

Category: Human Resources	Responsible Owner: Human Resources	Effective Date: August 2019
Policy/Form Number: 5.9	Approval Body: Board of Governors	Policy/Form Name: Participation of Society Members in Student Clubs

A. POLICY:

Participation of Society Members in Student Clubs

B. PURPOSE/COMMITMENT:

As a non-profit Society, Columbia College values Society members who take part in extracurricular College activities such as a College approved club. Clubs play an important and inspirational role in the Students' College experience.

The purpose of the policy is to define the time taken when a Society member sponsors or participates in a Club.

C: SCOPE

This policy applies to Columbia College Society members.

Clubs are run by Club Sponsors. As a leader, the Club Sponsor has an inspirational role while being responsible for creating a Club where students can have an enriching experience in a respectful and trustworthy environment. Society members can apply to sponsor a Club, and upon approval by the Student Services Manager, Club Sponsors are remunerated an hourly amount up to a maximum number of hours each semester. Society members may also participate in Clubs if space permits.

Clubs that are offered change on a regular basis, examples of Clubs include:

- Entrepreneur Club
- Gay-Straight Alliance Club
- Cooking Club
- Anime Club
- Indian Cultural Club
- Students for the Planet Club
- Beauty and Skin Care Club
- Soccer Club
- Clean Club
- Media Club
- Wing Chun Club
- Ping Pong Club

D: PROCEDURES:

1. When do Clubs meet?

- Clubs sponsors should organized and offer their Club outside of the member’s working hours.

2. Participation in Clubs

- Any work associated with a Club, for example preparing posters or purchasing supplies, should not be done during the member’s regular working hours.

3. Guidelines on Participation:

- Society members may participate in more than one Club in a given semester.
- Club activities should not impact the job duties of a member of the College.

Legislative and Collective Agreement References

Links to Other Related Policies, Documents and Websites

Participation in Standing Committees, Sub-Committees and Clubs.

LINKS TO SUPPORTING FORMS, DOCUMENTS, WEBSITE:

REFERENCE TO EMPLOYMENT AGREEMENT CLAUSES:

REFERENCE TO BYLAWS:

RELATED ACTS AND REGULATIONS:

RELATED POLICIES:

- **APPROVALS:**

IF APPLICABLE:

Chair, Academic Board	Date:
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APPROVAL FOR ALL POLICIES:

Responsible Owner:	Date:
Principal or Designate:	Date:
Chair, Board of Governors:	Date:

Proposed Review Date:	Dates(s) revised:	Replaces Policy/Form Number:
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