GORMAN LEARNING CHARTER NETWORK
BOARD OF DIRECTORS
MINUTES

Regular Board Meeting — September 18, 2025
Thursday — 4:00 PM

1. CALL TO ORDER
Open meeting was called to order at 4:06 p.m. by President Solorzano.

2. BOARD OF DIRECTORS ROLL CALL
Amber Solorzano, President - Present
Angela Helton, Vice President - Present
David McGovern, Treasurer - Present
Sarah Hayworth, Secretary - Present
Shannon Beck, Member at Large - Present

3. ADMINISTRATION ROLL CALL
Olivia Duran, Executive Director - Present
Craig Wilson, Attorney - Present

4. PLEDGE OF ALLEGIANCE
President, Amber Solorzano, led the audience in the Pledge of Allegiance.

5. APPROVAL OF AGENDA
A motion by Sarah Hayworth, seconded by Angela Helton, to approve the agenda with the following changes:

Correction - Item 6.a Conference with Legal Counsel Anticipating Litigation, Jamie Stepro vs Gorman Learning Center, Truth Nucube: Spelling from Nucube to Ncube.

Added - Item 11.f. Business Services Division Deposits: Added informational item.

Correction – Item 13.b.iii Certificated Teacher Salary Schedule (Academic Duties): Removal of wording "Academic Duties"

Removal - Item 13.h. Discussion of the California School Boards Association conference being held in Sacramento, CA from December 3-5, 2025.

The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

CLOSED SESSION
The meeting went into closed session at 4:09 p.m. to discuss the following items:

6.a. Conference with Legal Counsel Anticipating Litigation, Jamie Stepro vs Gorman Learning Center, Truth Ncube

6.b. Personnel Action – Public Employee Discipline/Dismissal/Release – Government Code Section (§ 54957)

6.c. Conference with Lease Negotiator, C. Wilson for Santa Clarita, 16530 Lost Canyon Rd.,

6.d. Conference with Lease Negotiator, C. Wilson for Antelope Valley 3700 West Avenue L

7. DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Reconvene to Open Session
The Board reconvened to open session at 5:56 p.m. There was no reportable action from closed session. Per Craig Wilson, closed session will resume at the end of the agenda to continue the discussion.

8. APPROVAL OF MINUTES

A motion was made by Sarah Hayworth and seconded by Angela Helton to approve the minutes of the Regular Board Meeting held on June 26, 2025.
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

9. COMMUNICATION FROM THE PUBLIC

Public Comment was provided by Victoria Skornia, Parent, regarding agenda item 6.c.

11. CONSENT AGENDA

a. Human Resources HR Action Report
b. Business Services Division Check Register
c. Business Services Division Payroll Expenditures
d. Division Purchase Order Listings
e. Business Services Division Credit Card Register

12. REPORT AND COMMUNICATION TO THE BOARD OF DIRECTORS

a. Olivia Duran, Executive Director, provided an update on the Professional Development Day held in August.

13. INFORMATION/DISCUSSION/ACTION AGENDA

a. Consolidated Application and Reporting System (CARS) 2025-26 Application for Funding: A motion was made by David McGovern and seconded by Shannon Beck to approve the Consolidated Application and Reporting System (CARS) 2025-26 Application for Funding for GLC and GKC SBSC.

The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

b. Review Discussion and Approval:

i. Certificated Teacher Salary Schedule: A motion was made by Angela Helton and seconded by David McGovern to approve the Certificated Teacher Salary Schedule.
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

ii. Certificated Teacher Extra Duty Compensation Salary Schedule: A motion was made by Sarah Hayworth and seconded by David McGovern to approve the Certificated Teacher Extra Duty Compensation Salary Schedule, with the exception of removing the word "Teacher."
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

iii. Certificated Teacher Salary Schedule (Academic Duties): Attachment was not included; no action was taken. The item is deferred to the next board meeting for approval.

iv. Certificated Management Salary Schedule: A motion was made by Angela Helton and seconded by David McGovern to approve the Certificated Management Salary Schedule.
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

v. Classified Salary Schedule: A motion was made by Sarah Hayworth and seconded by Shannon Beck to approve the Classified Salary Schedule, excluding the proposed range increase for the Student Engagement & Retention Specialist position.
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

c. Review and approval of TK advancement to Kindergarten
   i. Approval of Student 90176: A motion was made by Angela Helton and seconded by David McGovern to approve the advancement of Student 90176 from Transitional Kindergarten to Kindergarten.
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

d. Review and Approval of School Calendar:
   i. GLC SBSC 2025-26 Academic Calendar
   ii. GLC 2025-26 Academic Calendar
A motion was made by Shannon Beck and seconded by Sarah Hayworth to approve GLC SBSC & GLC 2025-26 Academic Calendars.
The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

e. Review, Discussion and Approval:

i. Deletion of Board Policy 5003.4 Plagiarism: A motion was made by Shannon Beck and seconded by Sarah Hayworth to approve the deletion of Board Policy 5003.4 Plagiarism.

The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

ii. Addition of Policy
1. Board Policy 5005.8 Academic Integrity
2. Board Policy 5007.3 Student Data Retention
3. Board Policy 7001.14 Staff Data Retention
4. Board Policy 2003.1 Civility

A motion was made by Angela Helton and seconded by David McGovern to approve Board Policy 5005.8 Academic Integrity, Board Policy 5007.3 Student Data Retention, Board Policy 7001.14 Staff Data Retention, and Board Policy 2003.1 Civility.

The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

f. Review, Discussion, and Approval of Revised Board of Director meetings
A motion was made by Shannon Beck and seconded by David McGovern to approve revised Board of Director meeting dates.

The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

g. Review, Discussion and Approval of the Unaudited Actuals
i. Gorman Learning Center
ii. Gorman Learning Center San Bernardino/Santa Clarita

A motion was made by Angela Helton and seconded by David McGovern to approve the 2024-25 Unaudited Actuals for Gorman Learning Center and for Gorman Learning Center San Bernardino/Santa Clarita.

The motion carried unanimously with a vote of 5–0.
Vote: Solorzano: AYE Helton: AYE McGovern: AYE Hayworth: AYE Beck: AYE

h. Discussion of the California School Boards Association conference being held in Sacramento, CA from December 3-5, 2025.

CLOSED SESSION
The meeting reconvened into closed session at 7:03 p.m. to continue discussion of item 6.a. Continued-Personnel Action – Public Employee Discipline/Dismissal/Release - Government Code Section (§ 54957).

RECONVENE TO OPEN SESSION
The Board reconvened to open session at 7:27 p.m. President Solorzano reported that the Board voted unanimously to exercise its right, pursuant to Section 12.c. of the Executive Director's employment contract, to release the Executive Director without cause, effective immediately.

14. ITEMS FOR NEXT BOARD MEETING
N/A

15. CONFIRM PLACE AND TIME OF NEXT BOARD MEETING

October 16, 2025 at 4:00 p.m.

16530 Lost Canyon Road
Santa Clarita, CA 91387

Satellite locations for participation:
1826 Orange Tree Lane, Redlands, CA 92374

16. ADJOURNMENT
President Solorzano adjourned this meeting at 7:28 p.m.

Sarah Hayworth

Sarah Hayworth, Secretary