

PITMAN SCHOOL DISTRICT

Board of Education Meeting

January 7, 2026

MINUTES

Open Public Meeting

Motion to Open the Public Meeting at 7:00 PM

Motion: Pappalardo

Second: Boulton

In Favor: All

Statement for Reorganization Meeting

Notice of the Reorganization Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's website. Further, notice was posted and filed as required by law stating that the Board would meet at 7:00 pm. for the Reorganization Meeting in the Pitman Jr./Sr. High School Media Center. The Board Secretary shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

Moment of Silence

Pledge of Allegiance

Roll Call

Attendance

Mrs. Boulton: yes

Mrs. Farrell: yes

Mr. Grossman: yes

Mrs. Higbee-Ionno: yes

Mrs. Miller: yes

Mrs. Pappalardo: yes

Mrs. Pote: yes

Quorum: 7-0

Certification of Election

1. That the Pitman Board of Education certifies the Annual School Board Election Results as listed below:

Candidate Vote Count:

*Melissa Farrell - 3,275

*Stacey Pappalardo - 3,287

*Natalie Pote - 3,248

Write-In Totals - 244

*elected for three (3) year terms as a board members

Motion to accept
Motion: Miller
Second: Grossman
In Favor: All

Oath of Office

Melissa Farrell
Stacey Pappalardo
Natalie Pote

Board members were sworn into office

Nominations for President and Vice-President

Board Secretary calls for Nominations for Board President.

- Motion to open the floor for nominations
 - **Motion: Pappalardo**
 - **Second: Pote**
 - **In Favor: All**
 - Mrs Higbee-Ionno nominated Mrs Miller
- Motion to close the floor for nominations
 - **Motion: Pappalardo**
 - **Second: Boulton**
 - **In Favor: All**

Board Secretary calls for the vote for nominee(s).

Motion to Approve Nomination Mrs Miller:
Mrs. Boulton: yes
Mrs. Farrell: yes
Mr. Grossman: yes
Mrs. Higbee-Ionno: yes
Mrs. Miller: yes
Mrs. Pappalardo: yes
Mrs. Pote: yes
Motion Carried: 7-0

Meeting is turned over to the Board President

Board President calls for Nominations for Vice-President.

- Motion to open the floor for nominations
 - **Motion: Grossman**
 - **Second: Higbee-Ionno**
 - **In Favor: All**
 - Mrs Miller nominated Mrs Pappalardo
- Motion to close the floor for nominations
 - **Motion: Grossman**
 - **Second: Boulton**
 - **In Favor: All**

Board Secretary calls for the vote for nominee(s).

Motion to Approve Nomination Mrs Pappalardo:

Mrs. Boulton: yes

Mrs. Farrell: yes

Mr. Grossman: yes

Mrs. Higbee-Ionno: yes

Mrs. Pappalardo: yes

Mrs. Pote: yes

Mrs. Miller: yes

Motion Carried: 7-0

Committee Appointments

1. Recommend motion to approve the following board members to serve on committees as listed (committee chairperson is listed first):

Committee	Board Members
Finance & Facilities	Sara Boulton*, Natalie Pote**, April Miller
Curriculum & Instruction	Rebecca Higbee-Ionno*, David Grossman**, April Miller
Communication & Policy	Melissa Farrell*, Stacey Pappalardo**, Rebecca Higbee-Ionno

*Chairperson

**Alternate Chairperson

Motion to Approve Committees:

Motion: Pappalardo

Second: Grossman

Mrs. Boulton: yes

Mrs. Farrell: yes

Mr. Grossman: yes

Mrs. Higbee-Ionno: yes

Mrs. Pappalardo: yes

Mrs. Pote: yes

Mrs. Miller: yes

Motion Carried: 7-0

2. Board President calls for Nominations for Gloucester County School Board Executive Committee Representative.
 - Motion to open the floor for nominations
 - **Motion: Miller**
 - **Second: Pappalardo**
 - **In Favor: All**
 - Mrs Miller nominated Mrs Higbee-Ionno

- Motion to close the floor for nominations
 - **Motion: Grossman**
 - **Second: Pote**
 - **In Favor: All**

Board Secretary calls for the vote for nominee(s).

Motion to Approve Nomination Mrs Higbee-Ionno:
Mrs. Boulton: yes
Mrs. Farrell: yes
Mr. Grossman: yes
Mrs. Higbee-Ionno: yes
Mrs. Pappalardo: yes
Mrs. Pote: yes
Mrs. Miller: yes
Motion Carried: 7-0

3. Board President calls for Nominations for NJSBA Delegate Voting Member.

- Motion to open the floor for nominations
 - **Motion: Pappalardo**
 - **Second: Boulton**
 - **In Favor: All**
 - Mrs Miller nominated Mr Grossman
- Motion to close the floor for nominations
 - **Motion: Miller**
 - **Second: Pappalardo**
 - **In Favor: All**

Board Secretary calls for the vote for nominee(s).

Motion to Approve Nomination Mr Grossman:
Mrs. Boulton: yes
Mrs. Farrell: yes
Mr. Grossman: yes
Mrs. Higbee-Ionno: yes
Mrs. Pappalardo: yes
Mrs. Pote: yes
Mrs. Miller: yes
Motion Carried: 7-0

4. Board President calls for Nominations for Liaison to Borough Council.

- Motion to open the floor for nominations
 - **Motion: Pappalardo**
 - **Second: Farrell**
 - **In Favor: All**
 - Mrs Pappalardo nominated Mrs Miller
- Motion to close the floor for nominations
 - **Motion: Pappalardo**
 - **Second: Grossman**
 - **In Favor: All**

Board Secretary calls for the vote for nominee(s).

Motion to Approve Nomination Mrs Miller:

Mrs. Boulton: yes
Mrs. Farrell: yes
Mr. Grossman: yes
Mrs. Higbee-Ionno: yes
Mrs. Pappalardo: yes
Mrs. Pote: yes
Mrs. Miller: yes
Motion Carried: 7-0

FINANCE & FACILITIES COMMITTEE – Grossman, Higbee-Ionno, Miller

1. Recommend motion to approve the Board of Education meeting dates for 2026. (Attachment F&F-1).

Board members discussed the meeting dates, agreeing to move the June meeting to June 17, 2026.

2. Recommend motion to accept the withdrawal of bid for the Toilet Renovations at Pitman Elementary School (FVHD#5525-4) from W.J. Gross, Inc (495 Center Street, Sewell, NJ 08080), for the lump sum bid in the amount of \$634,300. (Attachment F&F-2)
3. Recommend motion to accept bids for the Toilet Room Renovations project at Pitman Elementary School and award the contract to the lowest responsible bidder, Capri Construction Company, Inc. (4266 Post Road, Vineland, NJ 08360), for the lump sum bid in the amount of \$668,338 inclusive of alternate bid \$2,340 (alternate bid #1). (Attachment F&F-3 and F&F-4)

Motion to Approve Items #1-3 (with #1 amended for the June 17, 2026 date)

Motion: Miller
Second: Pappalardo
Mrs. Boulton: yes
Mrs. Farrell: yes
Mr. Grossman: yes
Mrs. Higbee-Ionno: yes
Mrs. Pappalardo: yes
Mrs. Pote: yes
Mrs. Miller: yes
Motion Carried: 7-0

CURRICULUM & INSTRUCTION COMMITTEE – Boulton, Pote, Miller

No motions.

COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Pappalardo

1. Recommend motion to approve Robert's Rules of Order be adopted as the basis for the conduct of all meetings of the Pitman Board of Education.
2. Recommend motion to approve the Annual Schedule of Meetings, as listed, shall serve as sufficient notice of the Pitman Board of Education's regularly scheduled meetings, and shall be posted at Pitman Borough Hall, filed with the Municipal Clerk of the Borough of Pitman and delivered to the Board's official newspaper.
3. Recommend motion to approve that the Pitman Board of Education, in compliance with the Ethics Acts, certifies the following by roll call vote:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.
- b. That Policies and Procedures regarding training of district Board of Education members have been adopted, and
- c. That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics. (Attachment C&P-1)

Motion to Approve Items #1-3

Motion: Miller

Second: Pappalardo

Mrs. Boulton: yes

Mrs. Farrell: yes

Mr. Grossman: yes

Mrs. Higbee-Ionno: yes

Mrs. Pappalardo: yes

Mrs. Pote: yes

Mrs. Miller: yes

Motion Carried: 7-0

Public Comment

Mayor Razze invited Mrs Miller to attend the Pitman Boro Council meetings.

Board went into recess at 7:24pm

Board returned to meeting at 7:49pm

Ethics (Rebecca Higbee-Ionno)

- a. Annual review of ethics acts for Board of Education members
- b. Reviewed examples of ethics cases
- c. Discussed appropriate use of District email accounts

Adjournment

Motion to Adjourn the Public Meeting at 8:18 PM

Motion: Pappalardo

Second: Pote

In Favor: All

The next Board of Education Meeting is scheduled for Wednesday, January 21, 2026, in the Pitman Jr./Sr. High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Board Minutes Certified by *Christopher DeStratis*, Board Secretary;

In Attendance on Wednesday, 1/7/26