

MINUTES

Marblehead School Committee Policy Subcommittee Meeting

September 30, 2025 at 8:30 AM via Zoom

Members Present: J. Schaeffner, K. Schmeckpeper

The meeting was called to order at 8:30 am.

Ms. Schaeffner made a motion to approve the minutes of the subcommittee's August 28, 2025 meeting. Ms. Schmeckpeper seconded the motion. The motion passed 2-0.

Ms. Schaeffner made a motion to open the meeting to public comment as it was not included on the agenda. Ms. Schmeckpeper seconded the motion. The motion passed 2-0. There was no public comment, and the public comment period was closed.

The subcommittee discussed a plan for review of policy AC: Non-Discrimination Policy Including Harassment and Retaliation. Members proposed having the existing Marblehead policy and the MASC recommended policy reviewed by the superintendent and legal counsel for a recommendation on whether the district should modify the existing policy.

The subcommittee discussed IHAI-A: Middle School Pathway Exploration. The policy was proposed by the administration to satisfy a DESE requirement. Ms. Schaeffner made a motion to approve draft policy IHAI-A: Middle School Pathway Exploration for recommendation to the school committee to approve. Ms. Schmeckpeper seconded the motion. The motion passed 2-0.

The subcommittee discussed MASC's recommended changes to policies (a) BA: School Committee Operational Goals; (b) BBAA: School Committee Member Authority; (c) BBBA/BBBB: School Committee Member Qualifications/Oath of Office; (d) BBBC: School Committee Member Resignation; (e) BBBE: Unexpired Term Fulfillment; (f) BEDH: Public Comment at School Committee Meetings; (g) BG: School Committee Policy Development; (h) BGC: Policy Revision and Review; (i) BHE: Use of Electronic Messaging by School Committee Members; (j) BIBA: School Committee Conferences, Conventions, and Workshops; (k) BID: School Committee Member Compensation and Expenses; and (l) BK: School Committee Memberships. Ms. Schaeffner recommended including a definition of SMART goals in the revised policy BA. Members agreed on not deleting language proposed for deletion in section 3 of policy BEDH. The subcommittee discussed and agreed on a recommendation from the superintendent to further revise policy BID to provide that no member of the school committee shall be eligible for paid employment in any capacity within the Marblehead Public Schools. The subcommittee agreed that the recommended changes to policies BA, BBAA, BBBA/BBBB, BBBC, BBBE, BG, BGC, and BIBA could be addressed by the school committee through its consent agenda.

Ms. Schaeffner made a motion to approve, as discussed, the changes for policies BA, BBAA, BBBA/BBBB, BBBC, BBBE, BEDH, BG, BGC, BIBA, BID and BK. Ms. Schmeckpeper seconded the motion. The motion passed 2-0.

The subcommittee discussed addressing MASC's proposed changes to policies in sections C and D of the policy manual at its next meeting. Members also discussed looking into options to format the electronic policy manual differently.

The meeting adjourned at 9:14.

Exhibits

Draft 8/28/25 Meeting Minutes

Policy AC: Non-Discrimination Policy Including Harassment and Retaliation

Draft Policy IHAI-A: Middle School Pathway Exploration

Proposed Revisions to Policy BA: School Committee Operational Goals

Proposed Revisions to Policy BBAA: School Committee Member Authority

Proposed Revisions to Policy BBBA/BBBB: School Committee Member Qualifications/Oath of Office

Proposed Revisions to Policy BBBC: School Committee Member Resignation

Proposed Revisions to Policy BBBE: Unexpired Term Fulfillment

Proposed Revisions to Policy BEDH: Public Comment at School Committee Meetings

Proposed Revisions to Policy BG: School Committee Policy Development

Proposed Revisions to Policy BGC: Policy Revision and Review

Proposed Revisions to Policy BHE: Use of Electronic Messaging by School Committee Members

Proposed Revisions to Policy BIBA: School Committee Conferences, Conventions, and Workshops

Proposed Revisions to Policy BID: School Committee Member Compensation and Expenses

Policy BK: School Committee Memberships