

**MEIGS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
To be held at the
MEIGS HIGH SCHOOL
Wednesday, January 14, 2026, at 6:30 P.M.**

1. CALL TO ORDER: Mrs. Hawley, Board President

Time: 6:44 P.M.

2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO

Mrs. Heather Hawley Yes, Mrs. Barbara Musser Yes, Mr. Zachary Hendrix Yes,
Mrs. April Burnem Yes, and Mr. Williams Yes.

**3. Mr. Hendrix moved, seconded by Mr. Williams that we approve the minutes of the
December 10, 2025, Regular Meeting as submitted.**

12-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes;
and Mrs. Hawley Yes. Motion carried.

4. Additions to the Agenda:

Treasurer's Reports and Recommendations: Item J

Superintendent's Reports and Recommendations: Item #'s 20, 21, 22, & 23

5. Student Achievement Liaison:

Stephanie Rife and Jessica Broderick presented recognition certificates to Meigs High School students who participated in the Meigs County Farmer's Market this past season.

6. Superintendent's Report / Principals' Report / Supervisors' Report:

Mr. Scot Gheen, Superintendent, distributed a report to the Board Members. He discussed important dates...financial plan to ODE – October 23rd. He spoke about Performance Audit updates. Lastly, he discussed CTE programing.

7. Communication:

A. Written Communication

N/A

B. Public Participation

N/A

8. Old Business:

Mrs. Musser advised the Wrestling banner is not up yet but will be soon.

9. New Business:

Mrs. Musser stated that the Food Pantry asked about a recycling bin at the Board office.

10. Treasurer's Reports and Recommendations:

- A. Mr. Hendrix moved, seconded by Mrs. Burnem that we approve the financial report for the month of December 2025 as submitted.

13-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- B. Mr. Hendrix moved, seconded by Mrs. Burnem that we approve the bills (expenditures) for payment for the month of December 2025.

14-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- C. Mr. Hendrix moved, seconded by Mrs. Burnem that we adopt the Annual Tax Budget for FY 27, as presented at the meeting, and file it with the Meigs County Budget Commission, this after the budget review hearing was held.

15-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- D. Mr. Hendrix moved, seconded by Mrs. Burnem that we approve the following issued credit cards via PNC Bank (Visa) and per Board Policy 6423 and HB 312:

Employee	Card Limit
Roy Johnson	\$125,000
Luke Musser	\$5,000
Scot Gheen	\$5,000
Mark Corbitt	\$1,000
Joseph Ellis	\$1,000

16-26 Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- E. Mr. Hendrix moved, seconded by Mrs. Burnem that we approve participation in the Ohio Education Policy Institute (OEPI) for the calendar year 2026 in the amount of \$1,000.

17-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- F. Mr. Hendrix moved, seconded by Mrs. Burnem that we approve obtaining the Board President Position Bond from Reed & Baur Insurance. Bond will be \$20,000 for CY 2026.

18-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- G. Mr. Hendrix moved, seconded by Mrs. Burnem that we grant participation per ORC 3313.202 in the district's group life insurance plan. Board members are responsible for the annual premium currently set at \$48. The following members have chosen to participate for CY 2026:

Board Members – Heather Hawley, Barbara Musser, April Burnem, Zachary Hendrix,
& Josh Williams

19-26 Vote: Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; and Mrs. Hawley Yes. Motion carried.

- H. Mr. Hendrix moved, seconded by Mrs. Burnem that we approve the service quote from Columbus Building Services, Inc., for the Meigs High School heating coil replacements in multiple rooms in the amount of \$57,757. School's insurance carrier will cover the cost through the claims process.

20-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

- I. Mr. Hendrix moved, seconded by Mrs. Burnem that we accept a donation from AEP in the amount of \$50 for MHS boys' basketball game ball. The donation will be deposited into Fund/SCC 300-9200 (MHS Athletic Fund).

21-26 Vote: Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

11. Superintendent's Reports and Recommendations:

A. Personnel

- 1) Mr. Williams moved, seconded by Mrs. Musser that we hire Morgan Doczi as a substitute cook for Meigs Local School District for the remainder of the 2025-2026 school year, retroactive to January 6, 2026, pending completion of all administrative requirements.

22-26 Vote: Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

- 2) Mr. Williams moved, seconded by Mrs. Musser that we hire Michele Vanaman as a 4-hour Cook for Meigs Local School District for the remainder of the 2025-2026 school year, retroactive to January 1, 2026, pending completion of all administrative requirements.

23-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

- 3) Mr. Williams moved, seconded by Mrs. Musser that we hire Kathryn Matson as Meigs Middle School Track Coach for the 2026 season, pending completion of all administrative requirements.

24-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 4) Mr. Williams moved, seconded by Mrs. Musser that we hire Charles Greg Dreitzler as Meigs Middle School Assistant Track Coach for the 2026 season, pending completion of all administrative requirements.

25-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- 5) Mr. Williams moved, seconded by Mrs. Musser that we hire Ryan Pierce as Meigs High School Junior Varsity Baseball Coach for the 2026 season, pending completion of all administrative requirements.

26-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 6) Mr. Williams moved, seconded by Mrs. Musser that we hire the following as tutors for Meigs Local School District students for the remainder of the 2025-2026 school year, or as needed, at a rate of \$25.00 per hour, retroactive to January 5, 2026, pending completion of all administrative requirements.

Shannon Korn
Kellie Triplett

27-26 Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 7) Mr. Williams moved, seconded by Mrs. Musser that we approve the FMLA request of Kathryn Matson, Meigs Middle School Science Teacher, retroactive to January 10, 2026 through April 6, 2026.

28-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 8) Mr. Williams moved, seconded by Mrs. Musser that we approve the FMLA request of Timmy Tillis, Meigs Local School District Custodian retroactive to November 14, 2025, through December 12, 2025.

29-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- 9) Mr. Williams moved, seconded by Mrs. Musser that we approve the extended medical leave of Timmy Tillis, Meigs Local School District Custodian retroactive to December 13, 2025, through January 9, 2026.

30-26 Vote: Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

- 10) Mr. Williams moved, seconded by Mrs. Musser that we approve the extended medical leave of Shirley Miller, Meigs Local School District Cook beginning January 20, 2026, through February 10, 2026.

31-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

- 11) Mr. Williams moved, seconded by Mrs. Musser that we approve the medical leave request of William Milliron, Meigs Local School District Maintenance starting January 15, 2026, with an estimated return in 12 weeks.

32-26 Vote: Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; and Mrs. Hawley Yes. Motion carried.

- 12) Mr. Williams moved, seconded by Mrs. Musser that we accept the resignation of Bethany Lawson, Meigs Elementary K-5 Computer Lab Teacher, for retirement purposes, effective January 30, 2026.

33-26 Vote: Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; and Mrs. Hawley Yes. Motion carried.

- 13) Mr. Williams moved, seconded by Mrs. Musser that we accept the resignation of John Davidson, Meigs Local School District Maintenance, for retirement purposes, effective March 31, 2026.

34-26 Vote: Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; and Mrs. Hawley Yes. Motion carried.

- 14) Mr. Williams moved, seconded by Mrs. Musser that we accept the resignation of Donna Wolf, Meigs High School Math Teacher, for retirement purposes, effective July 1, 2026.

35-26 Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

- 15) Mr. Williams moved, seconded by Mrs. Musser that we accept the resignation of Amy Perrin, Meigs High School Teacher, for retirement purposes, effective July 1, 2026.

36-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 16) Mr. Williams moved, seconded by Mrs. Musser that we hire Danny Carl as a substitute custodian for Meigs Local School District, for the remainder of the 2025-2026 school year, pending completion of all administrative requirements.

37-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- 17) Mr. Williams moved, seconded by Mrs. Musser that we hire the following as substitute teachers, as approved by the Athens-Meigs Educational Service Center, for the remainder of the 2025-2026 school year, pending completion of all administrative requirements.

Jasmine Arnold	Kiersten Baum
Evan Binkley	Marcus “Jay” Sprague
Chloe Eberlein	Bruce Martin

38-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 18) Mr. Williams moved, seconded by Mrs. Musser that we accept the resignation of Kristin Bowles, Meigs Primary School Assistant Principal, effective January 31, 2026.

39-26 Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 19) Mr. Williams moved, seconded by Mrs. Musser that we approve Denis Stewart as Meigs Local School District, Volunteer Wrestling Coach for the 2025-2026 season, pending completion of all administrative requirements.

40-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 20) Mr. Williams moved, seconded by Mrs. Musser that we approve the FMLA request of Ciera Shively, Meigs Intermediate 4th Grade Teacher, retroactive to January 5, 2026, through April 6, 2026.

41-26 Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; and Mrs. Hawley Yes . Motion carried.

- 21) Mr. Williams moved, seconded by Mrs. Musser that we approve a reduction in force action due to lack of funds, eliminating the Groundskeeper position effective immediately.

Reduction in Force – Elimination of Groundskeeper Position and Reassignment to Previous Position.

Proceed to reassign the affected employee to the Custodial classification effective immediately, pursuant to **Article D (2)** of the OAPSE Agreement, in order to avoid a layoff and in accordance with seniority provisions of the contract.

This action is taken under the Board's authority in **Article A and Article G** of the Reduction in Force Policy and is intended to minimize the number of employees impacted by the district's current financial constraints.

This reassignment is not the filling of a vacancy, but a contractual reassignment associated with position elimination under the Reduction in Force provisions.

- 42-26 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; and Mrs. Hawley Yes . Motion carried.

- 22) Mr. Williams moved, seconded by Mrs. Musser that we approve the transfer of Michele Vanaman from a 4-hour Cook to a full-time Cook at Meigs Elementary School, effective January 20, 2026, pending completion of all administrative requirements.

- 43-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 23) Mr. Williams moved, seconded by Mrs. Musser that we approve the FMLA request of Shannon Williams, Meigs Primary 2nd Grade Teacher, retroactive to January 5, 2026, through February 3, 2026.

- 44-26 Vote: Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

12. Board Items:

- A. Mrs. Burnem moved, seconded by Mr. Hendrix that we adopt the following resolution.

RESOLUTION FOR DISTRICT CHOICE FOR THIRD-GRADE TESTING

Per Senate Bill 216, 132nd General Assembly, effective Nov. 2, 2018, Meigs Local School District has approved the option of paper or online test administration only for the third-grade state assessments, beginning in the 2019-2020 school year. Specifically, Ohio Revised Code Section 3301.0711(G)(4), as amended by SB 216 has elected to administer paper tests to all third graders for the following tests:

Grade 3 OST ELA, Grade 3 OST Math, Grade 3 AASCD ELA, Grade 3 AASCD Math

45-26 Vote: Mrs. Burnem Yes ; Mr. Hendrix Yes ; Mr. Williams Yes ; Mrs. Musser Yes ;
and Mrs. Hawley Yes . Motion carried.

B. Mrs. Burnem moved, seconded by Mr. Hendrix that we approve the Resolution Requesting Certification of Estimated Tax Rates for an Income Tax (ORC 5748.02) and sending the executed Resolution to the Ohio Department of Taxation for certification.

46-26 Vote: Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Hendrix Yes; Mr. Williams Yes; and Mrs. Hawley Yes.

13. Mr. Hendrix moved, seconded by Mrs. Musser that we set Wednesday, January 28, 2026,
Week Day and Date
Meigs Elementary, at 6:30 P.M., for the next regular meeting of the Meigs Local Board of Education.
Location Time

Vote: Mr. Hendrix Yes; Mr. Williams Yes; Mrs. Musser Yes; Mrs. Burnem Yes; and Mrs. Hawley Yes. Motion carried.

14. Mrs. Musser moved, seconded by Mr. Hendrix to adjourn this meeting at 9:32 P.M.

Vote: Mr. Williams Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Hendrix Yes ;
and Mrs. Hawley Yes . Motion carried.

ATTESTED

Heather B. Hawley, President

Roy W. Johnson, Treasurer