

**MINUTES OF THE MEETING**  
**THE WOODSTOCK ACADEMY**  
**BOARD OF TRUSTEES**  
**POLICY COMMITTEE**  
**December 17, 2025**



These minutes are for  
informational purposes only.

**PRESENT:** Duvall, Nancy; Higgins, Ed; Munroe, Heather; Filippelli, Lawrence; Woodland, Julie

**ABSENT WITH NOTIFICATION:** Bentley, Cary; Brown, Lauren

**1. Call to Order**

The meeting was called to order by Chairperson Duvall at 6:31 p.m.

**2. Community Participation – None.**

**3. Secretary’s Report—Minutes of October 6, 2025**

**MOTION:** (Higgins, Munroe) To approve the minutes of October 6, 2025.

Unanimous

**4. Policies— New Policy**

- a. 1312.3/6161.12 – Library Material Review and Reconsideration
- b. 1312.4/6161.13 – Library Collection Development and Maintenance
- c. 1312.5/6161.14 – Library Display and Program
- d. 5118.2 – Educational Opportunities for Military Children
- e. 6140 – Curriculum

For each policy above, Head of School Filippelli provided background information related to any suggested edits. Mandated language was highlighted. Discussion ensued. It was suggested that the title, “Associate Head of School” be replaced with “Principal” in these and future policies.

It was agreed to move these ahead to the executive committee for a second read.

**5. Policies— Revised/Updated**

- a. 1312 – Public Complaints
- b. 3292 – Investments

For each policy above, Head of School Filippelli provided background information related to any suggested edits. Brief discussion ensued. No additional edits were offered.

It was agreed to move these forward to the executive committee for a second read.

**6. Policies— Reviewed**

- a. 8133 – Ad Hoc Committees

The policy above was reviewed and the group agreed that no changes were required.

**7. Set Next Meeting Date**

It was agreed to meet again on Monday, February 2, 2026, at 6:30 p.m. Other meetings could be held on Monday, April 6 or Monday, June 15.

**8. Other**

Director of Student Services Shannon VanderSwaagh will be invited to the next meeting to discuss possible changes to two policies related to special education.

**9. Adjournment**

**MOTION:** (Higgins/Munroe) To adjourn the meeting at 6:44 p.m.  
Unanimous

Respectfully submitted,

*Julie Woodland*  
Julie Woodland  
Board Clerk

*The Woodstock Academy prepares all students by providing diverse opportunities through a rigorous curriculum and a variety of programs in order to cultivate the necessary skills to become lifelong learners and global citizens.*