

POTTSVILLE AREA SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MINUTES

Howard S. Fernsler Academic Center

Wednesday, November 12, 2025

6:00 p.m.

MEETING OPENING

Subject 1.1 Opening – Ms. Linda Wytovich / Roll Call – Mrs. Krista Bevan

The meeting was called to order at 6:05 p.m.

Board Members Present: Kerry Ansbach, Harry Ciavarella, Dr. Ashley DeWitt, Rachel Hobbs,
Craig Shields, Robert Thomas, Linda Wytovich

Board Members Absent: Stephanie Buchanan

Administration Present:

Krista Bevan, Assistant Business Manager/Board Secretary

Stephanie Wood, Business Manager

David Gonzalez, Director of Technology

Michael Wertz, Interim Director of Buildings and Grounds

Additionally Present:

Dr. Guy Lowery

Tiffany Hummel, High School Principal

Dr. Caitlin Mohl, Middle School Principal

Sherry Hushin, JSC Principal

Kelly Brennan, Director of Special Education

Subject 1.2 Public Comment

A reminder to the public that the public comment period is not a question and answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person.

Are there any public comments at this time?

No public comments were offered.

GENERAL

Subject 2.1 Superintendent Report

Approval of Credits

Brianna Betz – 6 Credits

Emma Libby – 7 Credits

Johanna Morrison – 3 Credits

Christopher Nabholz – 12 Credits

Credit Reimbursements

Jamie Dawson – \$1,635.00

Nicole Doran – \$1,548.00

Paula Heffner – \$1,635.00

Salary Adjustment

Michael Walser – Bachelor's plus 15

Affiliation Agreement

Susquehanna University Teacher Intern Program

Subject 2.2 Athletics and Extracurricular Activities – Mr. Craig Shields

Dr. Ashley DeWitt reported that she was approached by a youth soccer organization requesting a conversation with the District regarding a feeder program for youth soccer.

Subject 2.3 Facilities and Grounds – Mr. Jerome Urban

It is recommended that the Board approve the Professional Services Agreement with Sitelogiq for an investment grade audit, facility condition assessment, and grant writing and advocacy services, for the high school and Veteran's Memorial Stadium. Also included is a one year technology subscription – \$15,000.

It is recommended that the Board approve the quote from Hubert for a Forced Air Milk Cooler for the JSC Elementary School Cafeteria – \$4,125.81.

It is recommended that the Board approve the Amendment to extend the contract between Pottsville Area School District and World Fuel Services, Inc. for the 2025–2026 and 2026–2027 school years priced at an escalating price basis as outlined in the amendment.

It is recommended that the Board approve permission to advertise to bid for the Steidle Field Rock Scaling and Removal Project, pending legal review of documentation.

Facilities Use Requests

DHHL – Natatorium

Sundays 4:00 p.m. to 6:00 p.m.; Fridays 7:00 p.m. to 9:00 p.m.

November 16, 2025 through March 27, 2026

Stoic Aquatics

Informational Items

Steidle Field Rock Scaling and Removal Project; Elevator Modernization; Natatorium; Martz Hall Weight Room; PAHS Cafeteria; Solar Panels; Five-year Facilities Plan; Luxedo Projector Systems.

Discussion included questions from Dr. Ashley DeWitt regarding whether the Sitelogiq agreement would replace the Facilities Director and whether both services would be paid for in the future. Mr. Urban responded that the agreement provides a more comprehensive and robust third-party report.

Mr. Urban described the geotechnical evaluation planned following rock removal, discussed aging elevator issues, the natatorium walkthrough, video inspection behind walls, completion of the cafeteria analysis pending a report, and a third-party inspection of the solar panels with a recommendation not to proceed with a buyout.

Mr. Shields stated that he is actively fundraising for facilities related needs. Mr. Urban reviewed the five-year facilities plan as a living document and discussed underground fuel tank replacement requirements, Martz Hall improvements, CAC complex upgrades, gym maintenance, locker rooms, doors, bleachers, auditorium improvements, signage, benches, and Veterans Memorial Stadium.

Subject 2.5 Finance – Mr. Harry Ciavarella

Finance Committee Agenda

1. Comparison Expense and Revenue Reports/Summary
2. Treasurer's Report
3. It is recommended that the Board approve payment to Jones & Co. for professional accounting services and preparation of financial statements for the six District tax collectors for the period of July 1, 2024 through December 31, 2024. - \$5,000.
4. It is recommended that the Board approve the tax collectors audit for the period of July 1, 2024 through December 31, 2024 for the following:
5. It is recommended that the Board approve the 63-month agreement with First Choice Business Solutions for a Pitney Bowes SendPro MailCenter 2000 at \$305 a month, which will replace the old model.
6. It is recommended that the Board approve the agreement with Vector Solutions for mandatory staff trainings, effective July 1, 2026 through June 30, 2027 - \$4,020.00.
7. It is recommended that the Board approve transfer of funds from the Districts PSDLAF account to the General Fund in an amount necessary to meet the Districts immediate operating expenses but not to exceed \$6,000,000. This authority expires in 60 days.

Mr. Ciavarella stated that it would be prudent to establish a TRAN for future potential impasse situations and that a line of credit should be secured when the District is financially healthy.

Subject 2.6 Technology – Mr. Jerome Urban

Mr. Urban reported that approval would be requested at the next meeting to advertise an RFP to bid E-Rate equipment and reviewed ParentSquare usage statistics.

Subject 2.7 Crimson Tide Foundation

The Crimson Tide Foundation – 2025 2026 Grants were announced as shown on the agenda.

Subject 2.8 Donations

It is recommended that the Board approve the donation of \$500.00 to the Girls Basketball Program and \$500.00 to the Boys Basketball Program from Bob Weaver Chevrolet GMC.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Krista Bevan, Board Secretary