

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
December 8, 2025**

The Union Board of Education met in regular session on Monday, December 8, 2025, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2024 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Joey Reyes, president.
- FLAG SALUTE** The flag salute was led by Joey Reyes, president.
- MEMBERS PRESENT** Ms. Stacey Roemerman, Mr. Joey Reyes, Dr. Chris McNeil, Ms. Heather McAdams and Mr. Steve Nguyen.
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Associate Superintendent Sandi Calvin, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Special Services Dr. Lindsay Smith, and others.
- ADOPTION OF THE AGENDA** Ms. Roemerman moved the Board approve the agenda as posted. Dr. McNeil seconded the motion.
Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.
All voted aye – motion carried.
The agenda was adopted as posted.
- CONSENT AGENDA** Ms. McAdams moved for approval of items on the consent agenda as follows:
- Minutes of the November 10, 2025 regular Board meeting;
 - Out of State travel request for the following:
 - Girls and Boys Tennis to Midlothian, TX – Dec. 11- 12, 2025;
 - Girls Basketball to Greenwood, AR – Dec. 12-13, 2025;
 - Boys Basketball to Springdale, AR – Dec. 18, 2025;

- Girls Basketball to Tampa, FL – Dec. 19-23, 2025;
- Track Team to Pittsburg, KS – Jan. 10, 2026;
- Track Team to Fayetteville, AR – Jan. 17, 2026;
- Varsity Cheer to Dallas, TX – Jan. 23-26, 2026;
- Vocal Music Teacher, Alyssa Warren to Albuquerque, NM – March 4-7, 2026;
- Varsity Baseball to Pensacola, FL – March 15-20, 2026;
- Track Team to Emporia, KS – April 16-18, 2026;
- Terms of Use Agreement with Digital Theatre, LLC/CUR8, for ticketing rights for the All-School Musical and authorize the Director of Fine Arts to execute the agreement;
- Contract with Kenmark, Inc. to rent two scenic backdrops for the All-School Musical, in the total amount of \$1,425.00 from activity funds and authorize the Director of Fine Arts to execute the contract;
- Agreements with SchoolStatus for the two-year purchase of Smore for Teams software subscriptions in the amount of \$2,584.00/Grove Elem. and \$3,591.00/ Rosa Parks Elem. from bond funds and authorize the Principals of Grove and Rosa Parks Elementary to execute the agreements;
- Terms and Conditions with Cochlear Americas for the ability to order products for Special Services and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Catapult Learning for Professional Development Services in the amount of \$12,500.00 from Strong Readers Act funds and authorize the Executive Director of Elementary Education to execute the agreement;
- Lease Agreement with Mabee Center at Oral Roberts University for the 2026 Commencement May 13, 2026, in the total amount of \$46,067.00 from general funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Memorandum of Understanding with The YMCA of Greater Tulsa to operate the Union Wellness Center (Y at Union) and authorize the Superintendent or designee to execute the agreement;
- Agreement with TransPar Group, Inc. for a 3-year subscription of Incident Management System™(IMS™) in the total amount of \$24,000.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;

- Master Memorandum of Understanding with Villalobos Enterprises LLC DBA: Soccer Stars for Community Schools and authorize the Board President, Superintendent or designee to execute the agreement;
- Personnel resignations and terminations for the 2023-2024, 2024-2025 and 2025-2026 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2025-2026 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change Orders for Construction Projects and authorize the Board President, Superintendent or designee to execute the agreements;
- Applications for School Activity Fund Sanctioning as follows:
 - Rosa Parks PTA
 - Alternative Education PTA
 - Grove PTA
- New School Activity Fund Sub-Account, revenues and expenditures for HOSA: Future Health Professionals
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22603113 through #22603436 in the amount of \$1,198,406.50.

Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil - aye.

All voted aye – motion carried.

USPA REPORT

None

UCTA REPORT

UCTA President Kerri Gunter reported that, over the past month, UCTA has been supporting their individual members and helping them navigate concerns. They appreciated open communication with the Administration while they were working through the issues. She thanked them for their partnership in supporting our teachers and students.

PETERS ELEMENTARY PRESENTATION

Peters Elementary Principal, Tracy Weese, along with staff members Jan McDonald and Wendy Rutz presented information regarding their students’ Writing Journey that assists in reading as well.

**HEARINGS AND
CORRESPONDENCE**

None

COMMUNICATIONS

None

**COMMENTS FROM THE
AUDIENCE REGARDING
THE AGENDA**

None

BUSINESS AGENDA

AUDIT REPORT

Dr. Williams presented the 2024-2025 Annual Comprehensive Financial Report (ACFR) which includes the annual audit report and recommended the Board accept the Audit Report. The opinion of the auditors is unmodified, with one change in the way one of the liabilities is reported. Dr. Williams stated that the Federal Compliance guidelines were delayed due to the government shut down. Therefore, the Compliance Report, referred to as our Single Audit Report, will be presented at the January board meeting. The Compliance Report addresses the District's Federal Programs. Dr. Williams introduced Mr. Tino Robledo of RSM US, LLP. He stated the overall audit is complete and issued a clean opinion except for the fact that there was a change in the way the compensated absences are reported.

Mr. Nguyen moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

**UNIFORM GUIDANCE
PROCUREMENT PLAN
AND PROCEDURES**

Mr. Frentzel recommended the Board approve the revisions to the Uniform Guidance Procurement Plan and Procedures.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

**CAPACITY LEVELS FOR
OPEN TRANSFER**

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts.

Ms. Roerman moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

**MANAGEENGINE SUPPORT &
MAINTENANCE**

Mr. Borland recommended the Board approve the purchase of ManageEngine support and maintenance from Softchoice Corporation in the amount of \$133,338.70 from bond funds.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

**EARLY RETIREMENT
INCENTIVE (ERI) PROGRAM**

Mr. Loegering recommended the Board approve the 2025-2026 Early Retirement Incentive (ERI) program for certified, administrative and support employees. He noted there were 20 certified, 3 administrative and 6 support employees that have applied for ERI.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

BOARD POLICY REVISIONS

Dr. Federline recommended the Board approve the proposed Board Policy revisions as presented for first reading November 10, 2025. He noted that he had not received any feedback from the public on the proposed changes.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

**ENGINEERING SERVICES
TO REPLACE HIGH SCHOOL
FIRE ALARM**

Dr. Robinson recommended the Board approve the engineering services to replace the fire alarm at the High School and award the contract to Henderson Engineers, Inc. in the amount of \$102,500.00 from bond funds.

Dr. McNeil moved for approval. Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

All voted aye – motion carried.

NEW BUSINESS

None

**COMMENTS FROM THE
AUDIENCE AND BOARD
MEMBERS**

Dr. McNeil stated there was a study that showed that out of 3,000 trainees to physicians and patients to physicians, the #1 trait that made an excellent doctor was communication. He stated, “It is so great that we are doing this so early at Peters Elementary.” Dr. Federline also commended Ms. Weese and her team for their hard work. Dr. Federline then thanked Dr. Williams and her team for their hard work on the audit. He went on to say, “Transparency is an absolute pillar of what we do at Union and there is no greater example of transparency than this audit. Thank you so much!” He then congratulated Mr. Reyes on winning his election, stating he would be sworn in at the April board meeting.

ADJOURNMENT

Ms. Roerman moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye, Chris McNeil – aye.

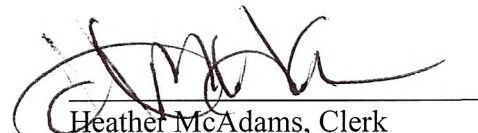
All voted aye – motion carried.

The meeting adjourned at 7:47 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **December 8, 2025**, regular meeting were approved by a majority vote of the Union Board of Education on **January 20, 2026**.



Heather McAdams, Clerk
Union Board of Education