

Maritime|253 Skills Center

Staffing — Governing Board Overview

Purpose

This staffing model supports a **regional, multi-district Skills Center** delivering industry-aligned maritime pathways while ensuring **operational stability, instructional quality, compliance, and scalability**.

Core Leadership, Coordination & Infrastructure

Role	FTE	Primary Responsibility
Coordinator – Pathways & Enrollment	1.0	Manages enrollment, scheduling, ILAs, FTE reporting, recruitment, counselor outreach, sending-district coordination, and enrollment-driven metrics
TOSA – Pathway Development & Instructional Support	1.0	Leads curriculum alignment, instructor support, PD, OSPI and dual credit alignment, industry partnerships, capstones, and work-based learning
TOSA – Special Education Liaison	1.0	Coordinates IEP/504 services with sending districts, ensures compliance, supports accommodations, and advances equitable access
Data & Operations Specialist	1.0	Oversees building operations, fiscal systems, payroll/HR processes, student data integrity, scheduling, grading, and state reporting (incl. P-223)

Instructional Pathways

Two Teachers per Pathway (8.0 FTE Total)

Pathway	Teachers	Instructional Focus
Sustainability	2.0	Environmental systems, energy, resilience, applied science, sustainability credentials
Technology	2.0	Digital systems, applied computing, automation, emerging maritime-adjacent technologies

Pathway	Teachers Instructional Focus	
Port Operations & Logistics	2.0	Port operations, supply chain systems, maritime commerce, regulatory frameworks
Advanced Maritime Manufacturing	2.0	Fabrication, production systems, welding, advanced manufacturing with maritime applications

Teachers are aligned to appropriate Washington State CTE V-Codes and CIP codes to support certification flexibility, dual credit articulation, and OSPI compliance.

Education Support & Shared Services

Role	FTE Coverage	
Education Support Professional (ESP)	1.0	Sustainability + Technology
Education Support Professional (ESP)	1.0	Port Ops & Logistics + Advanced Manufacturing
School Nurse	0.5	Building-wide
Security	1.0	Building-wide

Total Staffing Snapshot

- **Certificated Staff:** 12.0 FTE
- **Classified / Exempt Staff:** 5.5 FTE
- **Total:** 17.5 FTE