

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
NOVEMBER 17, 2025

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Present: Kim Galbraith, Andrew Mingione, Shannon Marren, Gina McQuin, Julissa Rodriguez, Jamie Zummo, Mark Salemi, Glen Grimes

Absent: David Amanullah

Also Present: Michele Pillari, Aleksandar Kondovski, Adam Weiss

PRESENTATION: Introduction of Beatrice Gilmore Ambassadors

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

226-153 - APPROVAL OF MINUTES

Motion by: GALBRAITH, Seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the October 16, 2025 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the October 16, 2025 regular meeting.

Roll Call: 8 YES

SUPERINTENDENT'S REPORT

Preschool

Curriculum (Ball Study) - Our preschool students are wrapping up the "Balls Study," a project-based investigation that builds on children's natural curiosity about balls. This hands-on, inquiry-driven approach encourages students to ask questions, solve problems, and share their discoveries with peers. Families are encouraged to continue the fun at home by playing ball games, discussing how balls are made, and noticing ball-shaped objects around the neighborhood. Teachers will be sharing newsletters soon with information about each classroom's next study.

SEL/World Kindness Day: On Thursday, November 13, our preschool students celebrated World Kindness Day, an annual event dedicated to promoting kindness and empathy worldwide. Students enjoyed a story and video about spreading kindness throughout our school. The day served as a wonderful reminder to encourage compassion, empathy, and positive actions in our classrooms and community.

Red Ribbon Week/Door Decorating Contest: Congratulations to the classrooms for their creativity in the Red Ribbon Week Door Decorating Contest! A special thank-you to the Municipal Alliance for sponsoring this fun and meaningful event. Our preschool students learned about the importance of making healthy choices and showing pride in their positive habits.

Dental Screenings: We are wrapping up our dental screenings! Thank you to all families who signed and returned the permission slips for your child to participate. The dental screening results are also being sent home if you haven't received

them yet, they should be arriving soon. We are so excited to continue encouraging our students to maintain healthy and happy smiles!

Environmental Specialist Program: An Environmental Specialist will be visiting our schools during the week of November 10. Students will have the opportunity to learn about how to reduce, reuse, and recycle through fun, hands-on, and interactive activities. Thank you for your continued support in helping our students learn healthy habits for both themselves and the planet!

CO

Our Schoolwide PBIS initiative is running well! Our students are aware of rules and behavior for lunch/recess, hallways, bathrooms and arrival/dismissal procedures. Students who positively engage in the appropriate behavior earn chip change which is calculated in the whole class banks. The students then earn a change to Spin the Wheel on Fridays during lunch time.

Students and staff participated in school wide events and themed dress down days during the Week of Respect, School Violence Awareness Week and Red Ribbon Week. Thank you to Woodland Park Municipal Alliance for sponsoring the Red Ribbon Week/Door Decorating Contest. Please join me in congratulating Ms. Pasquale's Kindergarten class and Ms. Petruzzo's Pre-K class for winning. Also join me in congratulating all of the teachers and students on sharing their creativity with all of us.

Thank you to COHSA for sponsoring a fall/Halloween party and Pumpkin Patch on 10/17.

The annual Halloween/Pajama Parade was successful! Thank you again to COHSA Class Helpers for assisting with the crafts in the classroom prior to the parade.

On Nov. 3rd, all students in grades K-2 participated in the Minding Your Mind Assembly.

Parent-Teacher Conferences were a great success on Nov. 11th.

Our monthly school birthday celebration will take place on Nov. 21 during lunch time.

BG

School Violence Awareness Week - 10/20 - 10/24 - raised awareness about school violence and promoted safety, with activities focusing on topics like bullying prevention, conflict resolution, and student safety plans.

Red Ribbon Week - 10/27 - 10/31 - highlighted healthy, drug-free choices through themed days and awareness activities that encouraged positive decision-making. Congratulations to Ms. Samra's class and Mr. Rivera's class for winning the Municipal Alliance sponsored door decorating contest during Red Ribbon Week.

HSA sponsored a Halloween party on 10/17.

The Halloween parade on 10/31 was successful.

On November 4th, the Colgate Dental Truck provided students with dental education and hygiene supplies, supporting health and wellness.

Students took part in the NJSLA-A assessments on November 3 and 5, continuing our commitment to monitoring and supporting student academic progress.

Memorial Middle School

School Violence Awareness Week: Students and staff participated in activities from October 20–24 promoting safety, respect, and reporting concerns to maintain a supportive school environment.

Red Ribbon Week: From October 27–31, the school highlighted healthy, drug-free choices through themed days and awareness activities that encouraged positive decision-making.

Successful Relocation Drill: On October 29, Memorial Middle School conducted a relocation drill to ensure staff and students are well-prepared for emergency procedures.

Halloween Party: Students enjoyed a fun and festive evening Halloween celebration on October 29, bringing our school community together.

Student Climate Meetings: On October 30, 7th and 8th grade students participated in climate meetings focused on improving school culture, strengthening expectations, and elevating student voice.

Halloween House Event: On October 31, our House system helped lead another spirited Halloween event that boosted school pride and student engagement.

Colgate Truck Visit: On November 3, the Colgate dental truck provided students with dental education and hygiene supplies, supporting health and wellness.

Quiz Bowl at Memorial Middle: Memorial hosted a regional Quiz Bowl competition on November 3, giving students the opportunity to demonstrate academic teamwork and excellence.

NJSLA-A Assessments: Students took part in the NJSLA-A assessments on November 3 and 5, continuing our commitment to monitoring and supporting student academic progress.

Special Education Department

CBI Rutgers and NJ DOE training is continuing with the Memorial School CBI team.
CBI trip to lifetime for the Memorial Growing Minds students took place on Friday, Nov. 14th.
The Preschool Disabilities class at CO School is fully participating in the Inclusion project through NJPIEP.
CST case managers are continuing with monthly training throughout the NJ DOE Office of Special Education.
The school nurses are conducting student health screenings.
Wellness teams in each school planned and are implementing activities for Kindness Month. Activities were shared with families.
Speech Therapists are providing training to teachers, paras, and parents on how to use AAC communication devices.
School Climate teams are continuing to meet to roll out the PBIS initiative in the district.

Curriculum Department

NJSLA-A Practice tests are complete at both Memorial and Beatrice Gilmore Schools.
NJSLA-A Fall Field Tests are complete.
Grades 3-8 Completed the Science LinkIt! Benchmark Test.
I&RS Tier 1 Checklist training at Memorial during PLC.
K-3 DIBELS ELA(Universal Screener for Dyslexia) scores were sent home via mail.
K-8 students were rewarded their i-Ready math incentives at the end of October for passing 2 i-Ready Math lessons for the month of October.
The New Teacher Series “Chips and Chats” was well attended and successful. “Cookies and Rookies” will be in December.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Motion by RODRIGUEZ Seconded by MCQUIN to accept the recommendation of the Superintendent to approve the following consent agenda numbers 226-154 through 226-163.
Roll Call: 8 YES

226-154 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of October 2025 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of October 31, 2025 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

226-155 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of October 2025.

226-156 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$459,786.05, approved by finance committee chairperson.

<u>Bill List No.</u>	<u>Amount</u>
#67	\$410,859.60
#68	\$ 3,242.14
L68	\$ 45,684.31

226-157 - HIB DECISION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigation #2026-01, for the reasons set forth in the Superintendent’s decision to the student’s parents.

226-158-APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute list for October of the 2025-2026 school year, as per the Northern Regional Educational Services Commission (NRESC).

226-159-APPROVAL OF 2026 BOARD MEETING CALENDAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the 2026 Board Meeting calendar.

January 5, 2026	Reorg 6:30pm	Municipal Building
January 12, 2026	Regular	Memorial School
February 9, 2026	Regular	Municipal Building
March 2, 2026	Workshop	Memorial School
March 16, 2026	Regular	Municipal Building
April 27, 2026(Tentative)	Budget Hearing/Regular	TBD
May 11, 2026	Regular	Municipal Building
June 1, 2026	Workshop	Beatrice Gilmore
June 15, 2026	Regular	Municipal Building
July 20, 2026	Regular	Municipal Building
August 17, 2026	Regular	Municipal Building
August 24, 2026	Workshop	Charles Olbon
September 21, 2026	Regular	Municipal Building
October 12, 2026	Regular	Beatrice Gilmore
November 16, 2026	Regular	Municipal Building
December 14, 2026	Regular 6:00pm	Memorial School

226-160-ACCEPTANCE OF DONATION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of baseball cards to Charles Olbon School & Memorial School, by School Resource Officer John Malenich.

226-161-ACCEPTANCE OF DONATION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of food drive items from the Living Water Church, Young Adults Ministry in Woodland Park.

226-162-APPROVAL OF 2026-2027 LEA ENROLLMENT & PLANNING PROJECTED ENROLLMENT FORM

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the 2026-2027 LEA Enrollment and Planning Projected Enrollment Form, as attached.

226-163- APPROVAL OF THE 2026-2027 PRESCHOOL PLAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Preschool Plan for the 2026-2027 school year, as attached.

226-15A-APPROVAL OF NEW SUBSTITUTE LIST

Motion by: MARREN , Seconded by: RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new & active substitute list for November of the 2025-2026 school year, as per the Northern Regional Educational Services Commission (NRESC).

Roll Call: 8 YES

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by RODRIGUEZ Seconded by GALBRAITH to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 226-164 through 226-173.

Roll Call: 8 YES

226-164 - APPROVE RESIGNATION OF STIPEND POSITION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation for the Health Club stipend from Teresa Carbonelli.

226-165 - RATIFY APPROVAL OF PAID ADMINISTRATIVE LEAVE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of paid administrative leave for employee ID #4880, effective 10/20/25 – 10/24/25.

226-166 - TERMINATION OF EMPLOYMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the termination of employment of employee ID#4880, effective October 27, 2025.

226-167 - ACCEPTANCE OF RESIGNATION – W. KRAKOWER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of William Krakower, science teacher at Memorial, effective January 4, 2026.

226-168 - APPROVE TO RESCIND STIPEND POSITIONS – W. KRAKOWER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the following stipend positions for William Krakower, effective November 4, 2025. House Leader, Yearbook Advisor and Science Fair Co-Coordinator.

226-169 - APPROVAL OF STAFF STIPENDS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2025-2026 school year in accordance with current WPEA contract, as listed:

Title	School	Name	Amount
Science Fair Co-Coordinator	Memorial	Lorraine Altomare	\$310

226-170 - APPOINTMENT OF HIRE- MATERNITY LEAVE REPLACEMENT – N. MAGLIO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Nancy Maglio, as a maternity leave replacement, at a rate of \$175 per diem effective February 5, 2026 – the end of the school year.

226-171 - APPROVAL OF STAFF CLASS CHANGE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the following staff class change, retroactive to November 1, 2025: Alrick Douglas - From MA+30, Step 7, \$80,445 to PhD, Step 7, \$84,445

226-172 - APPROVAL OF MATERNITY/FAMILY LEAVE – C. MCGARRITY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve leave under the Federal Family Leave Act, for Christina McGarrity, from April 13, 2026-May 30, 2026, using 35 accumulated sick days. Following FFL, leave will be taken under the NJ Family Leave Act, from June 1, 2026-November 3, 2026. Expected return to work, November 4, 2026.

226-173 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2025-2026 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Katie Gorman	TS Teacher Acceleration Program	10/8-12/3 2025	NA	NA	NA
Krystina Reilly	Implementing Math Strategies	10/22/25	NA	NA	NA
Taylor Andresen	2026 NJMEA Conference	2/19-2/21 2026	\$232	\$139.75	\$371.75
Michael Volpe	2026 NJAHPERD Convention	2/23-2/24 2026	\$465	\$95.88	\$560.88
Lorraine Altomare	NGSS Modeling & NJSLA Science	3/10/26	\$200	\$19.02	\$219.02
Lynn Roehrich Teresa Carbonelli	Northeastern University School Nurse Program	Self Paced	\$179/ea	NA	\$358
Donna Farraye Kathryn Williams Aimee Soto	TLC 22 nd Annual Suicide Prevention Conference	12/4/25	\$99/ea	\$44.18/ea	\$143.18/ea
Diane Murray	Intro to Creative Curriculum Pre-K	11/10-11/11 2025	NA	NA	NA
Diane Murray	Intro to Gold – New Employee	11/3-11/4 2025	NA	NA	NA
Sherry Toole	Fostering Well-Being through Artistic SEL	11/19/25	NA	NA	NA
Jessica Mastropaolo	Legal One/NJPSA	11/20/25	\$170	NA	\$170
Marelvvy Castillo	2025 Annual Bilingual/ESL Conference	12/11/25	NA	NA	NA
Eleftheria Hondros	Savvas Science Symposium	12/2/25	NA	NA	NA

226-16A - ACCEPTANCE OF RESIGNATION – D. SKIBINSKI

Motion by: MCQUIN, Seconded by: RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Daniela Skibinski, special ed teacher, effective January 13, 2026.

Roll Call: 8 YES

FINANCE:

The following finance items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by RODRIGUEZ, Seconded by MARREN to accept the recommendation of the Business Administrator to approve the following finance agenda numbers 226-174 through 226-176.

Roll Call: 8 YES

226-174 - RATIFY APPROVAL OF CONTRACT – CCBH INC.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with CCBH, Inc., to provide home instruction to student ID#33787, at \$99/hr., up to 10 hours per week, retroactive to September 4, 2025 –June 30, 2026.

226-175 - RATIFY APPROVAL OF CONTRACT – CCBH INC.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with CCBH, Inc., to provide home instruction to student ID#33415, at \$99/hr., up to 10 hours per week, retroactive to September 4, 2025 –June 30, 2026.

226-176 - APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2025-2026 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2025-2026 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
Q4160	Charles Olbon School	Ace School Bus	1	6,336.00 + 380.16	9/17/25-10/31/25

BUILDINGS & GROUNDS:

Motion by: MCQUIN, Seconded by: MARREN

226-177 - SCHOOL BUS EVACUATION DRILLS FOR 2025-2026 SCHOOL YEAR

WHEREAS, School Bus Evacuation Drills are to be conducted and documented each school year; and WHEREAS, pursuant to the New Jersey Administrative Code (NJAC 6A:27 – 11.2) School Bus Emergency Evacuation Drills must be organized and supervised by school administrators and conducted twice each school year for all students who are transported to and from school; and WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and WHEREAS, the Woodland Park School District Schools listed below have completed mandated School Bus Evacuation Drills

BE IT RESOLVED that the Woodland Park Board of Education ratifies the action of the Superintendent in approving the implementation and documenting School Bus Evacuation Drills for the 2025-2026 school year pursuant to the New Jersey Administrative Code (NJAC 6A:27- 11.2) where School Bus Emergency Evacuation Drills must be conducted twice each school year.

Drill 1:

School: Beatrice Gilmore

Location: 1075 McBride Ave, Woodland Park, NJ 07424

Person overseeing: Ms. Mastropaolo

Date: 11/13/25

Time: 8:07 am; Route number: 4002

Time: 7:55 am; Route BG1

Time: 8:07 am; Route 2005

All students watched the bus evacuation video during their homerooms the week of October 27th at 8:30 a.m.

School: Charles Olbon

Location: 50 Lincoln Lane, Woodland Park, NJ 07424

Person overseeing: Mr. Scholtz

Date: 11/4/25

Time: 8:45 am; Route Number: 2013

Time: 8:50 am; Route Number: 2642

Person overseeing: Hannah Arp

Date: 11/4/25

Time: 8:40 am; Route CO-T1

Time: 8:50 am; CO-T2

All students watched the bus evacuation video during their homerooms the week of October 27th at 9:15 a.m.

School: Memorial

Location: 15 Memorial Drive, Woodland Park, NJ 07424

Person overseeing: Mr. Correggio

Date: 11/3/25

Time: 8:02 am

Route number: MS-T2

Person overseeing: Beth DeMarco

Date: 11/4/25

Time: 8:12 am; Route Number: 3550

Time: 8:18 am; Route Number: 2570

Time: 8:21 am; Route Number: 2643

All students watched the bus evacuation video during their homeroom periods at 8:30 am on November 14.

School: ECC

Location: 377 Lackawanna Avenue, Woodland Park, NJ 07424

Person overseeing: Ms. Gutierrez

All students at ECC watched the bus evacuation video on November 3 at 9:00 am.

School: School #1

Location: 665 McBride Avenue, Woodland Park, NJ 07424

Person overseeing: Ms. Francisco

All students at School #1 watched the bus evacuation video on November 3 at 9:00 am.

Roll Call: 8 YES

PUBLIC HEARING

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No one wished to be heard.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:24 p.m. by MARREN, seconded by MINGIONE
Voice Vote: 8 YES

Motion to return to Regular Session at 8:10 p.m. by MINGIONE, seconded by MARREN
Voice Vote: 8 YES

ADJOURNMENT

Motion to adjourn at 8:10 p.m. by SALEMI, Seconded by MINGIONE
Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- Superintendent discussed HIB case #'s, 2026-03, 2026-04, 2026-05 & 2026-06
- The Board discussed hiring an architect

Respectfully Submitted,



Aleksandar Kondovski

School Business Administrator/Board Secretary