

# Superintendent's Report – December 2025

## 1. Plant Operations

- Average plant flow: **.990 MGD** (49% of plant design flow)
  - Hood's average flow: **31, 825 gallons** (3% of daily flow)
  - Prison flow: **255,730 gallons** (26% of daily flow)
  - BOD and TSS removal: **99%** (permit limit >85%)
  - Average nitrogen load: **20 pounds** (permit limit: yearly average <45 pounds)
- 

## 2. Call-Before-You-Dig

- 24 tickets completed
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## 3. Unscheduled Overtime

- **12/4** - Plant and PS #9 - Power failure
  - **12/14** – Emergency CBYD - 15 Bridge Street
  - **12/22** – PS #1 (Thompsonville Road) General alarm
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## 4. Capacity Letters

- **Issued** – Madigan Circle Phase 2 (120 Units) MBL: 39H 48 44 A
  - **Issued** – Rayco Development Hickory Street (13 residential homes) MBL: 34 39 9 B
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## 5. DEEP / EPA Reporting

- Monthly NAR (Nutrient Analysis Report) – Submitted electronically to DEEP
  - Monthly MOR (Monthly Operating Report) – Submitted to DEEP
  - Monthly DMR (Discharge Monitoring Report) – Submitted electronically to EPA
- 

## 6. Inspections

- Lateral repair connection inspection – 898 Burbank Avenue

## 7. Safety

- Annual Confined Space Training was completed for all operators
- Annual Lock-Out Tag-Out Training was completed for all operators
- Annual Hazardous Communications Training was completed for all Operators
- Annual Blood Borne Pathogen Training was completed for all operators
- Annual fire drill was completed

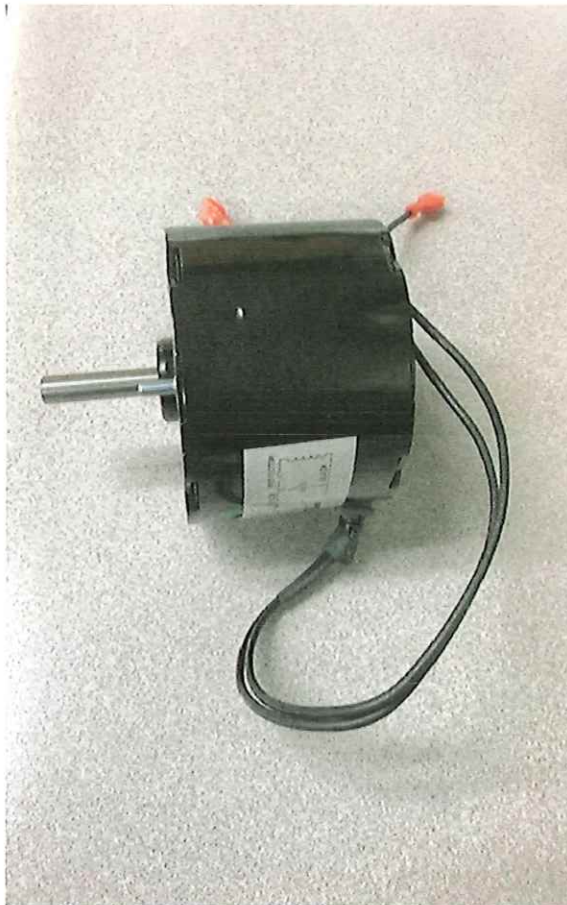
## 8. Maintenance Activities

### Routine & Scheduled

- Semi-annual window cleaning was completed
- Annual lab thermometers replacement was completed
- Bi-monthly grit system inspection was completed
- Quarterly sludge pump maintenance was completed (x3)
- Bi-monthly weir cleaning was completed (x11)
- Bi-monthly CAT mixer inspection (x3)
- Annual plant battery inspections at the plant were completed
- Semi annual CAT mixer oil check (x4)
- Semi-annual carpet clean was completed
- Quarterly RAS pump inspections (x4)
- Semiannual greasing of automatic gate
- Semi-annual WAS pump maintenance (x3)
- Quarterly maintenance for step screen was completed
- Annual pump station battery replacements were completed (UPSx19)
- All operators completed their required annual wastewater training (6 TCH's)

### Repairs & Replacements

- PS #13 (Stony Brook Drive) new mission board was installed
- Sludge blower repair was completed by manufacturer
- **Fan motor in the northeast unit heater of the main building garage was replaced**



- The polymer pump for the sludge dewatering system was replaced



- Operators built a mobile water supply and flushing pump to flush out air release valves on the low-pressure sewer system



# Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)

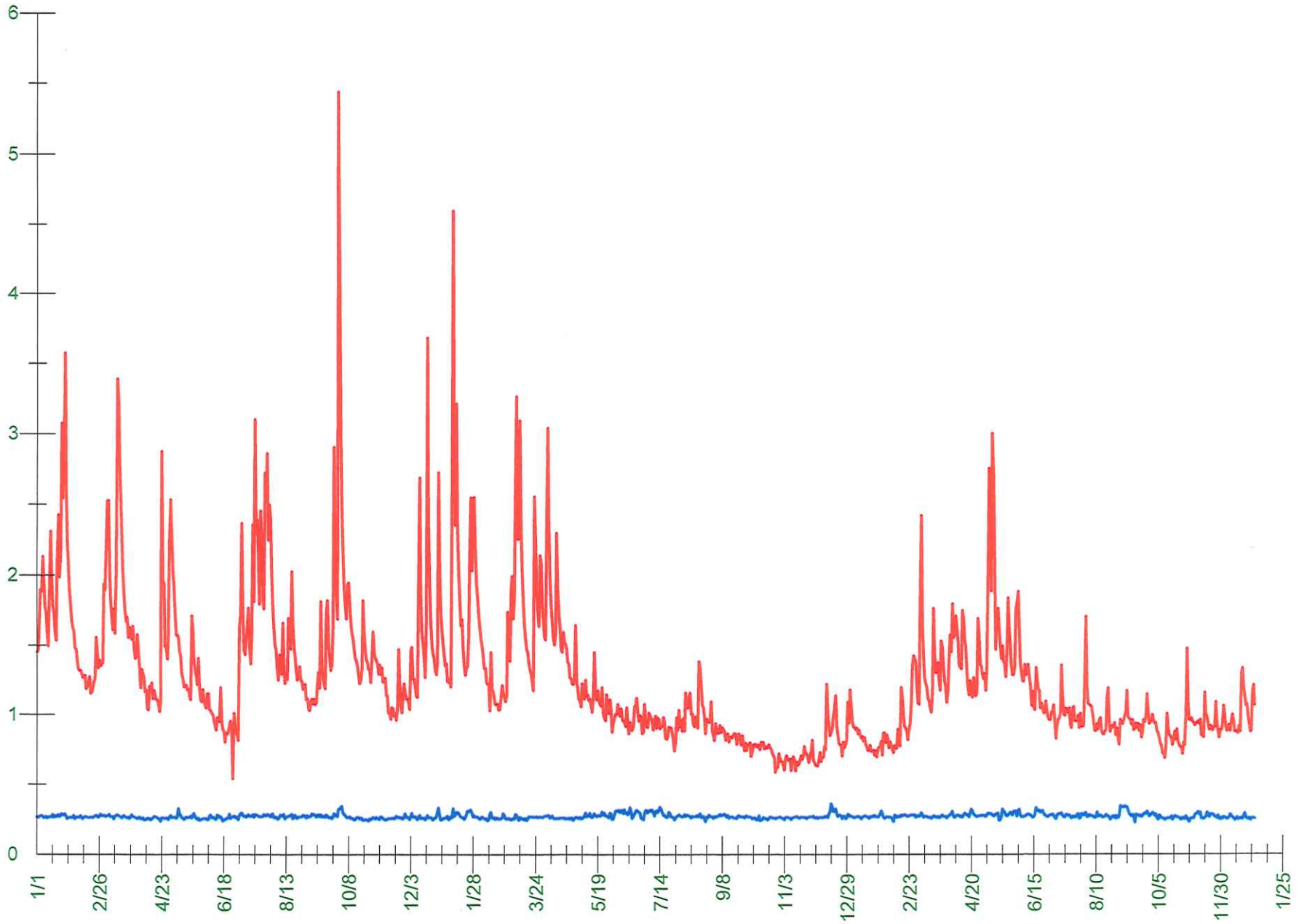


# Prison Flow VS Plant Flow

PRISON DAILY FLOW

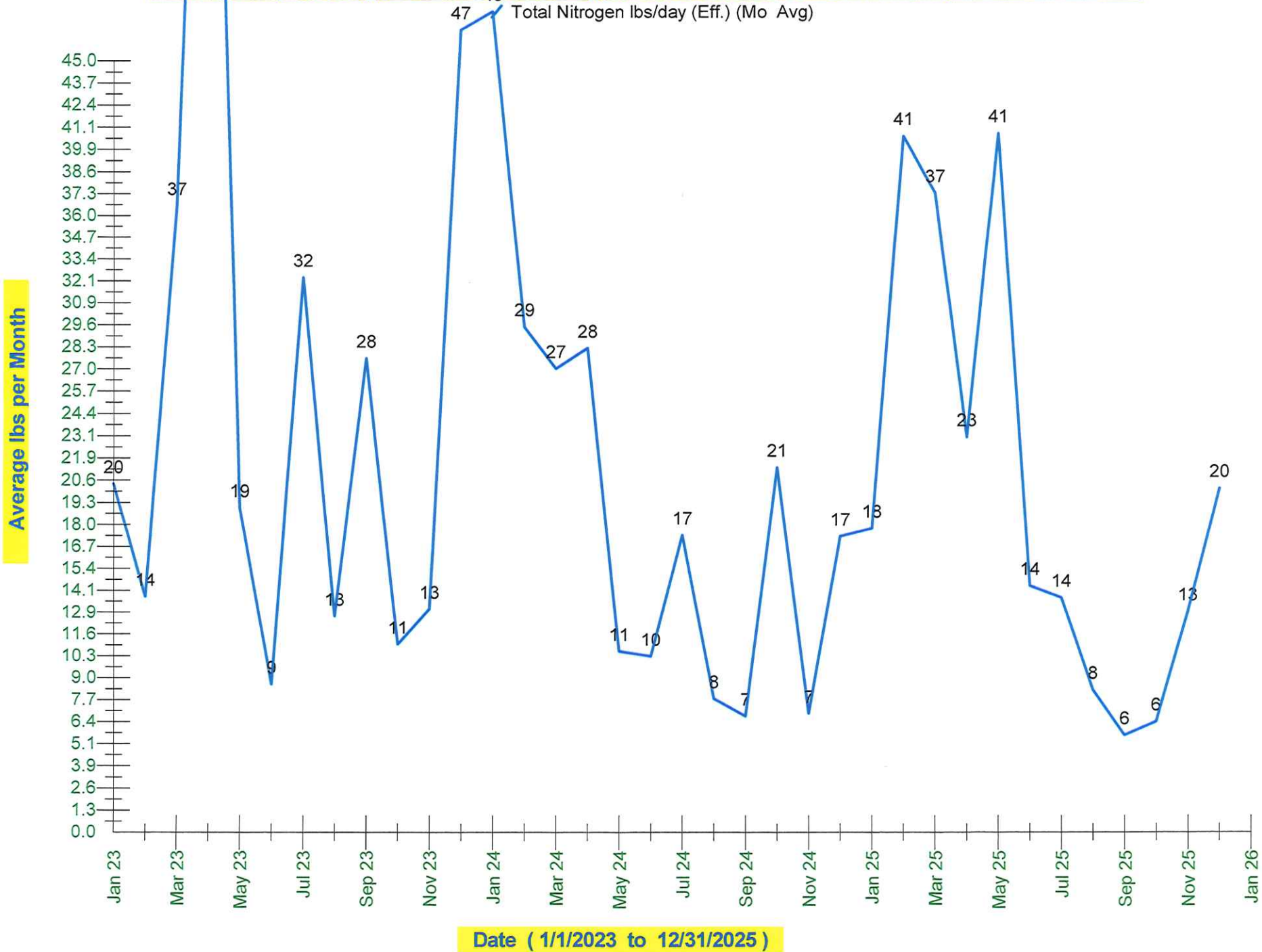
PLANT-TOTAL EFFLUENT FLOW

MGD



Date ( 1/1/2023 to 12/31/2025 )

# Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

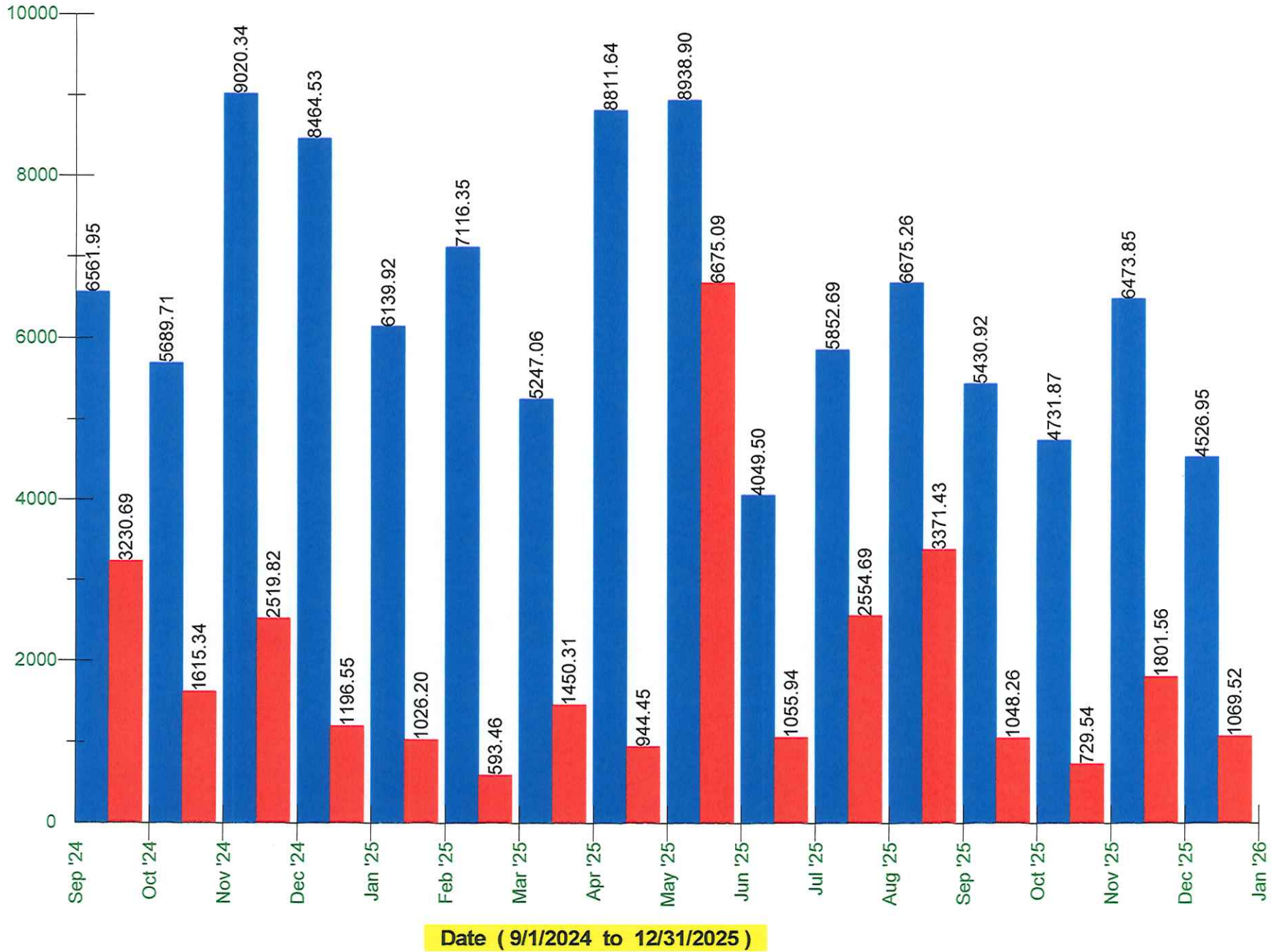


# Scheduled vs Unscheduled Overtime Costs

Scheduled OT Costs

Unscheduled OT Costs

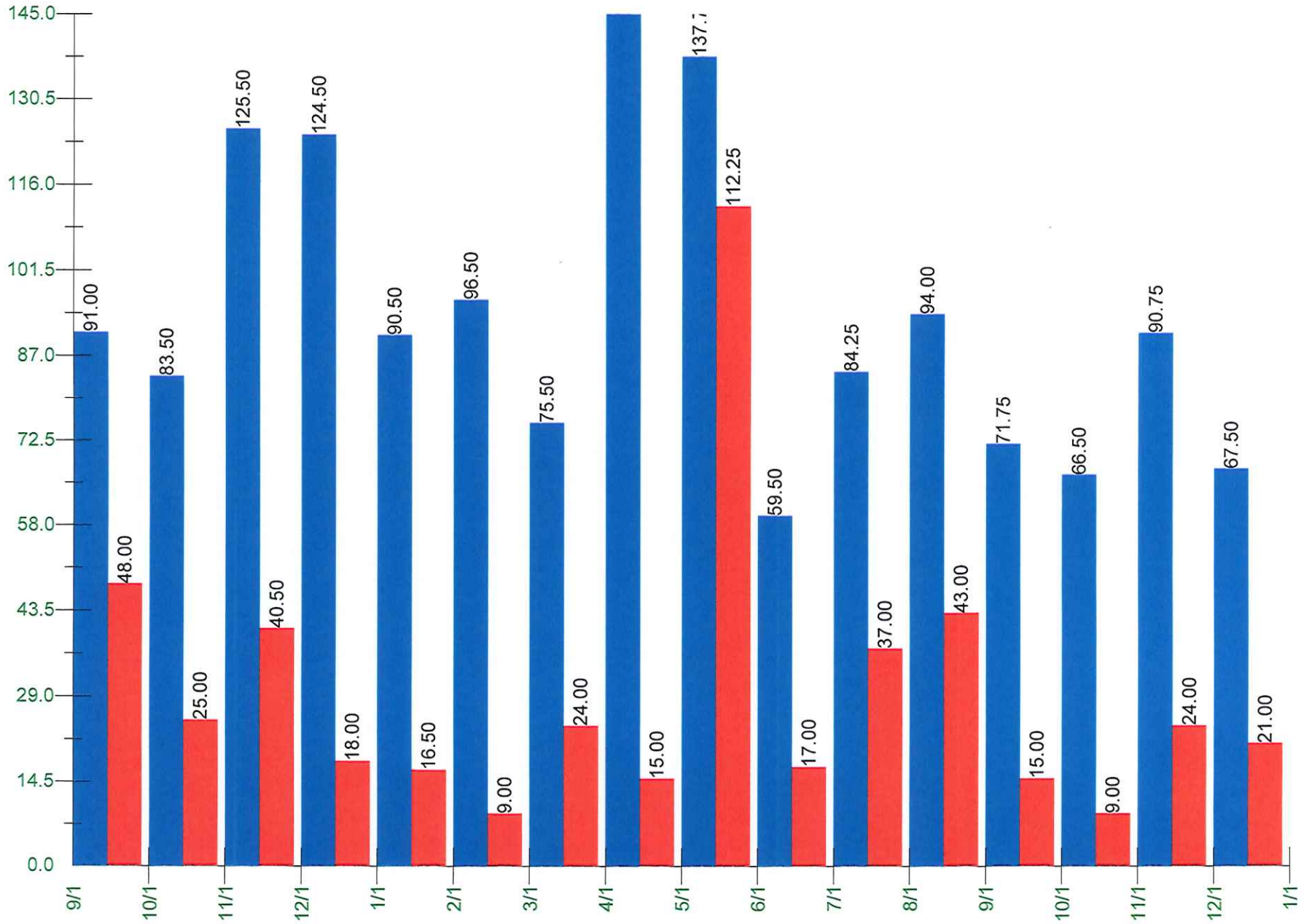
Monthly Overtime Costs in Dollars



# Scheduled vs Unscheduled Overtime Hours

■ Scheduled Hours ■ Unscheduled Hours

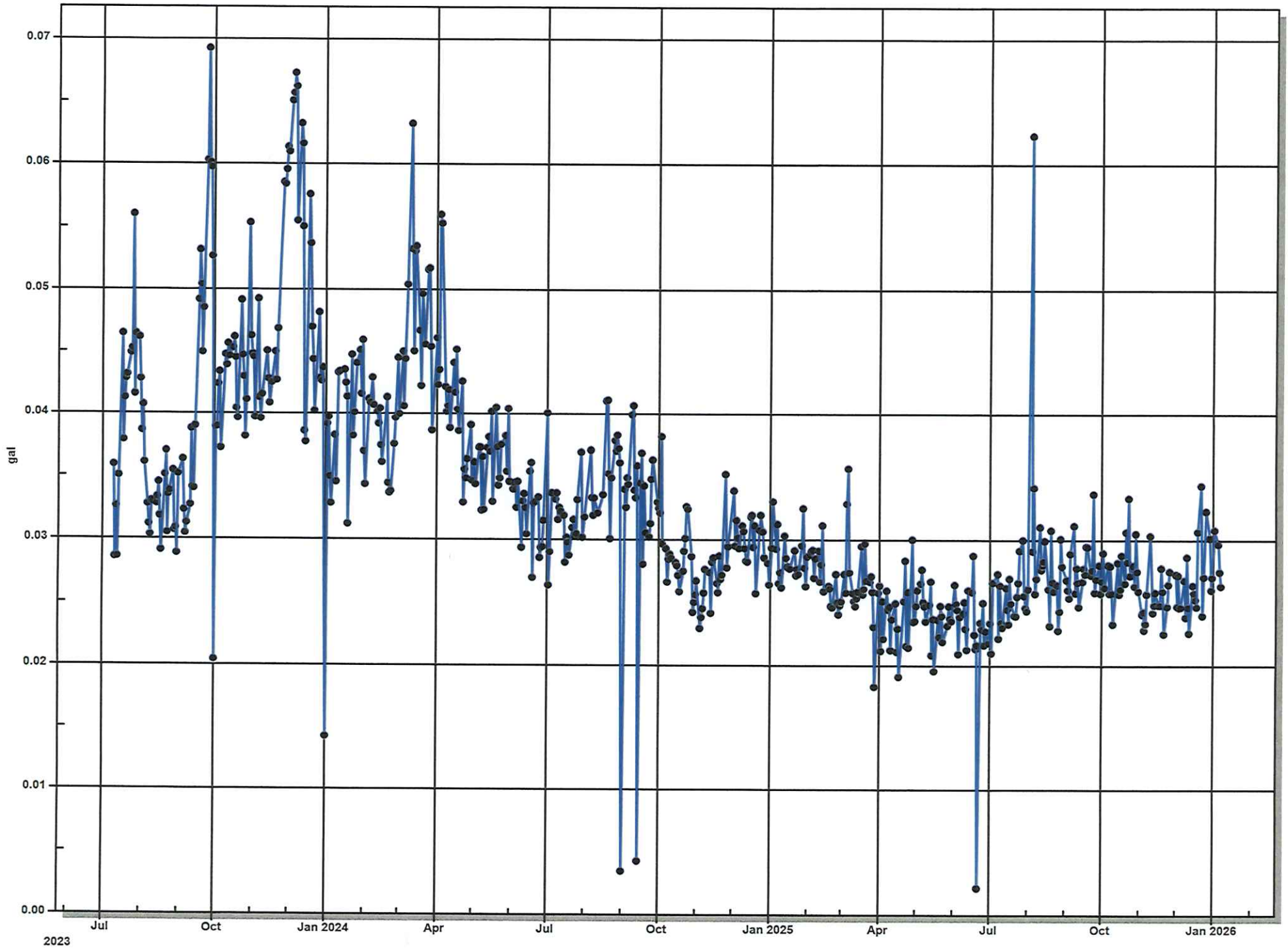
Monthly Overtime Hours



Date ( 9/1/2024 to 12/31/2025 )

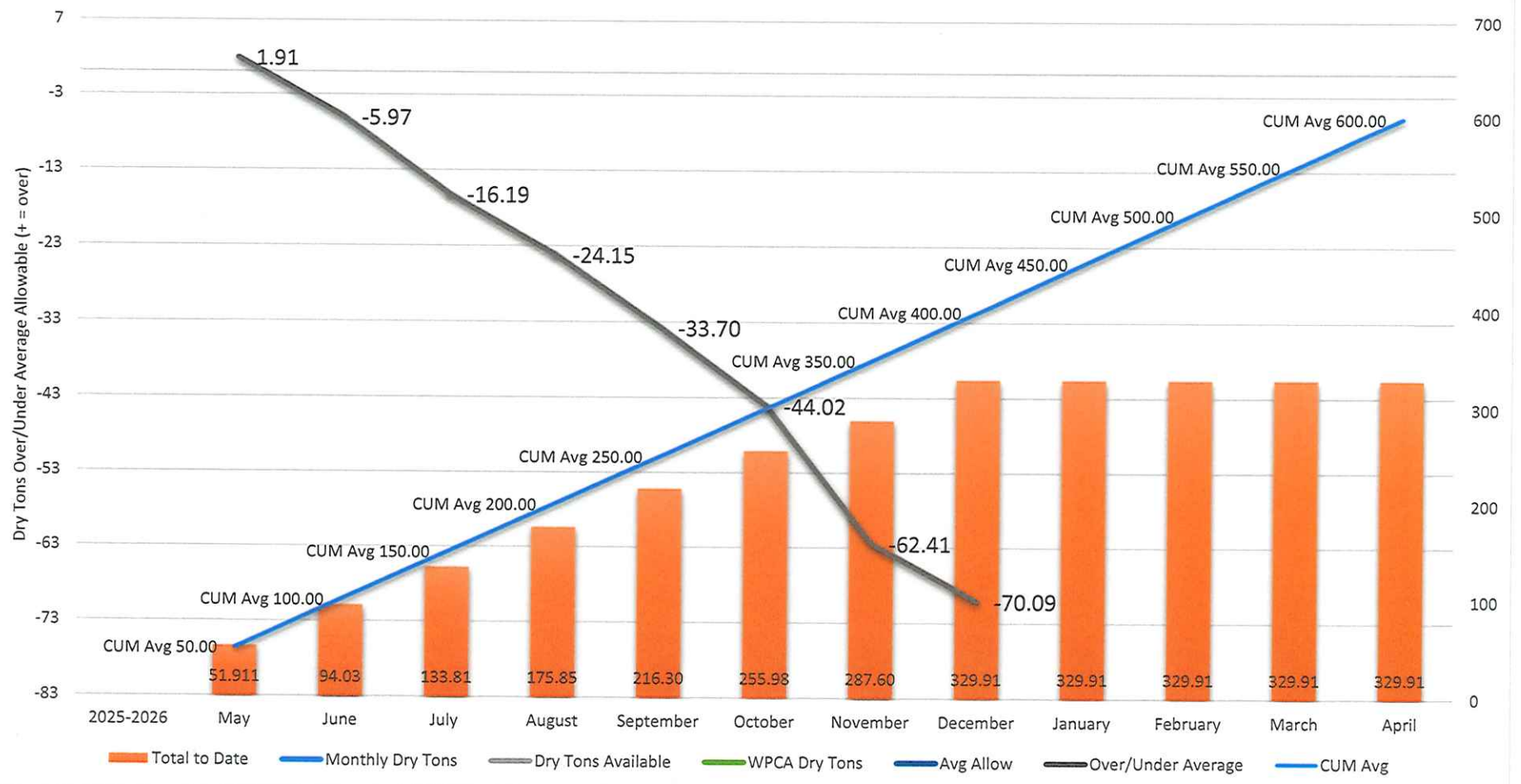
# 8012 - Gallons to be Wasted

7/10/2023 - 1/7/2026



Date	Monthly Dry Tons	Total to Date	Dry Tons Available	Percent of Limit	Percent of Time	WPCA Dry Tons
2025-2026						
May	51.911	51.911	548.09	8.65%	8.33%	49.53
June	42.119	94.03	505.97	15.67%	16.67%	41.95
July	39.776	133.81	466.19	22.30%	25.00%	39.29
August	42.044	175.85	424.15	29.31%	33.33%	41.29
September	40.447	216.30	383.70	36.05%	41.67%	40.49
October	39.686	255.98	344.02	42.66%	50.00%	39.68
November	31.612	287.60	312.41	47.93%	58.33%	31.33
December	42.313	329.91	270.09	54.98%	66.67%	42.33
January		329.91	270.09	54.98%	75.00%	
February		329.91	270.09	54.98%	83.33%	
March		329.91	270.09	54.98%	91.67%	
April		329.91	270.09	54.98%	100.00%	

### Sludge Total Cumulative & Over/Under Average



WPCA Reserve Capacity Maintenance Fund - 2025/2026

November 2025

Cash Balance @ 7/01/2025

FNB# 27650 \$ 5,270.11  
 CADRE \$ 6,201.87

\$ 11,471.98

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	\$ -	\$ 7.43	\$ 41.23	\$ (41.23)
From Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Transfer In	\$ 892,000	\$ -	\$ -	\$ 892,000.00
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -
Transfer from Assessment	\$ 94,000	\$ -	\$ -	\$ 94,000.00
Transfer from O&M Line Item	\$ 377,000	\$ -	\$ 40,000.00	\$ 337,000.00
Grant Income	\$ 480,000	\$ -	\$ -	\$ 480,000.00
Transfer From Fund Balance	\$ 557,000	\$ -	\$ -	\$ 557,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 2,400,000</b>	<b>\$ 7.43</b>	<b>\$ 40,041.23</b>	<b>\$ 2,359,958.77</b>

DISBURSEMENTS:

Plant Upgrades	\$ 874,000	\$ 44,699.92	\$ 59,101.92	\$ 814,898.08
Emergency Repairs	\$ -	\$ -	\$ -	\$ -
Accounts Payable 2024 2025	\$ -	\$ -	\$ 334,978.70	\$ (334,978.70)
Misc Repairs	\$ 1,526,000	\$ -	\$ -	\$ 1,526,000.00
Transfer Out to ADMIN	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Sewer Development	\$ -	\$ -	\$ -	\$ -
	<b>\$ 2,400,000</b>	<b>\$ 44,699.92</b>	<b>\$ 394,080.62</b>	<b>\$ 2,005,919.38</b>

CASH POSITION SUMMARY:

TRANSFERS - COVER LY AP	\$ 355,000.00		
Cash Balance @ 7/01/2025	\$ 11,471.98	\$ 6,189.49	First National Bank
YTD Receipts:	\$ 40,041.23	\$ 6,243.10	CADRE
YTD Disbursements:	\$ 394,080.62		
<b>Cash Balance @ 11/30/2025</b>	<b>\$ 12,432.59</b>	<b>\$ 12,432.59</b>	<b>\$ (0.00)</b>

WPCA Administration Fund - 2025/2026

November 2025

Cash Balance 7/1/2025

FNB# 6475 \$87,676.97  
 Scanned Account \$7,499.89  
 Invoice Cloud \$5,611.99  
 TDBank Admin \$26,472.13  
 TDBank Reserve \$481,982.02  
 STIF Account \$4,695,356.25

05-Jan-26

\$ 5,304,599.25

RECEIPTS	BUDGET	MONTH	YTD	VARIANCE
User Fees 25 26	\$ 1,742,000	\$ 4,978.19	\$ 1,705,696.28	\$ 36,303.48
Prison	\$ 948,000	\$ 243,651.08	\$ 243,651.08	\$ 704,348.92
Prison 2024/2025	\$ -	\$ -	\$ 239,165.50	\$ (239,165.50)
Kent Farms	\$ 19,000	\$ -	\$ 19,780.00	\$ (780.00)
Delinquent Payments	\$ 37,000	\$ 2,526.27	\$ 20,197.53	\$ 16,802.47
H.P. Hood	\$ 857,000	\$ 185,220.43	\$ 185,220.43	\$ 671,779.57
H.P. Hood 2024/2025	\$ -	\$ -	\$ 249,772.65	\$ (249,772.65)
Interest & Fees	\$ 25,000	\$ 1,402.04	\$ 33,724.23	\$ (8,724.23)
Permits & Septic	\$ 57,000	\$ 5,486.88	\$ 30,842.51	\$ 26,157.49
Misc Income	\$ -	\$ 123.74	\$ 1,569.63	\$ (1,569.63)
- Scrap metal	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 84,000	\$ 19,526.92	\$ 87,820.78	\$ (3,820.78)
Grant \$ Received	\$ -	\$ -	\$ 4,384.00	\$ (4,384.00)
Transfer from Fund Balance	\$ 557,000	\$ -	\$ -	\$ 557,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 4,326,000</b>	<b>\$ 462,915.55</b>	<b>\$ 2,821,824.62</b>	<b>\$ 1,504,175.14</b>

EXPENDITURES

Payroll Payable (2024/2025)	\$ -	\$ -	\$ 24,552.18	\$ (24,552.18)
Payroll (with SS)	\$ 1,174,000	\$ 76,147.15	\$ 420,774.78	\$ 753,225.22
Other Expenditures	\$ 2,595,000	\$ 82,699.99	\$ 606,650.12	\$ 1,988,349.88
Due To/Due From	\$ -	\$ (2,512.68)	\$ (10,548.17)	\$ 10,548.17
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ -	\$ 190,103.69	\$ (190,103.69)
Transfer to RCM	\$ 557,000	\$ 35,000.00	\$ 35,000.00	\$ 522,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 4,326,000</b>	<b>\$ 191,334.46</b>	<b>\$ 1,266,532.60</b>	<b>\$ 3,059,467.40</b>

Cash Reconciliation 11/30/2025

XFERS TO OTHER ACCOUNT	\$ 360,000.00
FNB# 6475	\$ 42,758.51
Scanned Account	\$ 220,107.84
Invoice Cloud	\$ 20,635.23
TDBank Admin	\$ 85,660.04
TDBank Reserve	\$ 485,186.78
STIF Account	\$ 5,645,542.87
	<b>\$ 6,859,891.27</b>
	<b>\$ 6,859,891.27</b>

WPCA Administration Fund - 2025/2026

**November 2025**

Prior/Current Year Comparison

RECEIPTS	2024/2025 Month	2025/2026 Month	Variance	2024/2025 Year To Date	2025/2026 Year To Date	Variance
User Fees current Year	\$ 7,333.86	\$ 4,978.19	\$ (2,355.67)	\$ 1,593,753.85	\$ 1,705,696.28	\$ 111,942.43
Prison	\$ -	\$ 243,651.08	\$ 243,651.08	\$ 236,929.71	\$ 243,651.08	\$ 6,721.37
Prison Last Fiscal year	\$ -	\$ -	\$ -	\$ 227,578.76	\$ 239,165.50	\$ 11,586.74
Kent Farms	\$ -	\$ -	\$ -	\$ 19,350.00	\$ 19,780.00	\$ 430.00
Delinquent Payments	\$ 2,102.58	\$ 2,526.27	\$ 423.69	\$ 35,500.89	\$ 20,197.53	\$ (15,303.36)
H.P. Hood	\$ -	\$ 185,220.43	\$ 185,220.43	\$ 245,001.09	\$ 185,220.43	\$ (59,780.66)
H.P. Hood Last Fiscal year	\$ -	\$ -	\$ -	\$ 312,537.20	\$ 249,772.65	\$ (62,764.55)
Interest & Fees	\$ 1,363.79	\$ 1,402.04	\$ 38.25	\$ 21,768.16	\$ 33,724.23	\$ 11,956.07
Permits & Septic	\$ 10,203.75	\$ 5,486.88	\$ (4,716.87)	\$ 24,582.52	\$ 30,842.51	\$ 6,259.99
Misc Income	\$ -	\$ 123.74	\$ 123.74	\$ -	\$ 1,569.63	\$ 1,569.63
- Scrap metal	\$ -	\$ -	\$ -	\$ 689.73	\$ -	\$ (689.73)
Due To/Due From	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ (150,000.00)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invest Income	\$ 20,487.04	\$ 19,526.92	\$ (960.12)	\$ 90,976.33	\$ 87,820.78	\$ (3,155.55)
Grant \$ Received	\$ -	\$ -	\$ -	\$ 1,237.00	\$ 4,384.00	\$ 3,147.00
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>	<b>\$ 41,491.02</b>	<b>\$ 462,915.55</b>	<b>\$ 421,424.53</b>	<b>\$ 2,959,905.24</b>	<b>\$ 2,821,824.62</b>	<b>\$ (138,080.62)</b>
<b>EXPENDITURES</b>						
Payroll Payable (Last Fiscal y	\$ -	\$ -	\$ -	\$ -	\$ 24,552.18	\$ 24,552.18
Payroll (with SS)	\$ 85,330.88	\$ 76,147.15	\$ (9,183.73)	\$ 461,295.65	\$ 420,774.78	\$ (40,520.87)
Other Expenditures	\$ 110,942.00	\$ 82,699.99	\$ (28,242.01)	\$ 615,413.55	\$ 606,650.12	\$ (8,763.43)
Due To/Due From	\$ 20,636.77	\$ (2,512.68)	\$ (23,149.45)	\$ (3,601.66)	\$ (10,548.17)	\$ (6,946.51)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ -	\$ -	\$ 96,309.70	\$ 190,103.69	\$ 93,793.99
Transfer to RCM	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 35,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 216,909.65</b>	<b>\$ 191,334.46</b>	<b>\$ (25,575.19)</b>	<b>\$ 1,169,417.24</b>	<b>\$ 1,266,532.60</b>	<b>\$ 97,115.36</b>

WPCA Assessment Fund

2025/2026

November 2025

Cash Balance 7/1/2025	FNB	\$ 50,840.40
	CADRE	\$ 60,771.42
		-----
05-Jan-26 10:55 AM		\$ 111,611.82

RECEIPTS

-----	BUDGET	MONTH	YTD	VARIANCE
-----	-----	-----	-----	-----
Developer's Agreements	\$ 56,000	\$ -	\$ 152,000.00	\$ (96,000.00)
Current Assessments	\$ 26,500	\$ 2,404.48	\$ 20,015.51	\$ 6,484.49
Assessments-Prior Years	\$ 3,000	\$ -	\$ -	\$ 3,000.00
Penalty Interest & Fees	\$ 2,000	\$ 108.20	\$ 249.26	\$ 1,750.74
Advance Collection	\$ 6,000	\$ -	\$ 19,278.48	\$ (13,278.48)
Due To Others	\$ -	\$ (2,512.68)	\$ (10,548.17)	\$ 10,548.17
Investment Interest	\$ 500	\$ 93.10	\$ 446.88	\$ 53.12
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -
	-----	-----	-----	-----
TOTAL REVENUE	\$ 94,000	\$ 93.10	\$ 181,441.96	\$ (87,441.96)

DISBURSEMENTS

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Service Charge	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ 94,000	\$ -	\$ -	\$ -
	-----	-----	-----	-----
	\$ 94,000	\$ -	\$ -	\$ -

Cash Balance @ 11/30/2025

FNB	\$ 214,840.40	
CADRE	\$ 78,213.38	
	-----	
	\$ 293,053.78	\$ 293,053.78
		\$ -



**Town of Suffield Water Pollution Control Authority  
2025/2026 Operation and Maintenance Budget**

**2025**

**NOVEMBER**

	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended
50160 · Payroll	\$ 1,090,000	\$ 74,601.67	\$ 410,405.72	\$ 679,594.28	62%
50220 · Social security	\$ 84,000	\$ 5,326.34	\$ 29,447.66	\$ 54,552.34	65%
50230 · Pension	\$ 106,000	\$ -	\$ 105,675.00	\$ 325.00	0%
50232 · OPEB CONTRIBUTION	\$ 69,000	\$ -	\$ 68,004.00	\$ 996.00	1%
50270 · Workers Comp	\$ 9,000	\$ -	\$ -	\$ 9,000.00	100%
50290 · Safety Supplies	\$ 14,000	\$ 317.79	\$ 5,625.42	\$ 8,374.58	60%
50341 · Legal/advice	\$ 33,000	\$ 2,629.18	\$ 103.63	\$ 32,896.37	100%
50384 · Uniforms	\$ 7,000	\$ 102.00	\$ 1,859.06	\$ 5,140.94	73%
50385 · Tests	\$ 51,000	\$ 1,819.65	\$ 13,607.66	\$ 37,392.34	73%
50409 · Waste disposal	\$ 269,000	\$ 20,023.26	\$ 62,131.98	\$ 206,868.02	77%
50433 · Process Equip - R&M	\$ 115,000	\$ 2,954.00	\$ 11,247.67	\$ 103,752.33	90%
50436 · R & M - Vehicles	\$ 22,000	\$ 3,318.38	\$ 8,313.11	\$ 13,686.89	62%
50439 · Service Contracts	\$ 50,000	\$ 3,948.08	\$ 19,792.21	\$ 30,207.79	60%
50445 · Plant Maint	\$ 77,000	\$ 1,567.11	\$ 17,626.26	\$ 59,373.74	77%
50446 · Collection System	\$ 40,000	\$ 683.40	\$ 19,048.09	\$ 20,951.91	52%
50520 · Insurance	\$ 38,000	\$ -	\$ -	\$ 38,000.00	100%
50521 · Employee Insur	\$ 343,000	\$ 88.22	\$ 70,732.23	\$ 272,267.77	79%
50530 · Postage	\$ 5,000	\$ 77.87	\$ 744.58	\$ 4,255.42	85%
50531 · Telephone	\$ 17,000	\$ 1,224.18	\$ 4,037.96	\$ 12,962.04	76%
50540 · Advertising	\$ 4,000	\$ -	\$ 1,361.51	\$ 2,638.49	66%
50581 · Mileage	\$ 2,000	\$ 128.59	\$ 128.59	\$ 1,871.41	94%
50612 · Office supplies	\$ 20,000	\$ 349.51	\$ 4,302.44	\$ 15,697.56	78%
50622 · Electricity	\$ 236,000	\$ 14,269.04	\$ 46,041.88	\$ 189,958.12	80%
50624 · Fuel oil - heat	\$ 7,000	\$ 531.00	\$ 793.50	\$ 6,206.50	89%
50626 · Gas - automotive	\$ 23,000	\$ 1,180.79	\$ 4,654.53	\$ 18,345.47	80%
50627 · Water	\$ 9,000	\$ 220.86	\$ 2,714.13	\$ 6,285.87	70%
50750 · Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50760 · Tools & Equip	\$ 35,000	\$ -	\$ 2,696.31	\$ 32,303.69	92%
50802 · Administration Fees/REFUNDS	\$ -	\$ -	\$ 1,630.00	\$ (1,630.00)	#DIV/0!
50810 · Dues & Subs	\$ 4,000	\$ 151.00	\$ 453.00	\$ 3,547.00	89%
50812 · Training	\$ 20,000	\$ 95.00	\$ 660.00	\$ 19,340.00	97%
50855 · Medical Exps	\$ 3,000	\$ -	\$ -	\$ 3,000.00	100%
50899 · Reserve Cap Projects	\$ 377,000	\$ 35,000.00	\$ 75,000.00	\$ 302,000.00	80%
50911 · Transfer to RCM	\$ 557,000	\$ -	\$ -	\$ 557,000.00	100%
50920 · Contingency	\$ 342,000	\$ -	\$ -	\$ 342,000.00	100%
50940 · Engineering Services	\$ 32,000	\$ 5,296.25	\$ 9,072.50	\$ 22,927.50	72%
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50969 · Chemicals	\$ 38,000	\$ -	\$ 7,375.50	\$ 30,624.50	81%
#1 -Thompsonville Rd-63	\$ 29,000	\$ 1,473.44	\$ 20,464.97	\$ 8,535.03	29%
#10 - Mapleton Estates-71	\$ 5,000	\$ 91.56	\$ 3,164.30	\$ 1,835.70	37%
#11 - Mapleton Ave-72	\$ 9,000	\$ 278.22	\$ 2,371.42	\$ 6,628.58	74%
#12 - Bridge St-73	\$ 11,000	\$ 180.39	\$ 2,199.37	\$ 8,800.63	80%
#13 - Stony Brook-74	\$ 5,000	\$ 7,444.39	\$ 8,895.41	\$ (3,895.41)	-78%
#2 - Southfield-62	\$ 4,000	\$ 100.48	\$ 1,759.01	\$ 2,240.99	56%
#3 - Mountain Road-64	\$ 19,000	\$ 1,159.47	\$ 7,848.12	\$ 11,151.88	59%
#4 - River Blvd-65	\$ 9,000	\$ 326.11	\$ 3,946.30	\$ 5,053.70	56%
#5 - Fairhill Lane-66	\$ 14,000	\$ 414.02	\$ 4,415.67	\$ 9,584.33	68%
#6 - Suffield Meadows-67	\$ 9,000	\$ 199.58	\$ 2,071.06	\$ 6,928.94	77%
#7 - Poole Rd.-68	\$ 16,000	\$ 97.02	\$ 10,967.74	\$ 5,032.26	31%
#8 - Plantation Dr-69	\$ 15,000	\$ 5,394.60	\$ 6,692.85	\$ 8,307.15	55%
#9 - Eagles Watch-70	\$ 7,000	\$ 97.42	\$ 1,519.91	\$ 5,480.09	78%
#16 Prospect Hill Estates	\$ 6,000	\$ 198.52	\$ 2,825.16	\$ 3,174.84	53%
#17 Cedar Crest Drive	\$ 6,000	\$ 181.28	\$ 1,854.20	\$ 4,145.80	69%
#18 Wisteria Lane	\$ 9,000	\$ 87.19	\$ 1,488.44	\$ 7,511.56	83%
#19 Malec Farms	\$ 5,000	\$ 136.28	\$ 2,333.08	\$ 2,666.92	53%
	\$ 4,326,000	\$ 193,763.14	\$ 1,090,103.14	\$ 3,235,896.86	75%

s/b  
58%

Accruals

Town of Suffield Water Pollution Control Authority  
2025/2026 Operation and Maintenance Budget

2025 November	25/26 Budget	25/26 Current Month	25/26 Year To Date	25/26 Variance	25/26 % Unexpended
50160 · Payroll	\$ 1,090,000	\$ 82,767.81	\$ 421,791.73	\$ 668,208.27	61%
50220 · Social security	\$ 84,000	\$ 5,985.45	\$ 30,540.05	\$ 53,459.95	64%
50230 · Pension	\$ 106,000	\$ 8,833.33	\$ 35,333.33	\$ 70,666.67	67%
50232 - OPEB CONTRIBUTION	\$ 69,000	\$ 5,750.00	\$ 23,000.00	\$ 46,000.00	67%
50270 · Workers Comp	\$ 9,000	\$ 750.00	\$ 3,000.00	\$ 6,000.00	67%
50290 - Safety Supplies	\$ 14,000	\$ 387.15	\$ 1,086.37	\$ 12,913.63	92%
50341 · Legal/advice	\$ 33,000	\$ 2,413.76	\$ 7,526.93	\$ 25,473.07	77%
50384 · Uniforms	\$ 7,000	\$ 1,861.03	\$ 3,175.31	\$ 3,824.69	55%
50385 · Tests	\$ 51,000	\$ 4,432.03	\$ 11,364.09	\$ 39,635.91	78%
50409 · Waste disposal	\$ 269,000	\$ 14,518.13	\$ 49,231.28	\$ 219,768.72	82%
50433- Process Equip - R&M	\$ 115,000	\$ 2,639.92	\$ 6,007.67	\$ 108,992.33	95%
50436 · R & M - Vehicles	\$ 22,000	\$ 3,229.59	\$ 10,783.56	\$ 11,216.44	51%
50439 · Service Contracts	\$ 50,000	\$ 5,044.25	\$ 17,460.01	\$ 32,539.99	65%
50445 · Plant Maint	\$ 77,000	\$ 2,545.36	\$ 13,218.40	\$ 63,781.60	83%
50446 · Collection System	\$ 40,000	\$ 5,462.87	\$ 14,606.02	\$ 25,393.98	63%
50520 · Insurance	\$ 38,000	\$ 3,166.67	\$ 12,666.67	\$ 25,333.33	67%
50521 · Employee Insur	\$ 343,000	\$ 18,698.09	\$ 86,658.03	\$ 256,341.97	75%
50530 · Postage	\$ 5,000	\$ 11.20	\$ 582.67	\$ 4,417.33	88%
50531 · Telephone	\$ 17,000	\$ 3,085.09	\$ 8,633.72	\$ 8,366.28	49%
50540 · Advertising	\$ 4,000	\$ 188.88	\$ 2,053.54	\$ 1,946.46	49%
50581 · Mileage	\$ 2,000	\$ -	\$ 174.07	\$ 1,825.93	91%
50612 · Office supplies	\$ 20,000	\$ 185.65	\$ 964.42	\$ 19,035.58	95%
50622 · Electricity	\$ 236,000	\$ 13,723.48	\$ 47,422.71	\$ 188,577.29	80%
50624 · Fuel oil - heat	\$ 7,000	\$ 400.00	\$ 662.50	\$ 6,337.50	91%
50626 · Gas - automotive	\$ 23,000	\$ -	\$ 3,501.43	\$ 19,498.57	85%
50627 · Water	\$ 9,000	\$ 232.04	\$ 2,072.32	\$ 6,927.68	77%
50750 · Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50760 · Tools & Equip	\$ 35,000	\$ 5,301.82	\$ 11,588.79	\$ 23,411.21	67%
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50810 · Dues & Subs	\$ 4,000	\$ 151.00	\$ 728.00	\$ 3,272.00	82%
50812 · Training	\$ 20,000	\$ 476.00	\$ 1,450.00	\$ 18,550.00	93%
50855 · Medical Exps	\$ 3,000	\$ -	\$ 100.00	\$ 2,900.00	0%
50899 · Reserve Cap Projects	\$ 377,000	\$ 31,416.67	\$ 125,666.67	\$ 251,333.33	67%
50911 · Transfer to RCM	\$ 557,000	\$ 46,416.67	\$ 185,666.67	\$ 371,333.33	67%
50920 - Contingency	\$ 342,000	\$ 28,500.00	\$ 114,000.00	\$ 228,000.00	67%
50940 - Engineering Services	\$ 32,000	\$ 3,350.25	\$ 3,350.25	\$ 28,649.75	0%
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!
50969 · Chemicals	\$ 38,000	\$ 5,060.00	\$ 10,117.00	\$ 27,883.00	73%
#1 -Thompsonville Rd-63	\$ 29,000	\$ 997.48	\$ 4,923.20	\$ 24,076.80	83%
#10 - Mapleton Estates-71	\$ 5,000	\$ 99.92	\$ 5,123.53	\$ (123.53)	-2%
#11 - Mapleton Ave-72	\$ 9,000	\$ 263.86	\$ 2,798.55	\$ 6,201.45	69%
#12 - Bridge St-73	\$ 11,000	\$ 154.64	\$ 1,552.11	\$ 9,447.89	86%
#13 - Stony Brook-74	\$ 5,000	\$ 114.25	\$ 1,035.96	\$ 3,964.04	79%
#2 - Southfield-62	\$ 4,000	\$ 105.95	\$ 996.73	\$ 3,003.27	75%
#3 - Mountain Road-64	\$ 19,000	\$ 653.75	\$ 2,954.84	\$ 16,045.16	84%
#4 - River Blvd-65	\$ 9,000	\$ 337.43	\$ 1,868.65	\$ 7,131.35	79%
#5 - Fairhill Lane-66	\$ 14,000	\$ 1,140.52	\$ 2,882.86	\$ 11,117.14	79%
#6 - Suffield Meadows-67	\$ 9,000	\$ 358.16	\$ 1,533.88	\$ 7,466.12	83%
#7 - Poole Rd.-68	\$ 16,000	\$ 3,391.17	\$ 8,169.07	\$ 7,830.93	49%
#8 - Plantation Dr-69	\$ 15,000	\$ 5,464.09	\$ 6,707.64	\$ 8,292.36	55%
#9 - Eagles Watch-70	\$ 7,000	\$ 103.98	\$ 2,189.36	\$ 4,810.64	69%
#16 Prospect Hill Estates	\$ 6,000	\$ 115.92	\$ 1,043.89	\$ 4,956.11	83%
#17 Cedar Crest Drive	\$ 6,000	\$ 184.82	\$ 1,299.66	\$ 4,700.34	78%
#18 Wisteria Lane	\$ 9,000	\$ 90.78	\$ 964.55	\$ 8,035.45	89%
#19 Malec Farms	\$ 5,000	\$ 117.32	\$ 1,060.91	\$ 3,939.09	79%
	\$ 4,326,000	\$ 320,678.22	\$ 1,313,289.59	\$ 3,012,710.41	70%

s/b  
58%

Town of Suffield WPCA Administration Fund

01/05/26

Trial Balance

Accrual Basis

As of November 30, 2025

	Nov 30, 25	
	Debit	Credit
10141 · Cash - FNB	42,758.51	
10142 · Transfer - FNB	0.00	
10143 · Cash - TD Bank	85,660.04	
10144 · WPCA Reserve Fund	485,186.78	
10145 · Petty Cash	0.00	
10146 · Lockbox	0.00	
10177 · STIF Account	5,645,542.87	
10926 · INVOICE CLOUD	20,635.23	
10927 · Scanned Account - Town TDBank	220,107.84	
10203 · Accounts Receivable	214,571.47	
10207 · Septage Fees Receivable	8,660.24	
10209 · DEP Grant Receiveable		2.00
1140 · Prison Grant Receiveable	0.00	
10920 · Inventory Asset	0.00	
10921 · Deposit clearing	0.00	
10922 · Prepaid Expense	0.00	
10923 · Uncategorized Income	0.00	
10924 · Undeposited Funds	0.00	
1200 · Grants receivable	0.00	
10800 · Capital Contributions (from RCM)		1,519,359.28
10801 · Buildings	10,862,268.50	
10802 · Construction in Progress	0.32	
10803 · Land	16,038,335.00	
10804 · Land improvement	0.00	
10805 · Vehicles	822,091.00	
10806 · Equipment	18,212,808.22	
10807 · Jet Truck	0.00	
10808 · Less accumulated depreciation		29,241,005.52
10809 · Infrastructure	3,012,265.43	
10925 · Deferred costs	0.00	
20201 · Accounts Payable		1,084.29
20204 · Payroll Payable	0.00	
20450 · Loans Payable To Town	0.00	
2050 · Accrued Payroll	0.00	
20601 · Lease Liability	0.00	
20205 · Clerk of the works	0.00	
20402 · Due to other funds		7,240.58
20403 · Due to Town (aka 20403)		116,815.71
20404 · Due to Sewer Project (RCM)	0.10	
20451 · Accrued Expenses		11,567.43
20801 · Due to GF (aka 20860)	82,614.56	
20602 · Capital Lease Liability - L/T		0.40
30350 · Retained Earnings		25,688,905.90
30910 · FUND BALANCE-UNRESERVED-contra	2,136,209.95	
3100 · Opening Bal Equity		0.10
40402 · Interest income		87,820.78
40596 · User charges		2,246,752.35
40597 · Penalties and interest		21,911.47
40598 · Permits/septic		35,892.76
40803 · Miscellaneous income		1,460.63
50160 · Payroll	410,405.72	
50220 · Social security	29,447.66	
50230 · Pension	105,675.00	
50232 · OPEB Contribution	68,004.00	
50290 · Safety/Wellness	5,625.42	
50341 · Legal/advice	103.63	
50384 · Uniforms/cleaning	1,859.06	
50385 · Tests	13,607.66	
50409 · Waste disposal	62,131.98	
50433 · Process equip - repair/main	11,247.67	
50436 · R & M - vehicles	8,313.11	
50439 · Service maintenance contracts	30,842.21	
50445 · Plant maintenance	27,051.26	
50446 · Collection system main	58,649.93	

11:11 AM  
01/05/26  
Accrual Basis

Town of Suffield WPCA Administration Fund  
**Trial Balance**  
As of November 30, 2025

	Nov 30, 25	
	Debit	Credit
50521 · Employee insurance	70,732.23	
50530 · Postage	744.58	
50531 · Telephone	4,037.96	
50540 · Advertising	1,361.51	
50581 · Mileage/car allowance	128.59	
50612 · Office supplies	4,302.44	
50622 · Electricity	64,142.73	
50624 · Fuel oil - heat	1,059.38	
50626 · Gas - automotive	4,654.53	
50627 · Water	2,823.57	
50760 · Tools and equipment	2,696.31	
50802 · Refunds	1,630.00	
50810 · Dues and Subscriptions	453.00	
50812 · Training	660.00	
50899 · Reserve for capital projects	75,000.00	
50940 · Engineering Services	9,072.50	
50969 · Chemicals	13,639.50	
<b>TOTAL</b>	<b>58,979,819.20</b>	<b>58,979,819.20</b>

# Town of Suffield Sewer Project Fund

## Trial Balance

As of November 30, 2025

	Nov 30, 25	
	Debit	Credit
10143 · Cash - CADRE	6,243.10	
10147 · Cash - WPCA RCA	6,189.49	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receiveable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable	302.63	
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.04
20860 · DT/DF WPCA	300,000.00	
20883 · DT/DF WPCA ADMIN	0.00	
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance	23,506.68	
40402 · Interest		41.23
40905 · Other Transfers In		395,000.00
50786 · Plant Upgrades	58,799.29	
<b>TOTAL</b>	<b>395,041.37</b>	<b>395,041.37</b>

Town of Suffield Sewer Assessment Fund

Trial Balance

01/05/26

As of November 30, 2025

Accrual Basis

	Nov 30, 25	
	Debit	Credit
10143 · Cash - CADRE	78,213.38	
10149 · Cash - WPCA Assessment	214,840.40	
10250 · Assessments	122,297.39	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds	2,596.37	
20501 · Deferred revenue		122,297.39
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		103,625.02
40025 · Revenue - Assessments		39,293.99
40035 · Revenue - Liens, interest, fees		249.26
40040 · Developers Agreements		152,000.00
40402 · Revenue - Use of Money & Proper		446.88
<b>TOTAL</b>	<b><u>417,947.54</u></b>	<b><u>417,947.54</u></b>

11:15 AM  
01/05/26  
Accrual Basis

**Kent Farms Reserve**  
**Trial Balance**  
As of November 30, 2025

	Nov 30, 25	
	Debit	Credit
10111 - Cash	126,543.15	
20860 - DT/DF WPCA		5,381.67
Opening Balance Equity		146,215.81
Retained Earnings	25,890.16	
40402 - Interest Income		835.83
<b>TOTAL</b>	<b>152,433.31</b>	<b>152,433.31</b>

# TOWN OF SUFFIELD, WPCA

844 East Street South, Suffield, Connecticut 06078  
www.SuffieldCT.gov

Anna Clark  
Assistant Business Administrator  
aclark@SuffieldCT.Gov  
860-668-3856



**To:** WPCA Commission

**From:** Anna Clark, WPCA Assistant Business Administrator

**CC:**

**Date:** January 13, 2026

**Re:** Delinquent Accounts

We collected \$521.26 in the month of December – 3.06% of the major delinquents.

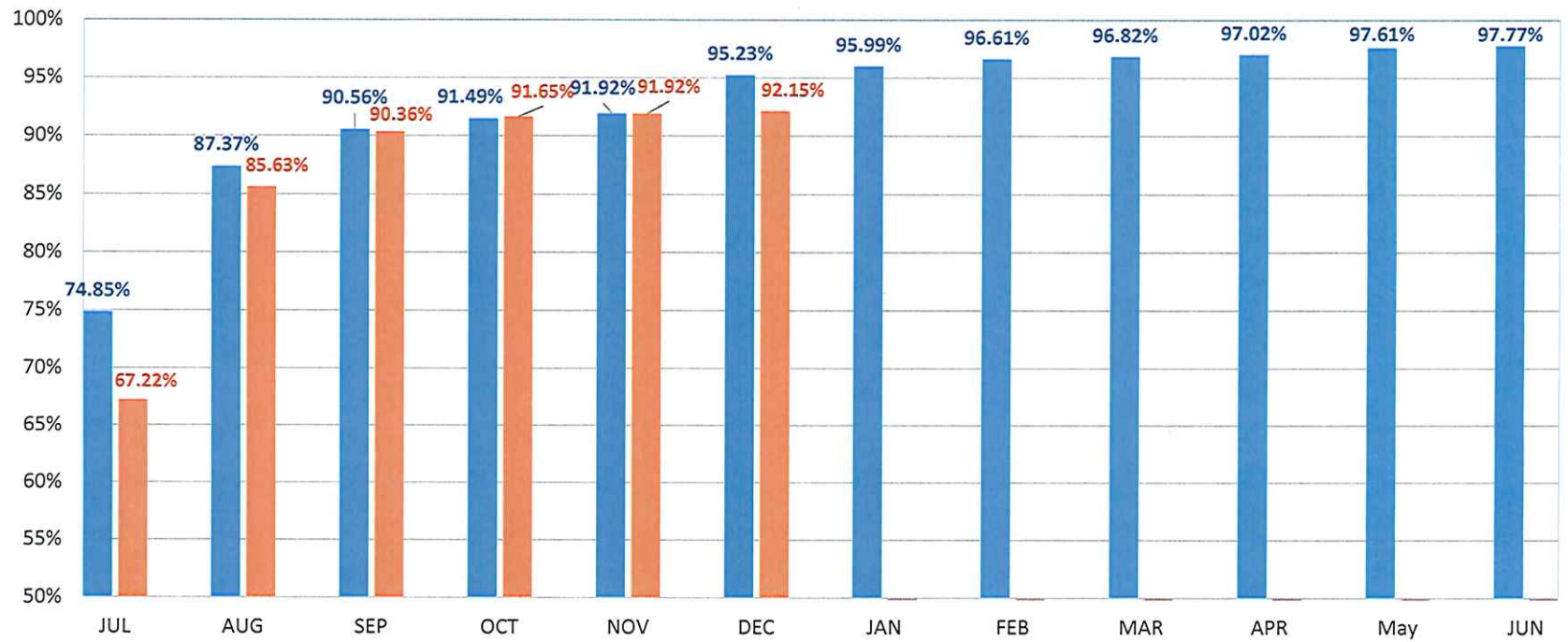
Our overall delinquent balance is \$199,772.56 with \$155,845.99 being the 2025 Sewer use, and a collection rate of 92.15 thru the end of December. Last year's collection rate at this time was 95.23%.

## PAST DUE AS OF DECEMBER, 2025

YEAR BILLE	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2021	1,544,595.53	1,544,235.53	360.00	27.00	0.00	2,459.56	2,846.56	99.98%
YEAR 2022	1,572,073.13	1,571,703.13	370.00	227.55	24.00	0.00	621.55	99.98%
YEAR 2023	1,651,143.31	1,644,206.64	6,936.67	2,418.30	312.00	0.00	9,666.97	99.58%
YEAR 2024	1,750,984.22	1,727,637.39	23,346.83	5,591.22	1,272.00	581.44	30,791.49	98.67%
YEAR 2025	1,819,354.19	1,676,454.16	142,900.03	11,079.70	0.00	1,866.26	155,845.99	92.15%
GRAND TOTAL			<u>173,913.53</u>	<u>19,343.77</u>	<u>1,608.00</u>	<u>4,907.26</u>	<u>199,772.56</u>	

Collection Rate Comparisn to Last Year - Same Month

■ 2024 ■ 2025



Sewer Use Due in \$ - Comparison to Last Year - Same Month ( includes pen int & fees)



### HISTORICAL COLLECTION RATE (CR) compares year-end CR each yr to the current month CR

