

Maritime|253 Skills Center

Governing Board Charter & Bylaws

Tacoma Public Schools

Adoption Year: 2026



Maritime | 253 Skills Center Governing Board Charter

Article I. Establishment and Authority

The Maritime|253 Governing Board (“Governing Board”) is established pursuant to RCW 39.34 and applicable Washington State law governing Skills Centers. Authority is derived from the Interlocal Agreement executed by the Member Districts.

Article II. Purpose and Governance Role

The Governing Board provides regional governance, fiduciary oversight, and strategic direction. The Board governs policy and accountability and delegates daily operations to the Director.

Article III. Membership

Each Member District appoints one voting member. The presumed voting member is the District Superintendent unless a designee is appointed in writing.

Article IV. Industry-Conjoined Governance

The Governing Board affirms an industry-conjoined governance model.

Article V. Duties and Responsibilities

The Governing Board ensures legal compliance, adopts policies, approves staffing models, course offerings, enrollment allocations, and cost-sharing methodologies.

Article VI. Meetings, Quorum, and Voting

A quorum is defined as 33% of voting Member Districts present. Each district has one vote. Actions require a simple majority.

Article VII. Fees and Assessments

The Board approves assessments for unfunded operating costs, shared staffing, and capital maintenance. Office

Article VIII. Ethics and Conduct

Members must adhere to high ethical standards. Members may be removed or declared vacant by Board vote for inability to discharge duties or ethical violations.

Article IX. Amendments

This Charter may be amended in accordance with the Interlocal Agreement.

Article X. Adoption

This Charter becomes effective upon formal adoption by the Governing Board.

Governing Board Bylaws

Article I. Officers

The Board shall elect a Chair and Vice Chair annually.

Article II. Meetings

Meetings shall comply with the Open Public Meetings Act.

Article III. Agenda and Materials

Agendas are prepared jointly by the Chair and Director.

Article IV. Quorum and Voting

A quorum is 33% of voting members. Actions require a simple majority.

Article V. Committees

Standing and ad hoc committees may be created. Advisory committees are non-voting.

Article VI. Conflicts of Interest

Members must disclose conflicts and recuse themselves when appropriate.

Article VII. Amendments

These bylaws may be amended by majority vote of the Governing Board.

TABLED DOCUMENT - FOR VOTE

Resolution of Adoption

The undersigned hereby certify that the Maritime|253 Governing Board adopted this Charter and Bylaws on the date indicated below.

Date of Adoption: _____

Presiding Officer Signature: _____

Skills Center Director Signature: _____

TABLED DOCUMENT - FOR VOTE