

NOTICE TO BIDDERS

The Carlynton School District, Allegheny County, Carnegie, PA, will receive signed and sealed Bids, appropriately identified, for the following project:

**PROJECT NUMBER: 24-S23-02R
HIGH SCHOOL
PRODUCTION STUDIO**

Contracts: **01 – General Construction
03 – Mechanical / Plumbing Construction
04 – Electrical Construction**

The Owner will receive Bids until **2:45 PM** prevailing time, on **Tuesday, February 26, 2026**, at the School District Administrative Offices located at the Carlynton High School, 435 Kings Highway, Carnegie, PA 15106, c/o Mr. Keith Bielby, Dir. of Fiscal Affairs and Budget. Promptly thereafter, they will be publicly opened and read aloud in the District Administration conference room. Bids received after this time will not be accepted.

Each Bid shall be submitted in a sealed, envelope and individually marked with the following:

Project Name (as noted above)
Prime Construction Contract Number and Name: (ie: General Construction Contract No. GC-01)
Company Name
BID ENCLOSED – Do Not Open

Bids shall be made upon the form provided and shall be accompanied by a bid bond, certified check, or cashier's check in the amount of ten percent (10%) of the Base Bid amount made payable to or indemnifying the Carlynton School District. In addition, submit the following with each bid: Non-Collusion Affidavit, Contractors Qualification Statement, and Certificate of Authority (if applicable). Owner reserves the right to waive any informalities in bids and to accept or reject any or all Bids.

Prime Bidders will be required to REGISTER to receive notification of Addenda and project information updates, and to obtain access to the PrintScape Website. Registration as a Prime Bidder is automatic upon request and purchase of the complete Project Manual and Drawing sets by contacting Tom Santia at PrintScape, 412-788-0641, x115. Bidders shall submit registration request on company letterhead to include the following: 1) Company Name, 2) Contract(s) being bid, and 3) Contact person, email address and phone number. Notification of addenda and updates will be via e-mail to registered bidders. Addenda, question and responses, and other update information will be posted on the DFS Plan Room Project Folder at www.myPrintScape.com. The purchase of additional bidding documents may be arranged directly through PrintScape. The cost of the Project Manual and Drawings is non-refundable.

A non-mandatory **Pre-Bid Conference** will be held at **Carlynton High School** at **2:45 PM** prevailing time, on **Monday, February 2, 2026**. After the meeting, and upon prior request, Bidders will be permitted to examine the areas of the Work.

Questions pertaining to the content of the Bidding Documents shall be directed to Jackie Cowan, DRAW Collective, by email at JackieC@DRAWcollective.com. Questions must be submitted using the Pre-Bid RFI form available on the DFS Website, phone calls will not be accepted.