the include the following:

1. In the first through the eighth grade levels, retention shall be considered only when it is in the best interest of the student. Prior to a retention decision, good first teaching and needed interventions will be implemented. Students will be strongly recommended to participate in identified interventions. Retention will be considered only after intervention effort have been unsuccessful. Retained students will receive priority consideration for entry into intervention programs.

2. Each school site will be responsible for implementing needed interventions and keeping records of systematic intervention programs for students not making progress toward mastery of content standards. Prescribed interventions will be designed to address lack of growth toward attainment of prerequisite content standards, with documentation starting at Kindergarten.

3. Retention recommendations will be made by the Grade Level/Segment Team after careful and systematic review of documentation of interventions over time and consideration of the teacher's written statement, in accordance with Education Code 48070.5(d)(2). Students will be retained unless the student's teacher or Grade Level/Segment Team recommends in writing that retention is not the appropriate intervention for the student's academic and social emotional deficiencies. Principals will consider the teacher's written statement and Grade Level/Segment Team recommendations in making the final decision. Parents/guardians are able to request an administrative review of the final decision.

KEY DECISION POINTS AND GUIDELINES
Critical Checkpoints for Making Decisions

Grade One
Grade one has been identified as the targeted grade level for promotion decisions. Retention should be considered as early in a student's academic career as possible. Grade one is pivotal to the acquisition of skills for reading and on-going successful achievement. As such, retention criteria have been identified for grade one to ensure that all students have the core knowledge skills for reading success.

Criteria and Decisions for Grade one
First grade students, who (1) do not demonstrate mastery of decoding and word recognition skills as identified in prerequisite content standards and measured by the grade level assessments OR (2) are not successful with applied classroom interventions and/or extended learning may be retained.

Grades Three, Six, and Eight
Grade three, six, and eight have been identified as targeted checkpoints for making promotion/retention decisions. These grades are viewed as pivotal to the acquisition of skills required for on-going successful achievement. As such, criteria have been defined for each of these grade levels to ensure that all students have the core knowledge and skills necessary for promotion and success at the next grade level. Retention may be considered at any grade level.

~~Criteria and Decisions for Grade Three~~

~~Third grade students, who have not been previously retained and who (1) do not demonstrate mastery of the prerequisite language arts content standards as measured by the grade level assessments OR (2) are not successful with classroom interventions and/or extended learning, may be retained.~~

~~Criteria and Decision for Grade Six~~

~~Sixth grade student who (1) do not demonstrate mastery of the prerequisite content standards in reading, language arts, and math, as measured by grade level assessments, OR (2) are not successful with classroom interventions and/or extended learning, will be recommended for Intensive Transitional Summer School and will be placed in Intensive Transitional Reading in the seventh grade.~~

~~Criteria and Decisions for Grade Eight~~

~~There are two situations that require decision making for students moving to the ninth grade.~~

- ~~Students who do not demonstrate mastery of the prerequisite content standards for reading, language arts, and math, as measured by grade level assessments will be recommended for Intensive Transitional Summer School and will be placed in an intervention program in the ninth grade or ninth grade or may be retained at the eight grade.~~
- ~~Students who do demonstrate mastery in reading, language arts and math, but who do not pass end-of-course exams in science or history, will be strongly recommended to attend summer school and pass the failed end-of- course exams at the end of the summer school course. Students who do not pass the end-of-course exams in summer school, may be considered for retention at the eighth grade.~~

~~Promotion and Retention Provisions for Students with Disabilities~~

~~To the extent permitted by law, this policy pertains to all students including disabled students covered by protections offered by Individuals with Disabilities Education Act (IDEA) and/or Section 504 Rehabilitation, 1973. Special education and related services must be aligned with the general core curriculum and enable to student to master the expected competencies to the maximum extent appropriate to their individualized needs. It is important that consideration is given on an individual basis to the possible accommodations and modifications that a student needs to assist in demonstrating academic progress. Consideration, planning, and decision making for special education students will be the responsibility of the Individualized Education Plan (IEP) team, while the Student Study Team (SST) will address students identified under Section 504. If, even with support, the student will be unable to meet the standards due to the nature of severity of the disability, there should be documentation of individualized promotion standards.~~

~~Promotion and Retention Provisions for English Learners~~

~~English Learners will be promoted through grade levels by:~~

- ~~Meeting English Language Development (ELD) Standards as measured by the state ELD test, and~~

- ~~Meeting prerequisite language arts and math content standards, as measured by the district's grade level assessments~~

~~It is essential for the success of English Learners in all of the district curriculum that instruction provided be aligned with the student's level of English proficiency and that necessary and required additional and appropriate services be provided to them consistently. Mastery in language arts, including writing, and other core curricular areas will be measured through curriculum-embedded assessments and yearly expected benchmark gains established for the STAR tests.~~

~~English Learners at the Beginning Levels~~

~~English Learners who are initially assessed at the beginning levels of English proficiency (SASI-IPT Levels 1-5) will not be considered candidates for retention during the first two years of enrollment in district programs. However, these students will be expected to meet established English language development (ELD) standards approved by the Board of Education.~~

~~English Learners at the Intermediate and Advanced Levels~~

~~English Learners who are assessed to be at the intermediate and advanced levels of English proficiency (SASI-IPT Level 6-10) may be considered for retention when it is determined that the students have not met the achievement standards established for English-only students and the ELD Prerequisite Standards appropriate for the proficiency level and grade level.~~

~~English Learners at the Fluent/Non-proficient Level (Students who are above the advanced level and are fluent in English but have not scored above the 40th percentile on the SAT 9)~~

~~English Learners who are assessed to be at the fluent/non-proficient level (SASI-IPT Level FN1) may be considered for retention when it is determined that the students have not met the achievement standards for their grade levels.~~

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 200-202	Admission and exclusion of students
Ed. Code 37252-37254.1	Supplemental instruction
Ed. Code 41505-41508	Pupil Retention Block Grant
Ed. Code 46300	Method of computing average daily attendance
Ed. Code 48010	Admittance to first grade
Ed. Code 48011	Promotion/retention following one year of kindergarten
Ed. Code 48070-48070.5	Promotion and retention
Ed. Code 56345	Elements of individualized education plan
Ed. Code 60640-60648.5	California Assessment of Student Performance and Progress

Management Resources	Description
California Department of Education Publication (students with disabilities)	FAQs Promotion, Retention, and Grading
California Department of Education Publication	FAQs Pupil Promotion and Retention
California Department of Education Publication	Kindergarten Continuance Form
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education
Website	CSBA

Cross References	Description
4231	Staff Development
5020	Parent Rights And Responsibilities
5111	Admission
5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125.3	Challenging Student Records
5145.6	Parent/Guardian Notifications
5145.6-E PDF(1)	Parent/Guardian Notifications
5147	Dropout Prevention
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6146.3	Reciprocity Of Academic Credit
6146.5	Elementary/Middle School Graduation Requirements
6162.5	Student Assessment
6164.5	Student Success Teams
6170.1	Transitional Kindergarten
6172	Gifted And Talented Student Program
6173.1	Education For Foster Youth
6176	Weekend/Saturday Classes
6177	Summer Learning Programs
6179	Supplemental Instruction

Board Policy Manual
Sacramento City Unified School District
Status:

Policy 5123: Promotion/Acceleration/Retention
Original Adopted Date: 04/20/2001 | Last Reviewed Date: 04/20/2001

The Governing Board expects students to progress through each grade level within one school year. Towards this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed.

Students shall progress through the grade levels by demonstrating growth in learning and by meeting grade-level standards of expected student achievement.

When high academic achievement is evident, the teacher or parent/guardian may recommend a student to be assessed for acceleration into a higher grade level in accordance with procedures and timelines described in AR 5123. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

When students are at risk of being retained to their current grade level, teachers shall make this recommendation as early as possible in the school year and as early in their school career as practicable. Parents/Guardians may also make a recommendation for retention should they believe it appropriate. Such students will be assessed for retention to their current grade level in accordance with procedures and timelines as described in AR 5123. In all cases, retention is the intervention of last resort.

Students may be identified for retention on the basis of failure to meet minimum levels of achievement as indicated by the following:

- Grades
- State Assessments
- District Assessments

Such students shall be identified for possible acceleration or retention in grades K-8. Students in TK are not eligible for retention, but may be considered for Acceleration via processes used in grades K-8. Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades.

Whenever the Superintendent or designee and the parents/guardians agree that a student shall continue in kindergarten for an additional year, the Superintendent or designee shall secure an

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agreement, signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300, 48011)

The final determination for retention is to be made by the student's regular classroom teacher with advisement from the Student Success Team. If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

When any student in grades K-8 is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of intervention instruction to assist the student in meeting grade-level expectations. (Education Code 48070.5)

The team's decision to accelerate or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 12.2

Meeting Date: February 5, 2026

Subject: First Reading of Board Policy 1445: Response to Immigration

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- X Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Board of Education

Recommendation: NA

Background/Rationale: There have been recent changes to Education Code section 234.7 by the California legislature to address immigration enforcement actions near schools and against students, staff, and families. The changes to Education Code section 234.7 require that school districts update their policies on immigration enforcement no later than March 1, 2026. Therefore, the Board Policy Committee has determined that a review and revision of its Board Policy 5145.13 (renumbered to BP 1445) is appropriate to update and strengthen the language of the policy in compliance with the revised law. This is a first reading of the policy, with the second reading and request for approval scheduled for the February 19, 2026 Board meeting.

Financial Considerations: NA

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:
1. Board Policy 1445: Response to Immigration

Estimated Time of Presentation: 10 minutes
Submitted by: Board Office
Approved by: Lisa Allen, Superintendent

Policy 1445: Response To Immigration Enforcement Status: ADOPTED

Original Adopted Date: | Last Reviewed Date:

The Board is committed to the success of all students and to providing a safe and welcoming place for students, their families, and staff irrespective of their citizenship or immigration status. Immigration enforcement activities in and around schools create hardships and barriers to health and educational attainment for immigrant students, and establish a pervasive climate of fear, conflict, and stress that affects all District students, regardless of their background or immigration status. Schools are “sensitive locations” at which immigration enforcement activity should not occur. Accordingly, immigration enforcement activities in and around District property would be a severe disruption to the learning environment and educational setting for students. This policy shall limit the District’s participation in immigration enforcement to the maximum extent permitted by law, to provide all students, regardless of their immigration status, equal access to education.

The District shall not adopt or implement policies, practices, or procedures that exclude students from school based on their or their parents’ or guardians’ actual or perceived immigration status. District personnel shall treat all students equitably in the receipt of all school services, including, but not limited to, the free and reduced meal program, transportation, and educational instruction. The District will continue to enforce the Nondiscrimination in District Programs and Activities and Positive School Climate policies.

In accordance with law, Board Policy 0410 - Nondiscrimination in District Programs and Activities, and Board Policy 5145.3 - Nondiscrimination/Harassment, no student shall be denied equal rights and opportunities, nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status. (Education Code 200, 220, 234.1)

The specific provisions of this policy, which limit the District’s participation in immigration enforcement to the maximum extent permitted by law, are necessary to fulfill the District’s obligation, under Plyler v. Doe, to provide all students, regardless of their immigration status, equal access to education.

Prohibition Against Immigration Enforcement Activities on District Property

Involving the enforcement of Federal civil immigration law establishes a climate of fear, conflict, and stress, and it 1) creates the perception that District personnel are exercising federal immigration enforcement authority; 2) decreases the likelihood that students will cooperate with staff and officials, based on fears that this could lead to their deportation or the deportation of family members; and 3) conflicts with the District’s constitutional obligation to provide equal educational opportunities to students regardless of their immigration status.

The District shall not enter into agreements with state or local law enforcement agencies, or any federal agency, to conduct or support immigration enforcement activities. Current and future local law enforcement partners, including SROs, shall acknowledge, through a signed Memorandum of Understanding (“MOU”), that they will not enforce federal immigration law, as outlined by the City of Sacramento’s Sanctuary City Resolution and the State of California’s Values Act, and declare that they will not participate in immigration enforcement efforts with federal authorities. This means that law enforcement officers, including SROs, stationed at District schools shall not: hold individuals in custody on Immigration and Customs Enforcement (“ICE”) detainers, respond to ICE notification or transfer requests, make arrests based on civil immigration warrants, or allow ICE to use campus facilities for immigration enforcement purposes.

Federal Immigration Authorities Request for Access to District Property, Information, or Students

Unless required by state or federal law, required to administer a state or federally supported educational program, or presented with a valid judicial subpoena, judicial warrant, or court order, District staff shall not do any of the following:

1. Solicit or collect information or documents regarding the citizenship or immigration status of a student or the student's family members. (Education Code 234.7)

2. Seek or require information or documents, to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members. (Education Code 234.7)

3. To the extent practicable, disclose or provide in writing, verbally, or in any other manner to an officer or

employee of an agency conducting immigration enforcement:

a. The education records of or any information about a student or a student's family or household such as personal information as defined in Civil Code 1798.3, information about a student's home, or information about a student's travel schedule without parent/guardian written consent. (Education Code 234.7)

b. The personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information. (Education Code 234.7; Government Code 7285.2)

4. Grant permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. (Education Code 234.7; Government Code 7285.1)

The Superintendent, District Legal Counsel, or designee, shall ask for the requesting agents' credentials, ask why the agents are requesting access, ask for written authorization from their employing agency instructing them to enter District property, and ask to see a warrant signed by a federal or state judge, which specifies the name of the person under arrest or property to be searched and/or seized. Any request for access to District property, information, or student by federal immigration authorities, in the absence of a judicial warrant ,other court order, or exigent circumstances shall be denied. If the officer declares that exigent circumstances exists and demands immediate access to the campus, District personnel should comply with the officer's orders and immediately contact the Superintendent or designee . District personnel should not attempt to physically impede the agent, even if the agent appears to be exceeding the authorization given under a warrant or other document. If the agent enters the premises without consent, District personnel shall document his or her actions while on campus. District personnel should email the Bureau of Children's Justice in the California Department of Justice, at BCJ@doj.ca.gov, regarding any attempt by a law-enforcement officer to access a school site or a student for immigration-enforcement purposes.

As soon as possible, the District shall explore all options for legal challenges to the demand, judicial warrant, or court order for access to students, records, or District property. If applicable procedural rules permit the District to challenge the demand before complying, the District shall take all necessary and lawful steps to oppose requests or demands that the District assist or cooperate with immigration enforcement actions.

In exploring a legal challenge, the District may consider a number of factors, including but not limited to: whether the terms of the warrant or court order conflicts with the District's responsibilities under Plyler v. Doe and other applicable laws; whether the terms of the warrant or court order conflict with federal and state privacy laws; and whether the District can honor the terms of the warrant or court order while providing for the emotional and physical safety of its students and staff.

However, District staff shall not obstruct, interfere with, or otherwise impede an officer or employee of an agency conducting immigration enforcement who nonetheless enters district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring.

If the Superintendent, District Legal Counsel, or designee determine that the federal immigration enforcement authorities presented a valid judicial warrant or other court order, the school site principal or his/her designee shall oversee the agents' investigation. Such oversight includes prohibiting access to information, records, students, and areas beyond that specified in the warrant. The principal or designee shall discourage federal immigration enforcement agents from escorting students through school hallways in view of other students.

This policy requires staff to develop Administrative Regulations that shall include, but not limited to the following elements:

- A protocol for a principal or designee to follow if federal immigration authorities request access to District property, students, information, or records by directly going to that property.
- A protocol for the superintendent or designee to follow in reviewing the viability of the federal immigration authorities request for access. That protocol should include:
    - A process for confirming the agents' credentials, purpose for access, written authorization from employing agency, signed judicial warrant and other documentation instructing the agent to enter District property.
- A protocol outlining next steps if a federal immigration enforcement agents satisfy the criteria for entering onto District property.
- A protocol for the Superintendent or designee to monitor the agents' investigation. Such oversight includes prohibiting access to information, records, students, and areas beyond that specified in the warrant.

Federal Immigration Authorities Request for Access to Student Records

The District shall refuse all requests by federal immigration authorities for voluntary access to student records including, but not limited to, student directory information, and information that may be disclosed to law enforcement under the Family Education Rights and Privacy Act ("FERPA") across all aspects of the District and to the fullest extent possible under the law. As such, any request for student records by federal immigration enforcement authorities, in the absence of a court order or judicial warrant, shall be denied.

If the request for records is initially provided to District personnel on District property, it shall be denied in accordance with the District's general policy against sharing student records. District personnel shall neither confirm nor deny the existence of the requested record to federal immigration authorities, and shall immediately forward the request and any accompanying documents to the Superintendent, District Legal Counsel, or designee for review.

If presented with a subpoena for student records from federal immigration authorities, including an ICE Administrative Subpoena, the Superintendent, District Legal Counsel, or designee will make a determination as to how to respond to the subpoena. Such a response may include objecting to the subpoena on procedural and/or substantive grounds, or filing a motion to quash. In the event the federal immigration authorities seek to enforce the subpoena in court, the District will oppose that motion and may appeal a court order enforcing the subpoena. The District will comply with any final court order enforcing an Administrative Subpoena issued to federal immigration authorities.

If the Superintendent, District Legal Counsel, or designee determines that access to a student's record is required by judicial warrant or other court order, the school site principal or designee shall limit access to the express terms of the warrant and comply with corresponding Administrative Regulations on this matter.

The District shall explore all legal challenges to any judicial warrant for student records as outlined in the previous section. If the Superintendent, District Legal Counsel, or designee determines that access to a student's record is required by judicial warrant or other court order, the school site principal or designee shall limit access to the express terms of the warrant and comply with corresponding Administrative Regulations on this matter,

The Superintendent or designee shall report to the Board in a timely manner any requests by an officer or employee of an agency conducting immigration enforcement for any of the following: (Education Code 234.7)

1. Education records of or any information about a student or a student's family or household
2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information
3. Permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring

Such reports shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

Student and Family Informational Privacy Pertaining to Immigration Status, Citizenship Status, and National Origin

District personnel shall not require information that relates to students' or their families' immigration status, or country of birth/origin, including, a passport, birth certificate, green card, or other citizenship-related documents at any time. District shall not request entire social security numbers, buy may collect the last four digits of a social security number of adult household members, if required to establish eligibility for federal benefit programs. When collecting the last four digits of an adult household member's social security number to establish eligibility for a federal benefit program, the District shall explain the limited purpose for which the information is collected, and clarify that a failure to provide this information will not bar the student from enrolling in or attending the school.

The District shall permit alternative documents or information to establish a child's age for enrollment purposes, or eligibility for a specified program, which may include an affidavit from the parent or guardian, previously verified school records, or any other alternative specified in law. Alternative documents shall be permitted to establish residency as well, to include a declaration of residency executed by the parent or guardian or the student, or any other alternative specified in law. The District's enrollment forms and procedures shall describe and accommodate, all alternative documents specified in law and contained herein that may be used to determine a child's age, or residency of the child's parent or guardian.

District personnel who learn of information related to student's or their family member's actual or perceived immigration status or place of birth, even if voluntarily offered by the parent, guardian, or student, must keep that

information confidential and, therefore, shall not record or distribute that information at any time. Such information acquired by the District shall not be used to discriminate against any students or families, or bar children from enrolling in or attending school. Where any law contemplates submission of national origin related information to satisfy the requirements of a special program, the District shall solicit that documentation or information separately from the school enrollment process.

District personnel shall take immediate action to remove any information regarding the immigration status of a student or a student's parents/legal guardians from any and all school records.

If students, parents, or guardians have questions about their immigration status, District personnel shall not refer them to ICE or any other law enforcement or government immigration agency.

Pursuant to FERPA, District personnel shall not disclose personally identifying information found in a student's education records without parental consent authorizing, or a court order mandating, the disclosure. Prohibited information-sharing under this policy includes, but is not limited to, disclosing information in a student's cumulative file relating to the student or their family member's immigration status, country of birth, or other personally identifiable information as defined by FERPA. However, parental or guardian consent for the release of student information is not required if the information sought is relevant for a legitimate educational interest, or includes directory information only. Neither exception permits disclosing information to immigration authorities for immigration-enforcement purposes, unless there is a valid court order or judicial subpoena.

District personnel, including SROs, shall not disclose or discuss with any non-District personnel, such as federal immigration authorities or local, state, or federal law enforcement, a student's or their family member's personal information, absent a valid court order, or consent by the student or student's parent or guardian.

Categories of information about a student or family member that may not be shared include:
- Gender identity;
- Sexual orientation;
- Status as a survivor of domestic violence;
- Survivor of sexual assault;
- Status as a crime victim or witness;
- Recipient of public assistance;
- Actual or perceived immigration or citizenship status;
- National origin;
- Religion;
- Records of juvenile criminal allegations, arrests, convictions, or adjudications;
- School discipline record; and
- All information included in an individual's or household's income tax records.

The District shall not allow school resources or data to be used to create a registry based on race, gender, sexual orientation, religion, ethnicity, or national origin.

Parental Notification

The Superintendent or designee shall provide parents/guardians with information and notifications as specified in Education Code 234.7, including information regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement.

If any federal immigration authority requests or gains access to a student or their records held by the school or District, the Superintendent or designee must immediately notify the student's parent or guardian, in private, that the federal immigration authority sought access to the student or student record, unless the court order or subpoena relates to a federal grand jury investigation or law enforcement purpose and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or relates to domestic or international terrorism. Generally speaking, the District shall notify the parent or guardian of any court orders, warrants, or subpoenas before responding to such requests, except for investigations of child abuse, child neglect, or child dependency.

The Superintendent or designee shall record the time(s) of contact or attempted contact with the parent or guardian. The Superintendent or designee shall remind the parent or guardian that they have the right to authorize and send a designee to pick up their child on the parent's behalf. Unless prohibited, the Superintendent or designee shall provide students and parents or guardians with any documents issued by the federal immigration authority. The Superintendent or designee shall also direct the notified parent or guardian to District-approved resources, developed with organizations that specialize in immigrants' rights, regarding parents' rights when law enforcement authorities, including federal immigration authorities, question or detain their children. Parents shall also be encouraged to explore legal options to challenge the request on their own, in addition to the District's efforts to do the same.

The Superintendent or designee who provide parental notice are prohibited from inquiring into the parent or guardian's immigration status.

Response to Federal Immigration Authorities Arrest of a Student's Parent or Guardian

In the event a parent or guardian has been arrested by federal immigration authorities, the District shall use the student's emergency card contact information and release the student(s) to the person(s) designated as emergency contacts by the student's guardian. Alternatively, the District will release the student(s) into the custody of any individual who presents a Caregiver's Authorization Affidavit on behalf of the child. In the event there is no emergency contact listed or the emergency contact(s) are not able to take custody of the child, and no person with a Caregiver's Authorization Affidavit presents themselves on behalf the child, the District will release the student(s) to the appropriate authorities.

Students and families may update their contact information throughout the school year, and alternative contacts may be provide if no parent or guardian is available. Information provided within emergency cards shall only be used in response to specified emergency situations, and not for any other purpose. Caregiver Authorization Affidavits on file may be noted on emergency contact cards, and all siblings will be notified and released to the same designated caregiver what at all possible.

Prohibition Against Law Enforcement Partners' Information Sharing Agreements with Federal Immigration Authorities

District shall not employ officers from, or enter into agreements with, external law enforcement agencies that have agreements, policies, or procedures that promote or facilitate information sharing with federal immigration authorities.

District recognizes that policies and procedures authorizing information sharing between law enforcement agencies and federal immigration authorities are not necessarily formal agreements. Information sharing can occur through unofficial agreements, policies, and practices, or unintentionally on shared databases. Accordingly, to prevent disclosure of student information, District will review the information-sharing agreements, policies, and procedures of every local law enforcement agency with which District intends to enter into a formal agreement for security or other services. If District is currently under an agreement with a local law enforcement agency for services, District will review the local law enforcement agency's information sharing policies, procedures, and agreements for provisions that promote or facilitate information sharing with federal immigration authorities to ensure compliance with this policy to the greatest extent possible.

To determine whether a local law enforcement agency has a problematic information sharing agreement or practice, the District shall consider the following:

- Whether the local law enforcement agency shares information on shared databases; and
- Whether the local law enforcement agency communicates with federal immigration authorities and to what extent.

If the District employs officers from, or has agreements with, a law enforcement agency that shares information with any federal immigration authorities, the District shall determine whether the operative agreements with the local law enforcement agency adequately protect students' personal information. The District must immediately amend or render inoperative agreements, terms, and clauses that fail to ensure compliance with this policy.

Data Tracking

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

Administrative Regulations shall outline how the District shall track and monitor each instance, if any, that federal immigration authorities request and/or receive access to District property, student records, or students, including arrests of students.

The school principal or designee shall also notify the Superintendent and enter a written Incident Report the same day to detail any immigration enforcement activity involving District students, property, and personnel as outlined in Administrative Regulations.

District Policies, Practices, and Programs to Ensure Equal Access to Public Education Regardless of Immigration Status

In order to provide all students, regardless of the immigration status, equal access to a quality public education, the District shall create, implement, and maintain the following policies, practices, and programs:

- The District shall increase and enhance partnerships with community-based organizations and legal services organizations who provide resources for families facing deportation;
- The District shall ensure that students and their families are aware of opportunities to gain access to college, in-

state tuition, financial aid, scholarships, internships, and career opportunities, regardless of their status;
- The District shall gather and provide information regarding earning opportunities, internships, and trainings that do not require a social security number;
- The District shall provide contacts for resources for legal, medical, housing or other assistance available to all students;
- The District shall train counselors and teachers on working with immigrant and undocumented students and their families;
- The District shall train counselors and teachers on information, strategies, practices, and programs to assist undocumented students pursue college and careers.
- The District shall create in-language Know Your Rights presentations for students, their family members, and District personnel, to cover their rights regarding interactions with federal immigration authorities;
- The District shall express its public support for the continuation and expansion of Deferred Action for Childhood Arrivals ("DACA") Program and all other pro-immigrant legislation that may be proposed at the local, state, and federal level;
- The District shall provide free or low-cost legal assistance for DACA applications and renewals and access to available scholarship opportunities to subsidize DACA application fees through partnerships with appropriate community based, government, or non-profit organizations;
- The District shall create community partnerships to provide legal screenings, advice, and representation for students and their families who may be undocumented or facing deportation, including: making opportunities available for legal clinics and screenings for students and families and continue connections and communication with the Sacramento citywide rapid response network to assist students who have been detained by federal immigration authorities or whose families have been detained.

Training and Distribution of Policy

The Superintendent or designee shall develop procedures for, and may provide training to staff on, interactions with an officer or employee of an agency conducting immigration enforcement, including a request for any of the following:

1. Education records of or any information about a student or a student's family or household.

2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information.

3. Permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring.

The Superintendent shall develop a plan for training District personnel on how to respond to federal immigration authorities who request information about students and families and/or attempt to enter school property. The training plan shall be outlined in the Administrative Regulations and include procedures for notifying families about federal immigration authorities' efforts to gain information about students and families, and how to support students whose family members have been displaced because of immigration enforcement. The Superintendent shall create versions of this policy and accompanying Administrative Regulations in the District's Top five threshold languages and distribute it to all District students, parents, guardians, and District personnel.

Complaints alleging discrimination, harassment, intimidation, and bullying based on actual or perceived immigration status shall be filed in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures.

The Superintendent or designee shall provide to the California Department of Education, upon request and in the manner requested, copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 1798.3	Information Practices Act of 1977; definitions
Ed. Code 200	Prohibition of discrimination
Ed. Code 200	Equal rights and opportunities in state educational institutions
Ed. Code 234.1	Student protections relating to discrimination, harassment, intimidation, and bullying
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 32282	Comprehensive School Safety Plan
Ed. Code 48204.4	Evidence of residency for school enrollment
Ed. Code 48906	Exception to parent/guardian notifications
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 48985	Notices to parents/guardians in language other than English
Fam. Code 6552	Caregiver's authorization affidavit
Gov. Code 7285-7285.3	Prohibitions on Employer Cooperation with Immigration Enforcement Agents
Gov. Code 8310.3	California Religious Freedom Act
Pen. Code 422.55	Definition of hate crime
Pen. Code 627-627.10	Access to school premises

Federal	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
34 CFR 99.30-99.31	FERPA Regulations
U.S. Constitution, Fourth Amendment	Unreasonable search and seizure

Management Resources	Description
CA Office of the Attorney General Publication	Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes, December 2025
Court Decision	Plyler v. Doe (1982) 457 U.S. 202
Website	California Department of Education, Resources to Include Immigrant Families
Website	California Department of Education, LEA Immigration Enforcement Policy Submission
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Immigration and Customs Enforcement, Online Detainee Locator Syste
Website	California Office of the Attorney General
Website	CSBA
Website	U.S. Department of Education
Website	U.S. Department of Education, Office for Civil Rights
Website	U.S. Immigration and Customs Enforcement
Website	California Civil Rights Department

Cross References	Description
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1340	Access To District Records
1340	Access To District Records
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
5111	Admission
5111	Admission

Cross References	Description
5111.1	District Residency
5111.1	District Residency
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1-E(1)	Release Of Directory Information
5131.2	Bullying
5131.2	Bullying
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5142	Safety
5142	Safety
5145.12	Search And Seizure
5145.12	Search And Seizure
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
6142.3	Civic Education
6143	Courses Of Study
6143	Courses Of Study
6175	Migrant Education Program
6175	Migrant Education Program

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 13.1

Meeting Date: February 5, 2024

Subject: Approve 7-11 Committee for McClaskey Adult Center Property

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Facility Support Services

Recommendation: Approve Appointments to the District 7-11 Committee to review and make recommendations on the A. Warren McClaskey Adult Center located at 5241 J Street in Sacramento. The Committee term begins upon the approval of these appointments and lasts until a written recommendation can be furnished by the Committee and presented to the Board later this summer. Staff anticipate this work will be completed within three (3) to five (5) meetings of the Committee.

Background/Rationale: The Sacramento City Unified School District (SCUSD) Board of Education approved the creation of a 7-11 Committee at the September 4, 2025 Board meeting to review the possible surplus of the A. Warren McClaskey Adult Center. The site currently houses adult education programs that will be moving into the Charles A. Jones Career and Education Center at the end of this academic school year. The 7-11 Committee will meet to develop a forthcoming Board recommendation on the proposed future of the site. The recommendation from the 7-11 Committee will be advisory in nature and will come before the Board later this spring.

Financial Considerations: A minimal budget may be required to provide overtime support for 7-11 Committee meetings and legal support.

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:
List of 7-11 Committee Member Recommendations

Estimated Time of Presentation: 5 minutes

Submitted by: Nathaniel Browning, Director, Planning and Property Management

Approved by: Chris Ralston, Assistant Superintendent, Facility Support Services

Lisa Allen, Superintendent

7-11 Committee Recommendations

February 5, 2025

Under California law (Education Code sec. 17389), the Committee must have at least seven (7) members and no more than eleven (11) members and contain persons who can be representative of each of the following:

a) The ethnic, age group and socioeconomic composition of the district;
b) The business community, such as store owners, managers or supervisors;
c) Landowners or renters, with preference to be given to representatives of neighborhood associations;
d) Teachers;
e) Administrators;
f) Parents of students;
g) Persons with expertise in environmental impact, legal contracts, building codes and land use planning, including, but not limited to, knowledge of the zoning and other land use restrictions of the cities or cities and counties in which surplus space and real property is located.

District Facilities staff recommend the appointments of the below individuals for 7-11 Committee membership based on the above categories.

Name	Membership Category	Additional Information
Justine Hearn	Homeowner, Legal Expertise	Land use legal expertise
Anita Clevenger	Homeowner, Land Use Expertise	Retired Chief of Closure Planning and McClellan AFB and rep to Sac County's Reuse Planning Committee
Shannon Ross	Homeowner, Legal Expertise	
Sarah Huchel	Homeowner	Recommended by East Sac Community Association
Volney "Bud" Brown	Homeowner	Recommended by East Sac Community Association
Martin Palomar	Homeowner, Ethnic make-up, Environmental and legal expertise, Business Owner	Recommended by East Sac Preservation
Will Green	Homeowner	Recommended by East Sac Preservation
Alan Gordon	Homeowner, Business Owner	LDF Consultants LLC
Esteban Almanza	Expertise in building codes and land use, Ethnic make-up of District	Returning member from previous 7-11 Committee
Krissie Goetz	Teacher	Returning member from previous 7-11 Committee
Marla Clayton Johnson	SCUSD Adult Education Administrator	

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 14.1

Meeting Date: February 5, 2026

Subject: Business and Financial Information: Calendar Year 2026 Investment Policy for the Pooled Investment Fund

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Receive business and financial information.

Background/Rationale: Since 1987, the Director of Finance has submitted a statement of investment policy to the Sacramento County Board of Supervisors for consideration and adoption. The Board of Supervisors approved the enclosed calendar year 2026 investment policy on December 9, 2025.

Financial Considerations: Reflects standard business information.

LCAP Goal(s): Goal 1 - Graduation Outcomes, Goal 2 - Academic Outcomes, & Goal 3 - Welcoming and Safety Outcomes

Documents Attached:
Sacramento County Annual Investment Policy of the Pooled Investment Fund: Calendar Year 2026

Estimated Time of Presentation: N/A
Submitted by: Lisa Grant-Dawson, Chief Business and Operations Officer
Approved by: Lisa Allen, Superintendent

SACRAMENTO COUNTY

Annual Investment Policy of the Pooled Investment Fund

CALENDAR YEAR 2026

Approved by the
Sacramento County Board of Supervisors

December 9, 2025
Resolution No. 2025-0764

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SACRAMENTO COUNTY

Annual Investment Policy

of the Pooled Investment Fund

CALENDAR YEAR 2026

I. Authority

Under the Sacramento County Charter, the Board of Supervisors established the position of Director of Finance and by ordinance will annually review and renew the Director of Finance's authority to invest and reinvest all the funds in the County Treasury.

II. Policy Statement

This Investment Policy (Policy) establishes cash management and investment guidelines for the Director of Finance, who is responsible for the stewardship of the Sacramento County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be judged by the standards of the Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to the Policy.

III. Standard of Care

The Director of Finance is the Trustee of the Pooled Investment Fund and therefore, a fiduciary subject to the prudent investor standard. The Director of Finance, employees involved in the investment process, and members of the Sacramento County Treasury Oversight Committee (Oversight Committee) shall refrain from all personal business activities that could conflict with the management of the investment program. All individuals involved will be required to report all gifts and income in accordance with California state law. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Director of Finance shall act with care, skill, prudence, and diligence to meet the aims of the investment objectives listed in Section IV, Investment Objectives.

IV. Investment Objectives

The Pooled Investment Fund shall be prudently invested in order to earn a reasonable return, while awaiting application for governmental purposes. The specific objectives for the Pooled Investment Fund are ranked in order of importance.

A. Safety of Principal

The preservation of principal is the primary objective. Each transaction shall seek to ensure that capital losses are avoided, whether they be from securities default or erosion of market value.

B. Liquidity

As a second objective, the Pooled Investment Fund should remain sufficiently flexible to enable the Director of Finance to meet all operating requirements that may be reasonably anticipated in any depositor's fund.

C. Public Trust

In managing the Pooled Investment Fund, the Director of Finance and the authorized investment staff should avoid any transactions that might impair public confidence in Sacramento County and the participating local agencies. Investments should be made with precision and care, considering the probable safety of the capital as well as the probable income to be derived.

D. Maximum Rate of Return

As the fourth objective, the Pooled Investment Fund should be designed to attain a market average rate of return through budgetary and economic cycles, consistent with the risk limitations, prudent investment principles and cash flow characteristics identified herein. For comparative purposes, the State of California Local Agency Investment Fund (LAIF) and similarly-sized California county pools will be used as performance benchmarks.

V. Pooled Investment Fund Investors

The Pooled Investment Fund investors are comprised of Sacramento County, school and community college districts, districts directed by the Board of Supervisors, and independent special districts and joint powers authorities whose treasurer is the Director of Finance. Any local agencies not included in this category are subject to California Government Code section 53684 and are referred to as outside investors.

VI. Implementation

In order to provide direction to those responsible for management of the Pooled Investment Fund, the Director of Finance has established this Policy and will provide it to the Oversight Committee and render it to legislative bodies of local agencies that participate in the Pooled Investment Fund. In accordance with California Government Code section 53646, et seq., the Board of Supervisors shall review and approve this Policy annually at a public meeting.

This Policy provides a detailed description of investment parameters used to implement the investment process and includes the following: investable funds; authorized instruments; prohibited investments; credit requirements; maximum maturities and concentrations; repurchase agreements; Community Reinvestment Act Program; criteria and qualifications of broker/dealers and direct issuers; investment guidelines, management style and strategy; Approved Lists; and calculation of yield and costs.

VII. Internal Controls

The Director of Finance shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. To assist in implementation and internal controls, the Director of Finance has established an Investment Group and a Review Group.

The Investment Group, which is comprised of the Director of Finance and his/her designees, is responsible for maintenance of the investment guidelines and Approved Lists. These guidelines and lists can be altered daily, if needed, to adjust to the ever-changing financial markets. The guidelines can be more conservative or match the policy language. In no case can the guidelines override the Policy.

The Review Group, which is comprised of the Director of Finance and his/her designees, is responsible for the monthly review and appraisal of all the investments purchased by the Director of Finance and staff. This review includes bond proceeds, which are invested separately from the Pooled Investment Fund and are not governed by this Policy.

The Director of Finance shall establish a process for daily, monthly, quarterly, and annual review and monitoring of the Pooled Investment Fund activity. The following articles, in order of supremacy, govern the Pooled Investment Fund:

1. California Government Code
2. Annual Investment Policy
3. Current Investment Guidelines
4. Approved Lists (see page 9, Section IX.K)

The Director of Finance shall review the daily investment activity and corresponding bank balances.

Monthly, the Review Group shall review all investment activity and its compliance to the corresponding governing articles and investment objectives.

All securities purchased, with the exception of bank deposits, money market mutual funds, and LAIF, shall be delivered to the independent third-party custodian selected by the Director of Finance. This includes all collateral for repurchase agreements. All trades, where applicable, will be executed by delivery versus payment by the designated third-party custodian.

VIII. Sacramento County Treasury Oversight Committee

In accordance with California Government Code section 27130 et seq., the Board of Supervisors, in consultation with the Director of Finance, has created the Sacramento County Treasury Oversight Committee (Oversight Committee). Annually, the Oversight Committee shall cause an audit to be conducted on the Pooled Investment Fund. The meetings of the Oversight Committee shall be open to the public and subject to the Ralph M. Brown Act.

A member of the Oversight Committee may not be employed by an entity that has contributed to the campaign of a candidate for the office of local treasurer, or contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the Oversight Committee. A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the Sacramento County Board of Supervisors or governing board of any local agency that has deposited funds in the county treasury while a member of the Oversight Committee. Finally, a member may not secure employment with, or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the treasurer is doing business during the period that the person is a member of the Oversight Committee or for one year after leaving the committee.

The Oversight Committee is not allowed to direct individual investment decisions, select individual investment advisors, brokers or dealers, or impinge on the day-to-day operations of the Department of Finance treasury and investment operations.

IX. Investment Parameters

A. Investable Funds

Total Investable Funds (TIF) for purposes of this Policy are all Pooled Investment Fund moneys that are available for investment at any one time, including the estimated bank account float. Included in TIF are funds of outside investors, if applicable, for which the Director of Finance provides investment services. Excluded from TIF are all funds held in separate portfolios.

The Cash Flow Horizon is the period in which the Pooled Investment Fund cash flow can be reasonably forecasted. This Policy establishes the Cash Flow Horizon to be one (1) year.

Once the Director of Finance has deemed that the cash flow forecast can be met, the Director of Finance may invest funds in securities with maturities beyond one year. These securities will be referred to as the Core Portfolio.

B. Authorized Investments

Authorized investments shall match the general categories established by the California Government Code sections 53601 et seq. and 53635 et seq. Authorized investments shall include, in accordance with California Government Code section 16429.1, investments into LAIF. Authorization for specific instruments within these general categories, as well as narrower portfolio concentration and maturity limits, will be established and maintained by the Investment Group as part of the Investment Guidelines. As the California Government Code is amended, this Policy shall likewise become amended.

C. Prohibited Investments

No investments shall be authorized that have the possibility of returning a zero or negative yield if held to maturity except for securities issued by, or backed by, the United States government during a period of negative market interest rates. Prohibited investments shall include inverse floaters, range notes, and interest only strips derived from a pool of mortgages.

All legal investments issued by a tobacco-related company are prohibited. A tobacco-related company is defined as an entity that makes smoking products from tobacco used in cigarettes, cigars, or snuff or for smoking in pipes. The tobacco-related issuers restricted from any investment are any component companies in the Dow Jones U.S. Tobacco Index or the NYSE Arca Tobacco Index.

D. Credit Requirements

Except for municipal obligations and Community Reinvestment Act (CRA) deposits, the issuer's short-term credit ratings shall be at or above A-1 by Standard & Poor's, P-1 by Moody's, and, if available, F1 by Fitch, and the issuer's long-term credit ratings shall be at or above A by Standard & Poor's, A2 by Moody's, and, if available, A by Fitch. There are no credit requirements for Registered State Warrants. All other municipal obligations shall be at or above a short-term rating of SP-1 by Standard & Poor's, MIG1 by Moody's, and, if available, F1 by Fitch.

Community Reinvestment Act Program Credit Requirements

Maximum Amount	Minimum Requirements
Up to the FDIC- or NCUSIF-insured limit for the term of the deposit	**Banks** — FDIC Insurance Coverage **Credit Unions** — NCUSIF Insurance Coverage *Credit unions are limited to a maximum deposit of the NCUSIF-insured limit since they are not rated by nationally recognized rating agencies and are not required to provide collateral on public deposits.*
Over the FDIC- or NCUSIF-insured limit	*(Any 2 of 3 ratings)* S&P: A-2 Moody's: P-2 Fitch: F-2 Collateral is required ***OR*** Through a private sector entity that assists in the placement of deposits to achieve FDIC insurance coverage of the full deposit and accrued interest.

Eligible banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from their federal regulator. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must either have a letter of credit issued by the Federal Home Loan Bank of San Francisco or place securities worth between 110% and 150% of the value of the deposit with the Federal Reserve Bank of San Francisco, the Home Loan Bank of San Francisco, or a trust bank.

Since credit unions do not have Community Reinvestment Act performance ratings, they must demonstrate a commitment to community reinvestment lending and charitable activities comparable to what is required of banks.

All commercial paper and medium-term note issues must be issued by corporations operating within the United States and having total assets in excess of one billion dollars ($1,000,000,000).

The Investment Group may raise these credit standards as part of the Investment Guidelines and Approved Lists. Appendix A provides a Comparison and Interpretation of Credit Ratings by Standard & Poor's, Moody's, and Fitch.

E. Maximum Maturities

Due to the nature of the invested funds, no investment with limited market liquidity should be used. Appropriate amounts of highly-liquid investments, such as U.S. Treasury and Agency obligations, should be maintained to accommodate unforeseen withdrawals.

The maximum maturity, determined as the term from the date of ownership to the date of maturity, for each investment shall be established as follows:

U.S. Treasury and Agency Obligations	5 years
Washington Supranational Obligations[1]	5 years
Municipal Notes	5 years
Registered State Warrants	5 years
Bankers Acceptances	180 days
Commercial Paper	270 days
Negotiable Certificates of Deposit	270 days
CRA Bank Deposit/Certificates of Deposit	1 year
Repurchase Agreements	1 year
Reverse Repurchase Agreements	92 days
Medium-Term Corporate Notes	180 days
Collateralized Mortgage Obligations	180 days

[1] The International Bank for Reconstruction and Development, International Finance Corporation, and Inter-American Development Bank.

The Investment Group may reduce these maturity limits to a shorter term as part of the Investment Guidelines and the Approved Lists.

The ultimate maximum maturity of any investment shall be five (5) years. The dollar-weighted average maturity of all securities shall be equal to or less than three (3) years.

F. Maximum Concentrations

No more than 80% of the portfolio may be invested in issues other than U.S. Treasury and Agency obligations. The maximum allowable percentage for each type of security is set forth as follows:

U.S. Treasury and Agency Obligations	100%
Municipal Notes	80%
Registered State Warrants	80%
Bankers Acceptances	40%
Commercial Paper	40%
Washington Supranational Obligations	30%
Negotiable Certificates of Deposit and CRA Deposit/Certificates of Deposit	30%
Repurchase Agreements	30%
Reverse Repurchase Agreements	20%
Medium-Term Corporate Notes	30%
Money Market Mutual Funds	20%
Collateralized Mortgage Obligations	20%
Local Agency Investment Fund (LAIF)	(per State limit)

The Investment Group may reduce these concentrations as part of the Investment Guidelines and the Approved Lists.

Excluding U.S. Treasury and Agency and Washington Supranational obligations, no more than 10% of the portfolio, may be invested in securities of a single issuer including its related entities.

Where a percentage limitation is established above, for the purpose of determining investment compliance, that maximum percentage will be applied on the date of purchase.

G. Repurchase Agreements

Under California Government Code section 53601, paragraph (j) and section 53635, the Director of Finance may enter into Repurchase Agreements and Reverse Repurchase Agreements. The maximum maturity of a Repurchase Agreement shall be one year. The maximum maturity of a reverse repurchase agreement shall be 92 days, and the proceeds of a reverse repurchase agreement may not be invested beyond the expiration of the agreement. The reverse repurchase agreement must be "matched to maturity" and meet all other requirements in the code.

All repurchase agreements must have an executed Sacramento County Master Repurchase Agreement on file with both the Director of Finance and the Broker/Dealer. Repurchase Agreements executed with approved broker-dealers must be collateralized with either: (1) U.S. Treasury and Agency obligations with a market value of 102% for collateral marked to market daily; or (2) money market instruments on the Approved Lists of the County that meet the qualifications of the Policy, with a market value of 102%. Since the market value of the underlying securities is subject to daily market fluctuations, investments in repurchase agreements shall be in compliance if the value of the underlying securities is brought back up to 102% no later than the next business day. Use of mortgage-backed securities for collateral is not permitted. Strictly for purposes of investing the daily excess bank balance, the collateral provided by the Sacramento County's depository bank can be U.S. Treasury and Agency obligations valued at 110%, or mortgage-backed securities valued at 150%.

H. Community Reinvestment Act Program

The Director of Finance has allocated within the Pooled Investment Fund, a maximum of $90 million for the Community Reinvestment Act Program to encourage community investment by financial institutions, which includes community banks and credit unions, and to acknowledge and reward local financial institutions that support the community's financial needs. The Director of Finance may increase this amount, as appropriate, while staying within the investment policy objectives and maximum maturity and concentration limits. The eligible banks and savings banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. The minimum credit requirements are located on page 5 of Section IX.D.

I. Criteria and Qualifications of Brokers/Dealers and Direct Issuers

All transactions initiated on behalf of the Pooled Investment Fund and Sacramento County shall be executed through either government security dealers reporting as primary dealers to the Market Group of the Federal Reserve Bank of New York or direct issuers that directly issue their own securities that have been placed on the Approved List of brokers/dealers and direct issuers. Further, these firms must have an investment grade rating from at least two national rating services, if available.

Brokers/Dealers and direct issuers that have exceeded the political contribution limits, as contained in Rule G-37 of the Municipal Securities Rulemaking Board, within the preceding four-year period to the Director of Finance, any member of the Board of Supervisors, or any candidate for the Board of Supervisors, are prohibited from the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer will be sent a copy of this Policy and a list of those persons authorized to execute investment transactions. Each firm must

acknowledge receipt of such materials to qualify for the Approved List of brokers/dealers and direct issuers.

Each broker/dealer and direct issuer authorized to do business with Sacramento County shall, at least annually, supply the Director of Finance with audited financial statements.

J. Investment Guidelines, Management Style and Strategy

The Investment Group shall issue and maintain Investment Guidelines specifying authorized investments, credit requirements, permitted transactions, and issue maturity and concentration limits consistent with this Policy.

The Investment Group shall also issue a statement describing the investment management style and current strategy for the entire investment program. The management style and strategy can be changed to accommodate shifts in the financial markets, but at all times they must be consistent with this Policy and its objectives.

K. Approved Lists

The Investment Group, named by the Director of Finance, shall issue and maintain various Approved Lists. These lists are:

1. Approved Domestic Banks for all legal investments.
2. Approved Foreign Banks for all legal investments.
3. Approved Commercial Paper and Medium Term Note Issuers.
4. Approved Money Market Mutual Funds.
5. Approved Firms for Purchase or Sale of Securities (Brokers/Dealers and Direct Issuers).
6. Approved Banks / Credit Unions for the Community Reinvestment Act Program.

L. Calculation of Yield and Costs

The costs of managing the investment portfolio, including but not limited to: investment management; accounting for the investment activity; custody of the assets; managing and accounting for the banking; receiving and remitting deposits; oversight controls; and indirect and overhead expenses are charged to the investment earnings based upon actual labor hours worked in respective areas. Costs of these respective areas are accumulated by specific cost accounting projects and charged to the Pooled Investment Fund on a quarterly basis throughout the fiscal year.

The Department of Finance will allocate the net interest earnings of the Pooled Investment Fund quarterly. The net interest earnings are allocated based upon the average daily cash balance of each Pooled Investment Fund participant.

X. Reviewing, Monitoring and Reporting of the Portfolio

The Review Group will prepare and present to the Director of Finance at least monthly a comprehensive review and evaluation of the transactions, positions, performance of the Pooled Investment Fund and compliance to the California Government Code, Policy, and Investment Guidelines.

Quarterly, the Director of Finance will provide to the Board of Supervisors, the Oversight Committee, and to any local agency participant that requests a copy, a detailed report on the Pooled Investment Fund. The report will also be posted on the Department of Finance website. Pursuant to California Government Code section 53646, the report will list the type of investments, name of issuer, maturity date, par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list average maturity, the market value, and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investment Fund's ability to meet the expected expenditure requirements for the next six months.

XI. Withdrawal Requests for Pooled Fund Investors

The Director of Finance will honor all requests to withdraw funds for normal cash flow purposes that are approved by the Director of Finance at a one dollar net asset value. Any requests to withdraw funds for purposes other than immediate cash flow needs, such as for external investing, are subject to the consent of the Director of Finance. In accordance with California Government Code Sections 27133(h) and 27136, such requests for withdrawals must first be made in writing to the Director of Finance. When evaluating a request to withdraw funds, the Director of Finance will take into account the effect of a withdrawal on the stability and predictability of the Pooled Investment Fund and the interests of other depositors. Any withdrawal for such purposes will include par value and any interest earnings in the Pooled Investment Fund on the date of the withdrawal.

XII. Limits on Honoraria, Gifts, and Gratuities

In accordance with California Government Code Section 27133(d), this Policy establishes limits for the Director of Finance; individuals responsible for management of the portfolios; and members of the Investment Group and Review Group who direct individual investment decisions, select individual investment advisors and broker/dealers, and conduct day-to-day investment trading activity. The limits also apply to members of the Oversight Committee. Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of $50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual may receive aggregate gifts, honoraria, and gratuities from any single source in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. This limitation is $630 for the period

January 1, 2025, to December 31, 2026. Any violation must be reported to the State Fair Political Practices Commission.

XIII. Terms and Conditions for Outside Investors

Outside investors may invest in the Pooled Investment Fund through California Government Code Section 53684. Their deposits are subject to the consent of the Director of Finance. The legislative body of the local agency must approve the Sacramento County Pooled Investment Fund as an authorized investment and execute a Memorandum of Understanding. Any withdrawal of these deposits must be made in writing 30 days in advance and will be paid based upon the market value of the Pooled Investment Fund. If the Director of Finance considers it appropriate, the deposits may be returned at any time to the local agency.

Appendix A

Comparison and Interpretation of Credit Ratings

Long Term Debt & Individual Bank Ratings			
Rating Interpretation	**Moody's**	**S&P**	**Fitch**
Best-quality grade	Aaa	AAA	AAA
High-quality grade	Aa1 Aa2 Aa3	AA+ AA AA-	AA+ AA AA-
Upper Medium Grade	A1 A2 A3	A+ A A-	A+ A A-
Medium Grade	Baa1 Baa2 Baa3	BBB+ BBB BBB-	BBB+ BBB BBB-
Speculative Grade	Ba1 Ba2 Ba3	BB+ BB BB-	BB+ BB BB-
Low Grade	B1 B2 B3	B+ B B-	B+ B B-
Poor Grade to Default	Caa	CCC+	CCC
In Poor Standing	- -	CCC CCC-	- -
Highly Speculative Default	Ca C	CC -	CC -
Default	- - -	- - D	DDD DD D

Short Term / Municipal Note Investment Grade Ratings			
Rating Interpretation	**Moody's**	**S&P**	**Fitch**
Superior Capacity	MIG-1	SP-1+/SP-1	F1+/F1
Strong Capacity	MIG-2	SP-2	F2
Acceptable Capacity	MIG-3	SP-3	F3

Appendix A

Short Term / Commercial Paper Investment Grade Ratings			
Rating Interpretation	**Moody's**	**S&P**	**Fitch**
Superior Capacity	P-1	A-1+/A-1	F1+/F1
Strong Capacity	P-2	A-2	F2
Acceptable Capacity	P-3	A-3	F3