

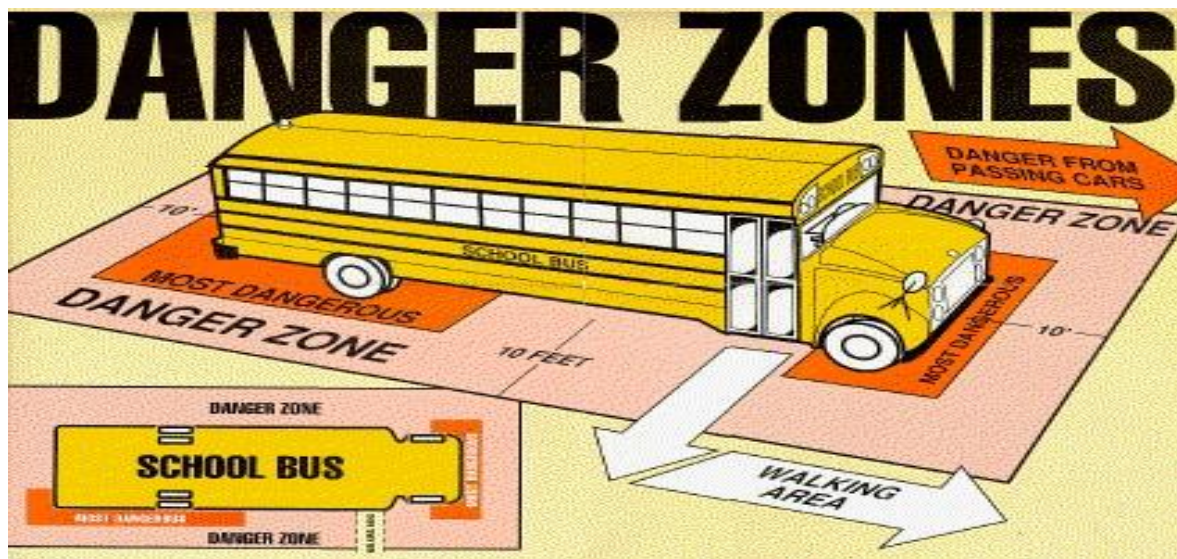
NEW STUDENT & GENERAL INFORMATION PACKET

Your bus driver has been entrusted with the serious responsibility of protecting the safety of your child. The driver cannot control the hazards outside the bus. We ask your cooperation in making sure that the responsible person meets the bus every day to receive your child. This will ensure your child's safety as well as the safety of other children in the area.

Because most student injuries and fatalities occur outside of school buses in New York State, information is attached that describes the area directly around the school bus known as the "Danger Zone." Proper student behavior in and around a school bus should be discussed with your child. If, by some chance, your child misses the bus, please **DO NOT** chase after or follow the bus to another stop. A child approaching a bus from the rear or passenger side, especially if they are not expected to be at a different stop, puts the child in a very dangerous situation.

Please be aware that drawstrings on clothing can become entangled or caught in the bus handrail that can cause children to be dragged by the bus. To insure safety, we would recommend that you remove drawstrings from clothing whenever possible, or at least cut off drawstring tabs and knots.

Also, please adhere to the district policy by having your child at the bus stop at least **five (5) minutes before** their scheduled pick-up/drop-off time. If you have a bus safety concern, call the District Transportation Office at 257-5200.



No child should ever be in the pink danger zone. Children leaving the bus should walk straight ahead, away from the bus, for at least 10 feet before turning in either direction. When it is necessary for children to cross in front of the bus, they should walk ten feet from the bus door, (in the direction of the white arrow) before turning toward the front of the bus.

The front of the bus is the most dangerous area. Within the bright red zone at the front of the bus are a number of "blind spots" in which the driver cannot see a small child or one who is stooping to pick up a dropped article. The exact position and size of the blind spots depends

upon the number of mirrors the bus has, how they are arranged and adjusted, and whether or not they are clean. It is important for young children to understand that all of the red area is dangerous because the driver may not be able to see them. Children must be educated to move forward away from the front of the bus until they can see the driver's face. If the child can see the driver's face, the driver is able to see the child.

Maintaining that line of vision is the next objective. This can be best accomplished by requiring the children in the high risk category (grades K-3) to wear a backpack or carry a book bag.

If the loose objects these children so often take home are carried in a backpack or a book bag, the chances of dropping them are greatly reduced.

The large red arrow at the top right shows the area of special danger from passing cars and other vehicles. Some children may point out that it is against the law for a car to pass a stopped school bus. That is true. The fact is, however, that an occasional driver violates the law. Since the large bus hides children from the sight of a driver passing from the rear, this situation is particularly dangerous.

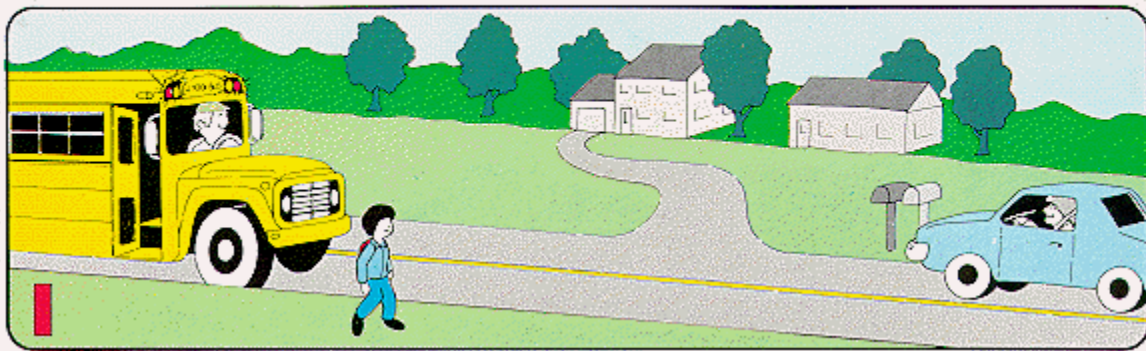
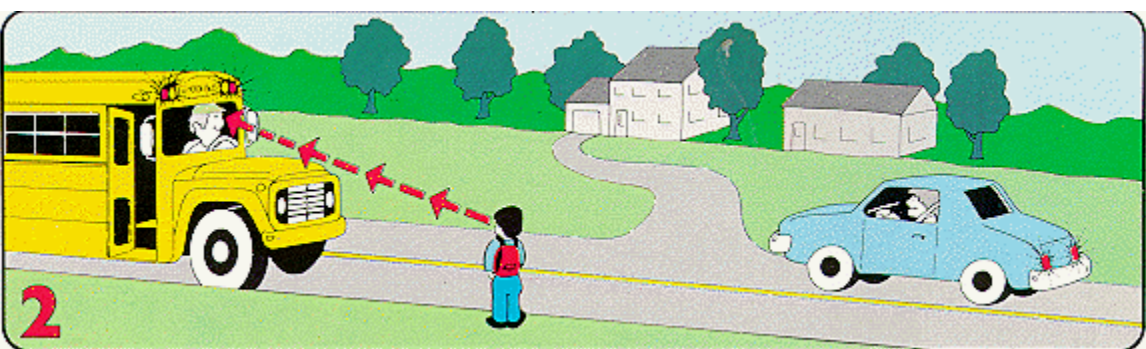
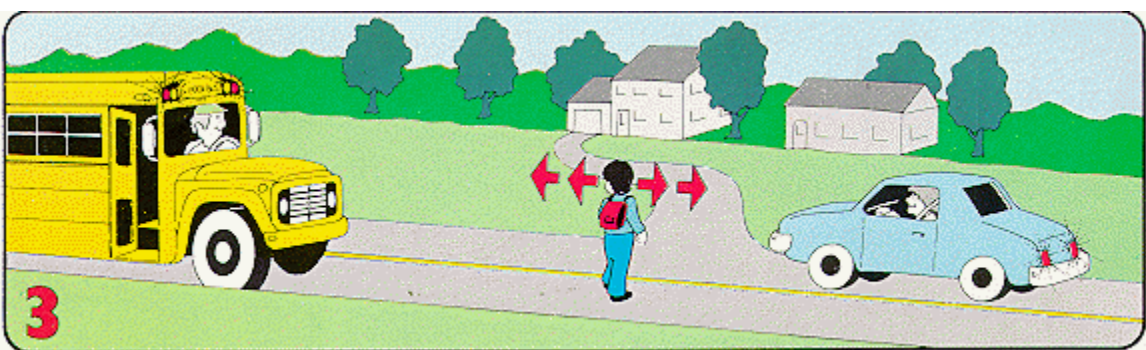
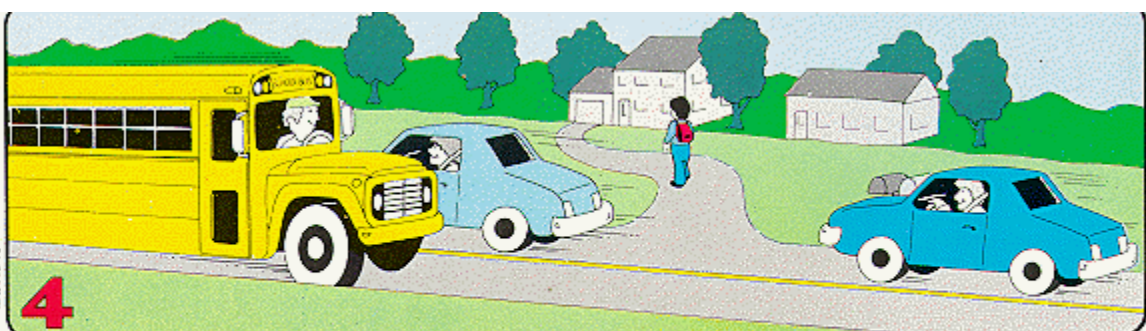
When children must cross in front of the bus, the following safety rules should be observed:

1. Children should cross only after receiving permission from the driver or school bus patrol.
2. Children should cross at least ten feet in front of the bus.
3. Children should establish "eye contact" (that is, look at the bus driver) before starting across. (Picture #2)
4. Children should look both ways and should only enter the part of the roadway marked by the large red arrow after receiving an "**all clear**" sign from the driver or safety patrol. (Picture #3)

A third area of special danger is the bright red area at the right rear of the bus. Small or stooping children in this danger area (from the right rear wheel to the back of the bus) cannot be seen by the driver. The safety rule for this danger zone is very simple: Children should stay out of it at all times.

Bus Safety is a team effort of bus driver, student, the motoring public, and the parents.

HOW TO CROSS SAFELY



MG 14040

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Education



Listed below are important policies and procedures you should be aware of as we start the new school year:

 Your child's transportation information can be found on the Hendrick Hudson website (henhudschoools.org) in the Parent Portal under the Transportation tab. You can email portalsupport@henhudschoools.org for assistance as to how to sign onto the Parent Portal. Once in the portal, you may have to press the "more" icon to see all the tabs. With each new school year, the transportation tab is available at the end of August.

 Please be standing at the bus stop at least 5 minutes prior to the designated time, rain, snow or shine. Students should be standing - ready to board the bus. Students should **NOT** be waiting in a vehicle no matter what the weather is.

 If your child misses the bus because he/she was not at the bus stop on time, you will be responsible for transporting your child. **DO NOT FOLLOW THE BUS AND ATTEMPT TO GET THE BUS TO PULL OVER WHILE IT IS ON ITS ROUTE. THIS EXTREMELY DANGEROUS AND PUTS THE SAFETY OF YOUR CHILD AND THE OTHER CHILDREN ON THE BUS IN JEAPORDY.**

 Students in grades K – 3 must have an adult present at the bus stop. Students in grades 4-5 will be dropped without adult present, unless written notification has been submitted to the Transportation Department. If someone other than a parent will be meeting your child to take them off the bus, please send a note to Transportation with their names (up to 2 persons per student) and we will make the driver aware of their names. This is different than the emergency contact you designated in Infinite Campus. See Student Release Form attached to this document.

 Please label all of your child's belongings so if they are left behind on the bus they can be returned promptly. However, the District is not responsible for any lost items (clothes, cell phones, etc.)

 Child care requests are to be submitted in writing by April 1, 2026. Notes to the driver regarding a change in your child's bus stop will not be accepted. Please go to the Transportation website regarding Day Care Application information.

 Changing a bus is for emergencies and special circumstances. If a student needs to take a bus other than their regular one, a note explaining the reason for the change and the requested pick-up and/or drop-off is required. Please send the note to the Main Office in the morning. We will do our best to accommodate these requests; however, the decision will depend on available space on the bus that day.

 If you are driving on school property at arrival/dismissal times, you **MUST** stop for a stopped school bus. It is illegal to pass a school bus with its red lights flashing. Penalties for such could be high monetary fines.

 Please keep your child's bus information handy throughout the school year so when you call the school office or transportation office, you can refer to it.

 If your child is being transported via van and you will not need either AM or PM transportation on a particular day, please call the transportation department to notify us. Before 8:00am, please call the Bus Garage at 257-5206. After 8:00am, please call the office at 257-5200.

 Dismissal Chart:

	Regular Dismissal Student Release	Regular Bus Departure	Emergency Dismissal Student Release	Emergency Dismissal Bus Departure	Half-Day Dismissal Student Release	Half-Day Bus Departure	Early Dismissal Student Release	Early Dismissal Bus Departure
HHHS	2:07	2:13	9:45	9:55	10:27	10:36	11:50	12:00
BMMS	2:35	2:45	10:20	10:30	11:05	11:15	12:25	12:35
FGL	2:25	2:35	10:15	10:25	10:50	11:00	12:20	12:30
BVS	3:05	3:15	11:15	11:25	11:45	11:55	1:15	1:25
FWS	3:05	3:15	11:15	11:25	11:45	11:55	1:15	1:25

 Closing/Delay Chart for 1, 2, and 3 Hour Delayed Openings

School	Regular Day Start Time	1-Hour Delay Start Time	2-Hour Delay Start Time	3-Hour Delay Start Time
HHHS	7:25	8:25	9:25	10:25
BMMS	7:50	8:50	9:50	10:50
FGL	8:20	9:20	10:20	11:20
BVS	9:00	10:00	11:00	12:00
FWS	9:00	10:00	11:00	12:00

The decision to delay or close school is always made with the entire District in mind. The safety of our children is the primary consideration. Please check the Hendrick Hudson School website, www.henhudschoools.org, for notification information.

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GENERAL TRANSPORTATION INFORMATION

Your Bus Stop:

In the morning, please be **standing** at the bus stop at least 5 minutes prior to the designated time, rain, snow or shine. If the bus is at the bus stop at the scheduled time and the student is not ready to board, we will continue on the run and you will be responsible for your child's transportation. When the bus has to wait at the bus stop for a student, e.g. sitting in a car, it creates a "domino effect" on the rest of the run(s) and our timely arrival to other students' stops and their school. This policy is for the afternoon as well.

Students in grades K – 3 must have an adult present at the bus stop. Students in grades 4 - 5 will be dropped without adult present, unless written notification has been submitted to the Transportation Department.

If your child misses the bus because he/she was not at the bus stop on time, you will be responsible for transporting your child. **DO NOT FOLLOW THE BUS AND ATTEMPT TO GET THE BUS TO PULL OVER WHILE IT IS ON ITS ROUTE.**

If you are driving on school property at arrival/dismissal times, you **MUST** stop for a stopped school bus. It is illegal to pass a school bus with its red lights flashing. Penalties for such could be high monetary fines, points on your license and/or imprisonment.

Please keep your child's bus information handy throughout the school year so when you call the school office or transportation office, you can refer to it.

If your child is being transported via van and you will not need either AM or PM transportation on a particular day, please call the transportation department to notify us. Before 8:00am, please call the Bus Garage at 257-5206. After 8:00am, please call the office at 257-5200.

Please label all of your child's belongings so if they are left behind on the bus they can be returned promptly. However, the District is not responsible for any lost items (clothes, cell phones, etc.)

Child Care:

Child care requests must be submitted in writing by April 1st of each year for the next school year. Each request will be reviewed by the Supervisor of Transportation and must fall within the specified guidelines for approval. You will be notified of a decision before the beginning of the school year. Please go to the Transportation website to download the Day Care Application.

Early Dismissal Schedule:

At various times during the school year, the District holds half-day and early dismissal sessions to provide time for teachers to work on a variety of curriculum improvement matters and for parent/teacher conferences. Please see the District calendar for those half-day and early dismissal dates. Please see above dismissal chart of designated dismissal times.

Activity Bus:

The District provides buses after regular school hours to transport students home from a variety of co-curricular and athletic activities. Hendrick Hudson High School late bus leaves promptly

at 3:30 from the back of the High School Monday - Thursday. Blue Mountain Middle School late bus leaves promptly at 3:55 Monday - Thursday. There is an activity bus that leaves Blue Mountain Middle School promptly at 4:30 for 7th and 8th grade students who participate in modified sports Monday - Friday. These bus runs travel an abbreviated run of the district, thus a student may be dropped-off at a bus stop different from their normal bus stop. Parents should review the schedule with the student so both know which bus they will take and where the bus stop will be. This schedule will be provided to you at the beginning of the school year and is in each school office.

Bus Passes:

No bus passes will be honored because most of our buses are filled to capacity and we have run into problems of overcrowding. In a case of emergency only, please call the school office so that the principal is aware of your situation. If space permits, it is sometimes possible to make an exception for an emergency situation.

Instruments Transported on the School Bus:

The following instruments are small enough in size that a student can either place the instrument on their lap or between their legs as to not use a seating space on the school bus.

Allowable: violin, viola, alto saxophone, trumpet, flute, piccolo, clarinet, percussion kit and hand held percussion, sticks and mallets.

Note: All allowable instruments must be transported in cases which should remain closed on the bus at all times.

The following instruments have been deemed by the Transportation and Music Departments to be too large to be transported by the school bus without taking a seating space. Therefore, it is the responsibility of the parent or guardian to transport these instruments to and from school.

Non-Allowable: 1/4, 1/2, or 3/4 size cello, full size cello, string bass (any size), french horn, tuba, trumpet, tenor saxophone, bass trombone, baritone horn, floor toms, bass drum, cymbals, any marching percussion, snare drums and multi-cultural drums.

Private and Parochial Schools:

The Hendrick Hudson School District provides for the transportation of students to private and parochial schools if the mileage from the student's home to the school is within 15 miles. Parents are required to submit transportation requests for non-public schools in writing to the Hendrick Hudson Transportation Department by April 1st of each year for the next school year. Failure to do so may result in your request for transportation being denied. As per Board of Education policy, private/parochial students who meet state eligibility requirements for transportation shall be picked up in the same way as district school students. Please see "Forms" for the current Transportation Request form.

FREQUENTLY ASKED QUESTIONS

There are times when your school bus may arrive later than the scheduled pick-up/drop-off time. Some reasons for inconsistent times are road detours, traffic, inclement weather, discipline issues and mechanical difficulties. If your bus does not arrive within 10 minutes of

your scheduled time, contact the Transportation Office at 257-5200 and they will advise you of the status of the bus.

Q. What should I do if my child misses the school bus?

If your child misses the bus because he/she was not at the bus stop on time, you will be responsible for transporting your child. **DO NOT FOLLOW THE BUS AND ATTEMPT TO GET THE BUS TO PULL OVER WHILE IT IS ON ITS ROUTE.** It is extremely unsafe for the bus to stop along the roadway to board your child. Children walking close to the side of the bus are in danger of getting seriously hurt.

Q. There is a different bus and/or driver for my child today, why?

Due to the scheduling of bus repairs and inspections, a spare bus will fill in for your regular bus when it is in the garage. If your driver is absent or is scheduled for a field/athletic trip, there will be a substitute driver to drive your child's bus route. At times you will see a different bus number and a different driver. Don't be concerned, this is just a combination of events.

Q. Why don't you pick my child up in front of the house?

The Board of Education has adopted the following policy:

The purpose of this service is to provide safe, efficient and economical transportation in a timely manner to the students of the school district in compliance with all applicable laws and regulations.

High school and middle students shall walk up to one mile to bus pick up or school.

Elementary students shall walk up to one-half mile providing they do not have to cross an intersection on their way to the bus stop.

Q. What is the transportation policy regarding children let off at the bus stop without a parent or guardian present?

Students in grades 4 through 12 will be let off at the bus stop without a parent or guardian present, unless you submit your request in writing to the Transportation Office.

Kindergarten through grade 3 students will not be let off the bus unless a parent or guardian is at the stop to meet them. The student will be returned to the school and you will be responsible for contacting the school and picking your child up.

Q. Who is allowed to ride the school bus during the bus route?

For the safety of the students and the bus driver, only students assigned to the bus route are allowed on the bus. Parents, guardians, friends, etc. are not allowed to board the bus. If necessary, law enforcement personnel will be called to the bus stop to enforce this policy.

Q. Do I have to stop for a stopped school bus with the red lights flashing on school grounds?

ABSOLUTELY! The most dangerous violation of passing a stopped school bus occurs on school grounds while parents and guardians are picking up or dropping off children. The law

states you must come to a complete stop when approaching a stopped school bus with its red lights flashing. This includes when on school property. For the first offense, the penalty is a minimum of \$250.00 to a maximum of \$500.00 or imprisonment for not more than 30 days or both and five points on your license. Passing a stopped school bus can cost you a lot of money. But, of course, it can cost much, much more than that!

Q. Am I allowed to take my child off the bus at the school after they board the bus at dismissal time?

No. For the protection of the child, you must get permission from the school's main office. A school official will escort you to the bus and tell the driver that it is all right to release the child to your custody. This may seem extreme, but given the climate of our society, we cannot be too careful when it comes to the welfare of your child.

CLOSING AND DELAYS

The decision to delay or close school is one of the most difficult and carefully thought out decisions in any school district. The complexity of Hendrick Hudson with its variety of different types of roads and terrain requires a careful process be followed whenever winter weather poses a threat.

The Superintendent of Schools is notified of the approach of potentially hazardous weather as early as information becomes available, sometimes the day before a storm is to arrive.

Beginning very early in the morning when inclement weather is forecast, the Superintendent is in close contact with the Director of Facilities and Supervisor of Transportation. The Director remains in close contact with the Supervisor, highway departments and, in most cases, discusses with other school districts to assess conditions in their areas.

The Director of Facilities makes recommendations to the Superintendent of Schools who then makes the final decision. The decision to delay or close school is always made with the entire district in mind. The safety of our children is the primary consideration.

If possible, the initial decision is made by 5:30am. The decision is communicated in several ways. Area radio and TV stations are notified. In addition, the decision is posted on the District website and the District notifies parents via its emergency calling system. Please do not call the Transportation Department.

In some cases, the weather service may indicate a storm is expected to stop or road conditions improve later in the morning and the District may choose a delayed opening rather than immediate closing. If conditions don't improve, a further delay or closing may become necessary and that message is immediately communicated to parents and guardians.

All private/parochial and out-of-district schools should follow the HHSD schedule regarding delayed openings and/or closings. The Transportation Department makes its best effort to follow the delay/closing schedule of the home school district of the schools we transport to. If

HHSD is on a regular schedule and the out-of-district school is not, then transportation will attempt to make an effort to accommodate the change.

On occasions, an initial delay may be changed to a closing. Always stay tuned to the radio or double-check the website before your child leaves for school.

Listen to these following stations for information:

WFAS-AM (1230), WFAS-FM (103.9), WBNR-AM (1260), WEOK-AM (1390), WLNA-AM (1420), WPDH-FM (101.5), WRKI-FM (95.1), WHUD-FM (100.7), WSPK-FM (104.7), WAXB-FM (105.5)

Other avenues of notification are News Channel 12 television channel, WRNN Channels 19 or 20 and the Hendrick Hudson School District website, www.HenHudSchools.org.

Student Arrival Chart for Regular Day, 1, 2, and 3 Hour Delayed Openings Students must arrive to school by the following times:

School	Regular Day Start Time	1-Hour Delay Start Time	2-Hour Delay Start Time	3-Hour Delay Start Time
HHHS	7:25	8:25	9:25	10:25
BMMS	7:50	8:50	9:50	10:50
FGL	8:20	9:20	10:20	11:20
BVS	9:00	10:00	11:00	12:00
FWS	9:00	10:00	11:00	12:00
PNW BOCES TECH CENTER				
AM Session	8:00	Cancelled	Cancelled	Cancelled
Mid-Day Session	10:00	10:00	10:00	Cancelled
PM Session	12:00	12:00	12:00	12:00

Dismissal Chart

School	Regular Dismissal Student Release	Regular Bus Departure	Emergency Dismissal Student Release	Emergency Dismissal Bus Departure	Half-Day Dismissal Student Release	Half-Day Bus Departure	Early Dismissal Student Release	Early Dismissal Bus Departure
HHHS	2:07	2:13	9:45	9:55	10:27	10:36	11:50	12:00
BMMS	2:35	2:45	10:20	10:30	11:05	11:15	12:25	12:35
FGL	2:25	2:35	10:15	10:25	10:50	11:00	12:20	12:30
BVS	3:05	3:15	11:15	11:25	11:45	11:55	1:15	1:25
FWS	3:05	3:15	11:15	11:25	11:45	11:55	1:15	1:25
PNWBOCES TECH								
AM Session	---	---	Cancelled	Or Back Early				
Mid-Day Session	---	---	Cancelled		Cancelled		Back Early	
PM Session	---	---	Cancelled		Cancelled		Cancelled	

HENDRICK HUDSON SCHOOL DISTRICT

61 Trolley Road, Montrose, New York 10548

Department of Transportation

Telephone: 914-257-5200 * Fax: 914-257-5201

Email: Transportation@henhudschools.org



Application for Transportation to/from Daycare Location or Alternate Address

If your child(ren) require bus transportation to/from a babysitter or day care location next school year..... please read on.

Consistent with New York State Education Law 3635-1e, children in grades K-8 may be transported between the school the child legally attends and before and/or after school child care locations under the following conditions:

1. The parent or legal guardian for the child must submit their request for transportation in writing **no later than April 1st** of the preceding school year. New residents must apply within 30 days of establishing residency in the Hendrick Hudson School District. Applications received after the **April 1st** deadline may result in delay of placement until October or transportation denied.

Day care/babysitter transportation applications must be filed annually by **April 1st** of the preceding school year or transportation may not be available. Transportation applications are not carried over from year-to-year.

2. The child care provider from or to which transportation is requested must be located within the boundaries of the Hendrick Hudson School District. See below.

If the child care provider is NOT a licensed day care provider pursuant to Section 390 of the Social Services Law, transportation to that location is granted based on seat availability.

If you choose an out of district day care provider, they must pick up your child from school.

3. Requests for transportation must be from a consistent location in the morning and to a consistent location in the afternoon. Transportation to and from different locations, depending on the day of the week, will not be permitted.
4. We do not transport to day care providers outside of the Hendrick Hudson School district boundaries.
5. We do not transport elementary students to after-school activities (such as dance, tae kwon do, etc.) OR any type of religious instruction.

Daycare Location or Alternate Address Form

PLEASE PRINT ALL INFORMATION

School Year _____

Student Name: _____

Address: _____

Home Telephone Number: _____ **Work Telephone Number:** _____

School of Attendance: _____ **Grade:** _____

Home Bus & Bus Stop (if known): _____

MORNING PICK-UP LOCATION

Alternate Address/Day Care/Babysitter Name: _____

Address: _____

Telephone Numbers: _____

SCHEDULE: Monday – Friday OR circle the days: M T W TH F

If this child care provider is not within your attendance zone, it must be a registered child care provider, pursuant to Section 390 of the Social Services Law, and you must provide the License or Registration Number.

Program Contact Name: _____

License/Registration Number: _____

FOR OFFICE USE ONLY: Bus Number: _____ Bus Stop: _____

AFTERNOON DROP-OFF LOCATION

Alternate Address/Day Care/Babysitter Name: _____

Address: _____

Telephone Numbers: _____

SCHEDULE: Monday – Friday OR circle the days: M T W TH F

If this child care provider is not within your attendance zone, it must be a registered child care provider, pursuant to Section 390 of the Social Services Law, and you must provide the License or Registration Number.

Program Contact Name: _____

License/Registration Number: _____

FOR OFFICE USE ONLY: Bus Number: _____ Bus Stop: _____

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** _____

This form must be submitted to the Transportation Department by April 1st via mail, fax or in person.

Telephone: 914-257-5200 * **Fax:** 914-257-5201 * **Email:** Transportation@henhudschoools.org

(Please call to confirm receipt of form)

HENDRICK HUDSON SCHOOL DISTRICT

61 Trolley Road, Montrose, New York 10548
Department of Transportation
Telephone: 914-257-5200 Fax: 914-257-5201
Email: Transportation@henhudschools.org



2026-2027 Student Release Form for Transportation Only

Required for Kindergarten – 3rd Grade Only

Student Name: _____ PM Bus # _____
(Print Clearly) (One student per form)

School Name: _____ Grade _____
(Print Clearly)

☐

Please check if your child has permission to get off the bus without a parent/guardian/adult present.

If your child does not have permission to get off the bus by themselves, please list the names of any adults that will be allowed to pick up your child from the bus stop (three (3) names/child). This is different from the emergency information you've given the school. **PLEASE NOTE:** Only the people listed below with valid identification will be allowed to pick up your child from the bus stop. If anyone else attempts to pick up your child, he/she will be returned to school.

Parent/Guardian: _____

Parent/Guardian: _____

1. _____

2. _____

3. _____

Parent's Name: _____ Parent's Signature: _____
(Print Clearly)

Date: _____

***** Please return form via mail, fax, or email – Remember to confirm receipt *****

***** It takes several days to process this request *****