

**GORMAN LEARNING CHARTER NETWORK
BOARD OF DIRECTORS
MINUTES**

Regular Board Meeting
Thursday

November 13, 2025
5:30 PM

1. Approval of the Agenda

A motion was made by Angela Helton, seconded by Shannon Beck, to approve the agenda.

The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Beck: AYE Dematte: AYE

Call to Order

Open Session was called to order at 5:34 pm by President Amber Solorzano

Members' Present

Amber Solorzano, President - Present
Angela Helton, Vice President - Present
David McGovern, Treasurer - Absent
Sarah Hayworth, Secretary - Absent
Shannon Beck, Member at Large - Present
Kristy Dematte, Member at Large - Present

Pledge of Allegiance

President Amber Solorzano led the audience in the Pledge of Allegiance followed by a minute of silence.

2.Public Comments

There were no public comments.

3.Closed Session

President Amber Solorzano adjourned to Closed Session at 5:36 p.m. to discuss the following items:

- a. Personnel Action- Public Employee Discipline/Dismissal/ Release (§ 54957)

4.Reconvene to Open Session

President Amber Solorzano reconvened to Open Session at 6:31 p.m. No report was given.

5. Consent Agenda

a. Approval of Minutes

Special Board Meeting Minutes - October 13

Regular Board Meeting Minutes - October 16, 2025, with corrections to, Item 4 (Board Member Vacancy), to reflect that the motion was made by Angela Helton and seconded by Shannon Beck.

b. Payment of Bills: October 2025

c. Payroll: October 2025

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A motion was made by Angela Helton and seconded by Shannon Beck to approve Consent Agenda. The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Beck: AYE Dematte: AYE

6. Executive Director Report

Dena Kiouses, Executive Director, provided the Executive Director Report.

7. Curriculum

Enrollment & Average Daily Attendance (ADA) Reports: Information provided.

8. Finance and Business

a. Resolution No. 2025-10-01: Update Authorized Signers (Dena Kiouses)

A motion was made by Angela Helton and seconded by Kristy Dematte to approve the resolution to update the list of authorized signers for GLCN for purposes of executing documents, contracts, checks, and other official business on behalf of the charter. The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Beck: AYE Dematte: AYE

b. Annual Organizational Meeting Date

A motion was made by Angela Helton and seconded by Kristy Dematte to approve the resolution to set the date of the 2025 Annual Organizational Meeting for the regular board meeting scheduled on December 11, 2025. The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Dematte: AYE Beck: AYE

c. Amendment to Agreement: Delta Comprehensive Solutions, Inc (DMS)

A motion was made by Angela Helton and seconded by Kristy Dematte for the approval of the Amendment to Agreement between Delta Comprehensive Solutions and GLCN for fiscal services through February 28, 2026. The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Dematte: AYE Beck: AYE

d. Quote/Agreement: Harris School Solutions (Financial Software)

A motion was made by Shannon Beck and seconded by Kristy Dematte for the approval of the Quote/Agreement between Harris School Solutions and GLCN for fiscal software services, including a setup fee of \$250 per hour and an annual service fee of \$87,690. The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Dematte: AYE Beck: AYE

e. Certificated Substitute Teacher Salary Schedule

A motion was made by Kristy Dematte and seconded by Shannon Beck for the approval of the revised Certificated Substitute Teacher Salary Schedule effective November 15, 2025.

Vote: Solorzano: AYE Helton: AYE Dematte: AYE Beck: AYE

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9. Personnel

- a. Certified Employment. Ratify the employment of Employee #1215 as Personalized Learning Teacher (8 hours/day; 190 days/year) effective October 1, 2025.
- b. Certificated Separations of Employment. Ratify the separation of employment of Employee #1172 as Virtual Academy Teacher (8 hours/day; 190 days/year) effective October 1, 2025.
- c. Classified Employment is N/A.
- d. Ratify the separation of employment of Employee #3303, Student Records Compliance Technician (8 hours/day; 260 days/year; Alternative Workweek Schedule), effective October 16, 2025.

Ratify the separation of employment of Employee #3355 as Executive Assistant (8 hours/day; 260 days/year; Alternative Workweek Schedule) effective October 29, 2025.

A motion was made by Angela Helton and seconded by Kristy Dematte to ratify the approval of the Personnel Report as presented. The motion carried unanimously with a vote of 4–0.

Vote: Solorzano: AYE Helton: AYE Dematte: AYE Beck: AYE

10. Announcements

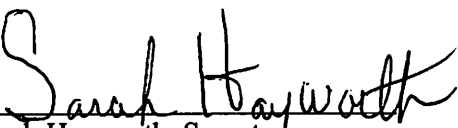
Amber Solorzano made the announcement for the next regular board meeting. Commencing Thursday, December 11, 2025, at 5:30pm. This will be held at the Santa Clarita location.

11. Board and staff comments

Amber Solorzano stated there were no comments from the board and staff concerning items not on the agenda.

12. Adjournment

President Amber Solorzano adjourned the meeting at 6:40pm.


Sarah Hayworth, Secretary