VAUGHN | NEXT CENTURY LEARNING CENTER

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

MEETING DETAILS		
Date: February 3, 2026	**Start Time: 2:00pm**	**End Time: 3:30pm**
Location: VISA MPR	**Minutes Prepared by:** Anahi Lara	

1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Viviana Ramos	Parent	Attendance
Cindy Rubio	Parent	Attendance
Naomi Cordova	Staff	Attendance
Jennifer Robbins	Staff	Attendance
Marabel Parra	Staff	Attendance
Jessyan Ceron	Staff	Attendance
Whitney Harrison	Parent	Attendance
Kishauna LaMotte	Parent	Attendance
Savannah Raskin	Staff	Attendance

2. AGENDA

1. 26-27 Budget Updates
2. Attendance and sign in
3. C&I Committee Action Items C&I Commitee Slides
    a. Update Board Approved 26-27 Calendar
4. Subcommittee Work Time: Identify Sub-Committee Agenda & Action Items Committee Rosters
5. Meeting adjournment
    a. ACTION ITEM: Motion and approval to end meeting for all at 3:30

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VAUGHN | NEXT CENTURY LEARNING CENTER

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AGENDA (Detailed)

Informational:

1. **26-27 Vaughn Budget Updates**
2. **December Board Meeting Updates**
3. **Committee Submissions**
   a. Turn in needed documents to Anahi Lara 1.5 weeks in advance of the Friday prior to the upcoming committee meeting [3.3.26]
   b. Subcommittee Facilitators are encouraged to complete the agenda assigned for the following month during today's meeting so it's ready for the next meeting. Email Anahi Lara for any updates on emails/ changes within subcommittees.

Curriculum and Instruction Committee: Action Items

Item	Voting Response
A. **Motion and Vote for Updated Board Approved Calendar** ○ Move Staff Development from 1/26/27 to 1/29/27	Roll call: Viviana Ramos Vote Cindy Rubio Vote Naomi Cordova Vote Jennifer Robbins Vote Marabel Parra Vote Jessyan Ceron Vote Whitney Harrison Vote Kishauna LaMotte Vote Savannah Raskin Vote

Recommended change -

FROM

January/enero 2027						
S	M	T	W	Th	F	S
					1	2
3	ESY	ESY	ESY	ESY	ESY	9
10	ESY	ESY	ESY	ESY	ESY	16
17	18	ESY	ESY	ESY	ESY	23
24	ESY	SD	M	28	29	30
31						3

TO

January/enero 2027						
S	M	T	W	Th	F	S
					1	2
3	ESY	ESY	ESY	ESY	ESY	9
10	ESY	ESY	ESY	ESY	ESY	16
17	18	ESY	ESY	ESY	ESY	23
24	ESY	M	27	28	SD	30
31						3

Move staff development to Friday, Jan 29 to avoid ADA impact on Tuesday 1/26. No change to teacher work schedule - both have teachers reporting to work on Tuesday 1/26.

ESY ends 1/25 and new semester starts on 1/26 instead of 1/27.

VAUGHN | NEXT CENTURY LEARNING CENTER

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

B. **Adjourn Meeting 2[3]26**	Roll call: Viviana Ramos Vote Cindy Rubio Vote Naomi Cordova Vote Jennifer Robbins Vote Marabel Parra Vote Jessyan Ceron Vote Whitney Harrison Vote Kishauna LaMotte Vote Savannah Raskin Vote

Sub Committee Facilitators and Meeting Minutes:
GATE Committee Minutes: Alan Kodel
EL Committee Minutes: Maria Schramm
R&I Committee Minutes: Melissa Andrade
School Climate Committee Minutes: Zachary Cash
Math: Noemi Garcia
Literacy: Naomi Cordova
Budget: Amanda Uncapher
Personnel: Fidel Montes
Attendance:

ANNOUNCEMENTS

1. **Committee meeting dates:** [9/2/25],[9/30/25], [11/4/25], [12/2/25], [2/3/26], **[3/3/26]**, [4/7/26], [5/5/26], [6/2/26]
2. Please review the 25-26 Committee Roster , if you or someone you know is missing, please notify Sadie or Heather.
3. Please include parent and student members in your sub committee emails**.**
4. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
    a. **Board Meeting Dates**: [8/27/25], [9/24/25], [10/22/25], [11/19/25], [12/10/25], **[2/18/26],** [3/25/26], [4/22/26], [5/20/26], [6/24/26]
    b. **Time:** 4:00pm
    c. **Location:** Join in person (Vaughn Central, First floor) or via Zoom
5. **Contact: Please reach me at:**

VAUGHN | NEXT CENTURY LEARNING CENTER

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

Email: alara@myvaughncharter.com
Phone: (818)896-7461 Ext. 6848

Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

3. SUBCOMMITTEE AGENDAS

School Climate

Agenda:

1. Inform Griselda Ortiz and Alex Henriquez regarding finalized window for survey (March 9-27) so they can create it on panorama (students) and google forms (staff and parents)
2. Committee to develop a rollout plan, including when and by whom communication about the surveys will be sent
   Tabled: Plan options for a "bridge" for behavior on students graduating up to the next campus, build skeleton based on acquired data before breaking into campus teams

Action Item:

EL

Agenda:

1. Update from English 3D Rep.
2. Explore resource folder, brainstorm how it can be divided for sites to best fit site needs

Action Item:

1. EL subcommittee members to review folder before next meeting

GATE

Agenda:

1. Identify STEM and engineering activities for GATE Students
2. Review PowerPoint from last week

Action Item:

Resource & Instruction

Agenda:

1. Science Survey Results Vaughn Science Instruction Survey
2. Science Curriculum
3. Intervention Support Survey Formation

Action Item:

VAUGHN | NEXT CENTURY LEARNING CENTER

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

Literacy
Agenda: 1. Finish Mainland's Assessments (Provide time ~10 minutes) **Action Item:**

Math
Agenda: 1. Review iReady Implementation Document 2. Review campuswide/ campus specific available resources 3. Finalize K-12 Data Gathering Form 4. Select Facilitator 5. Mathematician of the Month 6. Revisit Committee Goal aims 7. ESY, consistent system information for Math Task Force **Action Item:**

4. ADJOURNMENT

Anahi Lara will motion to adjourn the meeting at 3:30 p.m.
The meeting will be adjourned at 3:30 p.m.