



Winona Area Public Schools  
Board Operations Committee Meeting  
Meeting Minutes: October 24, 2024

<b>Meeting Location:</b>	District Office Conference Rooms 903 Gilmore Ave, Winona, MN 55987
<b>Meeting Start:</b>	4:16 pm
<b>Meeting End:</b>	5:08 pm
<b>Members Present:</b>	Dawn Lueck Michael Hanratty Stephanie Smith Kacie Lovas
<b>Other Attendees:</b>	
<b>Members Absent:</b>	Brad Berzinski

**I. Review Upcoming Policies**

- A. **511 Student Fundraising:** Ms. Lueck presented this policy with no proposed changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 21, 2024 School Board agenda for review by the School Board.
- B. **522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process:** Ms. Lueck brought forth the recommendation to replace the current 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process with MSBA Model Policy. The Confidential Reporting Form, reviewed by the district legal counsel, was also presented with proposed changes to replace the website and paper form. Mr. Hanratty and Ms. Smith recommended that the MSBA Model Policy, current policy, and form be added to the November 21, 2024 School Board agenda for first reading by the School Board.
- C. **714 Fund Balances:** Ms. Lueck presented this policy with no proposed changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 21, 2024 School Board agenda for review by the School Board.
- D. **899 Inclement Weather and Emergency School Closings:** Ms. Lueck presented this policy with no proposed changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 21, 2024 School Board agenda for review by the School Board.
- E. **487 Professional Staff Visitations and Conferences:** Ms. Lueck presented this policy with proposed language changes. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 21, 2024 School Board agenda for first reading by the School Board.

**II. Follow Up from the September Board Operations Committee Meeting:**

- A. **606 Instructional and Library Media Resources, and MSBA 606: Textbooks and Instructional Materials:** Ms. Lueck continued discussion on Policy 606, bringing forth the recommendation to replace current district policy with MSBA Model Policy. Mr. Hanratty and Ms. Smith

recommended that the MSBA Model Policy, and current district policy be added to the November 21, 2024 School Board agenda for first reading by the School Board.

**B. 606.5 MSBA Model Policy Library Materials:** Ms. Lueck continued discussion on MSBA Model Policy 606.5, with the recommendation that it be added to the district policy library. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November 21, 2024 School Board agenda for first reading by the School Board.

**C. Reconsideration of Instructional and Library Media Resources Request Form:** Ms. Lueck continued discussion on the request form. Mr. Hanratty and Ms. Smith recommended that the form be added to the November 21, 2024 School Board agenda for first reading by the School Board.

**III. Follow Up from the October 15, 2024 School Board Meeting:**

**A. 510 School Activities:** As requested by the school board, the committee brought back district Policy 510 School Activities with additional proposed language changes. The committee requested additional information regarding the language “The school board will ensure” in section III.G. Mr. Hanratty and Ms. Smith recommended that the policy be added to the November Board Operations Committee agenda with the proposed changes included for further discussion.

**IV. Other Business:**

**A. WAPS Policy Review Administrative Procedures:** The committee was presented with the updated 2025 Policy Review Administrative Procedures. The committee also reviewed language pertaining to the review/approval processes of district procedures, guidelines, and directives in district Policies 208 Development, Adoption, and Implementation of Policies, and 305 Policy Implementation. With the request of additional information from MSBA on the policy language discussed, Mr. Hanratty and Ms. Smith recommended that the committee further discuss this at the November Board Operations Committee.