

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, December 16, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, Vivian Demko, Laurel Erickson-Parsons, Meghan Lomangino, Shamim Pakzad, and J. Christian Tatu. Directors Cedric Dettmar and Jay Santos were online. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:04 pm *Vivian Demko, President, presiding*
- II. **Pledge of Allegiance** – Second Grade Pawsitive Panthers lead the Pledge of Allegiance
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Carpenter, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – December 3 & 16, 2025-Superintendent goals
- VI. **Approval of Minutes** – Director Erickson-Parsons, seconded by Director Lomangino, moved to approve the minutes of December 2, 2025. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **High School Representative Report** – Kristen Lussier – High school is celebrating Holiday Spirit Week, Scholastic Scrimmage Team is off to the semifinals.
- X. **Superintendent's Report** – *Jaime Vlasaty, Superintendent* – Ms. Vlasaty reported that the interactive Panther School Calendar is live on the website. Our local Giant grocery store is participating in the Feeding School Kids initiative from January through March.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$697,629.31
 - B. Cafeteria Expenditures – \$29,200.25
 - C. Health Benefits – \$221,969.25
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Erickson-Parsons, seconded by Director Carpenter, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no
- XIII. **Treasurer's Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report – None

- C. Budget Transfers - \$5,846.84
- D. Middle School Activity Report - November 2025
- E. High School Activity Report – None

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIV. **AGENDA ITEMS**

A. Education

1. Approve the second and final reading of the following Policy:
Policy 008 – Organizational Chart

Director Carpenter, seconded by Director Lomangino, moved to approve Educations Item #1. Vote: 9-yes, 0-no

B. Personnel

1. Approve appointing Wendy Weeast as Board Secretary for the period December 17, 2025 to June 30, 2026 with a stipend of \$5,000.00 per year prorated.

Director Pakzad, seconded by Director Carpenter, moved to approve Personnel Item #1. Vote: 9-yes, 0-no

2. Approve the following Dedicated Building Substitutes:
Gavin Richards
Alexa Guerrieri
Krista Kuncio

Director Pakzad, seconded by Director Erickson-Parsons, moved to approve Personnel Item #2. Vote: 9-yes, 0-no

3. Approve Stephanie Hand as the Academic Discovery Program Advisor at \$45/hour.

Director Pakzad, seconded by Director Carpenter, moved to approve Personnel Item #3. Vote: 9-yes, 0-no

4. Approve Russel Mowery III as a Part-Time Bus Driver per the current Support Professionals Contract, effective January 5, 2026 pending completion of employment paperwork.

Director Pakzad, seconded by Director Lomangino, moved to approve Personnel Item #4. Vote: 9-yes, 0-no

5. Approve following coaches for the 2025-2026 school year.
Track & Field
Christopher Fluck – Head Coach - \$5,802.00
Michael Vidumsky – Asst. Coach - \$3,931.00
Jalen Ramsey – Assistant Coach - \$3,931.00

Mohammad Khalid – Asst. Coach - \$1,966.00
 Taryn Koch – Asst. Coach - \$983.00
 Denise O'Connell – Asst. Coach – Volunteer
Unified Track & Field
 Mason Stewart – Head Coach - \$1,500.00

Baseball

Michael Kiak – Head Varsity Coach - \$6,009.00
 Justin Reiss – Asst. Varsity Coach - \$4,138.00
 Joshua Persson – Head JV Coach - \$3,104.00
 Rocco Viscito – Asst. JV Coach - \$1,552.00
 Ben Happel – Asst. JV Coach – Volunteer
 Alstan Wolfe – Head Jr. High Coach - \$3,104.00
 Eric Wolfe – Asst. Jr. High Coach - \$1,552.00

Softball

Terrance Csrenko – Head Coach - \$6,112.00

Girls Lacrosse

Eric Naiburg – Head Coach - \$5,800.00
 Nicole Martins – Asst. Coach - \$1,700.00
 Katherine Naiburg – Asst. Coach - Volunteer
 Salome Carr – Asst. Coach - Volunteer
 Katie Marker – Asst. Coach - Volunteer

Boys Lacrosse

Nathaniel Kehs – Head Coach - \$5,957.00

Director Pakzad, seconded by Director Lomangino, moved to approve Personnel Item #5. Vote: 9-yes, 0-no

6. Approve the following coaches for the 2026-2027 school year:

Football

Anthony Brinkley – Varsity Head Coach - \$9,794.00
 Dylan Gino – MS Head Coach - \$3,833.00

Field Hockey

MaryKathryn Omdahl – Head Varsity Coach - \$6,097.00
 Douglas Chambers – Jr. High Coach - \$3,423.00

Sideline Cheerleading

Tara Matus – Head Coach - \$3,122.00
 McKenzie Kichline – Head MS Coach - \$2,358.00

Girls Tennis

Michael Krentz – Head Coach - \$4,791.00

Volleyball

Harrison Henne – Head Coach - \$5,098.00
 Amya Rivera-Soto – MS Head Coach - \$3,179.00

Golf

Timothy Shook – Head Coach - \$4,112.00

Cross Country

Michael Vidumsky – Head Coach - \$4,100.00

Boys Soccer

Terry Baker – Head Coach - \$5,740.00
 Neil Battoni – Head Jr. High Coach - \$3,383.00

Girls Soccer

Stephanie Ochse – Jr. High Head Coach - \$3,383.00

Director Erickson-Parsons, seconded by Director Lomangino, moved to approve Personnel Item #6. Vote: 9-yes, 0-no

7. Approve the resignation of Christopher Fluck, dedicated substitute effective December 1, 2025.

Director Erickson-Parsons, seconded by Director Lomangino, moved to approve Personnel Item #7. Vote: 9-yes, 0-no

C. Facilities

A. Facilities Committee Summary – December 10, 2025

1. Approve the attached list of Surplus/Obsolete items.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Facilities Item #1. Vote: 9-yes, 0-no

2. Approve the administration to work with WTI and Tremco on pricing for the High School Stadium water infiltration project.

Director Erickson-Parsons, seconded by Director Lomangino, moved to approve Facilities Item #2. Vote: 9-yes, 0-no

D. Finance

A. Finance Committee Summary – December 10, 2025

2025-2026 Budget Timeline for the 2026-2027 School Year

January 29, 2026 (110 days prior to primary election) - District Deadline to have the 2026-2027 Proposed Preliminary Budget available for public inspection or adopt a Resolution not to raise the rate of any tax by more than its index.

February 3, 2026 (5 days after Resolution adoption) – District Deadline to submit adopted Resolution and proposed tax rate increases to the Department of Education.

February 8, 2026 (10 days prior to Preliminary Budget adoption deadline) – District Deadline to give public notice of intent to adopt the 2026-2027 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

February 18, 2026 (90 days prior to primary election) – District Deadline to adopt the 2026-2027 Preliminary Budget unless a Resolution was adopted.

February 23, 2026 (85 days prior to primary election) – District Deadline to submit the 2026-2027 preliminary Budget containing proposed tax rate increases to the Department of Education unless a resolution was adopted.

May 31, 2026 - District Deadline to adopt the 2026-2027 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2026 (20 days prior to final budget adoption deadline) – District Deadline to make the 2026-2027 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2026 (10 days prior to final budget adoption deadline) – District Deadline to offer public notice of its intent to adopt the 2026-2027 final budget.

1. Approve Resolution 2025-26, which states that the Saucon Valley School District will not increase any school district tax for the 2026-27 school year at the rate that exceeds the Index published by the Department of Education and the Pennsylvania Bulletin.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Finance Item #1. Vote: 9-yes, 0-no

2. Approve an agreement with New Mediscan for special education in the home.

Director Lomangino, seconded by Director Erickson-Parsons, moved to approve Finance Item #2. Vote: 9-yes, 0-no

3. Approve an addendum to the empowerED agreement for additional hours. Cost: \$275 per hour of instructional coaching not to exceed ten hours - \$4,950.

Director Lomangino, seconded by Director Erickson-Parsons, moved to approve Finance Item #3. Vote: 9-yes, 0-no

4. Approve the restructuring of Athletic and Fine Arts ticket sales.

Director Lomangino, seconded by Director Erickson-Parsons, moved to approve Finance Item #4. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *Jay Santos* - None
- **Saucon Valley Foundation for Educational Innovation** – *Laurel Erickson-Parsons* - None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Bids for the expansion project were received

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – The IU passed policy 817 regarding AI.

I. PSBA Representative – *Donald Carpenter & Jay Santos* – Reminding everyone to take

J. New Business –

1. Approve the first reading of the following policies:

Policy 005 - Organization

Director Carpenter, seconded by Director Tatu, moved to amend the motion for the first reading of Policy 005 by adding the red text. Vote: 7-yes, 2-no (Dettmar, Pakzad)

Director Pakzad, seconded by Director Broun, moved to return to the previous language on the 2nd to last paragraph. Vote: 4-yes, 5-no. Motion fails

Policy 006 – Meetings

Director Pakzad, seconded by Director Erickson-Parsons moved to strike the SCOTUS language on page 5 and go back to the original language with the addition of “and only under extreme circumstances” in Policy 006. Vote: 8-yes, 1-no (Carpenter)

Director Pakzad, seconded by Director Carpenter moved to revert back to original language of “2 directors” in Policy 006. Vote:9-yes, 0-no

Board President Demko would like to talk about revising the committee at the next Board meeting.

K. Old Business

XV. Citizens’ Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

January 13, 2026 – 7 pm – Business Meeting – High School Audion

January 27, 2026 – 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting

President Demko at 10:05 pm