

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 14, 2026, in the High School Audion. Present were Directors William Broun, Donald Carpenter, Cedric Dettmar, Vivian Demko, Laurel Erickson-Parsons, Meghan Lomangino, Shamim Pakzad, Jay Santos, and J. Christian Tatu. Also present were Jaime Vlasaty, Superintendent, David Bonenberger, Business Manager, Wendy Weeast, Board Secretary, and Mark Fitzgerald, District Solicitor

- I. **Call to the Order** – 7:06 pm *Vivian Demko, President, presiding*
- II. **Pledge of Allegiance** - Fourth Grade Pawsitive Panthers
- III. **Recording of Attendance** – *Wendy Weeast, Board Secretary*
9-Present, 0-Absent
- IV. **Motion to Approve Agenda** - Director Carpenter, seconded by Director Erickson-Parsons, moved to approve the Agenda. Vote: 9-Yes, 0-No
- V. **Announcement of Executive Session** – January 13, 2026 Superintendent goals and Special Education legal matter
- VI. **Approval of Minutes** – [December 16, 2025](#) Director Erickson-Parsons, seconded by Director Lomangino, moved to approve the minutes. Vote: 9-Yes, 0-No
- VII. **Recognition** – None
- VIII. **Presentation** - None
- IX. **High School SGA Representative’s Report** - Kristen Lussier
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – *None*
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. [General Expenditures](#) – \$989,418.23
 - B. [Cafeteria Expenditures](#) – \$11,168.68
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Erickson-Parsons, seconded by Director Santos, moved to approve the Presentation of the Bills. Vote: 9-Yes, 0-No
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. [Cash Investment and Bond Activity](#) – November 30, 2025
 - B. [Condensed Board Summary Report](#) – November 30, 2025
 - C. [Budget Transfers](#) – \$ 205.50
 - D. Middle School Activity Report – None
 - E. [High School Activity Report](#) – November 30, 2025

1. Approve the above Treasurer's Report.

Director Erickson-Parsons, seconded by Director Lomangino, moved to approve the Presentation of the Bills. Vote: 9-Yes, 0-No

XIV. AGENDA ITEMS

A. Education

1. Approve the [Program of Studies](#) for the 2026-2027 school year.

Director Carpenter seconded by Director Dettmar, moved to approve Education Item #1. Vote: 9-Yes, 0-No

2. Approve the [extension of the agreement](#) for student # 6601856266

Director Pakzad, seconded by Director Erickson-Parsons, moved to approve Education Item #2. Vote: 9-Yes, 0-No

3. Approve the second and final reading of the following policies:

[Policy 231](#) Social Events and Class Trips

[Policy 231-AR](#)

Director Carpenter, seconded by Director Lomangino, moved to approve Education Item #3. Vote: 9-Yes, 0-No

B. Personnel

Items/Projects for Discussion

- A. None

Recommendations for Approval

1. Approve Laurito D'Nicuola as a Part-Time K-12 paraprofessional at an hourly rate of \$21.19 as per the Educational Support Staff Compensation and Benefits Plan.

Director Erickson-Parsons, seconded by Director Lomangino, moved to approve Personnel Item #1. Vote: 9-Yes, 0-No

2. Approve Cheryl Kittle as Academic Discovery Program Advisor at an hourly rate of \$45.00

Director Erickson-Parsons, seconded by Director Santos, moved to approve Personnel Item #2. Vote: 9-Yes, 0-No

3. Approve Madelyn Adams as a Day-to-Day Substitute Teacher for the 2025-26 school year pending completion of employment paperwork.

Director Pakzad, seconded by Director Erickson-Parsons, moved to approve Personnel Item #3. Vote: 9-Yes, 0-No

4. Approve Kimberlie Marko as a full time Middle School AA4 Administrative Assistant at a yearly rate of \$40,000 with benefits as per the current Administrative Assistants Compensation & Benefits Plan pending completion of employment paperwork.

Director Santos, seconded by Director Lomangino, moved to approve Personnel Item #4. Vote: 9-Yes, 0-No

5. Approve following coaches for the 2025-2026 school year.

Boys Lacrosse

Paul Intini – Assistant Coach - \$3,310.00

Girls Softball

Giana Schick – Varsity Assistant Coach - \$3,108.00

Richard Brown – Jr. High Head Coach - \$3,419.00

Kayla Brown – Jr. High Assistant Coach - \$1,140.00

Gregory Best – Volunteer Coach

Boys Tennis

Ching Chow – Volunteer Coach

Director Dettmar, seconded by Director Lomangino, moved to approve Personnel Item #5. Vote: 9-Yes, 0-No

6. Approve FMLA leave for Nakeshia Downer on or about March 20, 2025 using 26 paid days and 24 unpaid days to run concurrently with FMLA. Approximate return date of June 8, 2025

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Personnel Item #6. Vote: 9-Yes, 0-No

7. Approve FMLA leave for Tracy Mullen December 1, 2025 to February 16, 2026 using sick days running concurrently with FMLA.

Director Lomangino, seconded by Director Erickson-Parsons, moved to approve Personnel Item #7. Vote: 9-Yes, 0-No

8. Approve the resignation of Yesenia Claros as part-time paraprofessional effective January 21, 2026

Director Santos, seconded by Director Broun, moved to approve Personnel Item #8. Vote: 9-Yes, 0-No

C. Facilities

No agenda items for approval.

D. Finance

2025-2026 Budget Timeline for the 2026-2027 School Year

May 31, 2026 - District Deadline to adopt the 2026-2027 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2026 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2026-2027 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2026 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2026-2027 final budget.

1. Approve the federal standard business mileage rate from 70 cents per mile to 72.5 cents per mile beginning January 1, 2026, in accordance with the S. V. Education Association Professional Contract and the Administrative Employment Agreement

Director Dettmar, seconded by Director Carpenter, moved to approve Finance Item #1. Vote: 9-Yes,0-No

2. Approve [Lehigh University Department of Athletics External License Agreement](#) pending language review of the solicitor.

Director Santos, seconded by Director Erickson-Parsons, moved to approve Finance Item #2. Vote: 9-Yes, 0-No

3. Approve the first reading of the following policies:

[Policy 607](#) - Tuition Income

[Policy 607-AR-0](#) – Nonresident Tuition

[Policy 607-AR-1](#) – Notice of Tuition Past Due

Director Lomangino, seconded by Director Erickson-Parsons, moved to approve Finance Item #3 all 607 policies. Vote: 9-Yes, 0-No

[Policy 610](#) - Purchases Subject to Bid/Quotation

Director Lomangino,seconded by Director Dettmar, moved to approve Finance Item #3 610

Director Pakzad, seconded by Director Carpenter, moved to include Finance Item #3 611. Vote: 9-Yes, 0-No

[Policy 611](#) - Purchases Budgeted

Finance Item #3 610 & 611 policies. Vote: 9-Yes, 0-No

[Policy 626](#) - Federal Fiscal Compliance

[Policy 626.1](#) - Travel Reimbursement - Federal Programs

[Policy 626-Attach-AllowabilityofCosts](#)

[Policy 626-Attach-CashManagement](#)

[Policy 626-Attach-Costs_Obligations_Property](#)

[Policy 626-Attach-Procurement](#)

[Policy 626-Attach-SubreceptientMonitoring](#)

Director Dettmar, seconded by Director Carpenter, moved to approve Finance Item #3 all 626 policies. Vote: 9-Yes, 0-No

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *Jay Santos*
- **Saucon Valley Foundation for Educational Innovation** – *Laurel Erickson-Parsons*

F. Northampton Community College – *Susan Baxter* (Meetings are on the first Thursday of every month)

- G. **Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar*
(Meetings are on the first Tuesday of every month)
- H. **Colonial Intermediate Unit** – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month)
- I. **PSBA Representative** – Donald Carpenter & Jay Santos
- J. **New Business** -

Reorganization of Board Committees/Creation of Policy Committee

- 1. The board has requested to review the current committee schedule:
 - a. **Academic and Personnel Committee** meetings are held on the 1st Wednesday of each month beginning at 5pm
 - b. **Facility Committee** meetings are held on the 2nd Wednesday of each month beginning at 5pm
 - c. **Finance Committee** meetings are held on the 2nd Wednesday of each month beginning following Facility Committee
 - d. **Policy Committee** meeting creation and schedule

K. Old Business

XV. Citizens' Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

January 27, 2026 – 7 pm – Business Meeting – High School Audion

February 10, 2026 – 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting - Director Santos, seconded by Director Lomangino, moved to adjourn the meeting at 8:53 pm Vote: 9-Yes, 0-No

ATTEST

Wendy Weeast - Secretary

Vivian Demko - President