GRAND FORKS AIR FORCE BASE SCHOOL BOARD
GRAND FORKS AIR FORCE BASE PUBLIC SCHOOL DISTRICT #140
REGULAR MEETING MINUTES
December 22, 2025

The School Board of Grand Forks Air Force Base Public School District No. 140 held a regular meeting at Nathan F. Twining Elementary and Middle School on Tuesday, December 22, 2025, with President Michelle Shepperd presiding.

Board Members Present: Brendan Brustad, Gladstone Edwards, Jr., Branden Shepperd, Michelle Shepperd, and Terry R. Snider, Sr.

Board Members Absent: None.

Others Present: Dr. Terry Brenner (via phone), Superintendent of Schools; Brandon Baumbach, Business Manager; Catherine Gillach, Associate Superintendent of Secondary Education; Matt Bakke, Assistant Superintendent of Elementary Education; and Cindy Johnson, Executive Secretary.

Call to Order and Voluntary Recitation of the Pledge of Allegiance.
The meeting was called to order at noon, and the Pledge of Allegiance was recited.

Approval of Agenda.
It was moved by Snider and seconded by B. Shepperd to approve the agenda as written. Upon roll call vote, the motion carried unanimously. Aye: B. Shepperd, Snider, Edwards, Brustad, and M. Shepperd. Nay: None. Absent: None.

Approval of Minutes.
It was moved by Snider and seconded by B. Shepperd to approve the minutes of November 24, 2025, as written. Upon roll call vote, the motion carried unanimously. Aye: Snider, Brustad, B. Shepperd, Edwards, and M. Shepperd. Nay: None. Absent: None.

Public Comments.
None.

Monthly Enrollment Report.
Bakke reported that as of November 30, 2025, there were 205 students in grades K-5 and 72 students in grades 6-8 at Twining School, for a combined total of 271 students. Grand Forks Central High School had 61 students, Red River High School had no students, and Community High School had no students from the Air Base enrolled.

Recommendation to Support VEX Robotics Matching Grant – Twining Middle School.
Dr. Brenner informed the board of an opportunity to further support Career and Technical Education at Twining Middle School through its VEX Robotics Club. The district may apply for up to $3,500 in reimbursable state matching grant funds, requiring a $3,500 district match. The funds would help offset activity and tournament entry fees, as well as travel costs. Given strong student interest and recent financial hardships for some families, the grant would support broader and more equitable student access.

It was moved by Snider and seconded by B. Shepperd to approve the use of up to $7,000 from the general fund at a reimbursable rate of $3,500 to secure the state's reimbursable matching grant in support of the Twining Middle School VEX Robotics Club. Upon roll call vote, the motion carried unanimously. Aye: B. Shepperd, Brustad, Snider, Edwards, and M. Shepperd. Nay: None. Absent: None.

Consideration of Change Order Process for Twining Construction Project.
Baumbach informed the board that the $55 million construction grant for the new Twining

School had been awarded and that, given the project's magnitude, change orders can be expected. The administrative recommendation was that, assuming a sufficient balance in the contingency budget, any change order of more than $50,000 must be approved by the school board, and that, assuming a sufficient balance in the owner contingency, any change order less than $50,000 can be approved by the superintendent and business manager.

Board members understood that this process was proposed to expedite decisions and keep the project on track, but expressed concerns about change orders that could alter materials or design. Baumbach assured the board that change orders were primarily owner or contractor contingencies and mostly small in magnitude, such as something that may have been overlooked or not anticipated, and that the board could set the threshold, change the threshold, or call a special meeting at any time to consider a change order.

It was moved by Snyder and seconded by B. Shepperd to approve the change order process as recommended. Upon roll call vote, the motion carried unanimously. Aye: Brustad, Snider, Edwards, B. Shepperd, and M. Shepperd. Nay: None. Absent: None.

Announcements.
M. Shepperd welcomed Edwards to the board and noted that the board was now fully seated with all five members.

Board Request for Future Consideration.
None.

Adjournment.
There being no further business, the meeting adjourned at 12:18 p.m.

APPROVED _____
(Date)

_____
Michelle Shepperd, President

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Brandon Baumbach, Business Manager