

Fox Chapel Area School Authority

Business Meeting Minutes

November 24, 2025

A meeting of the Fox Chapel Area School Authority was held in the LGI Room on Monday, November 24, 2025. The meeting was called to order at 8:00 a.m.

Roll Call

Members were present as follows: Keith Fenton, Warner Macklin, Richard Ranii, and Bob Saunders.

Others present at the meeting were: Mary Catherine Reljac, David McCommons, Dan Breitkreutz, Paul Giuffre, Marybeth Dadd, Ron Frank, Adam Goode, Vanessa Lynch, Ariel Zych, Jon Thomas, Dan Macek, Paul Montagna, and Linda Casile. There were no members of the public present.

Public Comments

There were no public comments.

Business Items Update

A. Hartwood Elementary School HVAC Project

Mr. Thomas stated the main disconnect switch replacement will take place over winter break. Mr. Thomas suggested scheduling a small closeout meeting between Thomas & Williamson, the District, HF Lenz and the commissioning agent. Thomas & Williamson has encouraged the HVAC contractor to install a flange on the inside of duct to address the air-leak on RTU-8. The punch list is nearing completion and HF Lenz is currently reviewing the operations and maintenance manuals.

B. Fairview Elementary Window Project

Mr. Macek reported that the project is at the beginning of the construction phase the mock up windows will be installed beginning December 1st. The project is running on schedule with a projected end date of May 2026.

C. High School Stadium Site Lighting plan and Tennis Court Replacement Project

Mr. Breitkreutz communicated that the Tennis Court Replacement contract is in place and the project is set to begin in the Spring.

Action Items

A. Approval of Minutes

On a motion made by Mr. Ranii and seconded by Mr. Fenton, the business meeting minutes from October 27, 2025 were unanimously approved. All were in favor.

B. Approval of the November 24, 2025 Disbursements

On a motion made by Mr. Macklin and seconded by Mr. Saunders, the disbursements from Fund 10 and Fund 31 totaling \$251,190.42 were unanimously approved. All were in favor.

C. Solicitor's Report

No report was given.

Other Business

No other business was reported.

Adjournment

On motion by Mr. Ranii and seconded by Mr. Macklin, it was unanimously resolved to adjourn the meeting at 8:15 a.m. All were in favor.

Respectfully submitted,



~~Bob Saunders~~ 

Assistant Treasurer/Assistant Secretary